



Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, March 28, 2022

12:00 PM

Travis County Building
700 Lavaca Street, Austin, TX 78701

I. Call to Order

12:27 p.m. Meeting Called to Order

Present:	Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
Absent:	Mitchell

II. Public Comment:

Charlesetta Milligan, Ben Alford, and Zenobia Joseph provided public comments.

III. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

IV. Board Committee Update:

1. Austin Transit Partnership Update

VI. Action Items:

1. Approval of Minutes from the February 28, 2022 board meeting.
2. Approval of an amendment to the Fiscal Year 2022 Operating Budget in the amount of \$29,713,087 and Capital Budget in the amount of \$11,494,000.

A motion was made by Vice Chair Kitchen, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

3. Approval of a resolution authorizing the President & CEO, or his designee, to implement the FY 2023 Strategic Plan.

A motion was made by Board Member Stratton, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

4. Approval of a CapMetro Board resolution in support of the City of Austin's 2022 RAISE grant application for funding to support the combined Bergstrom Spur Urban Trail / South Pleasant Valley Road extension projects.

A motion was made by Vice Chair Kitchen, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

5. Approval of the Capital Metro Sustainability Vision Policy Statement.

A motion was made by Board Member Renteria, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Interlocal Agreement (ILA) with the City of Leander for the FY2022 Build Central Texas Program and funding for transit supportive infrastructure.

A motion was made by Board Member Ross, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

7. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with New Flyer Industries (NFI) Parts Inc. for the purchase of 418 heavy duty driver barriers in an amount not to exceed \$2,564,741.

A motion was made by Vice Chair Kitchen, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

8. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Creative Bus Sales, Inc., utilizing the State of Oklahoma Contract SW0797C, to purchase six (6) Pickup vehicles in an amount not to exceed \$922,500 for the purpose of expanding Pickup into new zones.

A motion was made by Secretary of the Board Pool, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

9. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with the State of Texas Department of Information Resources Shared Technology Services for licensing and implementation services for a Salesforce Customer Relationship Management system for a base period of one (1) year in an amount not to exceed \$1,965,363.

A motion was made by Board Member Stratton, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

10. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Dell Marketing, LP for a Planview Project Portfolio Management (PPM) system and implementation services for a base period of one (1) year with two (2) one-year option periods in an amount not to exceed \$841,197.

A re-vote was taken on this item to correct a problem with the contract amount when the initial vote was taken. Posted materials were correct but there was an error in the Chair's meeting script which caused him to read the wrong contract amount.

A motion was made by Vice Chair Kitchen, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

11. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Parkeon Inc, (dba Flowbird) for Ticket Vending Machines (TVM) for a base period of one (1) year with five (5) one-year option periods in an amount not to exceed \$1,974,198.

A motion was made by Vice Chair Kitchen, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

12. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Luminator, Inc for ePaper Dynamic Message Signs (DMS) for a base period of one (1) year with five (5) one-year option periods in an amount not to exceed \$3,233,471.

A motion was made by Board Member Stratton, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

13. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with AT&T for telecommunication services for four (4) years in an amount not to exceed \$740,260.

A motion was made by Secretary of the Board Pool, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

14. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a settlement agreement with Watco Companies, L.L.C., Austin Western Railroad, L.L.C, and Herzog Transit Services, Inc. in connection with damages resulting from a train derailment that occurred on September 22, 2018 in the amount of \$425,000 from Capital Metro and other compensation from the parties.

A motion was made by Board Member Cooper, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
15. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an amendment to extend the term of the Interlocal Agreement (ILA) with the University of Texas for Regional Bus Rapid Transit Services until April 15, 2027.
- A motion was made by Vice Chair Kitchen, seconded by Board Member Renteria, that this Resolution be adopted. The motion carried by the following vote:
- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
16. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Stacy and Witbeck, Inc. for the Design-Build of the McKalla Station Project for \$14,464,300 and \$2,169,645 (15%) contingency for a total not to exceed amount of \$16,633,945.
- A motion was made by Secretary of the Board Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:
- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
17. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Hill International for Construction Management Services for the McKalla Rail Station Project for \$1,809,061 plus \$180,906 (10% contingency) for a total not to exceed amount of \$1,989,967. The term of the contract shall be twenty-one (21) months from the Notice to Proceed.
- A motion was made by Secretary of the Board Pool, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:
- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
18. Approval of the Project Connect Community Advisory Committee (CAC) bylaws.
- A motion was made by Vice Chair Kitchen, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:
- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
19. Approval of Updates to the Board of Directors Advisory Committees Policy.
- Vice Chair Kitchen put forward a minor change to the policy related to eligibility of elected officials to serve which was incorporated into the policy.
- A motion was made by Vice Chair Kitchen, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:
- Aye:** Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross
20. Approval of a resolution directing staff on the publishing of full Board meeting agendas and backup materials.
- A motion was made by Secretary of the Board Pool, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Stratton, Renteria, and Ross

VII. Discussion Item:

1. Fare Strategy Presentation

VIII. Report:

1. President & CEO Monthly Update

IX. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.074 for Personnel matters regarding discussion of President & CEO FY 2022 Performance Goals.

Into Executive Session: 3:45 p.m.

Out of Executive Session: 5:07 p.m.

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Terry Mitchell; Becki Ross; Eric Stratton, Wade Cooper and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.