

~ NOTICE OF MEETING ~
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

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~ Agenda ~

Board Liaison Ed Easton
512-369-6040

Monday, January 25, 2021

12:30 PM

Video Conference Meeting

I. Recognition

II. Public Comment:

III. Advisory Committee Updates:

1. Customer Service Advisory Committee (CSAC)
2. Access Advisory Committee

IV. Board Committee Update:

1. CAMPO update

V. Action Items:

1. Approval of a resolution recognizing Mike Heiligenstein on his retirement from Central Texas Regional Mobility Authority.
2. Approval of Minutes from the December 14, 2020 Capital Metro board meeting and December 18, 2020 joint meeting with Austin City Council.
3. Approval of a resolution electing officers of the Capital Metro Board of Directors for 2021.
4. Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee for 2021.
5. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Unity Contractor Services, Inc. to provide Landscaping Maintenance Services in an amount not-to-exceed \$705,092 for a base period of two (2) years, with three (3) one-year extension options, for a total amount not to exceed \$1,770,660.
6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Baker Tilly US, LLP for Miscellaneous Accounting and Audit Support Task Order services for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$1,000,000.

7. Approval of a resolution authorizing the President and CEO, or his designee, to finalize and execute an Interlocal Agreement (“Partnership Agreement”) with Austin Transit Partnership (“ATP”) for the provision of certain support functions and services and to execute certain projects in the Project Connect System Plan program for a term of three (3) years and one (1) one-year option and the contribution of funds from Capital Metro for the Project Connect System Plan program as defined in Exhibit A of the Partnership Agreement.

8. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin to address service reductions required during the current pandemic resulting in a corresponding reduction in revenue of \$234,500.

9. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and exercise a contract with United Safety and Survivability Corporation for air purification systems for buses in an amount not to exceed \$1,700,000.

VI. Presentations:

1. Diversity and Inclusion Program Update
2. Project Connect Update
3. CARE Update

VII. Reports:

1. President's Report

VIII. Items for Future Discussion:

IX. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Troy Hill; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Capital Metropolitan Transportation Authority **MEETING DATE: 01/25/2021**
Board of Directors

(ID # 4775)

Customer Service Advisory Committee
(CSAC)

TITLE: Customer Service Advisory Committee (CSAC)

Customer Satisfaction Advisory Committee
Wednesday, January 13th, 2020
Virtual Meeting
6:00 p.m. – 7:30 p.m.

Call to Order:

Chairman Taylor called the meeting to order at 6:10 p.m.

Introductions:

Committee members present were: Ephraim Taylor, David Foster, BJ Taylor, David Shapiro, Betsy Greenberg

Capital Metro staff present were: Yannis Banks, Tangee Mobley, Marcus Guerrero, Gloria Barnes, Holly Winge, Nadia Barrera-Ramirez, Mark Herrera,

General Public: Ruven Brooks

Community Communications:

David Foster – Met the most charming bus operator. She’s a couple years from retiring but she was a very pleasant person. Glad to still see the hand sanitizer at Westgate, as well as people hopping on to sanitize the bus. He has been seeing people adhere to social distancing on the bus

Project Connect Update

Yannis Banks, Community Engagement Coordinator

The ATP is having their first board meeting on January 20th at 2 pm. At the meeting they will be electing board positions, approving a budget and passing some ILAs. He also went over who are the members of the ATP. Informed the committee on the upcoming virtual meetings and the virtual open house on the Orange, Blue and Pleasant Valley and Expo lines.

Zicla Project

Nadia Ramirez-Barrera, Project Manager, Transit Speed and Reliability

This pilot project is located just north of Dean Keaton. During peak times our buses are moving very slow. We would close the 2 stops on the corner. The 980, 980 and 20 would still turn right on Dean Keaton. The stop will have a bike ramp and a raised platform. The pilot will last for 6 months. The goal is to have safer interactions between the modes & still keep access to the University. Ephraim – It looks like there is a separate island for people to wait on. What’s to keep people out of the bike lane while waiting for the bus? Nadia – That’s a good question. We are hoping the color separation will alert people & will work with Mark on signage.

ACC Riverside Stop Update

Mark Herrera, Technical Program/Project Manager III

This was a joint project between ACC & CapMetro to remove the stop from the campus and onto the city street. Improvements stretch from North ACC riverside to Hogan. There are 4 bus shelters, containers, benches, bus stop signs, and monuments to say ACC Riverside campus. The bike lanes are protected and behind the bus so that it doesn't interact with the buses. It was all designed by COA Active Transportation Department. The stop will open this Sunday. There will be 2 E-Papers signs installed, but we are waiting on the delivery of them.

Downtown Station Update

Marcus Guerrero, Technical Program/Project Manager III

The station opened back up late last year. The project spans from I-35 down 4th street to Trinity street. It replaced the old station we had with a larger, improved station. We went from holding 1 train at a time to 4 trains. There are tactile warning strips for those who may be visually impaired. The ticket vending machines are over by Neches. There is signage out there to let people know. We still have some track work we are doing, as well as platform work on the other platforms.

Approval of December minutes

Passed Unanimously.

February Meeting

- **Joint Meeting with Access**

Meeting Adjourned at 7:20

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/25/2021

(ID # 4774)

Access Advisory Committee

TITLE: Access Advisory Committee

Access Advisory Committee
Wednesday, January 6th, 2020
TEAMS
5:30 p.m. – 7:03 p.m.

Call to Order:

Chair Paul Hunt, Access Advisory Committee

Chairman Prentice called the meeting to order at 5:36 p.m.

Introductions:

Committee members present were Paul Hunt, John McNabb, Chris Prentice, Audrea Diaz, Glenda Borne, Mike Gorse, Otmar Foeher, Estrella Barrera

Capital Metro staff and contractors present were: Martin Kareithi, Chris Westbrook, Jo Anne Ortiz, Ricardo Boulware, Chad Ballentine, Raul Vela, Gloria Barnes, Nadia Barrera-Ramirez, Shawn Brown, Suzie Edrington, Marcus Guerrero, Mark Herrera

Citizens' Communication

Members of the public

Audrea – She is confused on how CapMetro is running during stage 5. Why is CapMetro only limited to essential trips? Suzie – It is a suggestion, and the script that we wrote we are asking & suggesting that you take essential trips only, but it's not required. Audrea says the way it is being expressed, that it seems like a requirement not a suggestion. Chad - We aren't going to fight people on the what they consider an essential trip. We will be a little strong on what is being done due to us being in a pandemic, but we will not deny anyone service for a trip they want to take.

Paul Hunt – We had a discussion about extending the Dessau Pickup zone to I-35 highway. I think that's good because it includes the neighborhood.

Project Connect Update

Yannis Banks Community Engagement Coordinator

Zicla Project – Guadalupe & Dean Keeton

Nadia Barrera-Ramirez, Project Manager, Transit Speed and Reliability

Pilot will be in place for 6 months. There were 13 routes traveling in the area. We would average 1320 people getting off during the week. There was heavy traffic & boarding during peak times. Martin – Is the stop in question by the communication school? Nadia – We would relocate the stops one block north on 26th. The goal is to have safer pedestrian/auto/bus/bike interaction. We are basing this off what they did in Charlotte, NC. Glenda – Walking up to the strip will I be able to tell? Martin – Yes, they are similar to what we have at Guadalupe, MLK, downtown, and at our train stations. Nadia – The sidewalk here is very narrow so it isn't a permanent solution, but it will give us an idea if it works. We will have to work with UT on the

sidewalk width. Martin – For ramp deployment it will be the exact same height of our bus so it will be able to deploy and no problem.

