

~ AGENDA ~
AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Agenda ~

Wednesday, May 19, 2021

2:00 PM

Capital Metro Rosa Parks Boardroom

I. Public Comment

II. Monthly Program Updates

1. Community Engagement and Involvement Update
2. Project Connect Technical Update
3. Administrative Update

III. Action Items

1. Approval of the minutes from the April 21, 2021 board meeting.
2. Approval of the Austin Transit Partnership Board Procedures Policy.

IV. Discussion Items

1. Project Connect Blue Line Alignment Review

V. Executive Director Report

VI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: *Veronica Castro de Barrera, Chair; Colette Pierce Burnette, Vice Chair; Steve Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

AUSTIN TRANSIT PARTNERSHIP

Board of Directors Meeting
May 19, 2021

ATP Board Meeting – May 19 Agenda



- **CALL TO ORDER & PUBLIC COMMENT**
- **MONTHLY PROGRAM UPDATES**
 1. COMMUNITY ENGAGEMENT AND INVOLVEMENT UPDATE
 2. PROJECT CONNECT TECHNICAL UPDATE
 3. ADMINISTRATIVE UPDATES
- **ACTION ITEMS**
 1. APPROVAL OF MINUTES FROM APRIL 21, 2021 MEETING
 2. APPROVAL OF ATP BOARD OPERATING PROCEDURES POLICY
- **DISCUSSION ITEMS**
 1. PROJECT CONNECT BLUE LINE ALIGNMENT REVIEW
- **EXECUTIVE DIRECTOR'S REPORT**

PUBLIC COMMENT

MONTHLY PROGRAM UPDATE: COMMUNITY ENGAGEMENT AND INVOLVEMENT UPDATE

Jackie Nirenberg

Director, Community Engagement and Involvement
Austin Transit Partnership

Community Engagement Update

- “Let’s Talk Station Alignment” virtual community meetings
April 27-29, 294 total participants

TOTAL PARTICIPATION: 293

- “Let’s Talk Station Alignment” self-guided virtual open house through **May 21**

PARTICIPATION TO DATE: 990 unique visitors, 78 surveys received

- Orange and Blue Line 15-percent design virtual public meetings planned for **July**



Upcoming Community Involvement Opportunities

Working Groups

Orange Line:

- North Line
- North Lamar
- North Guadalupe Drag
- SoCo
- St. Edward's to Stassney
- South Line

Blue Line:

- South Shore
- East Riverside
- Metro Center / Airport

Downtown:

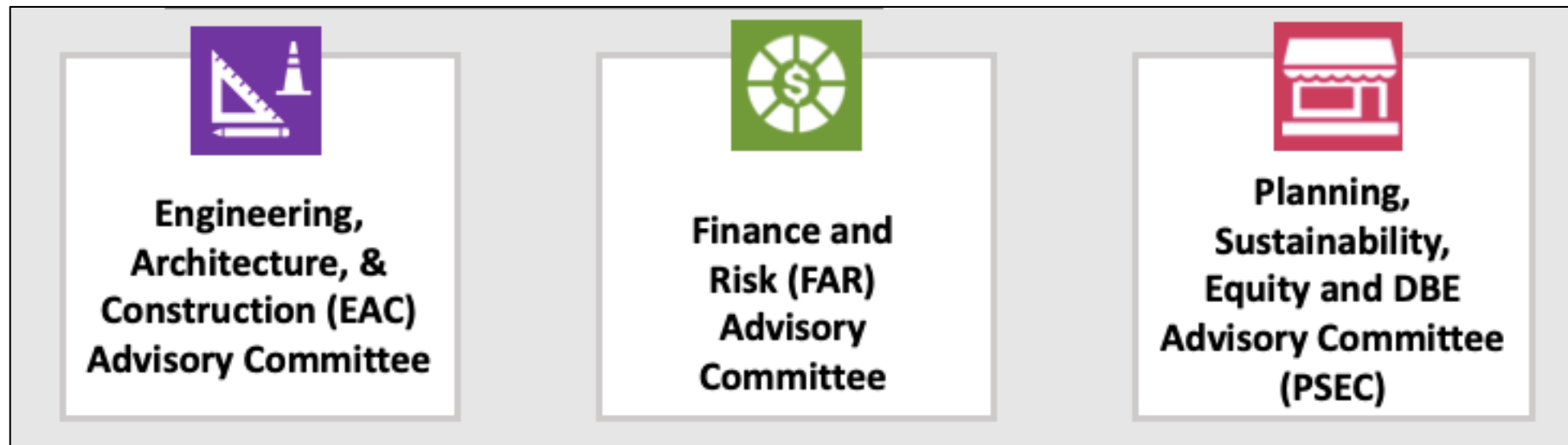
- inclusive of Orange and Blue Lines

July Community Meetings & Self-Guided Online Meeting



Advisory Committees Update

- CAC first meeting held **April 26**; Next meeting **May 26**.
- Technical Advisory Committees – members to be announced at June ATP board meeting.



MONTHLY PROGRAM UPDATE: PROJECT CONNECT TECHNICAL UPDATE

Dave Couch

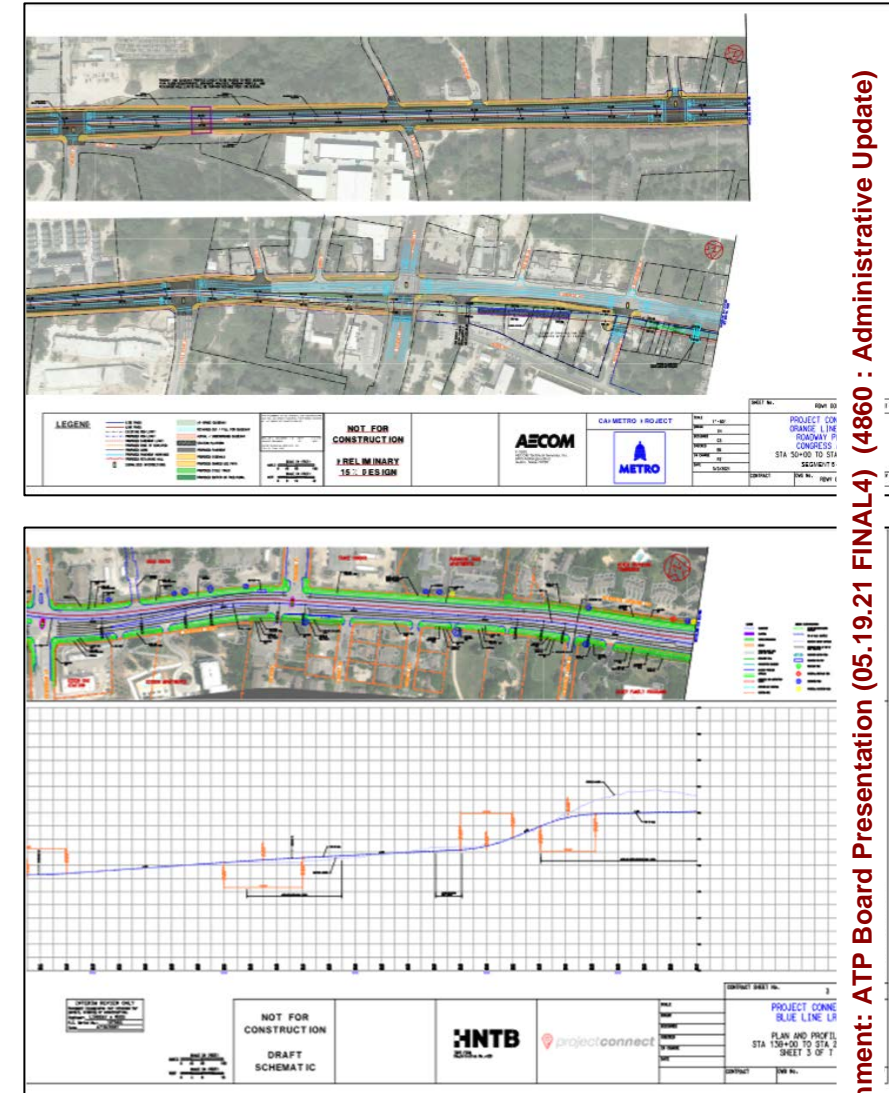
Chief Program Officer

Austin Transit Partnership

Technical Updates:

Blue & Orange Line Field & Engineering Activities

- Blue Line submitted 15% Design Package and conducted reviews with technical stakeholders
- Finalizing development of Orange Line 15% Design Package
- Borings for tunnel underway
- Finalizing ROW plans and matrix of ROW impacts
- Finalizing utility strip maps and utility conflict matrix
- Completed heritage tree survey
- Archeological and environmental field investigation underway
- Continued coordination with City on guideway, roadway, bike/ ped facilities and planned development ongoing



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Technical Updates:

Planning & NEPA Progress

- Categorical Exclusion (CE) approval for MetroRapid Expo and Pleasant Valley lines
- 30% design and additional outreach for the Burnet to Menchaca and Oak Hill, and Gold line this summer
- Finalizing FTA Entry into Project Development letter for Orange and Blue Lines
- Capital Metro Board – Austin F.C. agreement on McKalla Station scheduled for May approval

Project Connect MetroRapid Milestones – Pleasant Valley & Expo

2.3.a

April 2021



Complete 30%
Design and
Cost Estimates

Spring – Summer 2021



FTA Categorical
Exclusion (CE)
Approval



Design and
Contracting
Procurement
and Awards



Vehicle
Procurement

Winter 2021 – Spring 2022



Begin
Construction



Small Starts
Grant
Agreement

2023



Vehicle Delivery
Begins



Staffing, Training,
Organizational Readiness



Begin Revenue
Service

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

MONTHLY PROGRAM UPDATE: ADMINISTRATIVE PROGRAM UPDATES

Greg Canally

Chief Financial Officer & Chief Development Officer
Austin Transit Partnership

Juliana Harris

Director, Human Resources Business Partner
Austin Transit Partnership

FY 2022 Budget Calendar

May 19

Budget calendar presented to Board

June 16

Budget framework presented to Board

- Major budget assumptions and issues
- Review of budget process

August TBD

Proposed budget presented to Finance & Risk Advisory Committee

August 18

Proposed budget presented to Board

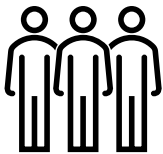
September 15

Board considers budget proposal for adoption

October 1

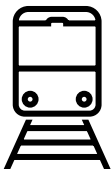
Approved budget posted online, beginning of FY2022 fiscal year

Hiring & Recruitment Update – Extensive, Diverse Experience



561 Years of Government, Non-Profit, Private Sector Professional Experience

- Design
- Engineering
- Law
- Finance
- Procurement
- Outreach
- Planning
- Real Estate
- Architecture
- Systems



280 Years of Public Transit Professional Experience

- New York
- Boston
- Washington
- Chicago
- St. Louis
- Dallas
- Houston
- Bay Area
- Phoenix
- Los Angeles

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Hiring & Recruitment Update



John Rhone
Deputy Program Officer



Dave Kubicek
Senior Director,
Vehicles & Systems



Alvin Livingstone
Senior Director, Design &
Construction – Blue Line



Jennifer Pyne
Senior Director, Project Controls,
Risk & Federal Processes



Vicky Redrick
Director, Procurement



Marcus A. Guerrero
Director, Facilities
Expansion



Alex Gale
Director, Real Estate



Diane Siler
Director, Budget



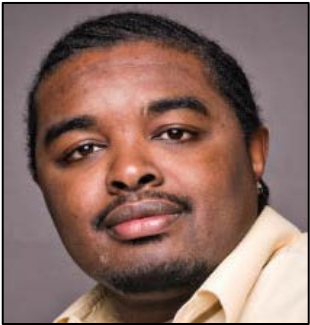
Jocelyn Vokes
Manager, Public Involvement
Blue Line



Chloe Maxwell
Manager, Board Relations

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Hiring & Recruitment Update



Yannis Banks
Manager, Public Involvement
Metro Rapid & Green Line



Lonny Stern
Manager, Business &
Community Partnerships



John Lidbury
Manager, Estimating, Scheduling,
Risk & Value Engineering



Anita McReynolds-Lidbury
Quality Assurance &
Control Administrator

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

ACTION ITEM 1:

Approval of minutes from the April 21, 2021 ATP Board of Directors meeting

ACTION ITEM 2:

Approval of the Austin Transit Partnership Board Operating Procedures Policy

ATP Policy Review

2.3.a

POLICY / ACTION FOR ADOPTION	STATUS	NOTES
Administrative Signature Authority	COMPLETE	Complete
Technical Advisory Committee Charters	COMPLETE	Complete and first meetings to be held in June
Local Cooperative Membership	COMPLETE	Complete and cooperative contracts entered
Ethics, Conflicts and Nondisclosure Policy	COMPLETE	Complete
Board Operating Procedures Policy	TODAY'S ACTION	Includes board travel, public comment policies
Diversity, Equity & Inclusion Policy	IN PROGRESS	Drafting underway; to be proposed for adoption in June
Procurement Policy	IN PROGRESS	Drafting underway; to be proposed for adoption in July

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

***Capital Metropolitan Transportation Authority
Board of Directors***

***MEETING DATE: 05/19/2021
(ID # 4861)
April Board Minutes***

Approval of the minutes from the April 21, 2021 board meeting.

AUSTIN TRANSIT PARTNERSHIP BOARD OF DIRECTORS MEETING

2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Secretary Casey Burack
512-389-7474

Wednesday, April 21, 2021
2:00 PM

2:05 PM Meeting Called to Order
3:48 PM Meeting Adjourned

I. Public Comment

There was no public comment this month.

II. Monthly Program Updates

1. Community Engagement and Involvement Update

Director of Community Engagement and Involvement Jackie Nirenberg presented the monthly update.

Jackie provided the board with a summary of the status for each of the Project Connect Technical and Community Advisory Committees and Workgroups, including an updated timeline. She also updated the board on upcoming community engagement opportunities - both virtual and live - and discussed longer-term engagement ideas including alignment tours for the Blue and Orange lines.

2. Project Connect Technical Update

Chief Program Officer Dave Couch presented the update.

Dave gave an update on Project Connect-related activities taking place in the field as well as engineering activities in support of the 15% design milestone. Soil testing in several locations continues, as does development of right-of-way plans and coordination with the City of Austin. Notice of intent and supporting schedule for the National Environmental Policy Act (NEPA) process has been sent to the Federal Transit Administration for review, and the team continues work on a real estate acquisition policy and prioritization matrix.

Dave also provided updates on developments along the MetroRail Red Line, including station construction, additional sidings, and coordination with the City on an urban trail along the line. New MetroRapid lines (Expo and Pleasant Valley) have completed 30% design and are with the City for review. Dave's hope is that construction on those lines will begin by the end of the year. Other updates included Pickup Service, which will soon launch 3 new zones, and updates on customer technology and the expansion of the fare-capping program.

Dave also presented an overall timeline for the Orange and Blue Line Projects, walking the board through each of the major steps leading to the start of revenue service. He also displayed a similar graphic for steps leading to the start of service for the new MetroRapid lines.

Board Member Elkins asked about plans for fare enforcement on the system. Dave explained that the intention will be to have an open fare system, with checking of tickets taking place in ways that don't slow down the service or extend dwell times.

Board Member Adler asked about staffing and the extension of the two existing MetroRapid lines. Dave explained that those extensions are planned for implementation soon after the new lines are launched.

Attachment: 210421 Board Meeting Minutes (4861 : April Board Minutes)

Board Member Colette Pierce Burnette asked about how the land acquisition policy dovetails with anti-displacement efforts. Dave explained that his expectation is that most of what falls under the policy under development will be small parcels or slivers of property and will not require the relocation of people or purchase of entire properties.

III. Action Items

1. Approval of minutes from the March 17, 2021 Austin Transit Partnership board meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Adler, Board Member
SECONDER: Tony Elkins, Board Member
AYES: Castro de Barrera, Pierce Burnette
ABSENT: Stratton

2. Approval of the Austin Transit Partnership's Ethics, Conflicts and Nondisclosure Policy.

General Counsel Casey Burack brought this item forward.

Casey shared a presentation that included both current and upcoming Austin Transit Partnership policy approvals. She gave the board a brief summary of the Ethics, Conflicts and Nondisclosure Policy as well as each of the upcoming policies.

There was no discussion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Adler, Board Member
SECONDER: Collette Pierce Burnette, Vice Chair
AYES: Castro de Barrera, Elkins
ABSENT: Stratton

3. Approval of the designation of Austin Transit Partnership's General Counsel as its Public Information Coordinator pursuant to Section 552.012 of the Public Information Act.

General Counsel Casey Burack brought this time forward and gave a summary of the relevant statutes for why a formal appointment is necessary.

There was no discussion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Tony Elkins, Board Member
SECONDER: Steve Adler, Board Member
AYES: Castro de Barrera, Pierce Burnette
ABSENT: Stratton

IV. Discussion Items

1. Federal Requirements Overview

Program Officer Dave Couch introduced new Deputy Program Officer John Rhone and new Senior Director of Systems and Vehicles Dave Kubicek, both of whom gave the presentation.

John kicked off with a summary of the Federal Transit Administration's (FTA) Best Practices Manual, which provides detailed information on the procurement cycle, the Disadvantaged Business Enterprise (DBE) program and certification process. Dave Kubicek then presented requirements for the Buy America program for rolling stock (vehicles) and infrastructure. John then picked back up to walk the board through various other FTA requirements, including adherence to the Davis-Bacon Act, bonding requirements and other special contract provisions that must be considered during the procurement and contracting processes.

Board Member Elkins commented on the relatively high FTA bonding requirements when compared to federal road and bridge projects, which he believes raises costs and seems antiquated. John explained that the high requirements are there to protect both the FTA and the local agency, which would be responsible in the case of a default. Executive Director Clarke also commented that the American Public Transportation Association is working with Congress on many of these requirements, and that there may be changes coming over the next few years.

Board Member Pierce Burnett commended staff on working so closely with the local minority chambers of commerce on the Disadvantaged Business Enterprise (DBE) program. Executive Director Clarke added that we will continue to reach out to them and hold open houses and industry days to encourage their participation, as there will be many opportunities over the lifetime of this initiative.

Chair Castro de Barrera asked about the Buy America requirements for station builds and how far they extend to items like technology that are subcomponents of the station but not part of the construction process. Dave answered that the FTA primarily looks at the origin of the firm that is involved with those items, and things like where final assembly is done. This will be regularly monitored throughout the process.

Assistant City Manager Fiandaca asked about Buy America requirements around "green" components. Dave Couch answered that to his knowledge there are no specific requirements. Chair Castro de Barrera followed up with a question on addressing interest from outside organizations who advocate for things such as additional safeguards around worker safety. Executive Director Clarke added that many items that outside groups are most concerned about will be covered by other programs and requirements - safety, working conditions, DBE compliance, contract audits. We will make a strong effort to articulate these programs to the community as we move forward. Board Member Adler suggested adding these parameters as topics for a public engagement sessions and events.

V. Executive Director's Report

Executive Director Clarke presented his monthly report.

