



# METRO

## Capital Metropolitan Transportation Authority RideShare Program MID-MONTH MEMBER SALES RECEIPT

NOTICE: All information submitted to CAPITAL METRO constitutes and is presumed to be public record and as such, may be subject to disclosure under the Texas Public Information Act, unless an exception under such Act is applicable.

- ✓ New member completes Member Agreement and submits it to the primary driver.
- ✓ New member completes the Mid-Month Member Sales Receipt, makes payment and submits to the primary driver.
- ✓ Primary driver signs all forms submitted by the new member.
- ✓ Primary driver faxes (512-369-6064) forms for new members who want to ride the next day. Primary driver keeps the confirmation receipt of the fax that was sent.
- ✓ Primary driver mails fares and forms to:

Capital Metro  
RideShare Account Specialist  
2910 E. 5<sup>th</sup> St.  
Austin, Texas 78702

<b>VEHICLE NUMBER</b>	<b>MONTH &amp; YEAR</b>
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NEW MEMBER NAME	EMPLOYER			AMOUNT PAID	START DATE
CHECK ONE BOX ONLY	NEW MEMBER		FORMER MEMBER		FORMER DRIVER

Please keep a copy of this form for your files.

TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

DRIVER'S SIGNATURE \_\_\_\_\_