Onboard Digital Display Screen

Shawn Brown, Technical Project Manager III

We will install 104 displays on our vehicles. We will be able to provide data in real time. One thing is that it will provide a visual display of all stop & wheelchair request. They will be on 55 of our rapid vehicles & 12 of our electric vehicles. Chris – Will this minimize the audio announcements? Shawn – No, the audio announcements will still happen, the digital screens will not have audio though. This is a pilot that we are doing to see if we will expand it to the rest of the fleet. Glenda – What is the purpose of this? Why is this being done? Chris – This is a way to get information out to people about weather, stops, etc. The new screens will be able to display message alerts as well and if it needs to be turned into an audible, we will look into doing that. Glenda – There’s a problem if the non-visual are not getting the same information as the visual. Martin – We will still be making the audible announcements for the stops. What we have looked at is that other places have like ESPN sports tickers running & it would be nonstop audible announcements. Glenda is concerned that if there is important trip information is being displayed that a nonaudible person will not be getting the same information. Shawn – I think it is a really good point. I think right now, whatever process we are doing now to let people know we will continue to do it. Chris – One way around to make it work, is that to have a system to have a text sent to them. Yannis reminded them about MeteorAlerts which they can sign up for that does that. Estrella – Who will decide if something needs to become audio? Shawn – Right now this system doesn’t have an audio system, but all of the current announcements will continue to occur. Shawn clarified that he was referring to how operators now are required to make those announcements for people. That process would stay the same. Shawn described to the committee what the display would look like. Same information that is on the LED will be displayed on this. Mike – Could information that is critical that is sent to the display could it be placed in the audio system as well? Shawn – That was discussed a lot when we talked about, the scope of it. It wasn’t able to fit in the budget for this pilot, but it is something we want to do if we look to expand this for the other routes. Chris – It could work if there was signal that smart phone would pick up that would relay to the phones. There is a concern that if you start advertising promo things, like free drinks from a store you have to figure out a way to make it audible. Shawn – Right now there is no plans to have advertisements, but it is an option for the system and something we would take into consideration.

Riverside ACC Stop

Make Herrera, Technical Program/Project Manager III

A joint project between ACC & CapMetro to remove the stop from the campus and onto the city street. Improvements stretch from North ACC riverside to Hogan. There are 4 bus shelters, containers, benches, bus stop signs, and monuments to say ACC Riverside campus. The bike lanes are protected and behind the bus so that it doesn’t interact with the buses. It was all designed by COA Active Transportation Department. The stop will open this Sunday. There

will be 2 E-Papers signs installed, but we are waiting on the delivery of them. Chris – Are the solar towers going to brighter than the moon towers? Mark – No.

Downtown Station Update

Marcus Guerrero, Technical Program/Project Manager III

The project is located on 4th street between I-35 and Trinity. The station will now hold 4 trains. Pre-covid the station was standing room only. This will help to accommodate the crowds we would have. Working with the city, we have closed the auto lane between Red River & Trinity. The station has 3 tracks and accommodates 4 train positions. We were able to open the station in October on the North Platform for revenue service. We are still finalizing some work on the other platforms. Paul – Is there tactical marking to show where the beginning of the ramp is? That can be an issue if you don't know where the ramp is. Marcus – There are tactile warning strips out there between track one & track two. Once you are in the safe zone between the 2 tracks you would turn left to take the ramp. It isn't steep enough to require ADA treatments. Chris – Is the station in the middle of 4th Street? Marcus – Yes, it is. We worked with the city to close down the street. Otmar – That's very cool. Makes me excited about the big plans we have for transportation.

Approval of December 2020 Minutes

Access Committee

Minutes approved.

Meeting adjourned at 7:08

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 01/25/2021
(ID # 4778)**

Recognition for Mike Heiligenstein

Approval of a resolution recognizing Mike Heiligenstein on his retirement from Central Texas Regional Mobility Authority.

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1428)

Mike Heiligenstein Retirement Resolution

WHEREAS, Mike Heiligenstein entered public service as a member of Round Rock City Council in 1980 and went on to serve the people of Central Texas for four decades in multiple local government roles;

WHEREAS, he was also elected to the Williamson County Commissioners Court and served as a member of the Capital Area Metropolitan Planning Organization for eight years;

WHEREAS, Heiligenstein was instrumental in the formation of Capital Metro as a member of the Austin Public Transit Task Force;

WHEREAS, Mike has been the only executive director at the Central Texas Regional Mobility Authority and has been with CTRMA since 2003;

WHEREAS, CTRMA has been a valuable partner for Capital Metro over those years, working closely with the agency to ensure toll-free transit access to the MoPac Express Lanes;

WHEREAS, Heiligenstein and the staff he leads at CTRMA have collaborated with our agency to plan future Park & Ride locations throughout the region, invest in bicycle and pedestrian connections, and ensure that rail crossings are safe and give priority to transit; and

WHEREAS, Mike Heiligenstein is retiring from CTRMA after almost two decades.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors recognizes Mike Heiligenstein on his retirement for his many years as a stalwart supporter of the people of Central Texas and of improving their mobility options.

**Secretary of the Board
Eric Stratton**

Date: _____

Attachment: Resolution-AI-2021-1428 (4778 : Recognition for Mike Heiligenstein)

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 01/25/2021
(ID # 4768)
December 2020 Board Minutes**

Approval of Minutes from the December 14, 2020 Capital Metro board meeting and December 18, 2020 joint meeting with Austin City Council.

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY BOARD OF DIRECTORS MEETING

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~ Minutes ~

Board Liaison Ed Easton
512-369-6040

Monday, December 14, 2020
12:00 PM

12:04 PM Meeting Called to Order
3:20 PM Meeting Adjourned

I. Recognition

The meeting began with recognitions for retiring Vice President of Real Estate and Asset Management Shanea Davis, and departing Board Member Delia Garza.

II. Public Comment:

Isiah Smith, Bus Operator, spoke about the effects of the COVID-19 on bus operators. He says that a limited number of customers - often homeless - are refusing to wear a face covering, and that Capital Metro radio control and the managers at the Operations Control Center are continuing to tell operators to remain in service even if the operator feels unsafe with these unmasked customers onboard. He also suggests more training for new operators on safety issues, particularly how to handle difficult customers. He also suggests that more criminal trespass notices should be issued to passengers who don't follow the rules onboard. Many operators do not feel safe.

III. Advisory Committee Updates:

1. Access Advisory Committee

Community Engagement Coordinator Yannis Banks gave the monthly report. Advisory committee meetings continue to be held virtually due to the pandemic. This month the Access Committee heard updates on Project Connect, the January 2021 Service Change, MetroAccess metrics for 2020 and the Good Hands program, and a briefing on how fixed route and paratransit services work together. They also held their officer elections, with the current officers being re-elected for 2021.

2. Customer Service Advisory Committee (CSAC)

Community Engagement Coordinator Yannis Banks gave the monthly report. This month the CSAC Committee heard an update on Project Connect, had a conversation led by Ruven Brooks on utilizing vanpool services for low-income housing residents, and got an update on the January 2021 Service Change. They also held their 2021 officer elections - Ethan Taylor will continue as Chair, and B.J. Taylor as Vice Chair.

IV. Board Committee Updates:

1. Finance, Audit and Administration Committee

Chair Terry Mitchell gave the monthly report. The FAA Committee met on December 7th and took action on the 2020 performance review for the Vice President of Internal Audit; recommended a contract modification for executive recruiting services; and recommended an amendment to the ILA with Austin Community College for student and employee transit passes. They also heard updates on the FY2020 Risk Assessment and current Internal Audit projects.

2. CAMPO update

CAMPO did not meet this month.