This month's focus was recent engagements with our federal partners including the Federal Transit Administration Deputy Administrator Nuria Fernandez, as well as the FTA Region VI staff. Randy also asked General Counsel Casey Burack to give the board a quick update on the recruitment and hiring process for Austin Transit Partnership staff positions. The board then had a brief discussion and offered ideas to Casey on organizations that might be resources during the recruitment process. Randy also led a discussion on the logistics of the board returning to in-person meetings starting as early as next month. Board members will be contacted individually on their preferences.

VI. Adjournment

ADA Compliance

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Adler, Tony Elkins, Eric Stratton and Gina Fiandaca (ex officio).

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***Capital Metropolitan Transportation Authority
Board of Directors***

***MEETING DATE: 05/19/2021
(ID # 4862)***

Approval of Board Procedures Policy

Approval of the Austin Transit Partnership Board Procedures Policy.

*Austin Transit Partnership Board of Directors Resolution**Meeting Date: 05/19/2021**ATP-2021-XXX**Adoption of Board Operating Procedures Policy*

SUBJECT: Approval of the Austin Transit Partnership's Board Operating Procedures Policy.

FISCAL IMPACT: No Fiscal Impact.

BUSINESS CASE: Does not apply.

EXECUTIVE SUMMARY: To govern the administration and operation of the Austin Transit Partnership's Board of Directors, including Board meetings and public comment procedures, as well as board travel policies, the Board is to consider adopting a Board Operating Procedures Policy.

RESPONSIBLE DEPARTMENT: Legal.

PROCUREMENT SUMMARY: Does not apply.

**RESOLUTION
OF THE
AUSTIN TRANSIT PARTNERSHIP
BOARD OF DIRECTORS**

STATE OF TEXAS

Resolution ID: ATP-2021-XXX

COUNTY OF TRAVIS

Adoption of Board Operating Procedures Policy

WHEREAS, the Austin Transit Partnership (“ATP”) Board of Directors (the “Board”) recognizes the need to establish a policy to govern the administration and operation of the Board, as well as Board meetings, as it works to guide and support ATP in achieving its goal of implementing Project Connect; and

WHEREAS, it is the intent of the Board to achieve best practices in governance, policy direction, and oversight, as well as promote and receive input from the public on matters of ATP’s public business; and

NOW, THEREFORE, BE IT RESOLVED by the Board that the Board Operating Procedures Policy attached as Exhibit A to this resolution is hereby adopted.

Casey Burack
Secretary of the Board

Date: _____

Attachment: ATP Board Resolution - Board Procedures Policy Adoption (4862 : Approval of Board Procedures Policy)



AUSTIN TRANSIT PARTNERSHIP BOARD OPERATING PROCEDURES POLICY

I. OVERVIEW

The Austin Transit Partnership ("ATP") was formed by the Capital Metro Transportation Authority ("Capital Metro") and the City of Austin (the "City") for the purpose of implementing the Project Connect System Plan ("Project Connect") as such project is more particularly described in Capital Metro Resolution No. AI-2020-1273 and City Resolution 20200610-02. ATP does hereby establish this Board Operating Procedures Policy (this "Policy") to govern the administration and operation of ATP's Board of Directors (the "Board") and Board meetings as the Board works to govern ATP in achieving its mission of implementing of Project Connect.

This Policy is intended to outline the Board's general powers and duties under chapter Subchapter D of Chapter 431 of the Texas Local Government Code, Chapter 394 of the Texas Local Government Code, and other applicable laws. This Policy does not supersede and is subject to any applicable federal or Texas law or administrative rule, including the Texas Open Meetings Act.

II. GENERAL RULES AND OPERATING PROCEDURES

The Board shall strive to achieve best practices in governance, policy direction, and oversight. The Board shall act as a body in making and announcing its decisions. Individual Board members serve on the ATP Board to support the mission of ATP and shall discharge their duties with ordinary care and in a manner each member reasonably believes to be in ATP's best interests.

A. *Board Members.*

- (1) Board members shall hold office for the period specified in ATP's Articles of Incorporation. The composition of the Board and qualifications of the Board members, as well as the procedures for their appointment and removal, shall be as provided by ATP's Articles of Incorporation or Bylaws (as applicable).
- (2) Board members shall regularly attend meetings to participate in the decision-making process, responsibly represent the public and preserve public trust. In accordance with Article VI of the ATP Articles of Incorporation, a Board member may be removed from the Board by a resolution approved by a majority vote of the City Council and Capital Metro Board finding that such Board member is derelict in his or her duties by either: (i) failing to attend four consecutive scheduled meetings, including any combination of annual meetings, regular meetings, or special meetings; or (ii) failing to attend one-third or more of scheduled meetings during any fiscal year of ATP, including any combination of annual meetings, regular meetings, or special meetings, unless such Board member can show good cause for the absences.
- (3) When speaking for the Board, Board members' statements must remain consistent with official Board actions. Whenever possible, only the Chair should speak on behalf of the entire Board.
- (4) Board members must keep confidential any written materials and verbal information provided during executive sessions or information exempt from disclosure pursuant to the Texas Public Information Act.

- (5) Newly appointed Board members are encouraged to take advantage of information opportunities to learn about ATP, the Board's rules and operating procedures and significant Board actions.
- (6) Except for purpose of inquiry or clarification, the Board and Board members will make best efforts to work through the Executive Director to advance individual requests of staff.
- (7) Board members may contact and consult ATP's general counsel at any time to obtain legal guidance related to ATP or their service on the Board.

B. Board Chair and Vice Chair.

- (1) The Board shall select a Chair and Vice Chair by a majority vote of Board members for a term of office in accordance with Sections 3.2 and 3.3 of the ATP Bylaws.
- (2) At all meetings of the Board, the Chair shall preside, and in the absence of the Chair, the Vice Chair shall preside. In the absence of the Chair and the Vice Chair, an acting presiding officer shall be chosen by the Board from among the Board members then present.
- (3) Subject to the limitations contained in the ATP Articles of Incorporation, the Chair may, upon authorization by resolution of the Board, sign and execute all bonds, notes, deeds, conveyances, franchises, assignments, mortgages, contracts, and other instruments of any kind in the name of ATP.
- (4) The Vice Chair shall perform the duties and exercise the powers of the Chair upon the Chair's death, absence, disability, or resignation, or upon the Chair's inability to perform the duties of his or her office. Any action taken by the Vice Chair in the performance of the duties of the Chair shall be conclusive evidence of the absence or inability to act of the Chair at the time such action was taken.
- (5) The Chair is authorized to sign resolutions, motions, contracts, warrants and other instruments and documents requiring evidence of approval by the agency as the Board may direct or as may be required to facilitate agency business. In the event that the Chair is absent or unavailable when such signatures are required, the Vice Chair may sign such instruments and documents.

C. Board Secretary.

- (1) The Secretary of ATP shall act as secretary of all meetings of the Board, but in the absence of the Secretary, the presiding officer may appoint any person to act as secretary of the meeting.
- (2) The Board Secretary shall endeavor to give notice of each meeting seven (7) days in advance of such Board meeting and in accordance with Article 2 of the ATP Bylaws and with the Texas Open Meetings Act.
- (3) The Board Secretary shall keep the minutes of the meetings of the Board in one or more books provided for that purpose, see that all notices are duly given in accordance with the provisions of this Policy, the ATP Bylaws, the ATP Articles of Incorporation and as required by law, be custodian of ATP's records, and in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Board or the Chair. The Secretary shall serve at the discretion of the Board and may be removed as Secretary by the Board at any time, with or without cause. The Secretary need not be a member of the Board.

D. *Meeting Procedures.* In general, all Board meetings, including any emergency meetings, shall be conducted in accordance with the requirements of Article 2 of the ATP Bylaws. In addition, Board meetings shall be conducted as follows:

- (1) The Board may conduct public meetings and hearings, as well as joint meetings and hearings with other agencies for and on behalf of the Board to meet any legal requirements and enable ATP to perform its statutory functions.
- (2) The Board shall meet in accordance with and file notice of each meeting of the Board in the same manner as required of the City Council of the City and Capital Metro's Board of Directors under the Open Meetings Act. Notice of each meeting shall be posted by the Secretary of the Board at the same location. Additional notice of each meeting may be posted at one or more other locations.
- (3) A majority of the Board shall constitute a quorum for the consideration of matters pertaining to the purposes of ATP. Ex-officio directors shall not count for the purposes of determining the presence of a quorum. If at any meeting of the Board there is less than a quorum present, business of the Board shall not be conducted. The act of a majority of the Board members shall constitute the act of the Board, unless the act of a greater number is required by law or by the ATP Articles of Incorporation or Bylaws.
- (4) Voting may be conducted in any manner chosen by the Chair. Only Board members may cast votes. A roll call vote on any action may be called by any Board member at any time before beginning discussion on the next agenda item, and such vote shall be recorded in the minutes. Board members in attendance may not abstain from voting on any matter proposed for action unless they believe that a vote on the matter may present a personal conflict of interest. The Board member must indicate an abstention before discussion of the proposed action.
- (5) Board actions may be made by motion or resolution. An affirmative vote of a majority of Board members is required for approval of resolutions and motions, unless the act of a greater number is required by law or by the ATP Articles of Incorporation or Bylaws. Final action will not be taken on any action unless there was notice and an opportunity for public comment on the action.
- (6) The Board may adjourn any meeting by an affirmative vote of a majority of Board members in attendance or at the Chair's discretion. Any such meeting may be continued at any subsequent meeting.

E. *Attendance by Phone and Video.*

- (1) A Board member may attend a meeting by video upon notice to the Board Chair or Secretary and the meeting may be conducted so long as a quorum is physically in attendance. A request to attend a meeting by video is limited to extraordinary circumstances such as emergencies, illness, accident, official business outside of the agency's district, or other circumstances that do not allow attendance at the meeting, provided that attendance by video shall be permitted at any time in-person meetings have been suspended by the Governor of Texas or applicable law, and in such instances no request for phone or video attendance shall be required.
- (2) A request to attend a meeting by phone or video may be approved by the Chair and will be noted when the meeting is called to order or when the Chair becomes aware of the request. The phone or video connection must allow the Board member to hear and be heard by other Board members and the public.

- (3) Any Board member participating in a meeting by phone or video is deemed to be present at the meeting for all purposes, including, but not limited to, establishing a quorum.

III. PUBLIC COMMENT PROCEDURES

It is the policy of the Board to value input from the public on matters of ATP's public business. Interested parties representing various points of view are allowed time to present their views in an orderly manner in accordance with this Policy, while permitting the Board to conduct its meetings in an efficient and effective manner. This Policy applies to Board meetings and Board committee meetings and is subject in all respects to the Texas Open Meetings Act requirements as applicable and in effect at any time.

A. *Public Comment.*

- (1) Members of the public may sign up to speak on any action item or topic prior to the Board meeting by (i) completing a Public Comment form available outside the Board meeting room prior to the meeting, or (ii) contacting ATP via the email address or telephone number listed in the Public Comment section of the ATP website at least twenty-four (24) hours in advance of the Board meeting.
- (2) Public comment on general topics will be received as the first item on the meeting agenda.
- (3) Speakers may elect to comment in person by physical attendance at the Board meeting, via telephone, or via written, video-recorded or audio-recorded comments emailed to the email address listed in the Public Comment section of the ATP website at least twenty-four (24) hours in advance of the Board meeting that may be read aloud into the record by an ATP representative at the sole discretion of Chair.
- (4) Speakers will each have three (3) minutes to address the Board. Non-English speakers requiring a translator will have six (6) minutes to address the Board. In the event a speaker submits a written comment, such comment shall be no longer than four hundred (400) words, or a video or audio-recorded comment, such comment shall be no longer than three (3) minutes.
- (5) At the Chair's option, public comment may be limited to up to ten (10) speakers from each side of an issue before the Board. If less than ten (10) speakers request to speak for either side of an issue, additional speakers from the opposite side of the issue shall be permitted to speak for up to an aggregate total of twenty (20) speakers.
- (6) If more than one member of the public from a particular group requests to comment, the Chair may ask that the group select one representative of the group to present the group's view. In such a case, the group's representative will be allowed five (5) minutes to speak in person or submission of written comment of up to six hundred and fifty (650) words.

IN ITS SOLE DISCRETION THE BOARD RESERVES THE RIGHT TO WAIVE THE PROCEDURES CONTAINED IN THIS SECTION III WHEN NECESSARY TO CONDUCT BOARD MEETINGS EFFICIENTLY AND EFFECTIVELY. ATP RESERVES THE RIGHT TO REMOVE PERSONS WHO CAUSE A DISTURBANCE AT AN OPEN MEETING OR TAKE OTHER ACTIONS TO PROMOTE AN ORDERLY MEETING.

IV. BOARD TRAVEL POLICIES

Board members may be required to travel for business reasons associated with ATP. Board members are encouraged to attend transit-related conferences and pursue other educational opportunities for the betterment of ATP. The purpose of these Board Travel Policies is to assure that authorized travel by members of the Board is conducted in a responsible manner and that all travel is done in the most efficient and cost effective manner possible.

Board members shall follow all applicable business travel policies and procedures of ATP, in addition to the terms of this Section IV, to ensure that authorized travel is conducted in a responsible manner and that established procedures are followed consistently.

A. *Allocation of Board Travel Funds.* The Board shall establish an amount in each adopted annual budget for business travel and conference expenses by members of the Board for the upcoming fiscal year. Each Board member shall be allocated in the budget an equal amount for ATP business travel, with an additional sum allocated to be dispersed at the discretion of the Chair for additional travel beyond an individual member's allocation. Travel funds shall further be subject to the following:

- (1) Allocated travel funds shall include registration fees and all allowable reimbursable expenses such as air travel, lodging, per diem and other reasonable travel expenses. Payment for hotel or other lodging expenses within fifty (50) miles of the Board member's personal residence shall not be an allowable reimbursable expense.
- (2) Travel arrangements will not be made unless the Board member has funds available or has received approval from the Chair or their designee for the use of funds from the Board's discretionary allocation.
- (3) Each Board member shall annually work with staff and submit to the Executive Director or their designee a list of anticipated travel for the upcoming fiscal year by September 15th based on the proposed budgeted amount allocated to each Board member for Board member travel. To assist with meeting planning and budgeting, the submission must include dates, location, and estimated costs for each planned trip.
- (4) ATP shall not pay for Board members to travel when it would coincide with a regularly scheduled monthly meeting of the full Board unless it is deemed necessary for business reasons by the Chair or their designee.
- (5) Board members are expected to work with the Board Relations Manager to make their travel arrangements no less than 14 days prior to travel.
- (6) ATP shall only pay a Board member's travel costs equal to those on the 14th day prior to travel, except under extenuating circumstances as approved by the Chair. If a Board member wishes to travel upon booking less than 14 days in advance, the Board member may do so by personally paying any additional costs associated with booking that travel less than 14 days in advance.

B. *Mileage Reimbursement.* Board members and advisory committee members may receive personal mileage reimbursement at the IRS standard mileage reimbursement rate when traveling for ATP business and when more advantageous or economical to ATP than a common carrier, Capital Metro or ATP vehicle. Mileage reimbursement to Board members for local travel within the service area in furtherance of ATP business shall NOT be deducted from a Board member's allocated travel funds.

- C. *Exceptions to Board Travel Policies.* The Chair may consider and approve exceptions to this policy on a case by case basis when a need arises as the budget allows.

V. AMENDMENTS, SUPPLEMENTS, SUSPENSIONS

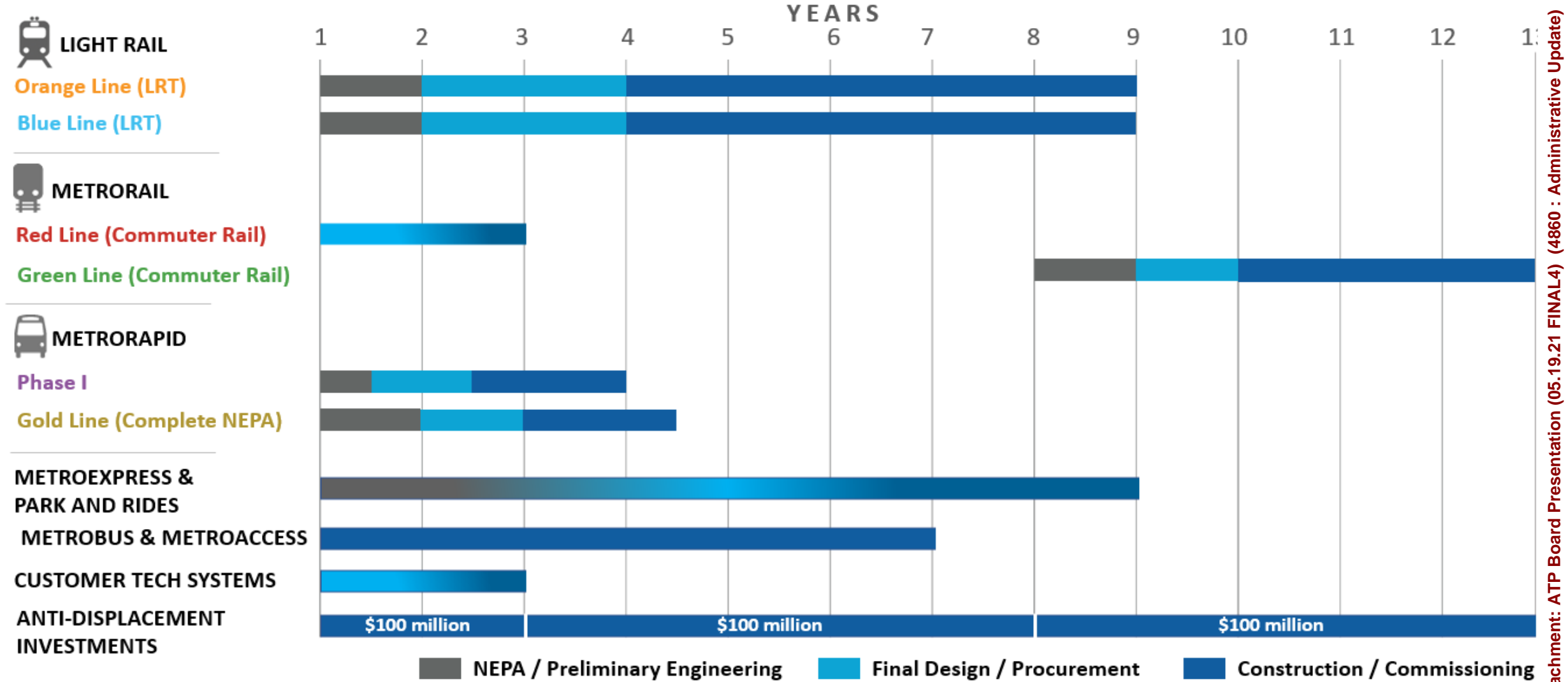
Subject to the terms of the ATP Bylaws and Articles of Incorporation and applicable law, this Policy may, by an affirmative vote of two-thirds of the Board members in attendance at a meeting, be temporarily suspended to facilitate consideration of Board action in the event of emergencies or other special circumstances, or otherwise supplemented or amended.

