



Project Connect Community Advisory Committee

June 30, 2021



Agenda

- I. Land Acknowledgement
- II. Public Comment
- III. Governance Briefing
- IV. Election of Officers
- V. Approval of Bylaws
- VI. Approval of Minutes
- VII. Project Connect Program Update
- VIII. Proposed July Agenda Items
- IX. New Business





**HOUSING &
PLANNING**

Project Connect Community Advisory Committee Draft Bylaws

Review & Briefing

June 30, 2021

Content

- Purpose and Duties
- Bylaw Article Overview
- Questions

Article 2: Purpose and Duties

As provided in the City Contract with the Voters (Res. No. 20200812-015), the City shall “create with the community, neighborhood-level prevention and mitigation strategies” and shall make “recommendations for funding proposals and implementation of identified strategies.” Further, the ATP shall provide funding and “enter into interlocal agreements and/or grant agreements with the City to timely develop and implement anti-displacement strategies.” The CAC will provide support in the creation and implementation of these strategies.



Article 3: Membership

- A. CAC is composed of thirteen members
- B. CAC members serve for a term of two years
- C. An individual CAC member may not act in an official capacity except through the action of CAC
- D. A CAC member who is absent for three consecutive regular meetings or one-third of all regular meetings in a “rolling” twelve-month timeframe automatically vacates the member’s position. (City Code Section 2-1-27)
- E. CAC members will sign in for all regular meetings and identify any conflicts of interest.
- F. A member who seeks to resign shall submit a written resignation, preferably with a thirty-day timeframe.



Article 4: Officers

- A. Officers: Chair, Vice Chair, Secretary
- B. Officers will be elected annually by a majority vote
- C. The term of office will be for one year
 - i) A maximum of two consecutive one-year terms
- D. A member may not hold more than one office at a time



Article 5: Duties of Officers

- A. The Chair shall preside at CAC meeting, and represent CAC at ceremonial functions
- B. The Chair and Vice Chair will appoint all committees and approve each final meeting agenda
- C. In the absence of the Chair, the Vice Chair will perform all duties, and the Secretary in the absence of the Vice Chair
- D. The Secretary shall monitor the timely completion of the meetings' minutes



Article 6: Agendas

- A. Two or more CAC members may place an item on the agenda by oral request at a meeting or written request
- B. CAC liaison shall submit the meeting agenda online no less than 72 hours before the meeting
- C. Posting of the agenda must comply with Texas Government Code Chapter 551 (Texas Open Meetings Act)



Article 7: Meetings

- A. CAC meetings shall comply with Texas Government Code Chapter 551 (T.O.M.A.)
- B. CAC meetings shall be governed by Robert's Rules of Order
- C. CAC may not conduct a closed meeting without the approval of the city attorney
- D. CAC shall meet Monthly or when it is legally required to meet
- E. The Chair may call a special meeting,
 - i) Three or more members may call request a special meeting
 - ii) CAC may not call more than one special meeting per quarter
- F. Seven members constitutes a quorum
- G. If a quorum for a meeting does not convene within one-half hour of the posted time the meeting may not be held



Article 7: Meetings (continued)

- H. To be effective, CAC action must be adopted by an affirmative vote of the number of members necessary to provide a quorum
- I. If only a quorum is present at a meeting, a board action is adopted by an affirmative vote of two-thirds of the quorum. If more than a quorum is present at a meeting, CAC action must be adopted by an affirmative vote of the number of members necessary to provide a quorum.
- J. The chair has the same voting privilege as any other member
- K. CAC shall allow citizens to address it on agenda items during a period of time set aside (3 minutes).
- N. The Chair shall adjourn a meeting no later than 10 PM
- O. Each person and CAC member attending a meeting should observe decorum (City Code Section 2-1-48)
- P. A member of the public may not address CAC at a meeting on an item posted as a briefing



Article 8: Committees/ Working Groups

- A. Committees may be established by an affirmative vote of CAC
 - i) Consist of at least three members
 - ii) Committee meetings must be posted in accordance with T.O.M.A.
- B. A working group may be established at the discretion of the Chair.
 - i) The number of CAC members serving on the working group cannot equal or exceed a quorum of CAC.
 - ii) Working groups are not required to post their meeting in accordance with T.O.M.A.



Article 9: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order shall govern CAC in all cases to which they are applicable, except when inconsistent with these bylaws or with special rules of procedure which CAC or city council may adopt.

Article 10: Amendments

An amendment of these bylaws may be made at any properly called meeting by CAC, with the approval by a super majority (two-thirds) of CAC members. A bylaw amendment is not effective unless approved by the Council Audit and Finance Committee.