V. Consent Items

Attachment: 201214 Board Meeting Minutes (4768 : December 2020 Board Minutes)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Terry Mitchell, Board Member
AYES:	Mitchell, Cooper, Garza, Kitchen, Renteria, Travillion, Stratton
ABSENT:	Hill

1. Approval of minutes from the November 23, 2020 board meeting.
2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract modification with Krauthamer & Associates for executive recruiting services to increase the amount by \$275,000 for a total not to exceed contract amount of \$923,000.
3. Approval of a resolution authorizing the President & CEO, or his designee, to amend an Interlocal Agreement (ILA) with Austin Community College for student and employee transit passes that extends a pay-per-ride arrangement for paratransit, rail and fixed-route bus services to the months January 2021 through August 2021.

VI. Action Items:

1. Approval of a resolution authorizing the President & CEO, or his designee, to execute a contract modification with HNTB Engineering, Inc. in the amount of \$18,540,965 for two one-year option periods for Phase II of the Blue Line Engineering Services to complete the Environmental and Preliminary Engineering phase of the program.

Project Connect Program Office Dave Couch and Manager of Community Engagement Jackie Nirenberg brought forward this item, Action Item #2, and the Project Connect Update presentation at the same time.

Jackie kicked off the presentation with an update on upcoming community engagement. Virtual scoping meetings for both the Blue and Orange Lines will begin in January with 8 sessions (4 for each) scheduled in both English and Spanish. Dave then gave an update on Project Connect funding and program components. He then walked through upcoming milestones related to new MetroRapid lines and extensions, the Red Line including Broadmoor/McKalla, and Neighborhood Circulators.

Dave then introduced Action Items #1 and #2 by reminding the board of the key contracts executed for the Blue Line, Orange Line, and as Program Management Owners Representative (PMOR). The Blue and Orange Line contracts are now moving from Task I to Task II along the program timeline. He summarized the completed Task I achievements and laid out the milestones and a timeline for Task II, which covers Environmental and Preliminary Engineering. This work was included under the original scopes of the two contracts, but it was not priced. He also presented the evaluation criteria used by the Federal Transit Administration to determine the level of federal funding commitment.

Dave then moved into the contract specifics on the two Action Items. Task II for the Orange Line will be performed by AECOM, and for the Blue Line by HNTB. These contract updates under Action Item #1 will take the projects through Task II, with future design and construction contracts to be developed and awarded by the Austin Transit Partnership (ATP). The second contract update under Action Item #2 is for additional tasks under the PMOR function, which is being performed by HDR Engineering. Dave also gave the board statistics on the three contractor's original proposed and current to-date use of DBE subcontractors.

Dave closed with an update on the formation and staffing for the Austin Transit Partnership. The ATP board's first meeting will take place on January 20, 2021.

Board Member Kitchen asked Jackie about the community meetings scheduled for January - is there a reason that we are using the term "scoping" for those? Jackie replied that yes, that is NEPA (National Environmental Protection Act) terminology for the first stage of outreach to the community in the NEPA process. Dave later explained that items under "scoping" include looking with a greater level of detail at what the project could and should be, along with its location and purpose.

Board Member Kitchen also asked about the community engagement tasks under these two contracts - do the companies have a role? Dave replied that yes, the Blue and Orange Line contractors develop the community engagement plans, and the PMOR contractor (along with the Capital Metro Community Engagement team) oversees the plan and process. Board Member Kitchen asked to be kept up to date on these plans as they develop. Board Member Travillion commented that he would be interested in seeing minority community-specific outreach plans.

Chair Cooper asked for further details on community-specific inputs under NEPA. Dave provided an overview of the basic structure of those inputs.

Board Member Stratton asked for a further clarification on the DBE slide figures and whether the proposed goals included Task II. He also asked which of the two contractors would have responsibility for the Task II tasks for the tunnel, since it will be shared by both the Blue and Orange Lines. Dave responded that there will be a very detailed coordination process between Capital Metro/ATP, the two contractors, and the PMOR.

Chair Cooper complimented the three firms involved on their work on the Project Connect initiative to date. Board Member Renteria commented that he is very pleased to see these projects moving forward, particularly along Riverside Drive.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Delia Garza, Vice Chair
SECONDER: Ann Kitchen, Board Member
AYES: Mitchell, Cooper, Garza, Kitchen, Renteria, Travillion, Stratton
ABSENT: Hill

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract modification with AECOM Technical Services, Inc. in the amount of \$21,267,146 for Phase II of the Orange Line Engineering Design Services to complete the Environmental and Preliminary Engineering phase of the program.

See Action Item #1.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Terry Mitchell, Board Member
SECONDER: Sabino Renteria, Board Member
AYES: Mitchell, Cooper, Garza, Kitchen, Renteria, Travillion, Stratton
ABSENT: Hill

3. Approval of a resolution confirming the evaluation rating for Fiscal Year 2020 for President & CEO Randy Clarke as _____ and that the Board approves the adjustment of base pay to \$_____ and a performance achievement bonus of \$_____. The increases are awarded retroactively to October 4, 2020 in accordance with the Employment Agreement.

This item was taken up after Executive Session along with Action Item #4.

Board Secretary Eric Stratton made the motion that based on discussion in Executive Session, the board recognizes a performance rating for President & CEO Randy Clarke for FY2020 of "exceptional", and that his base compensation be adjusted by 3 percent to \$327,411, and that a performance bonus of 5% equal to the amount of \$15,893.75 be awarded, retroactive to October 4, 2020.

Chair Cooper praised President Clarke for the his leadership of the agency, including the recent passage of Proposition A, ridership increases, increased community and partnership engagement, and financial stewardship during he pandemic. Each of the other board members added their thanks and praise for President Clarke's energy, passion and commitment.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Eric Stratton, Board Secretary
SECONDER:	Ann Kitchen, Board Member
AYES:	Mitchell, Cooper, Kitchen, Renteria, Travillion, Stratton
ABSENT:	Hill
AWAY:	Garza

4. Approval of the execution of an extension and amendment to the President & CEO Employment Agreement extending the term of the agreement to December 14, 2025, and amending certain terms of the agreement.

Chair Cooper led this item, which followed Executive Session, and read the motion.

There was no additional discussion.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Mitchell, Cooper, Kitchen, Renteria, Travillion, Stratton
ABSENT:	Hill
AWAY:	Garza

VII. Presentations:

1. Project Connect Update

This item was presented along with Action Items #1 and #2.

2. FY2020 End of Year Financial Report

CFO Reinet Marneweck gave the presentation.

Reinet kicked off the presentation by saying that despite it being a very challenging year, the agency performed very well financially in 2020. She gave the board an overview of the preliminary FY2020 Revenue measured against the full year budget. Revenues ended the year about \$71 million higher than expected, largely because of CARES Act funding of \$101.9 million received. This CARES Act funding more than made up for budget shortfalls in fares, sales taxes, and other grants. Reinet then reviewed current and historic sales tax receipts, which were higher in FY2020 than FY2019 but which were below the budgeted figure, along with fare revenues by mode, channel, and pass type.

She then reviewed preliminary Operating Budget expenses for the year measured against budget. In total these expenses were \$11 million below budget, which was largely due to COVID-based service cuts and a hiring freeze. She then presented a table which summarized the four budget transfers that exceeded \$150,000 in the fourth quarter, reported on year-end balances for each of Capital Metro's reserve, allocated, and restricted funds, and showed a list of preliminary budget variances by department.

Reinet closed by reviewing preliminary Capital Budget expenses and projects by department. Several projects slated for FY2020 were paused when the pandemic hit early in the year, and there were several other projects that were reclassified as capital contributions to other entities since Capital Metro is not considered the owner of the infrastructure.

Board Member Stratton complimented Reinet and staff on their ability to weather the pandemic storm this year on a net positive. Chair Cooper complimented the Capital Projects team on their ability to complete their items despite the difficulties this year.

VIII. Reports:

1. President's Report

President Clarke gave his monthly report.