DISCUSSION ITEM: BLUE LINE ALIGNMENT REVIEW

John Rhone, Deputy Program Officer

Peter Mullan, Chief of Architecture and Urban Design

Program Sequence Plan



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Alignment Briefing Sequence

MAY



BLUE LINE



Airport to Lady Bird Lake

JUNE



ORANGE LINE

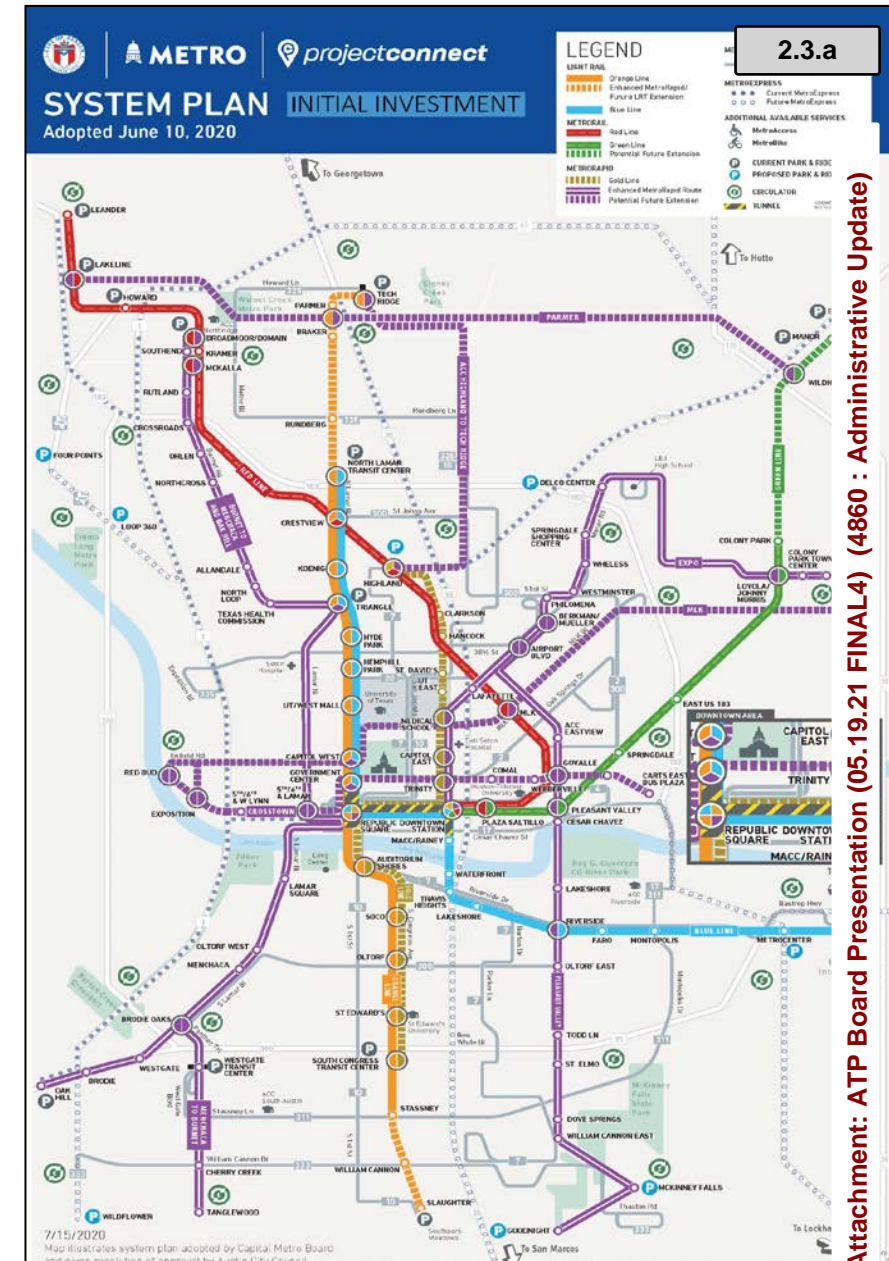


South: Stassney to SoCo
North: Government Center to
North Lamar Transit Center

JULY



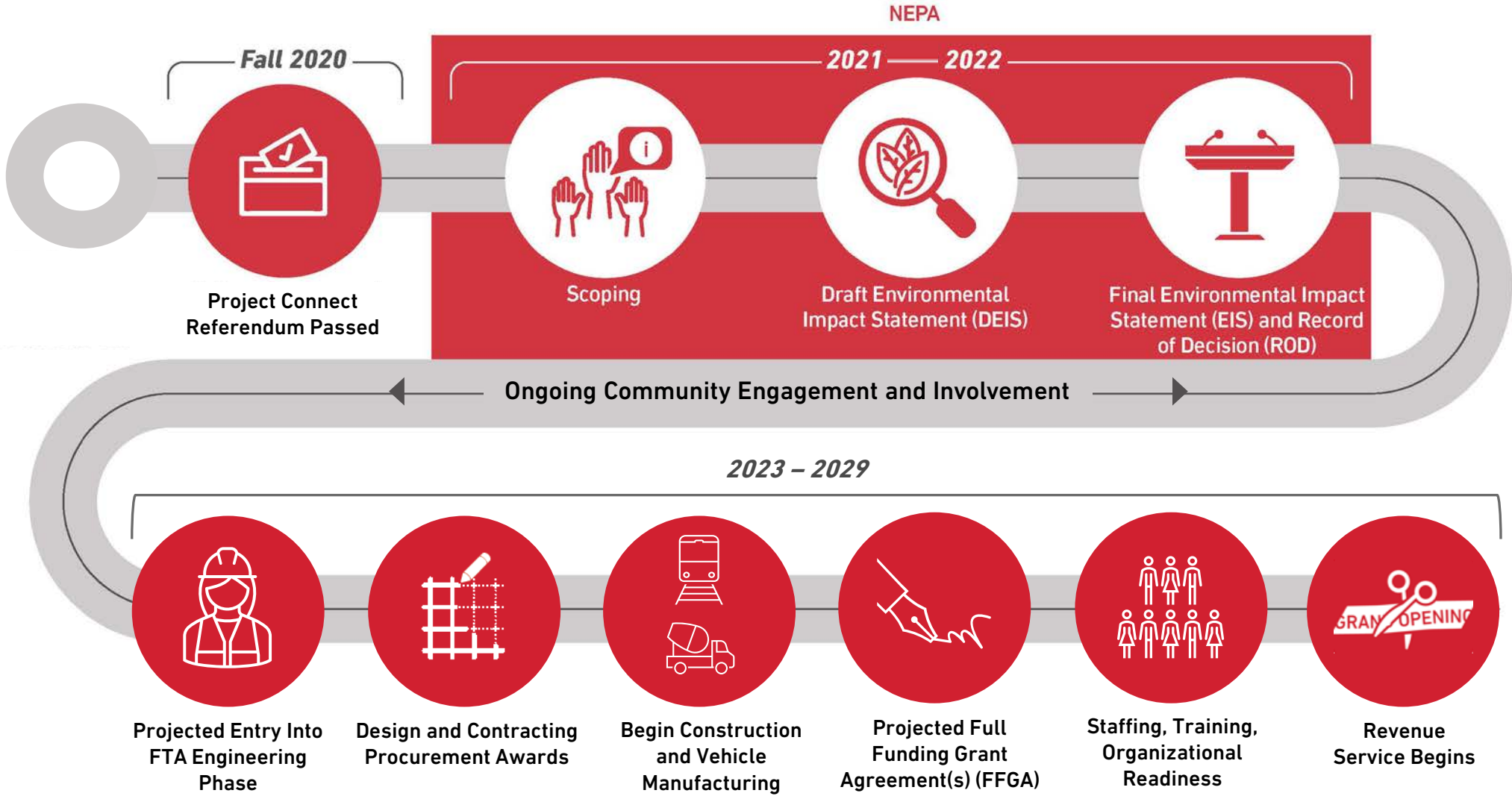
Government Center - Downtown - SoCo



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

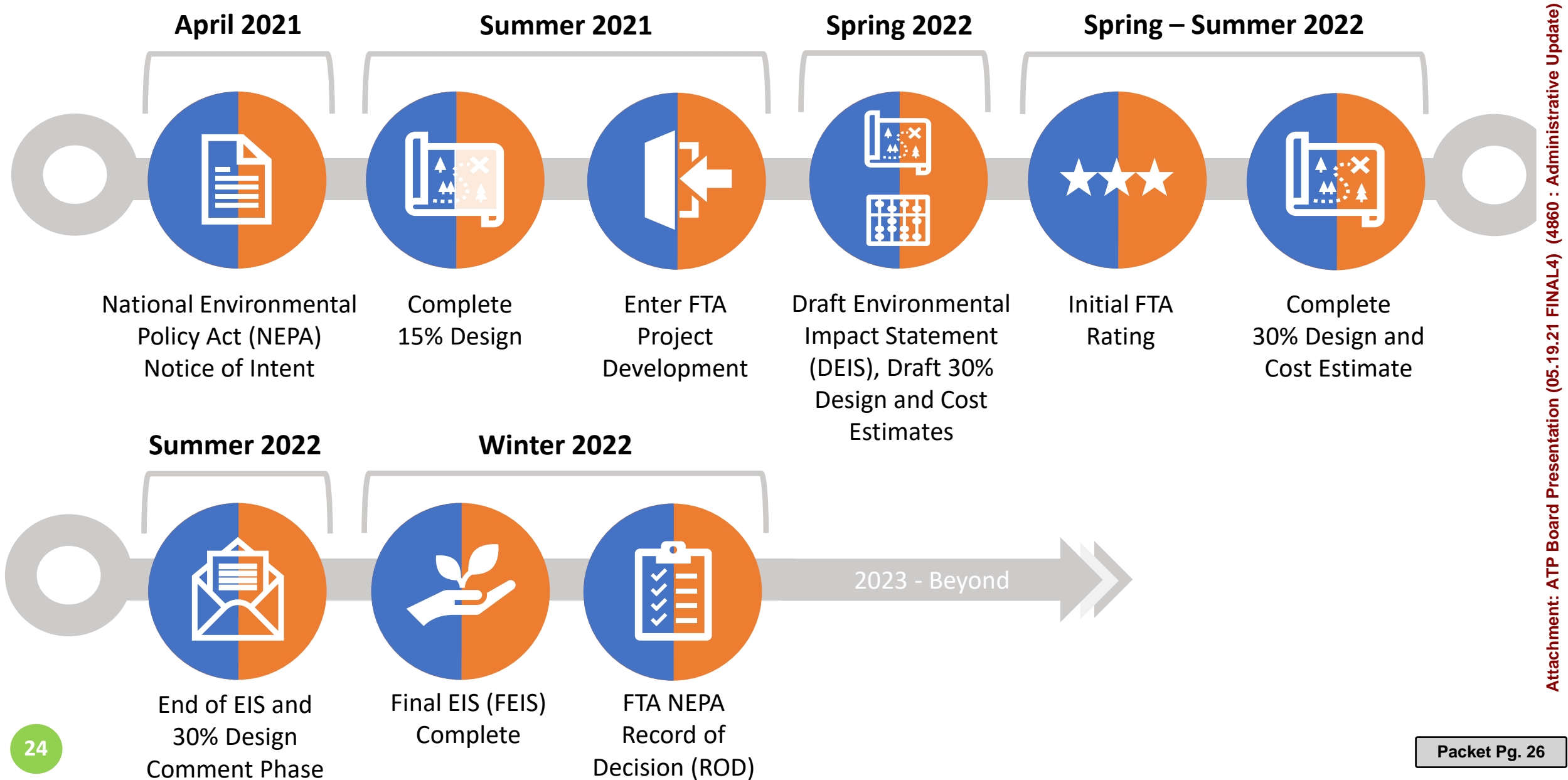
Orange & Blue Line Projects – Overall Timeline

June 2020
Orange & Blue Line
Locally Preferred
Alternatives (LPAs)
Adopted

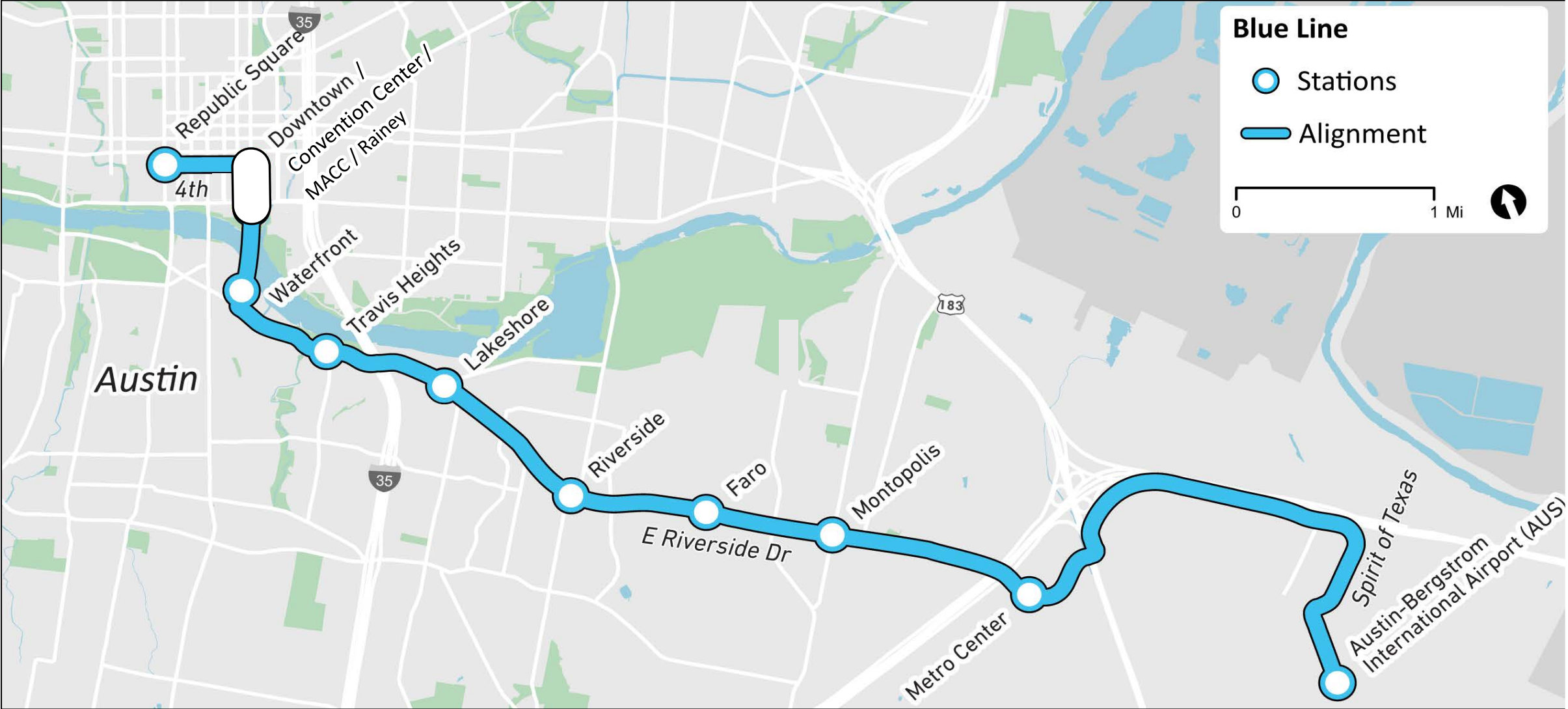


Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Orange & Blue Line Key Milestones (2021 – 2022)



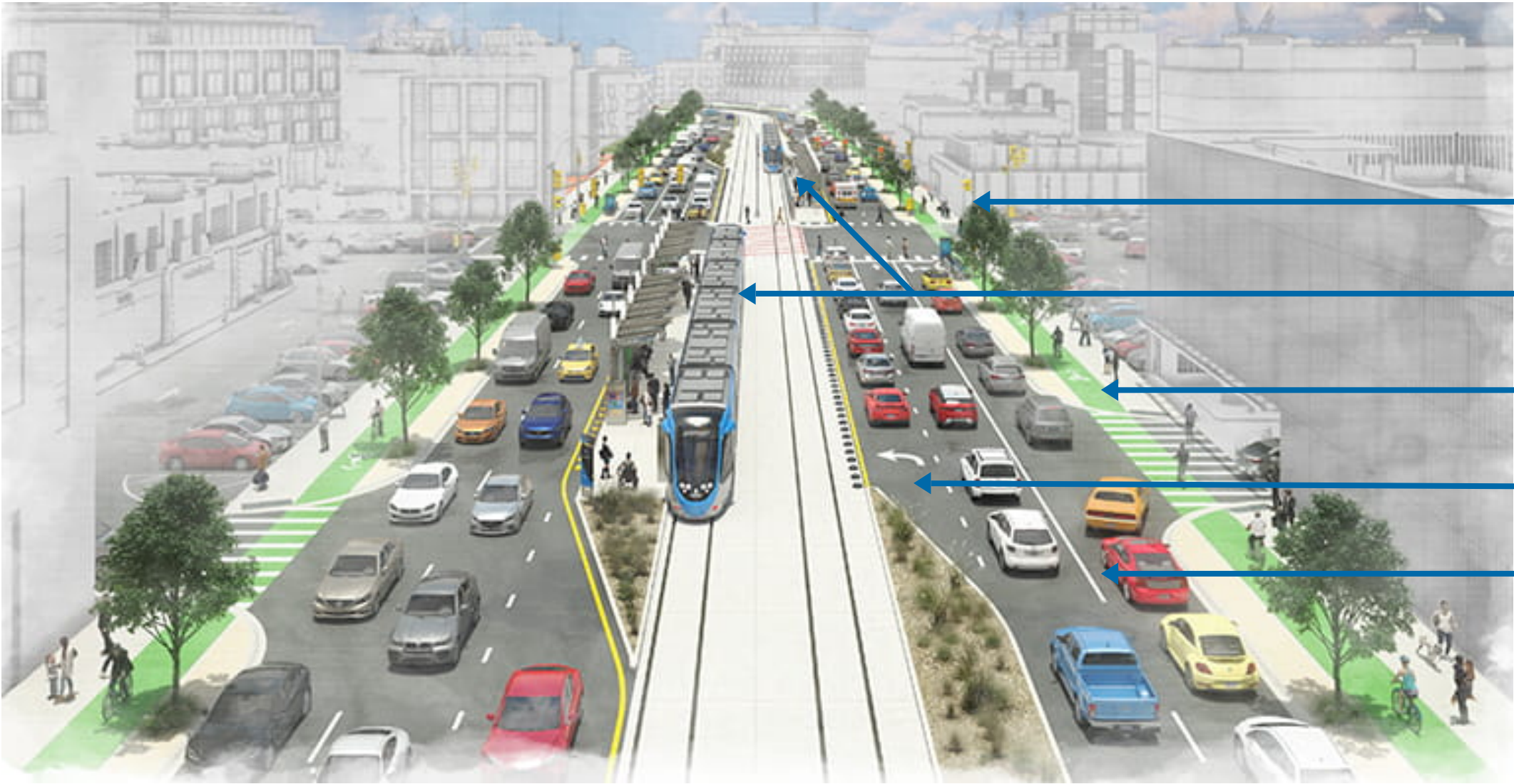
Blue Line Alignment Overview



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Reimagining the Right of Way – Complete Streets