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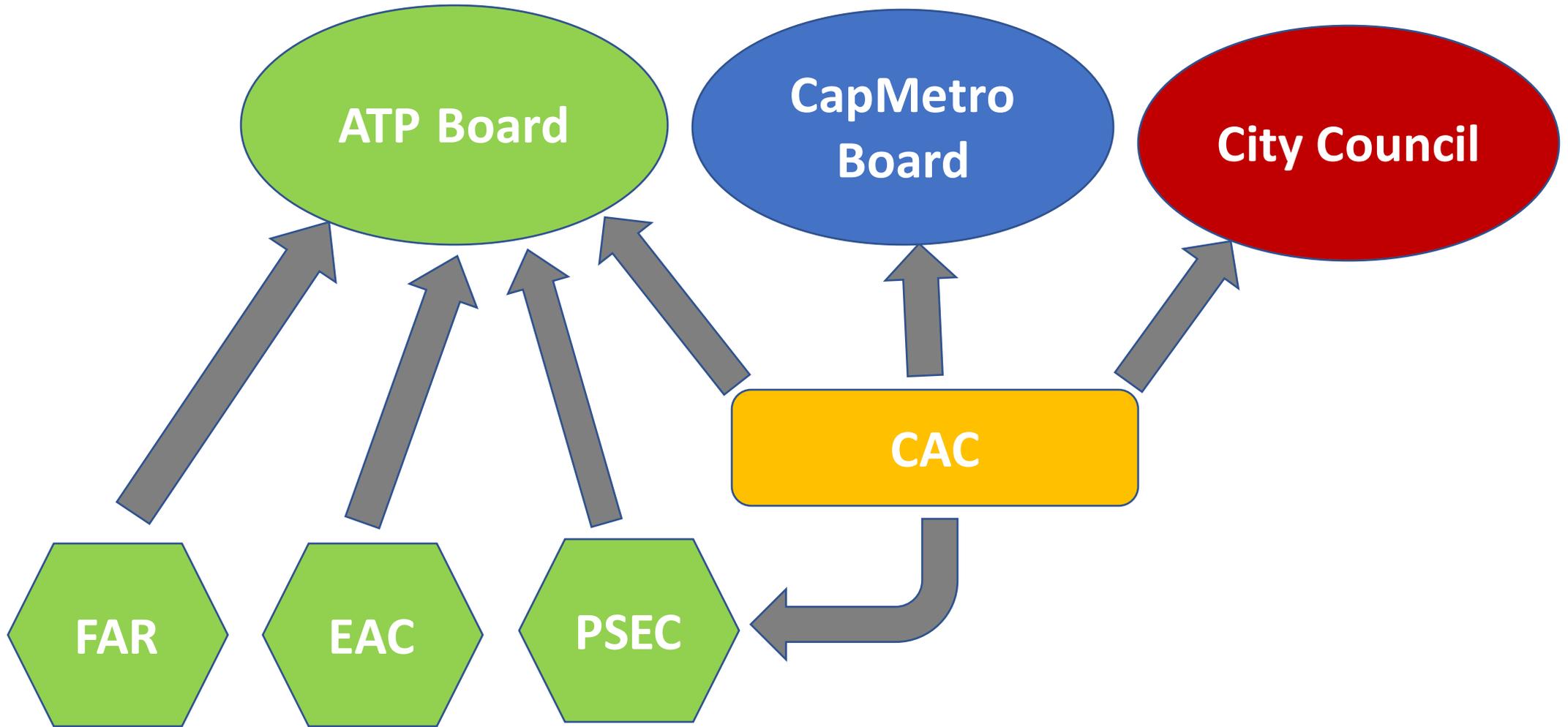
Thank You

Questions?

Project Connect Program Update



Advisory Committees Ecosystem



Orange and Blue Lines Update

- 15% Design Milestone
- Community meetings July 27 – July 3
 - Two Blue Line virtual meetings with working group breakout discussions
 - Two Orange Line virtual meetings with working group breakout discussions
 - In-person open house meeting July 31 at Central Library from 10 am – 2 pm
 - Online Self-Guided meeting on ProjectConnect.com July 27 – August 27



Orange & Blue Line Working Groups

Orange Line:

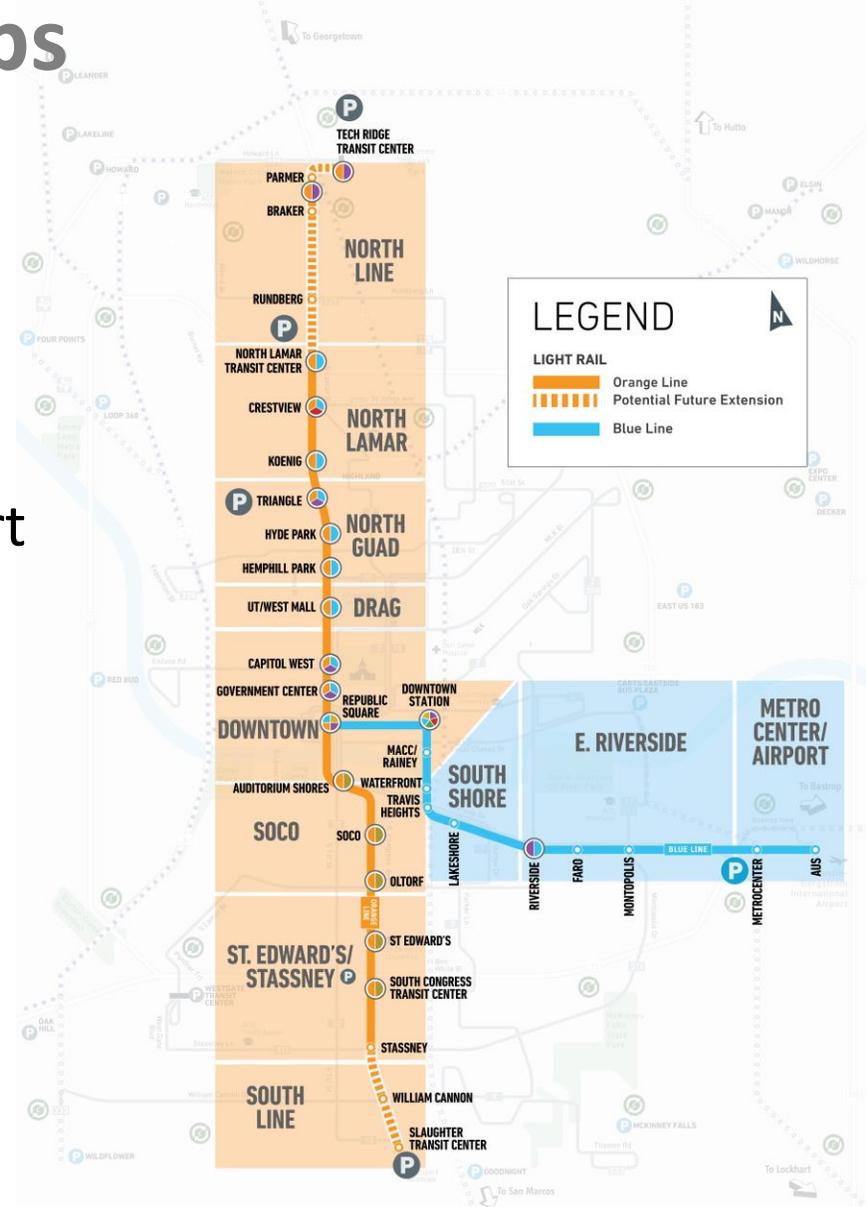
- North Line
- North Lamar
- North Guadalupe
- Drag
- SoCo
- St. Edward's to Stassney
- South Line

Blue Line:

- South Shore
- East Riverside
- Metro Center/Airport

Downtown:

- Inclusive of Orange and Blue Lines



MetroRapid and Circulator Update

- Expo and Pleasant Valley Routes
 - have cleared environmental review by the FTA
 - have reached the 30% design milestone
 - have been allocated \$36.1 million
 - are expected to launch in 2022
- Next up: Gold Line and South Lamar routes
- Pickup update:
 - New Dessau route launched on June 15



Joint Partnership Agreement (JPA)



Joint Partnership Agreement (JPA) Update

- Joint Partnership Agreement (JPA) will delineate the roles and responsibilities of the ATP, Capital Metro and City of Austin during the Project Connect implementation process.
- Topics will include, but aren't limited to, utilities and right of way coordination, DBE, sustainability, community engagement, labor and program management.
- The ATP and Capital Metro boards, and Austin City Council, will a work session and special joint meeting to consider approval of the JPA in late fall.
- Drafting and review by ATP, City of Austin and CapMetro staff, July-August
- Review by council and board(s) in September
- Work session in early October
- Voting session in late October



Thank You!

QUESTIONS?



Proposed Items for Next Meeting

- Equity Tool Update by Catalysts
- Presentation and Discussion of Scope of RFQ for Land Acquisition
- Approval of Minutes

NEXT MEETING: Wednesday, July 28, 5 – 6:30 pm



New Business