This month's report included gratitude and a farewell to Vice Chair Garza; the 2020 Stuff the Bus campaign kickoff; the annual Capital Metro Giving Tree for AISD's Metz/Sanchez Elementary School, the ongoing food delivery program utilizing Capital Metro's paratransit vehicles and operators; the upcoming joint meeting with Austin City Council; and a \$900,000 Federal Transit Administration grant for equitable transit development that Capital Metro has just been awarded.

IX. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.074 for Personnel Matters related to President & CEO
FY2020 Performance Review and Employment Agreement

The board entered Executive Session at 1:59 p.m. with quorum present. The board came out of Executive Session at 2:57 p.m.

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

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**CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
JOINT BOARD OF DIRECTORS MEETING
WITH AUSTIN CITY COUNCIL
www.capmetrotx.iqm2.com**

~ MINUTES ~

Board Liaison Ed Easton
512-369-6040

**Friday, December 18, 2020
1:00 PM**

**01:10 PM Meeting Called to Order
03:58 PM Meeting Adjourned**

I. Public Comment:

Monica Guzman from Go Austin Vamos Austin spoke on the importance of engaging those who are most impacted by Project Connect before making key decisions. The process for choosing the ATP board has been rushed, and there was little or no culturally or linguistically inclusion engagement on this. There are many questions remaining. Concerns and complaints about public transit for marginalized communities continue to fall on deaf ears.

Joao Connolly, citizen, says that the Project Connect timeline to date has failed to build trust or transparency within the community. Meeting backup needs to be posted earlier than 72 hours before a meeting - at least a week before - to give the community time to prepare for meaningful participation. The community voted for Prop A because of the need for better transit or equity - not because they trust Capital Metro. There needs to be more transparency and we need to slow things down.

Yasmine Smith, Co-Chair of PUMA and a founder of the ATX Mobility Coalition, spoke on the importance of doing what you say you are going to do in order to build trust. Prior to the passage of Prop A there were promises that this would be the best and most equitable project possible. However, that is not what has manifested itself. It is astonishing how completely this goal has gone by the wayside. The ATP Board process has not been transparent, equitable, or engaged the community. She strongly suggested that last-minute changes to voted-upon materials include a red-line version.

Cesar Acosta, President of AURA, wants to echo the comments of previous speakers. There has been very little time to respond to the decisions being made or meetings being held. This is a 10-year process and we need to make sure that this is truly equitable. He supports many of the amendments made for the Citizen Advisory Committee, but suggests that it be given more "teeth" than just being able to offer suggestions to the Cap Metro Board and City Council. He also recommends moving the deadline to apply for the CAC back to give people more time.

Frances Acuna, a climate resilience organizer, commented that decision makers at both the City and Capital Metro are not engaged with residents. Austin's diverse communities of color must be engaged in meaningful ways. Low-income residents are seeing higher taxes, elimination of neighborhood bus stops, and higher transit fares. How can we trust this process when we have been let down so many times in the past? She is very disappointed in a public engagement process that seems to merely check a box saying that it has been done.

Ana Aguirre, citizen, owns a home in the Dove Springs area and has not found anyone involved in this process who can tell her the definition of anti-displacement. She has concerns regarding tenant and homeowner language used in the agenda packet, and commented that she hopes that some of the

Attachment: 201218 Joint Meeting Minutes (4768 : December 2020 Board Minutes)

environmental impact language can be adjusted to cover the entire city, not just project-adjacent areas. She recommends that the boards, committees, and staff involved in this process participate in the undoing racism training, and that an equity assessment tool be developed and used to measure progress.

Awais Ahzar, who is on the leadership team of Planning our Communities, asks that as the process of setting up the ATP Board, advisory board, and selecting an Executive Director moves forward that it be done in a transparent manner. The public should have access to all applications and nomination information. We need to be sure that these individuals represent Austin transit users and communities impacted by the development of transit infrastructure. It is also important that we be informed about the process of hiring a permanent Executive Director for the ATP.

Zenobia Joseph, citizen, wishes to comment on Project Connect generally - but also today's Item #4 specifically - on the language of today's ILA where it refers to "safe, reliable and efficient transportation to better connect members of our community". Language in the Further Consolidated Appropriations Act of 2020 prohibits the use of public funds for propaganda. The black community has been bombarded with propaganda on Project Connect, especially on KAZI radio, with information claiming that this was a plan which has more ways to move us all. There are still no transportation options on Dessau Road to Howard Lane, nor are there any east to west on Parmer Lane/FM 734. She also feels there have been violations under Title VI of the Civil Rights Act of 1964, and read from Federal Transit Administration's Circular 4702.1(b) clarifying requirements under the Act. She will continue to ask the FTA to suspend Capital Metro's federal funding.

Nancy Crowther, citizen, expressed her happiness with the passage of Prop A and says she has been in the trenches on this for 25 years. She complimented Transit for Austin for their assistance in getting the proposition passed. Now there is much to be done. She commented that in reading through the ATP Board information she did not see a board member who had a focus on the either the disability or senior citizen communities.

Jessica Wolff, Deputy Policy Director for Worker's Defense, says that their membership endorses the plan, but that it is critical that the Austin Transit Partnership have fair representation of working people and immigrants on its board of directors. These people deserve a voice at the table. There has been a general lack of transparency in this process. We hope the selection of the Citizen Advisory Committee will be more transparent, and that these underrepresented communities get strong consideration for inclusion.

Cynthia Vasquez of Go Austin Vamos Austin feels that the Austin Transit Partnership board process was rushed. During COVID with thousands still lacking internet access, how are we authentically engaging with our consumers? As an East Austinite she has seen Capital Metro serving a growing population without serving herself or her neighbors. She stands with an underrepresented community in the eastern crescent of Austin who rise early to catch transit to work or hop on a route at 11 p.m. to get a ride home. She is tired, and so are her neighbors, and you all continue to pass us by. To study equity you need to understand inequity.

David Edmonson, Vice President of State Policy and Government Relations at TechNet, says his organization is excited about Project Connect and Prop A. He wants to say thank you for moving so quickly to establish the ATP oversight board and for the diversity of voices. This is truly a generational investment and is critical for our community's economic success and environmental stewardship.

Consuelo Amezcua, citizen, is a Southeast Austin resident and feels that this process has taken advantage of the community by rushing the process during a pandemic. Residents have not been offered an education process other than a glorified website. How can you expect the community to provide

meaningful input when there hasn't been equitable and inclusive outreach? We demand the return of bus routes critical to the communities of color in Austin's eastern crescent. We also need free neighborhood circulators. She demands equity, transparency, and will be holding the board and council accountable.

Cindi Reid, citizen, commented that as a native Austinite and a person of color she noticed that the election outreach to the communities of color - particularly to the African-American community - was great. We need that same level of outreach and transparency as this process moves forward with the ATP. She heard about this meeting very late. And we need to make sure that all communities are covered - families and the disability community and people of all ages included.

Sandy Guzman, CEO for the Austin Area Research Organization, wanted to say congratulations on the process to this point and for the closer relationship between the City and Capital Metro that got us to this point. This is a historic day and the partnership between the two organizations that created the ATP is key to bringing the transparency and accountability needed in a thoughtful and positive manner. AARO is committed to working with you and other regional partners in this process.

II. Presentations:

1. Update on Project Connect and Upcoming Public Engagement Opportunities

Project Connect Program Officer Dave Couch began the presentation with an update on the Project Connect process since the approval of the referendum in November. He shared the approved program sequencing plan and gave updates on each of the corridors and modes in the plan including the Red Line, MetroRapid, and Light Rail lines. He also showed a condensed chart with the deliverables for each of the next four quarters through January 2022.

Capital Metro Community Engagement Manager Jackie Nirenberg then led the board and council through the next phase of community outreach, which will cover the National Environmental Policy Act (NEPA) process. NEPA requires a variety of outreach and engagement processes, the first of which will be "scoping" meetings for the Blue and Orange Line kicking off in January. Also in January there will be online surveys and at-stop engagement starting, along with continuing outreach to neighborhood, community, and business groups.