*Conceptual rendering



Example Right of Wa Elements

Tree Canop

Station
Platforms

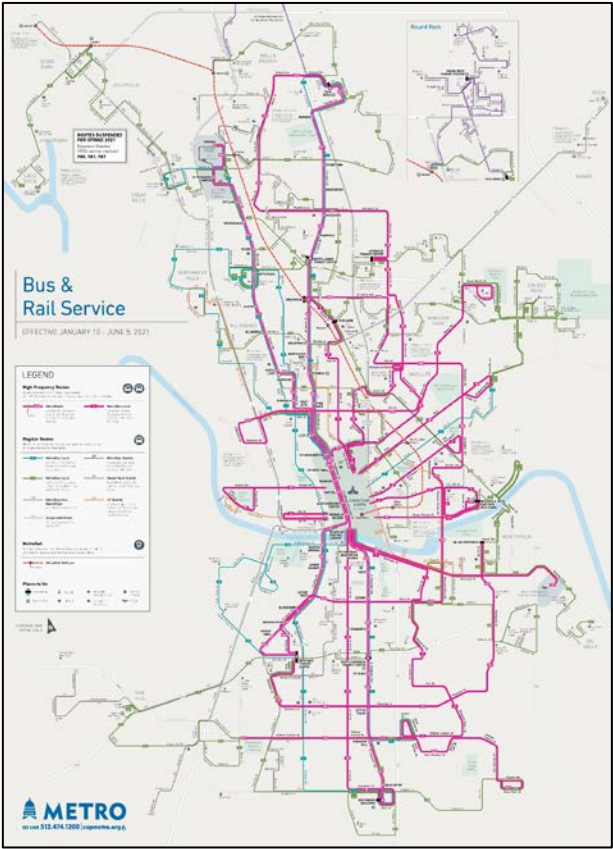
Bike Paths

Turn Lane

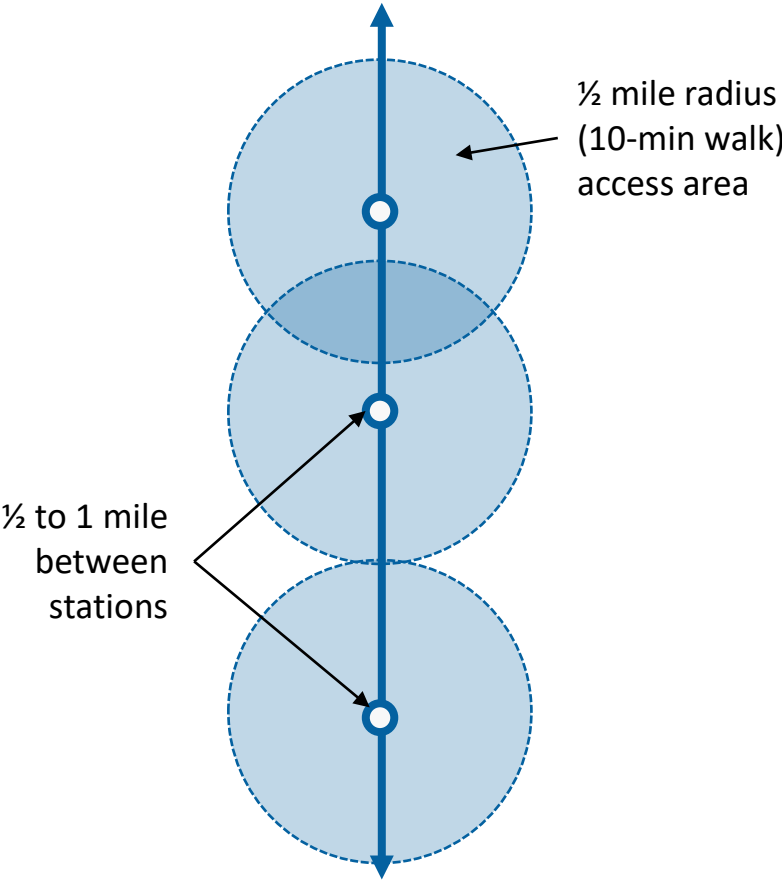
Travel Lane

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

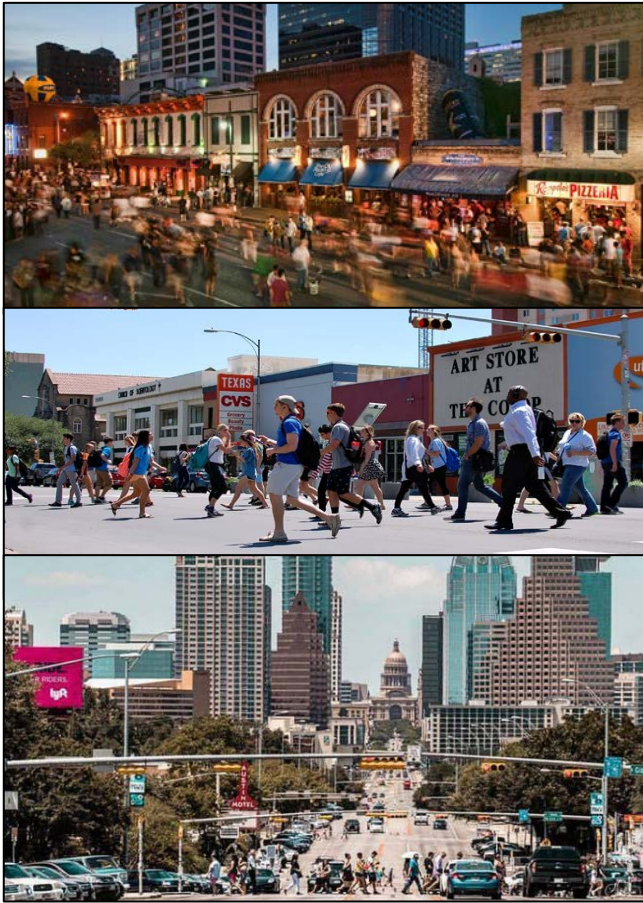
Maximize connectivity to transit network



Balance speed and access with station spacing



Serve high-activity corridor destinations

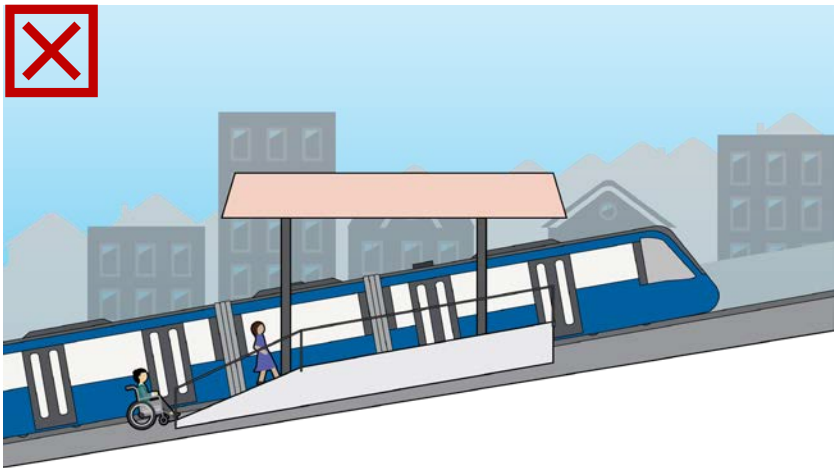


Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

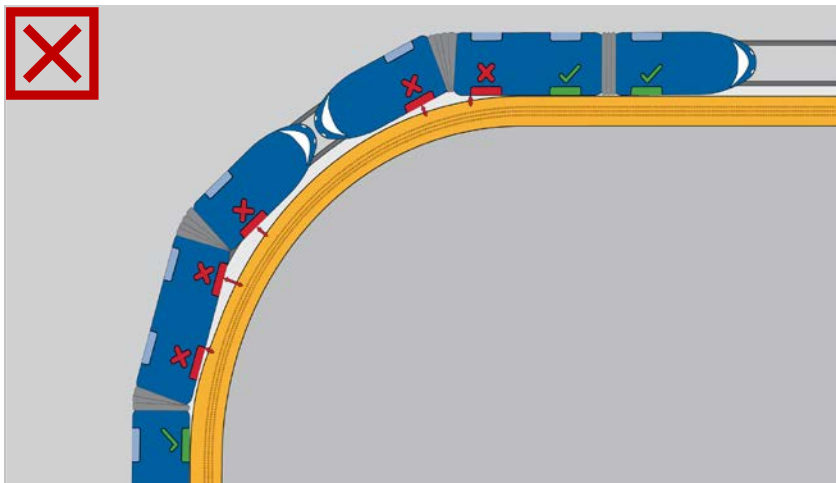
Station Geometry

* Reviewed at April virtual community meetings 2.3.a

Station on an incline



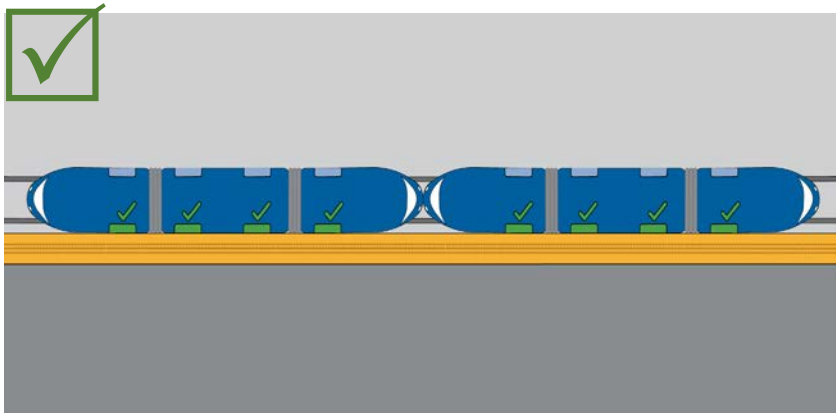
Station on a curve



Station on flat land



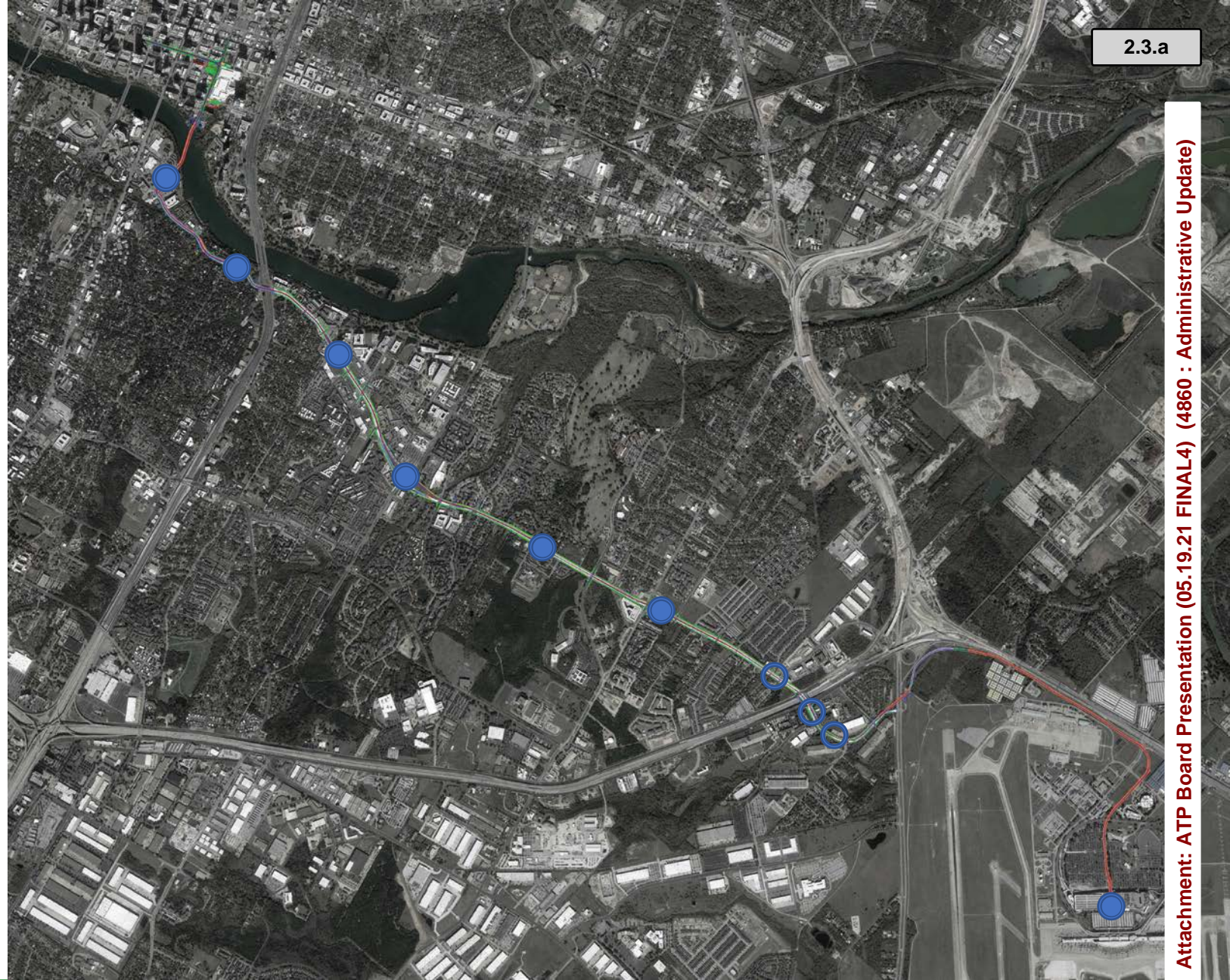
Station on a straight line



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Community Context

- **Airport Station to SH 71**
 - AUS
 - Metro Center
- **SH 71 to Pleasant Valley**
 - Montopolis
 - ACC Riverside
 - Pleasant Valley /
Riverside Intersection
- **Pleasant Valley to Lake**
 - Lakeshore
 - Travis Heights
 - S. Central Waterfront

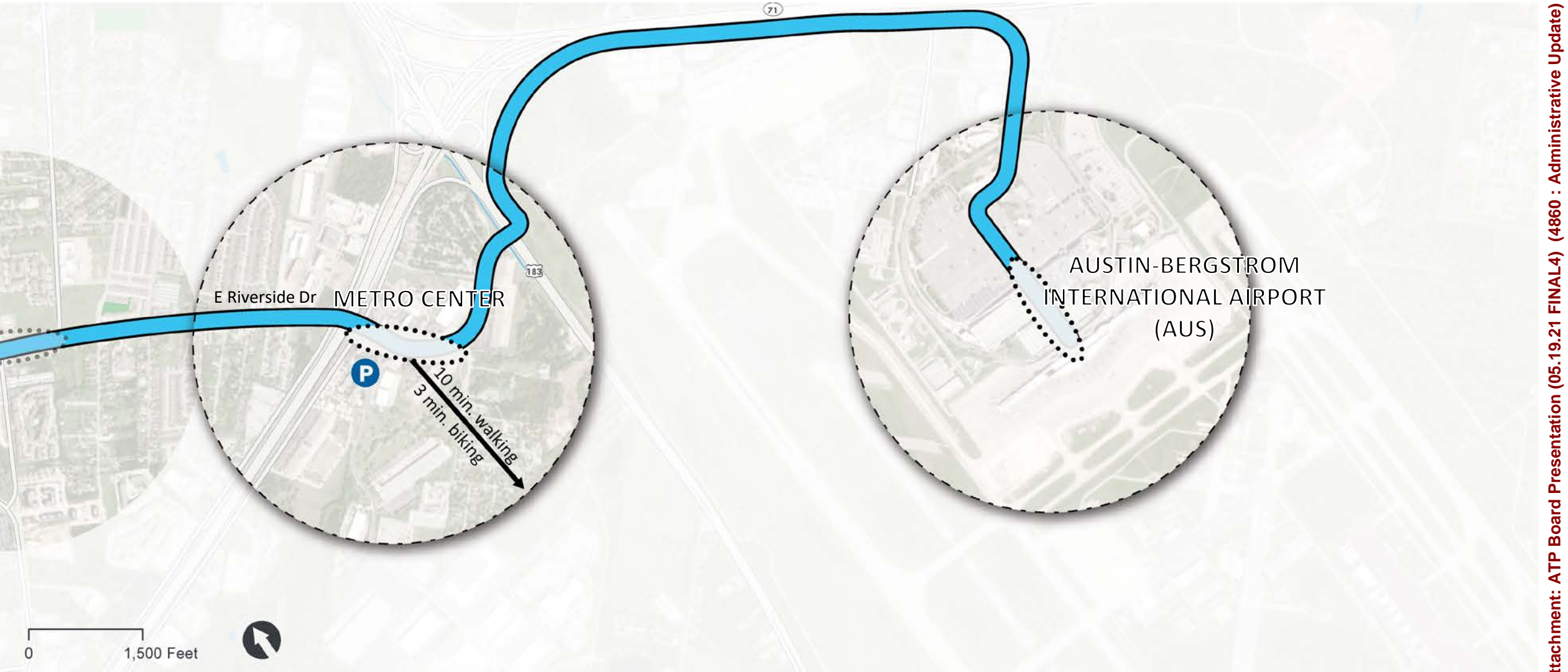


2.3.a

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Blue Line – Airport Station to SH 71

*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Community Context

- Airport Station
- Metro Center Station
- Royal Palms RV Park
- East Riverside hotels, Metro Center offices

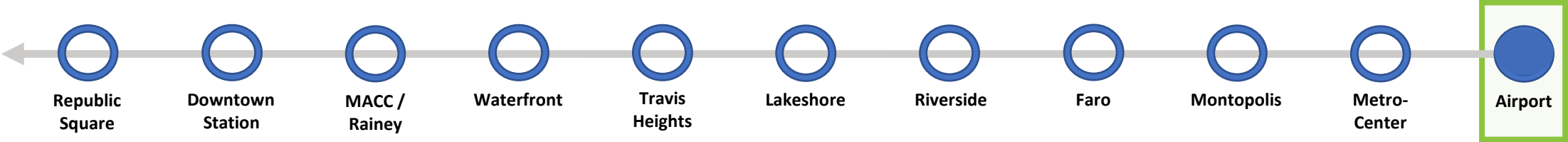
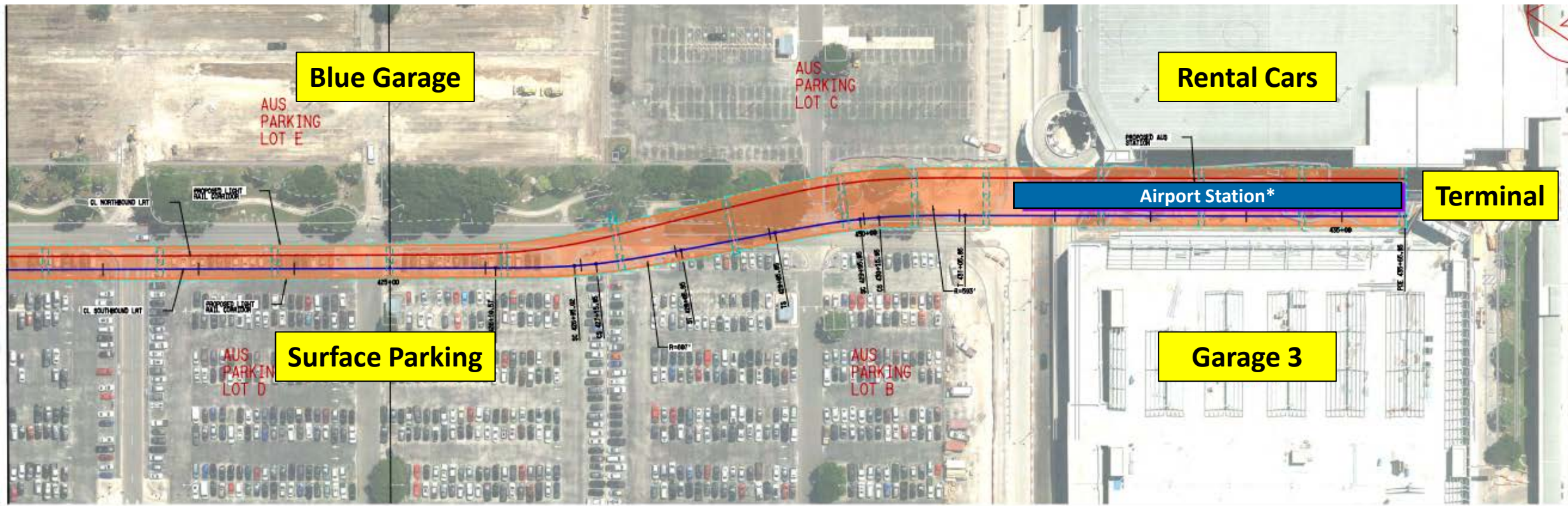


2.3.a

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Austin-Bergstrom International Airport (Station & Garages)

*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Metro Center Station – Design Option 1 (East)

*Station locations and names subject to change

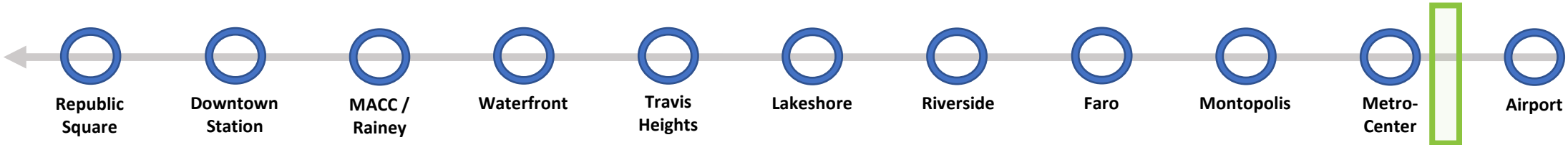
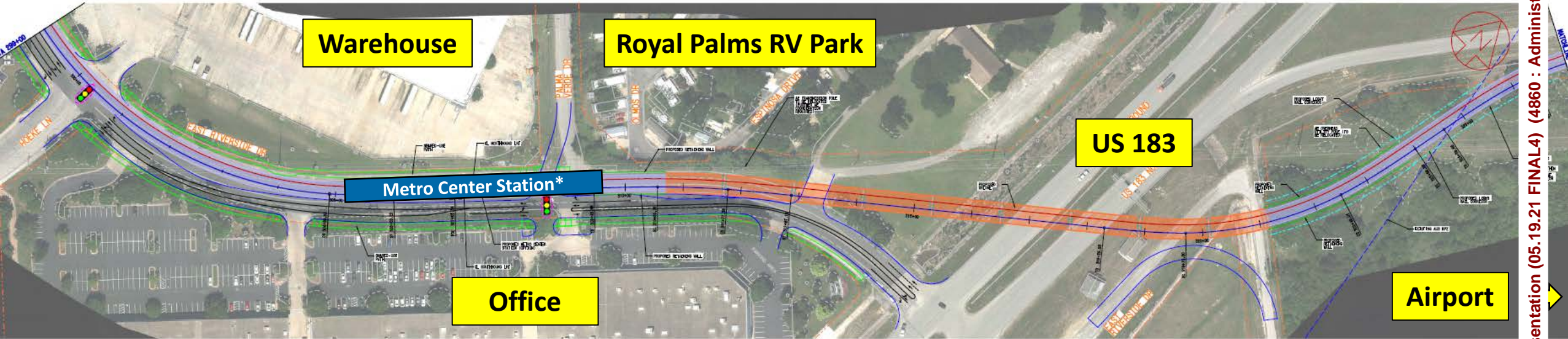
Sidewalk

Curbline

Ele

2.3.a

Street Level



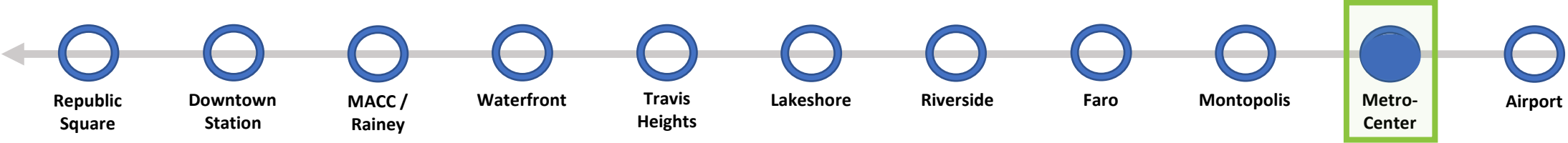
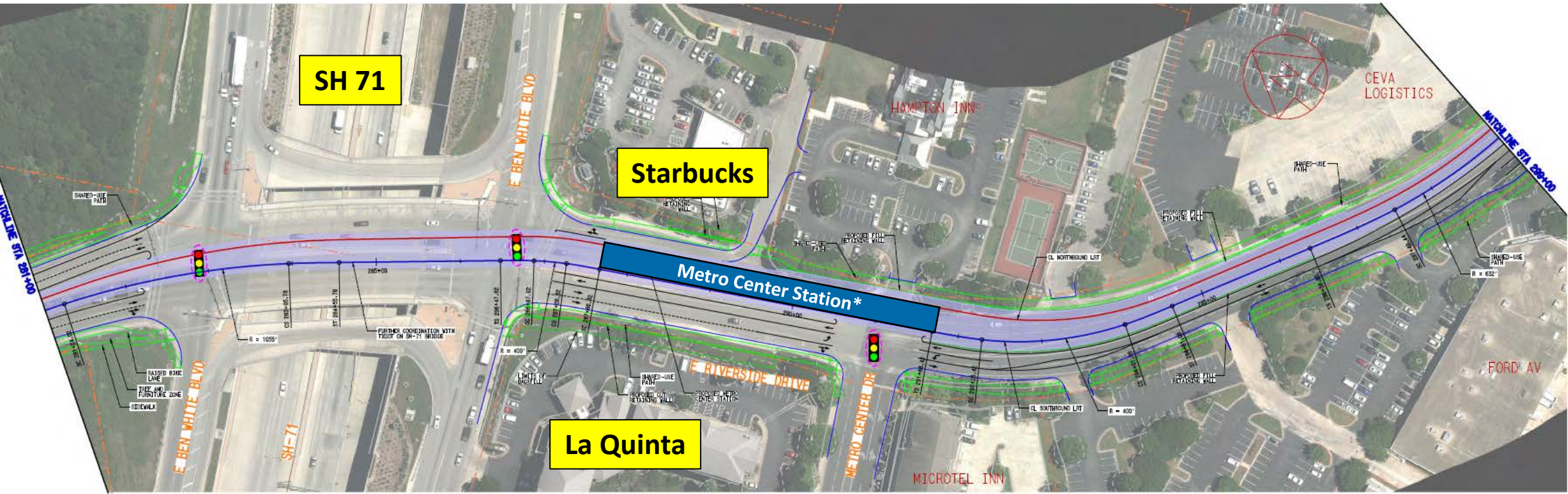
Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Metro Center Station – Design Option 2 (Middle)

*Station locations and names subject to change

Sidewalk
Curbline

2.3.a
Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Metro Center Station – Design Option 3 (West)*

*Station locations and names subject to change

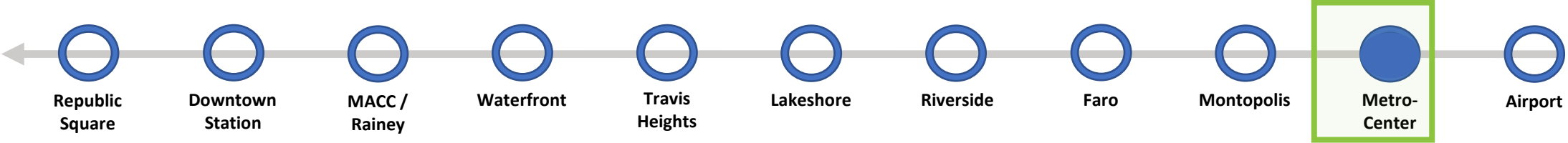
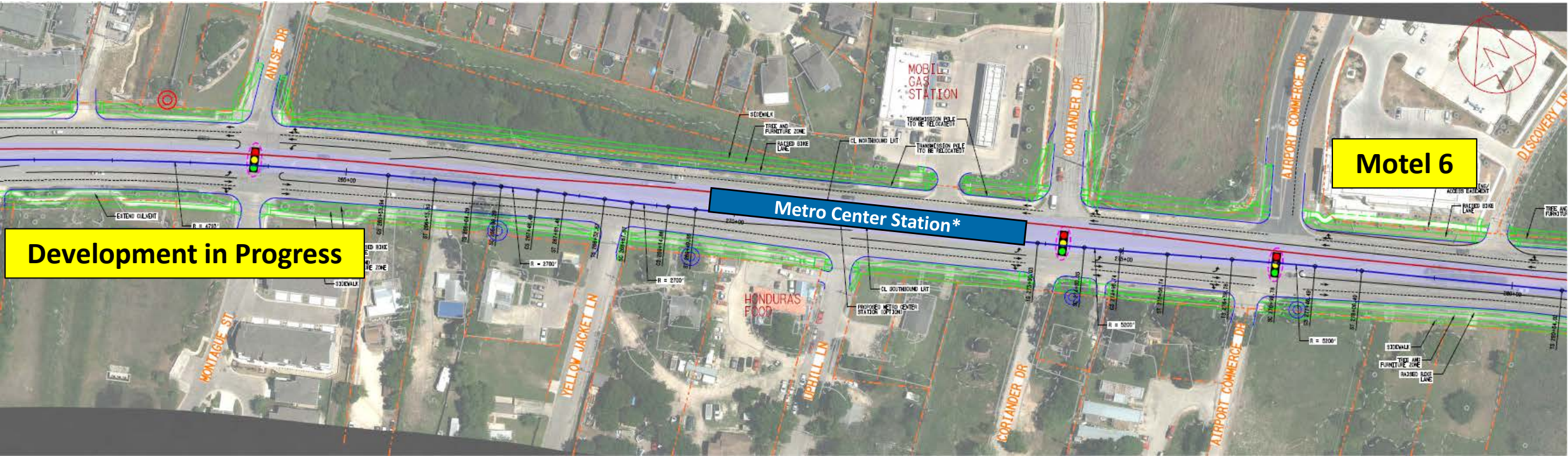
Sidewalk

Curbline

S

2.3.a

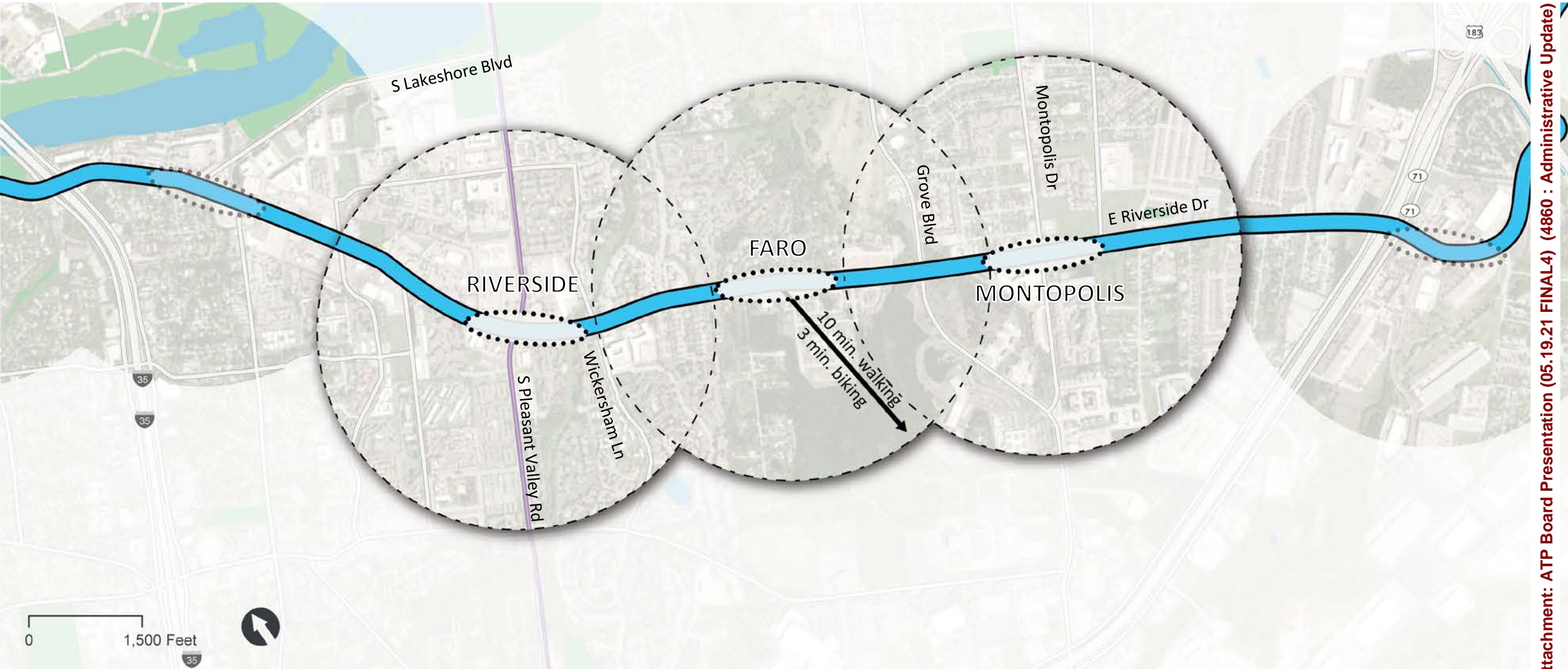
Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Blue Line – SH 71 to Pleasant Valley

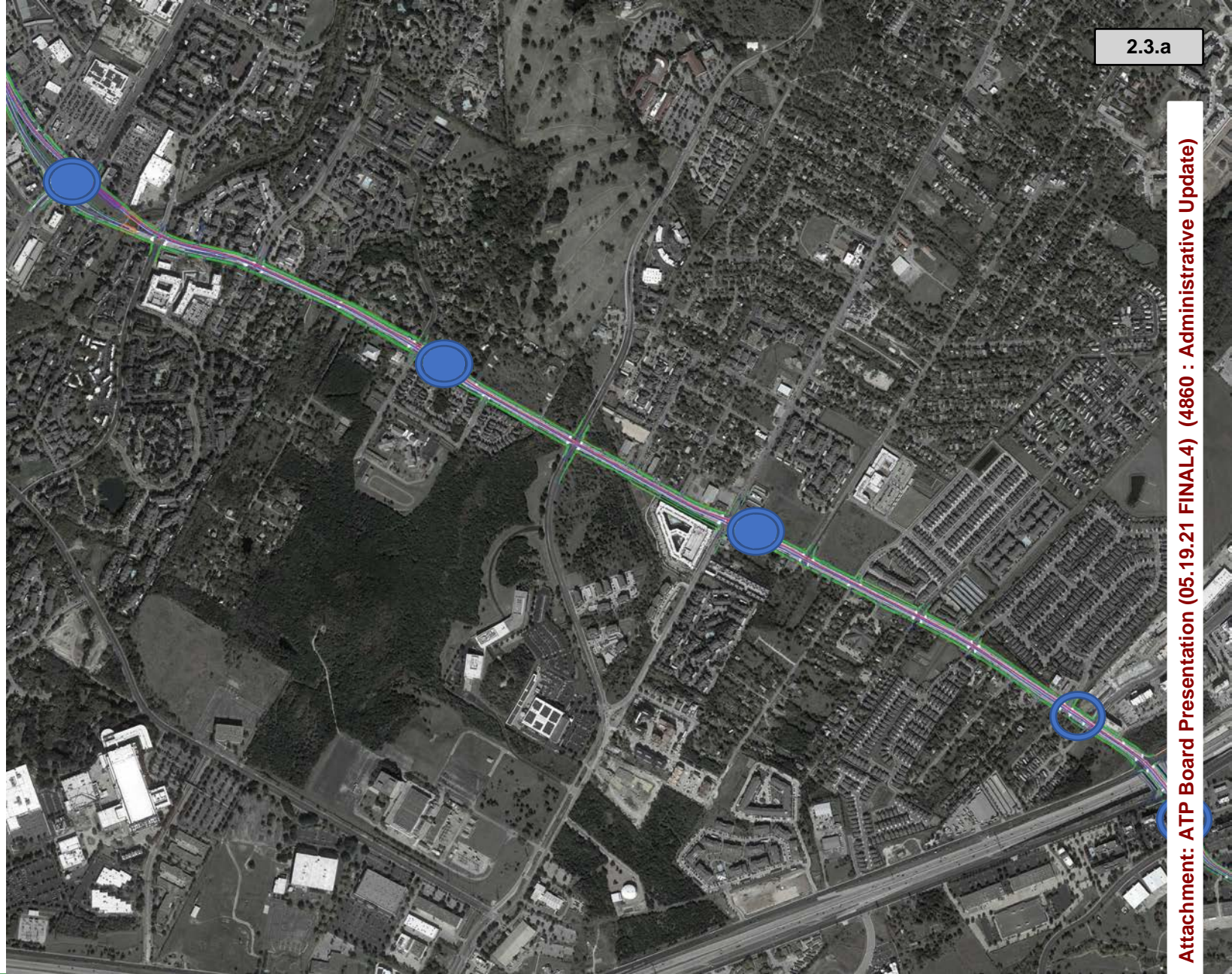
*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Community Context

- Montopolis Station
- Faro Station
- Ruiz Branch Library
- Roy Guerrero Park
- Pleasant Valley /
Riverside Intersection
 - MetroRapid connections