Assistant Transportation Director for the City of Austin Annick Beudet then provided an update on the City's Equity Assessment Tool, which is an important part of the anti-displacement work called for in the contract with voters for Project Connect. She walked through the language in the contract, and provided an update on the work to date.

III. Action Items:

1. Approval of a resolution creating the Austin Transit Partnership, a Local Government Corporation under Subchapter D, Chapter 431, Texas Transportation Code; approving and adopting the corporation's Articles of Incorporation and Bylaws; and appointing the initial Board of Directors.

Chief Counsel and Chief of Staff Kerri Butcher lead this item.

Starting with the joint Capital Metro/City Council meeting in June, 2020, Kerri reviewed the timeline and sequencing of events leading to today's action creating the ATP. She then reviewed the actions that will be taken today and expected actions to be taken in 2021 leading to a Tri-

party agreement between the City, Capital Metro and the Austin Transit Partnership. She also provided a recap of the composition of the ATP Board of Directors and process that led to the slate of candidates being voted on today. The first ATP board meeting is scheduled for January 20, 2021.

Councilmember Alter from the ATP Board Nominating Committee then added details and comments on the nominating process. Seven applicants who were not named as board members are being recommended to the Board and Council to serve in some sort of advisory capacity.

Councilmember Kitchen echoed those comments and commented that she was very impressed with the level of commitment and expertise amongst the applicants. She emphasized the importance of making this a community project and taking advantage of that commitment and expertise, and also of building trust as the board goes forward.

Board Member Mitchell thanked his fellow nominating committee members, and emphasized how difficult the process was because of the wealth of qualified talent. The slate that was selected - who all selflessly stepped up - all should all serve the ATP well.

Board Member Travillion also echoed the prior comments and said that he believes the selected candidates will be very very strong. He hopes that the board can take advantage of some of the skills and relationships that other applicants provided through the creation of an advisory board.

Chair Cooper read the resolution, and Board Member Kitchen made the motion to approve (Travillion second). Chair Cooper then suggested a friendly amendment to add the name of a Capital Metro appointee to the board. Board Member Kitchen amended the motion to add Board Member Eric Stratton as that appointee (Travillion accepted the amendment.)

RESULT: ADOPTED [UNANIMOUS]

MOVER: Ann Kitchen, Board Member

SECONDER: Jeffrey Travillion, Board Member

AYES: Mitchell, Garza, Cooper, Kitchen, Renteria, Travillion, Stratton

ABSENT: Troy Hill

2. Approval of a resolution authorizing execution of an amendment to the provision related to the Community Advisory Committee in an existing Interlocal Agreement with the City of Austin to provide for the membership, nominating process, roles and responsibilities for the Committee.

Board Member Kitchen provided the background and history on this item. She emphasized that this is a very special and important committee, and summarized the nominating process, some of the desired member characteristics and entities that will be involved. She noted the ambitious timeline for getting the committee up and running by the end of February.

Board Member Stratton expressed his thanks for this process and committee, and hopes that it will make the new ATP board more efficient and effective. He looks forward to working with this group.

Chair Cooper asked about the ability of the ATP Board itself to have involvement in the nominating process for this committee, or to place their own nominees on it. Board Member Kitchen said that this resolution was not intended to preclude either situation, and said that she imagines it would be up to the ATP Board to decide the way they wished to proceed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ann Kitchen, Board Member
SECONDER: Sabino Renteria, Jeffrey Travillion
AYES: Mitchell, Garza, Cooper, Kitchen, Renteria, Travillion, Stratton
ABSENT: Troy Hill

3. Approval of a resolution recommending the Austin Transit Partnership Local Government Corporation utilizing community members with experience in certain fields to assist the corporation in implementing the Project Connect System Plan.

(At the suggestion of Board Member Kitchen, this item was taken prior to the previous item to mirror the Council's order of items.)

Board Member Kitchen emphasized that this was a strong recommendation arising from the nominating process, and read the names of the 7 individuals with specific technical expertise who applied for the ATP board who would be excellent candidates to draw upon for this.

Board Member Stratton remarked that he appreciates the efforts of the nominating committee on this recommendation, and as a new board member of the ATP he hopes to draw upon the advice, talent and expertise of these individuals as the board begins to move forward.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Ann Kitchen, Board Member
SECONDER: Jeffrey Travillion, Board Member
AYES: Mitchell, Garza, Cooper, Kitchen, Renteria, Travillion, Stratton
ABSENT: Troy Hill

IV. Items for Future Discussion:

V. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Troy Hill; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation

regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 01/25/2021
(ID # 4766)
2021 Board Officer Elections**

Approval of a resolution electing officers of the Capital Metro Board of Directors for 2021.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/25/2021
(ID # AI-2021-1422)
Selection of 2021 Board Officers**

SUBJECT:

Approval of a resolution electing officers of the Capital Metro Board of Directors for 2021.

FISCAL IMPACT:

This action has no fiscal impact.

STRATEGIC PLAN:

Strategic Goal Alignment:

2. Engaged Workforce Strategic

Objectives:

2.2. Organizational Development

EXPLANATION OF STRATEGIC ALIGNMENT:

Does not apply.

BUSINESS CASE:

Does not apply.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on January 25, 2021.

EXECUTIVE SUMMARY:

The Capital Metropolitan Transportation Authority Board of Directors Bylaws require that officers of the Board of Directors be selected annually, generally at the first meeting of each new calendar year.

In accordance with the bylaws, the officers are Chair, Vice Chair and Secretary.

The primary duties of the Chair are to preside at all meetings of the board, ensure that the board's adopted policies and resolutions are being effectively carried out, execute financial obligations of the authority as required, establish meeting agenda and recommend the Chair and members of the board's committees.

The primary duties of the Vice Chair are to preside at all meetings and perform all duties in the absence of the Chair and to serve as the Ethics Officer for the Board of Directors.



The primary duty of the Secretary is to act as the custodian of all permanent records of transactions of the Authority including minutes and notices and to perform the duties of the Chair in the absence of the Chair and Vice Chair.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Board of Directors



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1422)

Selection of 2021 Board Officers

WHEREAS, the Board of Directors Bylaws of the Capital Metropolitan Transportation Authority require that officers of the Board of Directors be selected annually, generally at the first regular meeting of each calendar year for a term of one year ending in January.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby elects _____ as Chair; _____ as Vice Chair; and Secretary _____ to serve as officers of the Capital Metro Board of Directors for the 2021 Calendar Year.

**Secretary of the Board
Eric Stratton**

Date: _____

Attachment: Resolution-AI-2021-1422 (4766 : 2021 Board Officer Elections)

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/25/2021
(ID # 4767)

2021 Board Committee Appointments

Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee for 2021.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/25/2021
(ID # AI-2021-1421)
2021 Board Committee Appointments**

SUBJECT:

Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee for 2021.

FISCAL IMPACT:

This action has no fiscal impact.

STRATEGIC PLAN:

Strategic Goal Alignment:

2. Engaged Workforce

Strategic Objectives:

2.2. Organizational Development

EXPLANATION OF STRATEGIC ALIGNMENT:

Does not apply.

BUSINESS CASE:

Does not apply.

COMMITTEE RECOMMENDATION:

This agenda item will be presented to the full board on January 25, 2021.

EXECUTIVE SUMMARY:

In accordance with the Capital Metropolitan Transportation Authority Board of Directors Bylaws, the Board desires to formalize the appointment of a Chair and Members for the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee subject to the concurrence of the members of the board.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Board of Directors



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

**RESOLUTION (ID # AI-2021-1421)
2021 Board Committee Appointments**

WHEREAS, the Board of Directors, desires to formalize the appointment of a Chair and Members to the Finance, Audit and Administration Committee in accordance with the Board Bylaws; and

WHEREAS, the Board Chair recommends _____ as Chair and _____, _____, and _____ to serve as members of the Finance, Audit and Administration Committee for 2021 Calendar Year; and

WHEREAS, the Board of Directors, desires to formalize the appointment of a Chair and Members to the Operation, Planning and Safety Committee in accordance with the Board Bylaws; and

WHEREAS, the Board Chair recommends _____ as Chair and _____, _____, and _____ to serve as members of the Operations, Planning and Safety Committee for 2021 Calendar Year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby approves these appointments for Calendar Year 2021.

**Secretary of the Board
Eric Stratton**

Date: _____

Attachment: Resolution-AI-2021-1421 (4767 : 2021 Board Committee Appointments)

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 01/25/2021
(ID # 4759)**

Contract for Landscaping Services

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Unity Contractor Services, Inc. to provide Landscaping Maintenance Services in an amount not-to-exceed \$705,092 for a base period of two (2) years, with three (3) one-year extension options, for a total amount not to exceed \$1,770,660.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/13/2021
(ID # AI-2020-1398)
Landscaping Maintenance Contract**

SUBJECT: Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Unity Contractor Services, Inc. to provide Landscaping Maintenance Services in an amount not-to-exceed \$705,092 for a base period of two (2) years, with three (3) one-year extension options, for a total amount not to exceed \$1,770,660.

FISCAL IMPACT: Funding for this action is available in the FY2021 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

1. High Quality Customer Experience

Strategic Objectives:

1.2 Ridership, 1.4 Customer Satisfaction

EXPLANATION OF STRATEGIC ALIGNMENT: Capital Metro is responsible for maintaining all facilities in a state of good repair, including the external environment at the agency's passenger, operational and administrative facilities.

BUSINESS CASE: All of the agency's facilities, including Administrative Buildings, Park & Rides, Transit Centers and Rail Stations include a significant and highly visible landscaping component, that must be properly maintained to ensure a safe and positive customer experience as well as to preserve the function of these green spaces.

COMMITTEE RECOMMENDATION: This agenda item will be presented to the full Board on January 25, 2021.

EXECUTIVE SUMMARY: The current landscaping services contract expires January 25, 2021. Proper attention to the maintenance of the landscaping element at our facilities reinforces a positive and competent perception of Capital Metro properties.

DBE/SBE PARTICIPATION:

The SBE goal is 10%. The prime contractor will exceed the goal by self-performing the entire contract.

Prime contractor	Race/Gender	Services/Products	SBE Responsive
Unity Contractor Services, Inc (Round Rock, Texas)	Black/ Male	Landscaping	100%



PROCUREMENT: On October 14, 2020 an Invitation for Bids was issued and formally advertised. By the closing date of November 16, 2020, four bids were received from Maldonado Nursery and Landscaping, Pampered Lawns Austin Inc.; Unity Contractor Services, Inc.; and Grass Shepherd LLC. Unity Contractor Services, Inc., submitted the lowest responsive bid and was determined to be a responsible bidder. The price was determined to be fair and reasonable based on adequate price competition. The contract is a fixed price type contract. The base contract period is two years.

Unity Contractor Services, Inc.	Bid Price
Base Period Year 1	\$350,548.00
Base Period Year 2	\$354,544.10
Option Period 1	\$357,767.50
Option Period 2	\$353,900.10
Option Period 3	\$353,900.10
Grand Total, Base And Option Periods	\$1,770,659.80

RESPONSIBLE DEPARTMENT: Facility Management



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

**RESOLUTION (ID # AI-2020-1398)
Landscaping Maintenance Contract**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the ongoing need for the provision of landscaping services.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors authorizes the President & CEO, or his designee, to finalize and execute a contract with Unity Contractor Services, Inc. to provide Landscaping Maintenance Services, in the amount not to exceed \$705,092 for a base period of two (2) years, with three (3) one-year extension options, for a total amount not to exceed \$1,770,660.

**Secretary of the Board
Eric Stratton**

Date: _____

Attachment: Resolution-AI-2020-1398 (4759 : Contract for Landscaping Services)

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/25/2021
(ID # 4752)

Contract for Audit and Accounting Support

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Baker Tilly US, LLP for Miscellaneous Accounting and Audit Support Task Order services for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$1,000,000.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/13/2021
(ID # AI-2020-1403)
Miscellaneous Accounting and Audit Support**

SUBJECT:

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Baker Tilly US, LLP for Miscellaneous Accounting and Audit Support Task Order services for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$1,000,000.

FISCAL IMPACT:

Funding for this action is available in the FY2021 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment: 1. High Quality Customer Experience
3. Sustainability

Strategic Objectives: 1.2 Continuous Improvement
3.1 Resource Optimization

EXPLANATION OF STRATEGIC ALIGNMENT: Consulting and accounting guidance by an independent, qualified firm helps to ensure the reporting of accurate financial information that is needed for sound financial decision making.

BUSINESS CASE: Consulting and accounting guidance by an independent, qualified firm to help with various accounting initiatives that the external auditing firm cannot perform due to possible implications of impaired independence.

COMMITTEE RECOMMENDATION:

This agenda item will be presented to the full Board for approval on January 25, 2021.

EXECUTIVE SUMMARY: This task order contract is for a consulting CPA firm to provide accounting and financial reporting guidance to Capital Metro on various initiatives that include, but are not limited to: new GASB pronouncement implementation, new legal entity treatment, new starts grants, revenue share and miscellaneous accounting and financial advice. This consulting would be outside of our external auditing firm to avoid independence issues.

The original term of the contract is one (1) year with four (4) one-year option years.

DBE/SBE PARTICIPATION:

No SBE goal is assigned to this solicitation due to low availability of certified SBE firms in relevant work areas (NAICS Codes): Accounting Services (541219) and Certified



Public Accounting Services (541211). However, we will work with the selected vendor for a commitment towards small business participation.

PROCUREMENT: On October 26, 2020, a Request for Proposals was issued and formally advertised. By the closing date of November 30, 2020, four proposals were received. The evaluation team used the following factors in the evaluation of proposals:

- (1) The offeror's demonstrated technical background, past performance and relevant work experience on projects of a similar size, scope, complexity and nature.
- (2) Qualifications, experience, and capabilities of the proposed project personnel, and any subcontractors, on projects of a similar size, scope, complexity and nature.
- (3) The methodology and quality of the work plan for the performance of the work by the offeror based on Sample Task Orders.

The proposal from Baker Tilly US, LLP was determined to be the best value to the Authority, price and other factors considered. The contract is an Indefinite Quantity, Indefinite Delivery Task Order contract. The term of the Contract shall be one (1) year from the contract award date, with four (4) one-year option periods, for a total cumulative not-to-exceed amount of \$1,000,000 as follows:

Base Period (Year 1)	\$200,000
Option Period 1 (Year 2)	\$200,000
Option Period 2 (Year 3)	\$200,000
Option Period 3 (Year 4)	\$200,000
Option Period 4 (Year 5)	\$200,000
GRAND TOTAL	\$1,000,000

RESPONSIBLE DEPARTMENT: Finance



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2020-1403)

Miscellaneous Accounting and Audit Support

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to obtain accounting, audit and financial reporting guidance from an independent, qualified firm to ensure proper accounting treatment related to initiatives including GASB standard treatment, new legal entity accounting treatment, revenue share audits and various other services.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute a contract with Baker Tilly US, LLP for Miscellaneous Accounting and Audit Support Task Order services for a base period of one (1) year and four (4) one-year option periods in an amount not to exceed \$1,000,000.