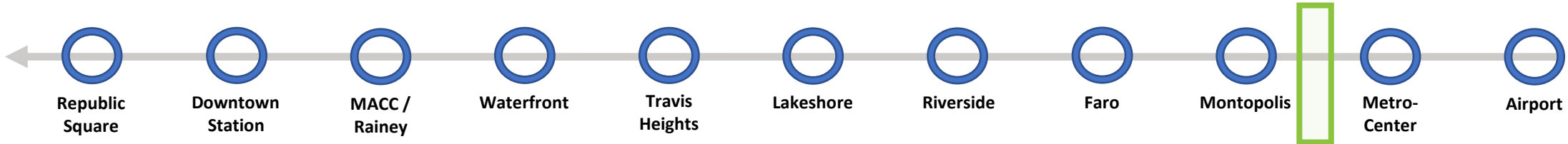
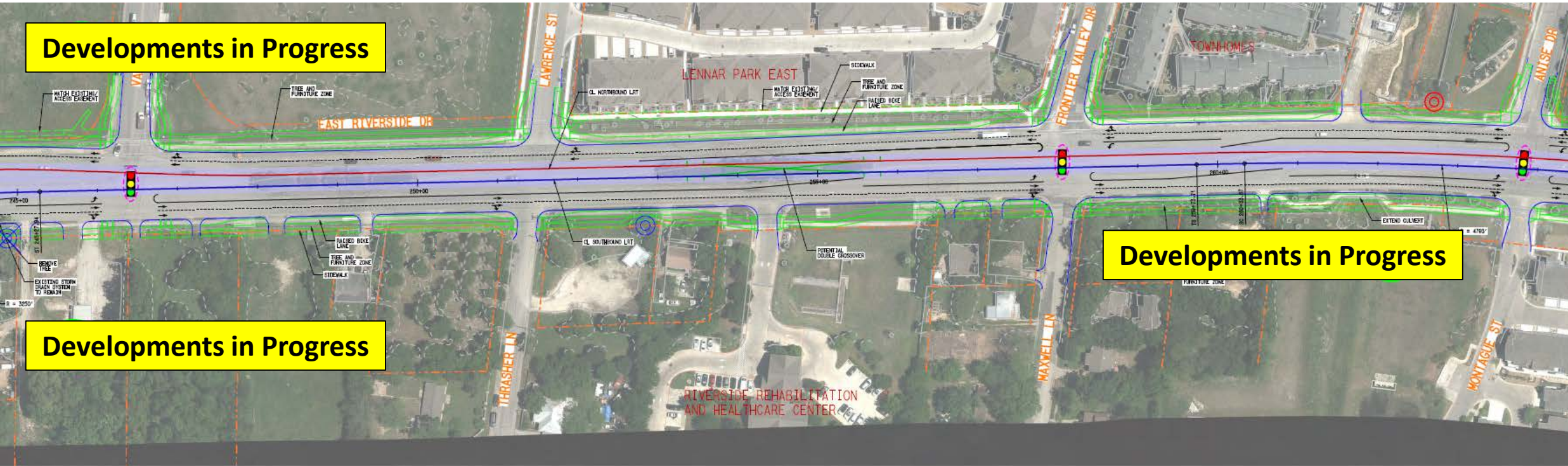
2.3.a

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

East Riverside (Anise Drive to Vargas Road)

Sidewalk
Curbline

2.3.a
Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Montopolis Station (Grove Boulevard)

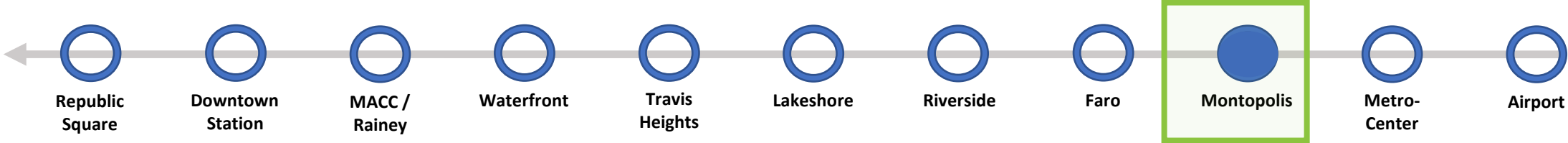
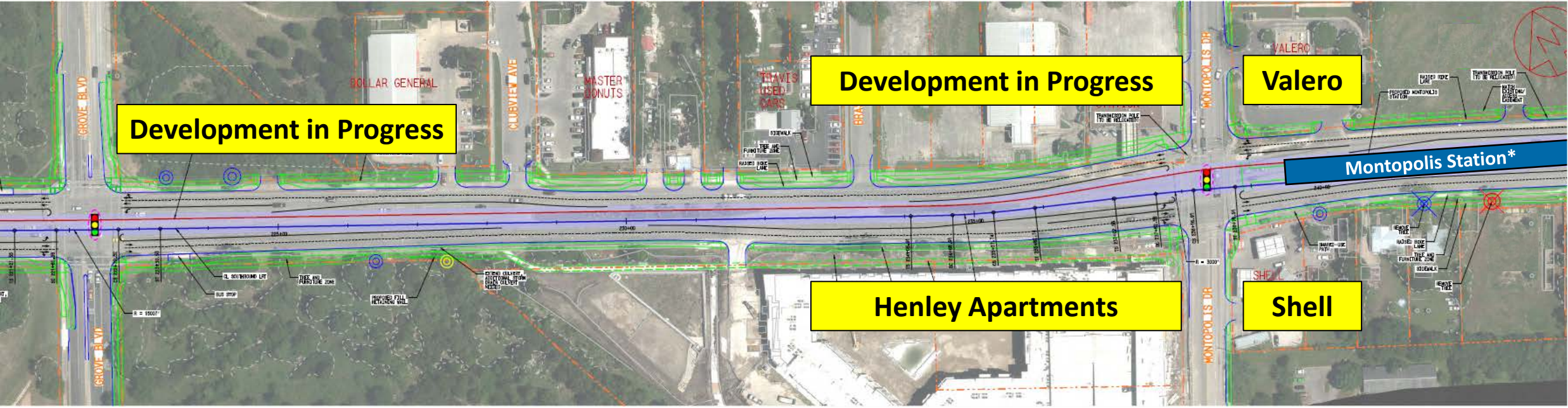
*Station locations and names subject to change

Sidewalk

Curbline

2.3.a

Level



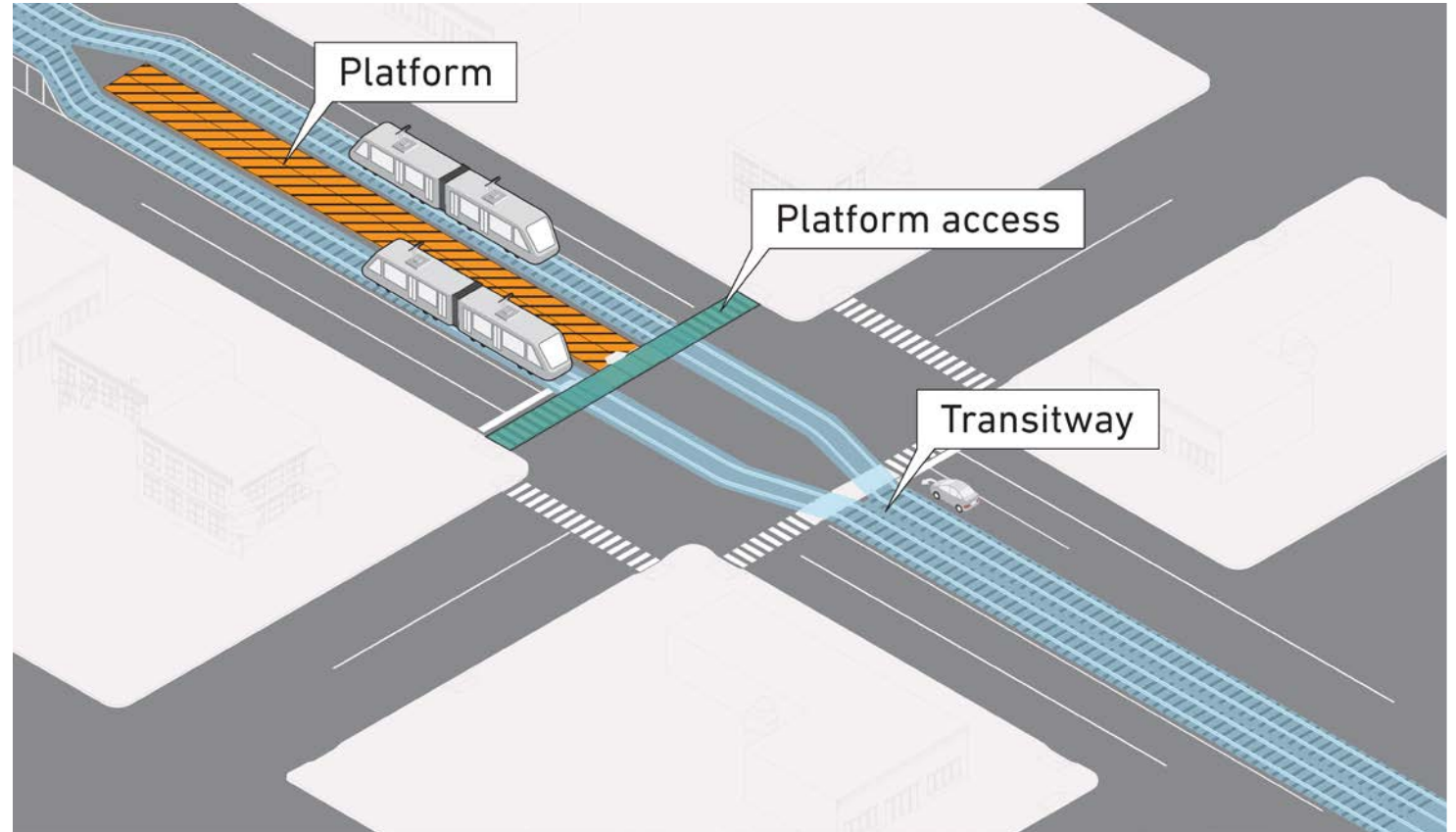
Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Center Platform Station – Typical Layout

2.3.a



- Both directions served by a single platform.
- Platform is typically wider to accommodate passengers loading in both directions.
- Center platforms are the **preferred layout**:
 - Allow facilities to be shared between both tracks
 - Offer a more comfortable waiting space for passengers, who are separated from traffic by the tracks
 - Cost effective



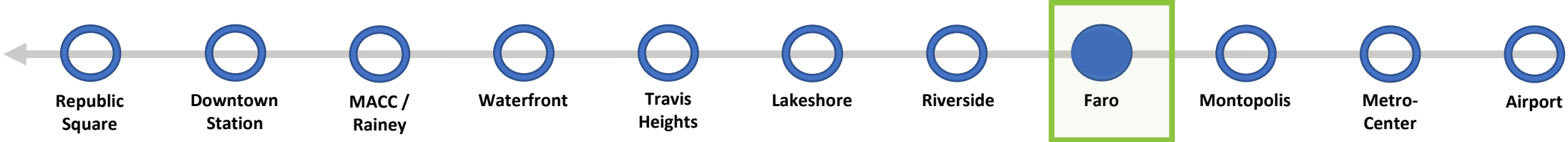
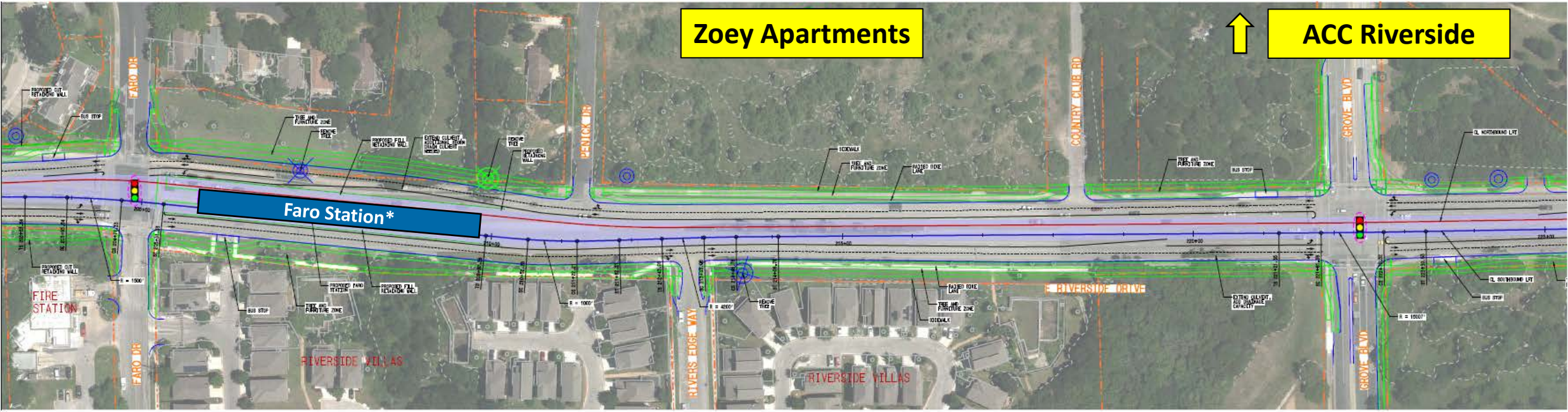
Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

East Riverside (Grove Boulevard to Faro Station)

*Station locations and names subject to change

Sidewalk
Curbline

2.3.a
Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

- Sidewalk
- Curbline

Level



Design Options – Riverside & Pleasant Valley

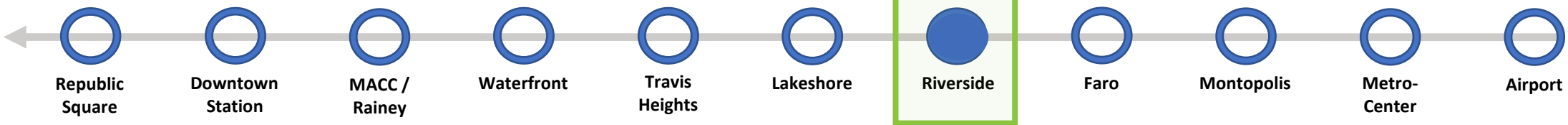
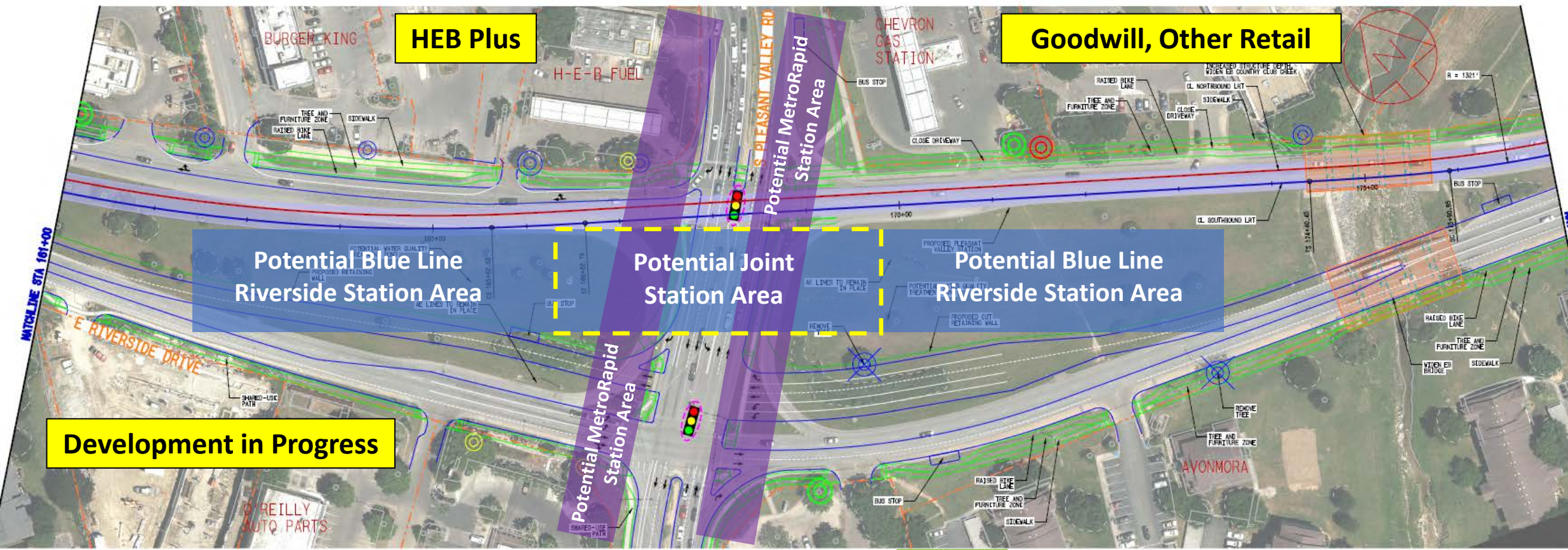
Sidewalk

Curbline

2.3.a

Level

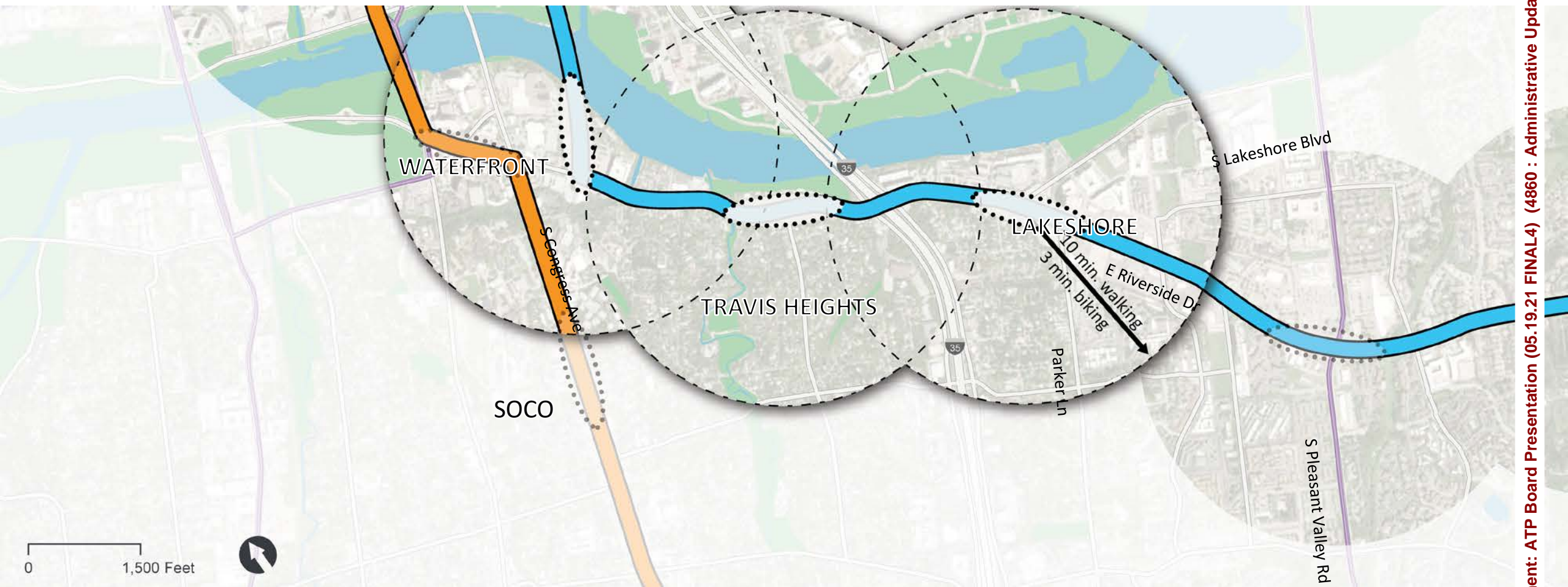
*Station locations and names subject to change. Station area to be part of community design workshop in Summer 2021.
*Area has difficult engineering challenges including topography and pedestrian accessibility and connectivity.



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Blue Line – Pleasant Valley to Lady Bird Lake

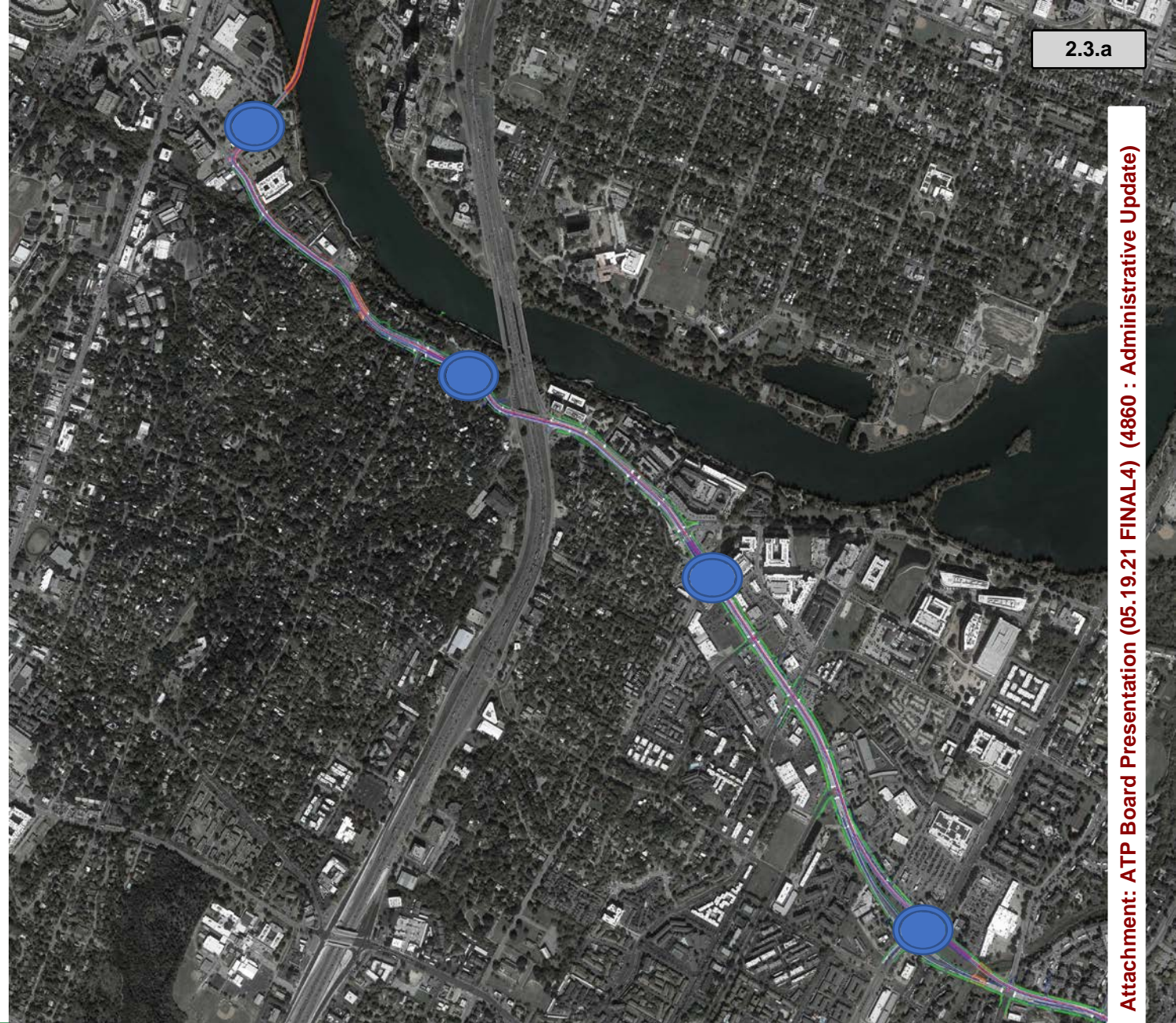
*Station locations and names subject to change



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Community Context

- **Pleasant Valley / Riverside Intersection**
 - MetroRapid connections
 - Riverside Station
- **Lakeshore Station**
- **Travis Heights Station**
- **Waterfront Station**
 - South Central Waterfront



2.3.a

Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

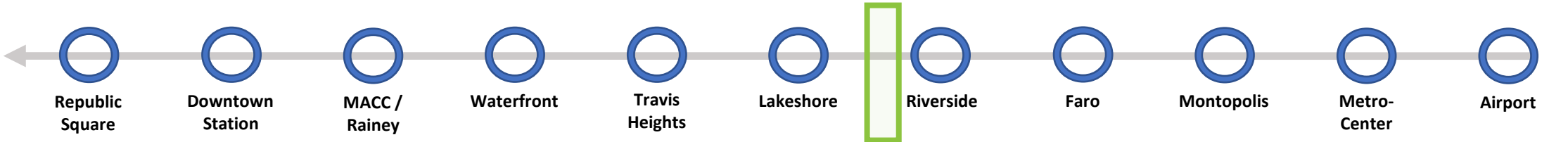
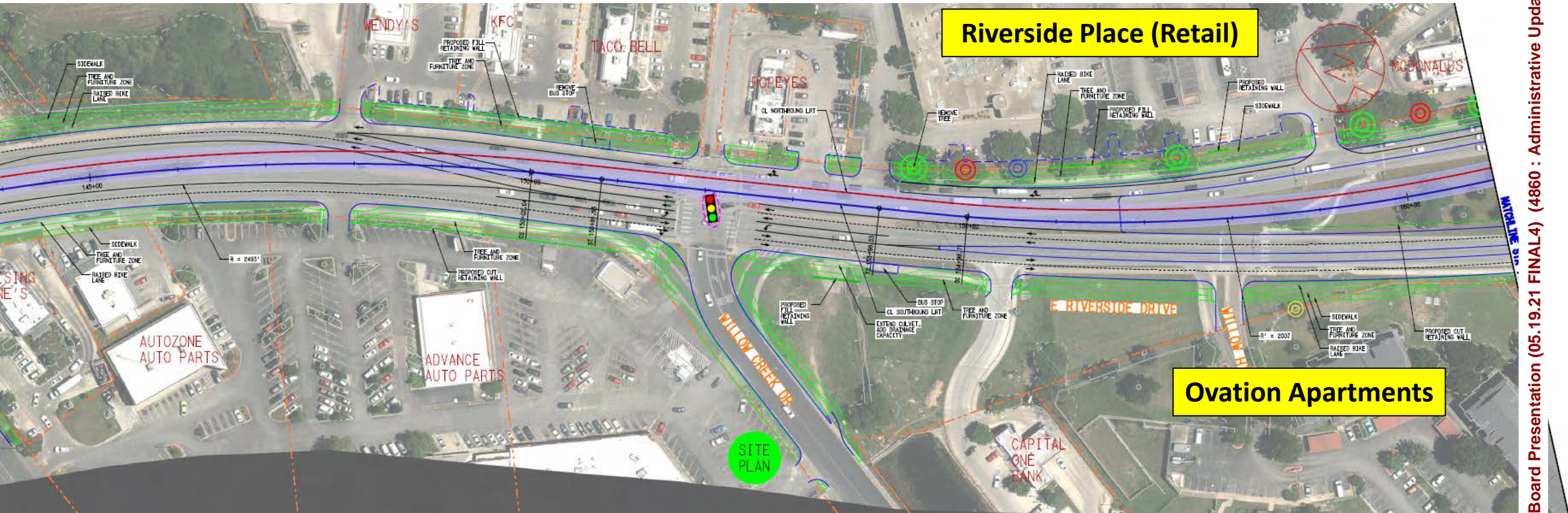
East Riverside (Willow Creek)

Sidewalk

Curbline

2.3.a

Level



East Riverside (Lakeshore Station)

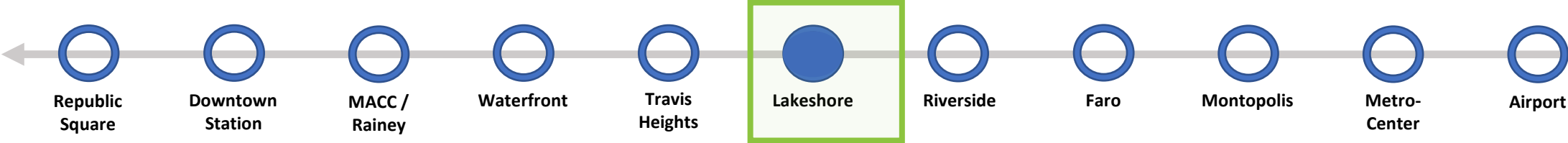
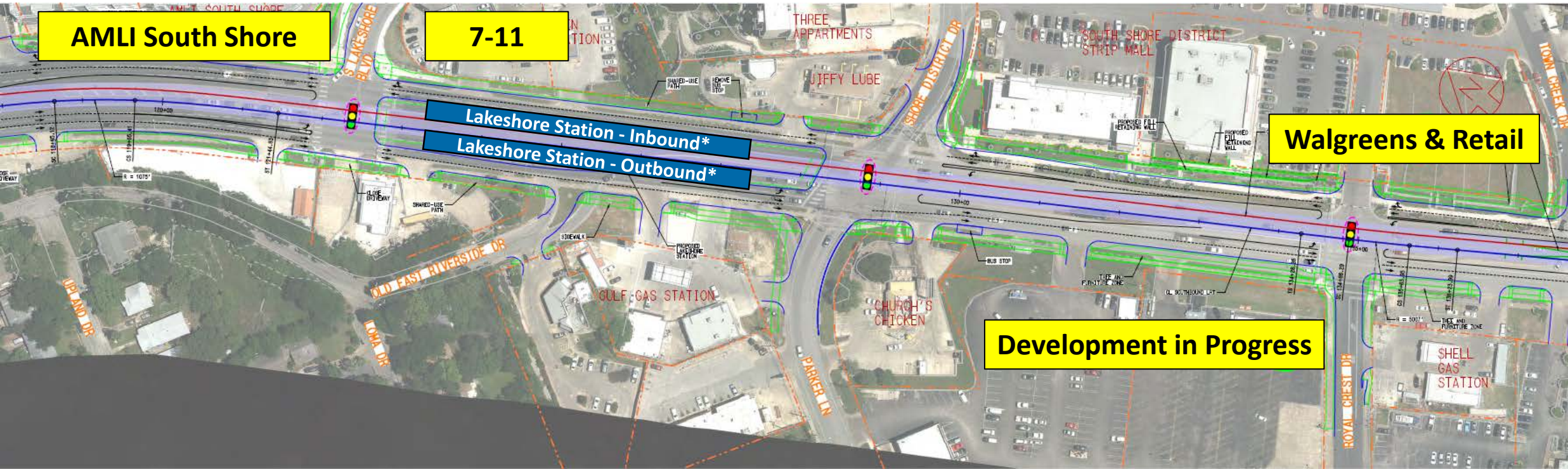
*Station locations and names subject to change

Sidewalk

Curbline

2.3.a

Level

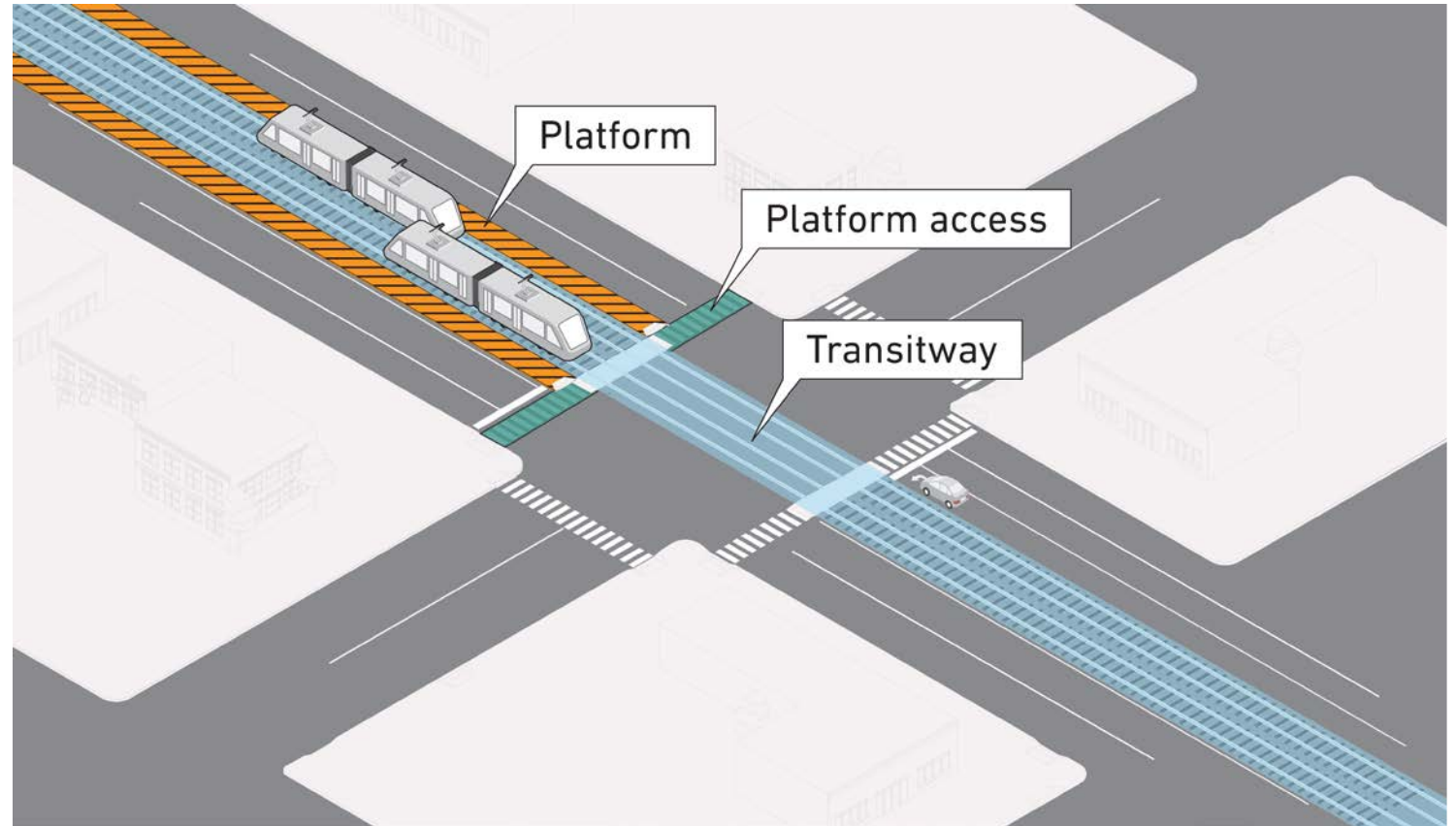


Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Side Platform Station– Typical Layout

Each direction served by its own platform, opposite each other

- Platforms are narrower since they only serve one direction. Station is wider overall since there are two platforms across from each other.
- Layout simplifies track alignment, removing the need to redirect tracks around the station platform.



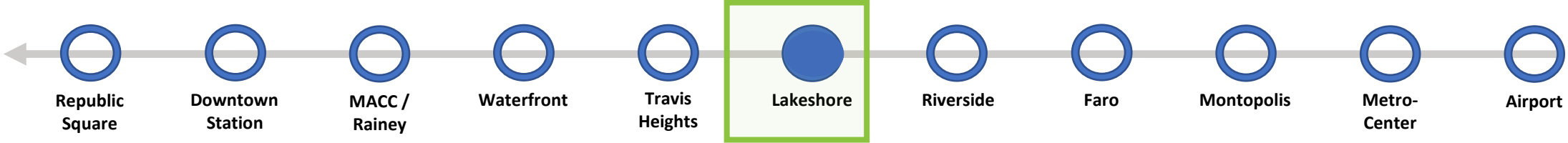
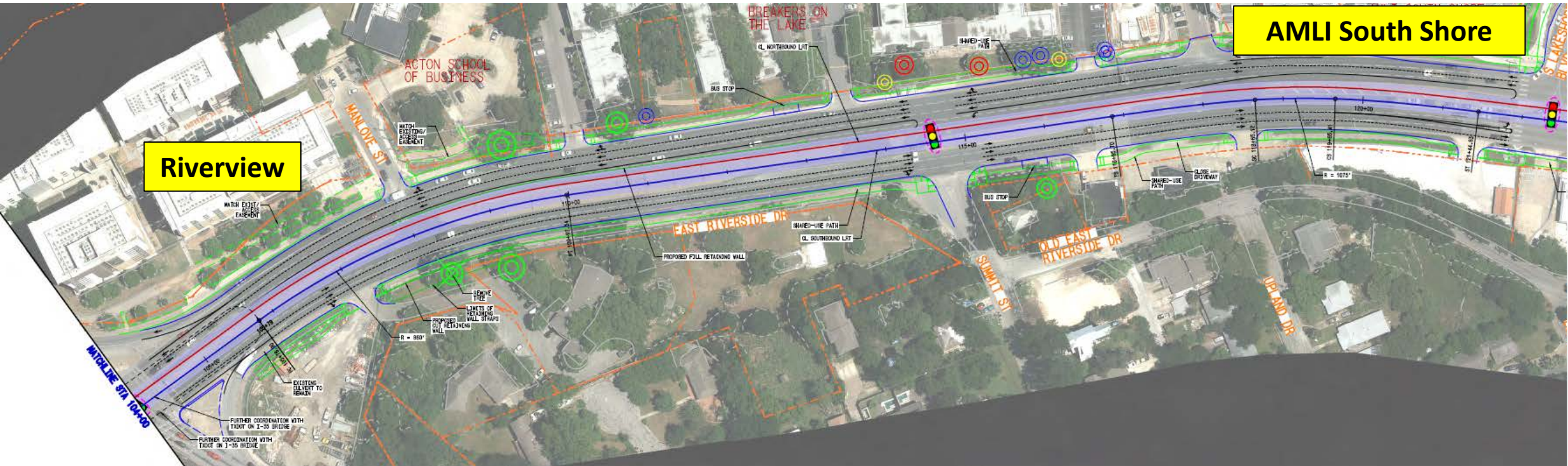
East Riverside (Lakeshore Station to IH 35)