Date: _____

**Secretary of the Board
Eric Stratton**

Attachment: Resolution-AI-2020-1403 (4752 : Contract for Audit and Accounting Support)

ILA with ATP for Program and Administrative Support

Approval of a resolution authorizing the President and CEO, or his designee, to finalize and execute an Interlocal Agreement (“Partnership Agreement”) with Austin Transit Partnership (“ATP”) for the provision of certain support functions and services and to execute certain projects in the Project Connect System Plan program for a term of three (3) years and one (1) one-year option and the contribution of funds from Capital Metro for the Project Connect System Plan program as defined in Exhibit A of the Partnership Agreement.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/25/2021
(ID # AI-2021-1425)**

Interlocal Agreement ATP-Capital Metro Partnership Agreement #1

SUBJECT: Approval of a resolution authorizing the President and CEO, or his designee, to finalize and execute an Interlocal Agreement (“Partnership Agreement”) with Austin Transit Partnership (“ATP”) for the provision of certain support functions and services and to execute certain projects in the Project Connect System Plan program for a term of three (3) years and one (1) one-year option and the contribution of funds from Capital Metro for the Project Connect System Plan program as defined in Exhibit A of the Partnership Agreement.

FISCAL IMPACT:

This action reimburses CMTA for expenses incurred.

STRATEGIC PLAN:

Strategic Goal Alignment:

Goal 4: Valued Community Partner

Strategic Objectives:

Goal 4.4: Project Connect

EXPLANATION OF STRATEGIC ALIGNMENT: This agreement with Austin Transit Partnership establishes the mechanism for Capital Metro to provide funding and perform certain functions in support of the implementation of Project Connect and for Capital Metro to be reimbursed for its costs.

BUSINESS CASE:

Capital Metro will provide contributions for the Project Connect System Plan as agreed in an interlocal agreement with the City of Austin. It will be most efficient for Capital Metro’s staff resources to provide corporate support functions and other services for Austin Transit Partnership. Capital Metro also has the experience and expertise to complete certain projects in the Project Connect System Plan program (“Program”). Capital Metro is leading these projects and services in order to ensure the program remains aligned to the voter approved Program Sequence Plan schedule.

COMMITTEE RECOMMENDATION: This item was approved by the ATP Board of Directors on January 20, 2021, and will be presented to the full Capital Metro Board of Directors on January 25, 2021.



EXECUTIVE SUMMARY:

The Interlocal Agreement approved by Capital Metro and the City of Austin on August 7, 2020, for the creation of ATP contained provisions for future agreements between ATP and Capital Metro and the City of Austin for the provision of services, project execution and the establishment of roles and responsibilities. This proposed agreement, ATP-Capital Metro Partnership Agreement No. 1, provides for certain functions and projects related to Project Connect to be performed by Capital Metro and reaffirms Capital Metro's financial commitment to ATP for the next three years.

Capital Metro will provide administrative and other corporate support functions to ATP such as human resources, including payroll, benefits, hiring and recruiting services, IT hardware and support, marketing and communications expertise, accounting services, and a variety of other support functions on an as needed basis. During the term of the agreement, appropriate service levels and associated costs will be established through negotiation between the two entities during their respective annual budget development processes.

The Interlocal Agreement between Capital Metro and the City of Austin also obligates Capital Metro to implement certain projects that are a part of the Program. Partial funding for these projects comes from funds available to ATP. This Partnership Agreement No. 1, further delineates those projects to be executed during the term and identifies estimated costs based on the Integrated Financial Model that ATP will provide for the execution of these projects. Funding for projects during each year of the agreement will be dependent on the current status of the project and will be established through negotiations between the two entities during the annual budget development process.

The Capital Metro Board of Directors will consider and approve the final amount for these services and projects with its consideration of the annual budget.

Partnership Agreement No. 1 further defines the establishment of processes and procedures between Capital Metro and ATP to ensure accountability in the flow of funds between the two entities. This is identified as Partnership Agreement No.1 in anticipation of numerous future agreements that will be necessary between ATP and Capital Metro and the City over the life of the Program. Future agreements will be numbered sequentially for the sake of clarity in identification.

DBE/SBE PARTICIPATION: Does not apply.



PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Finance

Attachment: Resolution-AI-2021-1425 (4769 : ILA with ATP for Program and Administrative Support)



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1425)

Interlocal Agreement ATP-Capital Metro Partnership Agreement #1

WHEREAS, the Capital Metro Board of Directors (“Board”) recognizes that an Interlocal Agreement between Capital Metro and the City of Austin for the creation of Austin Transit Partnership (“ATP”) requires Capital Metro to provide support functions in connection with the operation, implementation and maintenance of the assets funded by ATP and to implement certain projects;

WHEREAS, the Board desires to move forward at this time to identify the roles and responsibilities for the two entities in order to meet the schedule laid out in the Program in this ATP-Capital Metro Partnership Agreement No. 1 (“Partnership Agreement”);

WHEREAS, the Board acknowledges that Capital Metro has developed, implemented and administered projects of a similar nature and has the staff expertise and organizational experience to execute these projects in furtherance of the Project Connect System Plan Program (“Program”) as ATP focuses on other aspects of Project Connect and the Program; and

WHEREAS, the Board recognizes that the Capital Metro Board of Directors committed future funding for implementation of the Program, including funding for corporate functions and projects in the Program, and the Board desires to formalize that commitment of funds in this Partnership Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute an Interlocal Agreement, ATP-Capital Metro Partnership Agreement No.1, with Austin Transit Partnership to provide funding and for the provision of corporate functions and execution of certain projects for a three (3) year term with one (1) one-year option as defined in Exhibit A of the Partnership Agreement.

Attachment: Resolution-AI-2021-1425 (4769 : ILA with ATP for Program and Administrative Support)



Secretary of the Board
Eric Stratton

Date: _____

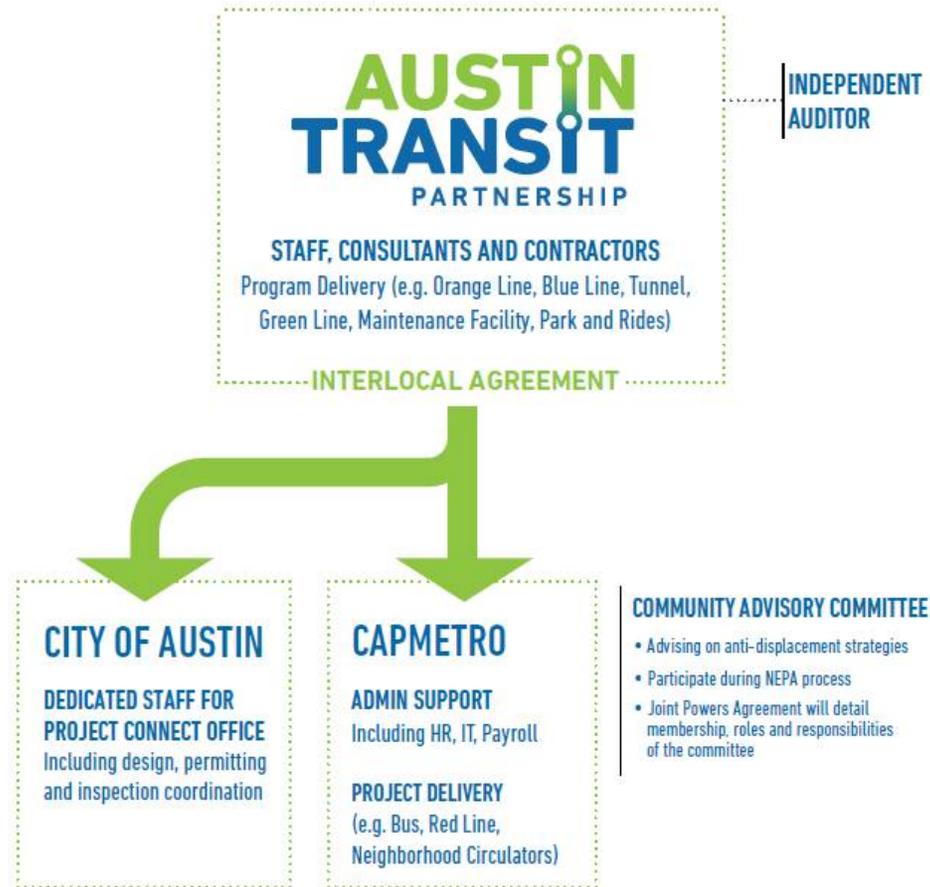
Attachment: Resolution-AI-2021-1425 (4769 : ILA with ATP for Program and Administrative Support)