Sidewalk

Curbline

2.3.a

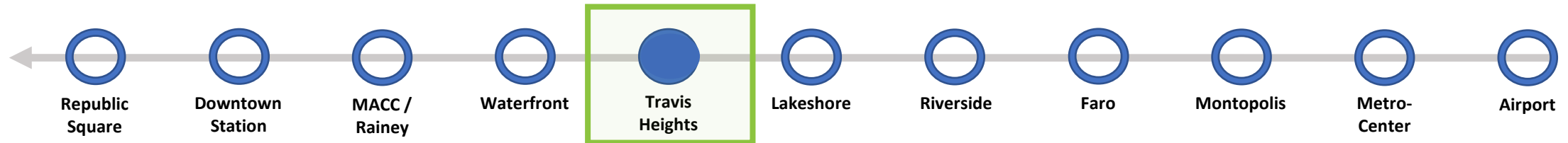
Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

- Sidewalk
- Curbline

Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

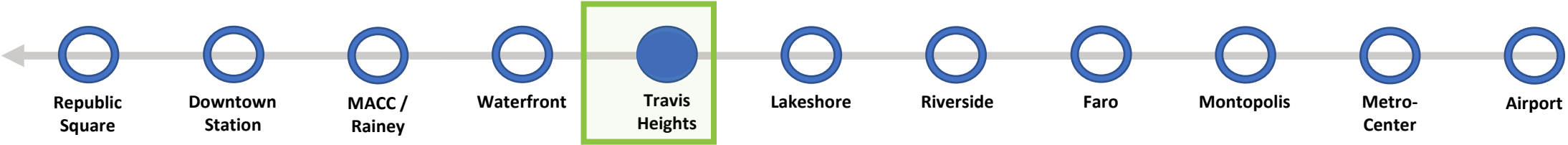
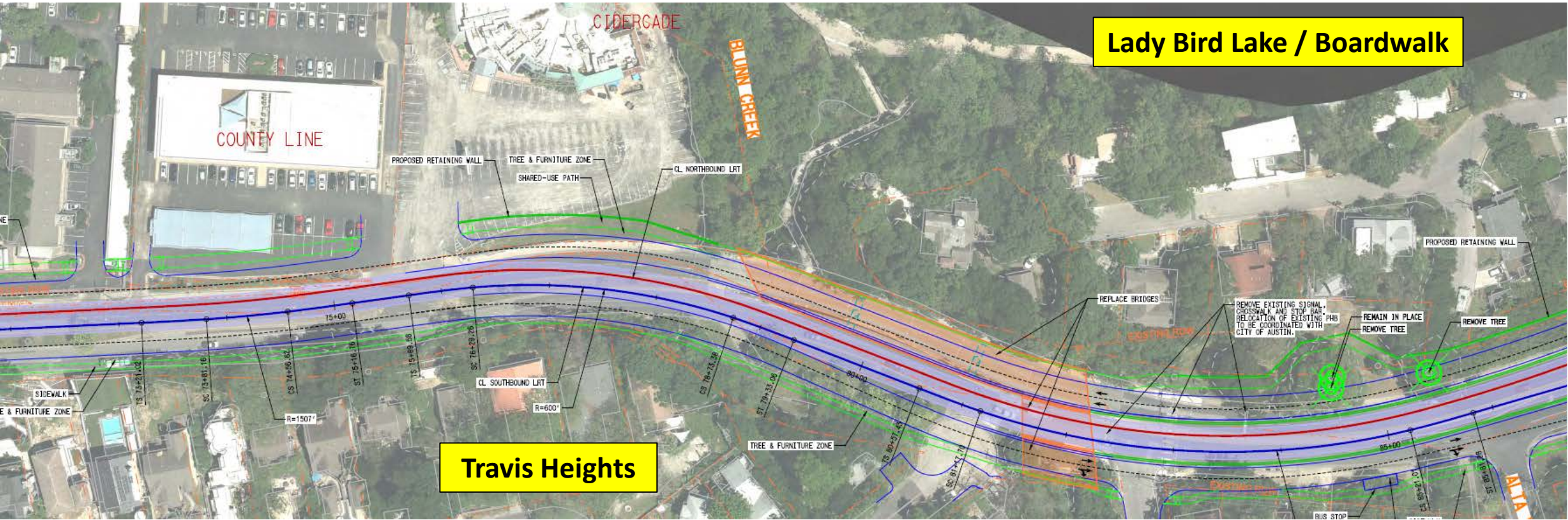
East Riverside (Travis Heights)

Sidewalk

Curbline

2.3.a

Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

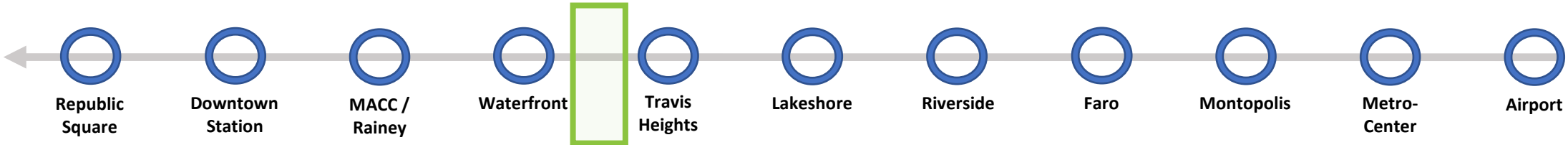
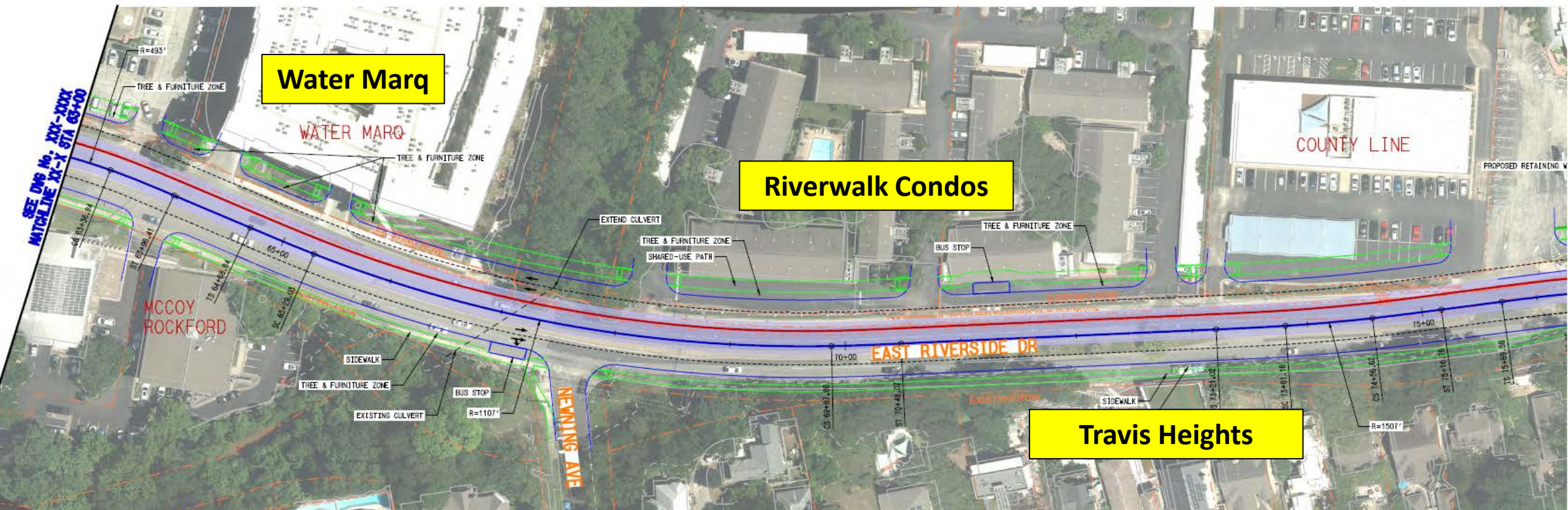
East Riverside (Newning Avenue)

Sidewalk

Curbline

2.3.a

Level



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Waterfront Station & Lady Bird Lake Crossing

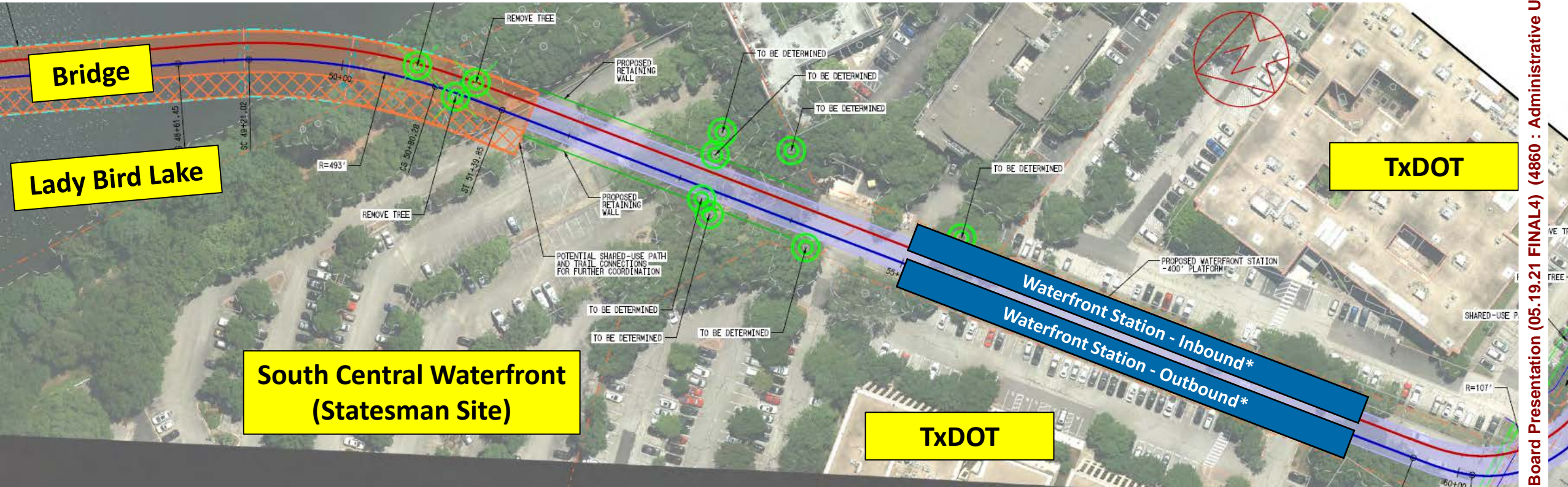
*Station locations and names subject to change

== Sidewalk

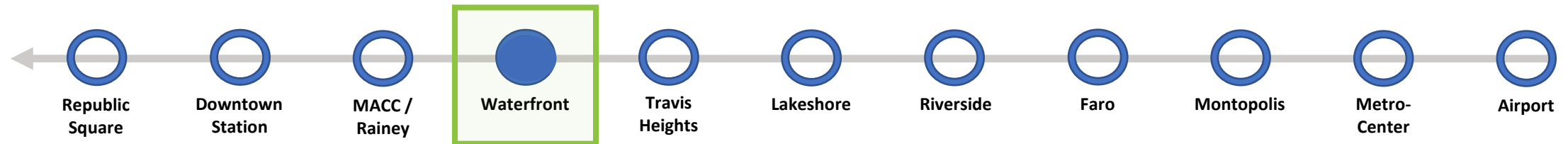
— Curbline

Elevated

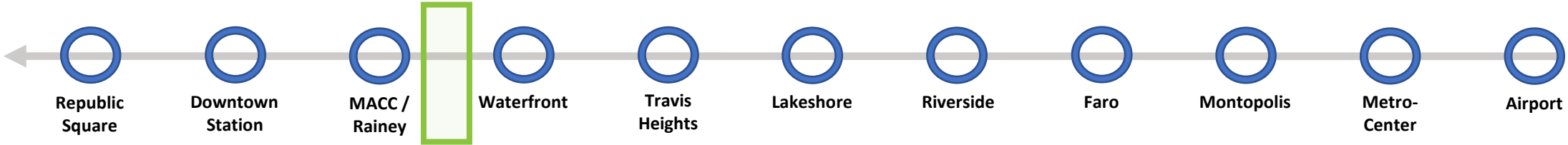
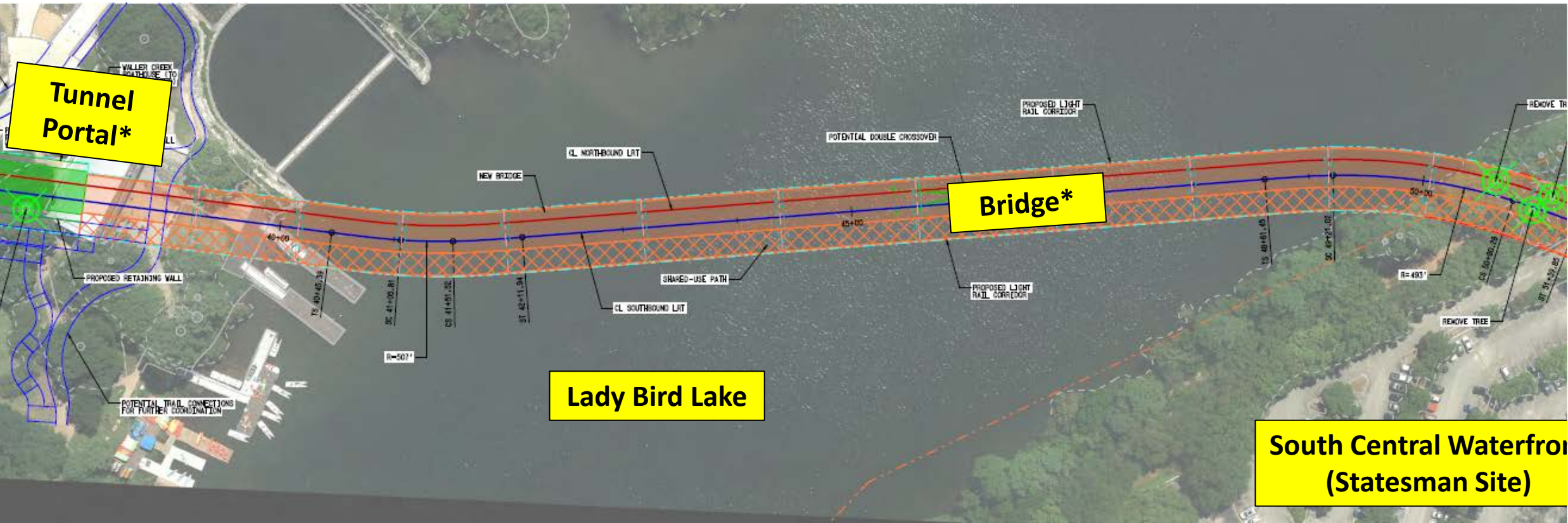
 **Street Level**



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

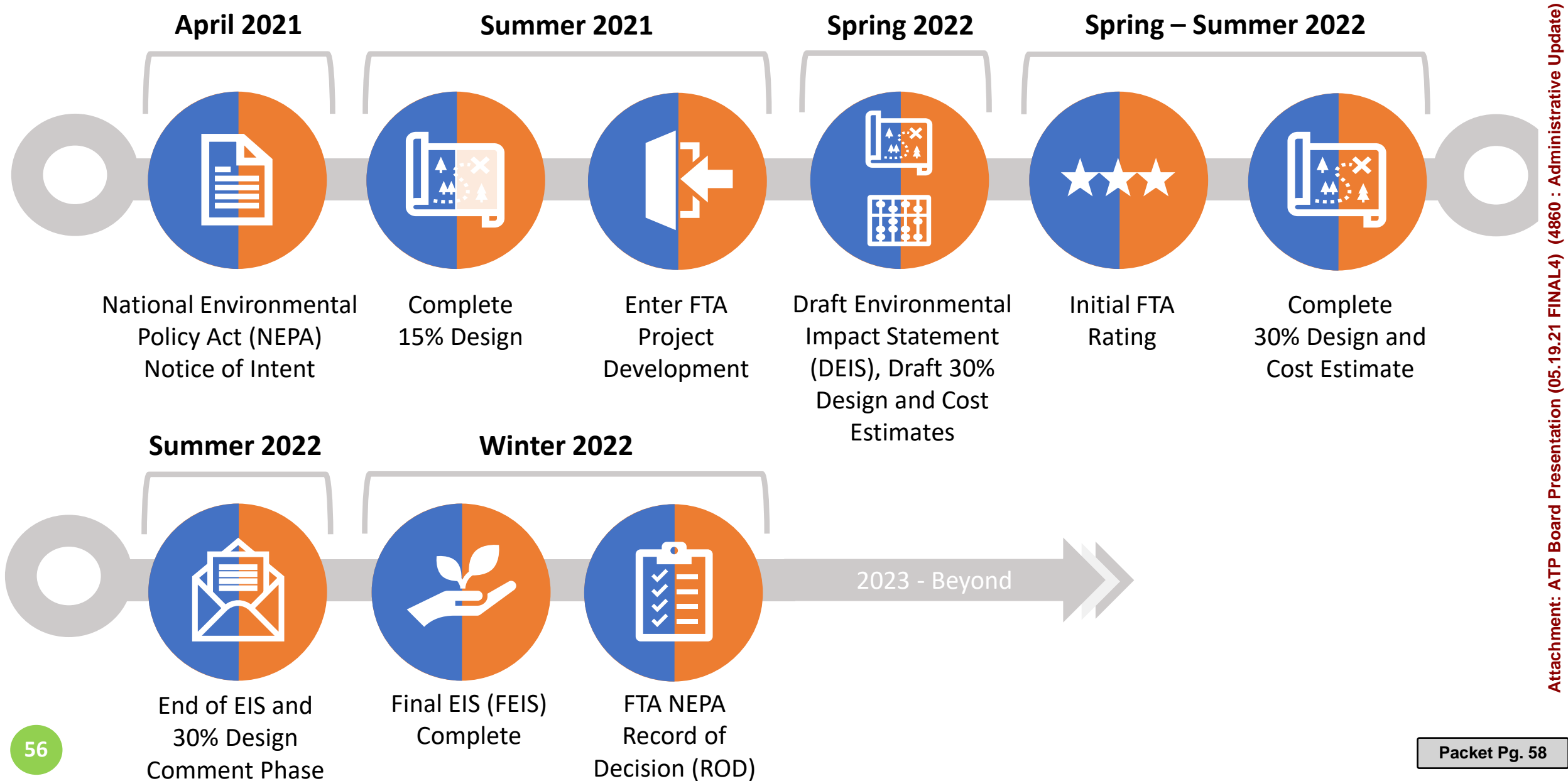


Trinity Street & Lady Bird Lake Crossing



Attachment: ATP Board Presentation (05.19.21 FINAL4) (4860 : Administrative Update)

Orange & Blue Line Key Milestones Recap (2021 – 2022)



EXECUTIVE DIRECTOR'S REPORT

Randy Clarke

Executive Director

Austin Transit Partnership

Executive Director's Report

- **Summer & Fall Stakeholder Forums / Workshops**
 - Labor Coordination
 - DBE
 - Environment & Sustainability
 - Real Estate
 - Innovation & Technology
- **Federal Updates**
 - Virtual meetings with Congressional delegation
 - Coordinating next round of federal meetings
 - Monitoring and preparing for grant opportunities

AUSTIN TRANSIT PARTNERSHIP

Board of Directors Meeting
May 19, 2021