Interlocal Agreement ATP-Capital Metro Partnership Agreement #1

Presented on January 25, 2021



ATP – Capital Metro Interlocal Agreement



ATP – Capital Metro Interlocal Agreement

- Interlocal agreement (ILA) between Capital Metro and the ATP regarding program responsibilities
- Initial 3-year term
 - As projects move through planning and implementation, ILA will be amended to add additional years and funding commitments
 - Ensures progress on existing contracts to meet Program Implementation Schedule
- ATP Board and Capital Metro Board approval
- Annual funding to support the ILA will be reviewed and approved by Capital Metro Board as part of the annual budget adoption process

ATP – Capital Metro Interlocal Agreement

- Capital Metro will provide annual revenue contribution to ATP
 - As committed to by Capital Metro board in August 2020
 - Requirement of the Integrated Financial Model
 - Estimated at \$110 million over 3 years
- Capital Metro will provide administrative and program support for ATP
 - Existing Project Connect staff seconded to ATP
 - Includes services such as HR, Accounting, Payroll, IT, Workforce Development
 - Capital Metro committed to administrative support services in August 2020
 - Estimated at \$20 million over 3 years



ATP – Capital Metro Interlocal Agreement

- Capital Metro to implement some projects in the Project Connect Program
 - Includes MetroRapid, Neighborhood Circulators, Red Line improvements, customer technology
 - NEPA Record of Decision and 30% Design/Project Management for Orange Line and Blue Line
 - Estimated at \$260 million over 3 years
- FY2021 impact January to September 2021
 - Reflects \$65 million in contributions from Capital Metro to ATP
 - Reflects \$64 million from ATP to Capital Metro to fund administrative and program support services





METRO

THANK YOU!

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/25/2021
(ID # 4770)

Amendment to the ILA with UT for Service Levels

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin to address service reductions required during the current pandemic resulting in a corresponding reduction in revenue of \$234,500.

Capital Metropolitan Transportation Authority
Board of Directors
Amendment to Interlocal Agreement with The University of Texas at Austin

MEETING DATE: 1/25/2021
(ID # AI-2021-1419)

SUBJECT:

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin to address service reductions required during the current pandemic resulting in a corresponding reduction in revenue of \$234,500.

FISCAL IMPACT:

This agreement reimburses Capital Metro for expenses incurred.

STRATEGIC PLAN:

Strategic Goal Alignment:

1. High Quality Customer Experience, 3. Sustainability

Strategic Objectives:

1.2 Ridership, 3.4 Financial Diversity

EXPLANATION OF STRATEGIC ALIGNMENT:

This is a revenue-generating agreement which provides for a cost-sharing arrangement to provide public transportation services. The long-standing partnership with the University of Texas at Austin assists with campus mobility and parking concerns while increasing public transit ridership.

BUSINESS CASE:

UT service fulfills the transit demand generated by a major activity center and employer in our service area. The cost recovery for this agreement exceeds traditional fare collection on other fixed route services.

COMMITTEE RECOMMENDATION: This item will be presented to the full board on January 25, 2021.

EXECUTIVE SUMMARY:

Capital Metro has partnered with the University of Texas at Austin since 1989 to provide bus services for the use and benefit of the University and the Austin community. The current agreement became effective on September 1, 2018 and continues through August 31, 2021. Under this agreement the University is scheduled to pay Capital Metro \$6,700,000 for the period September 1, 2020 to August 31, 2021, which is paid in equal installments of \$558,333 per month.



Due to the national emergency caused by the novel coronavirus COVID-19, the University and Capital Metro agreed to reduce UT Services for the remainder of the current academic year (ending August 30, 2021). The service hours scheduled represent a 6% decrease compared to Spring 2020. To address this reduction, the University and Capital Metro agree to reduce the monthly payment owed by 6% or \$33,500, resulting in an adjusted monthly payment of \$524,833.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Operations



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1419)

Amendment to Interlocal Agreement with The University of Texas at Austin

WHEREAS, since 1989 Capital Metro and the University of Texas at Austin have partnered to provide bus services for the use and benefit of the University of Texas at Austin; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to adjust this agreement in response to the national emergency caused by the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute an amendment to an Interlocal Agreement with the University of Texas at Austin to address service reductions required during the current pandemic resulting in a corresponding reduction in revenue of \$234,500.

**Secretary of the Board
Eric Stratton**

Date: _____

Attachment: Resolution-AI-2021-1419 (4770 : Amendment to the ILA with UT for Service Levels)

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/25/2021
(ID # 4771)

Contract for the Installation of Active Air Purifiers

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and exercise a contract with United Safety and Survivability Corporation for air purification systems for buses in an amount not to exceed \$1,700,000.

**Capital Metropolitan Transportation Authority
Board of Directors**

**MEETING DATE: 1/25/2021
(ID # AI-2021-1420)**

Installation of Active Air Purification Devices on Buses

SUBJECT:

Approval of a resolution authorizing the President & CEO, or his designee, to finalize and exercise a contract with United Safety and Survivability Corporation for air purification systems for buses in an amount not to exceed \$1,700,000.

FISCAL IMPACT:

Funding for this project is available in FY2021 operating contingency and will be reimbursed by federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding.

STRATEGIC PLAN:

Strategic Goal Alignment:

1. High Quality Customer Experience, 2. Engaged Workforce

Strategic Objectives:

1.2 Ridership, 2.1 Staff Engagement, 2.2 Staff Satisfaction

EXPLANATION OF STRATEGIC ALIGNMENT:

Implementing such technology will improve the work environment for our staff and demonstrate our commitment for safety to our customers.

BUSINESS CASE:

These devices will provide protection against the novel coronavirus which causes COVID-19, improving the overall safety and health of the vehicle environment for staff and customers.

COMMITTEE RECOMMENDATION: This item will be presented to the full board for approval on January 25, 2021.

EXECUTIVE SUMMARY:

The COVID-19 Pandemic has required the transit industry to investigate new ways to improve the safety and health of our staff and customers. Given the latest research which points toward airborne particles as the primary transmitter of the novel coronavirus, Capital Metro has identified the need to install technology that will inactivate the virus in the air of our buses.



United Safety and Survivability Corporation (USSC) offers their Active Air Purification system to serve this purpose. The system is installed in the air conditioning system on each vehicle and combines the use of ultraviolet (UV) light and safe levels of naturally occurring hydroperoxides to clean return air as it passes through the system.

Capital Metro has tested six of these units on the bus fleet since August 2020 and have deemed them mechanically sound and verified they do not cause interference with the other systems on the vehicle. Simultaneously, we have engaged a third-party expert, SETTY and Associates, to study the airflow on a bus and confirm that such a device is, in fact, helpful in cleaning the air.

USSC will deliver the devices as a turnkey product, directly conducting the installation on the vehicles.

DBE/SBE PARTICIPATION:

No DBE goal is assigned to this project. It is in compliance with FTA's recent DBE guidance on using COVID-19 relief funds.

PROCUREMENT: An Emergency Procurement was conducted for the use of UV and PHI devices on buses, which followed all Federal Acquisition Regulation (FAR) guidelines and Capital Metro policies and procedures for Emergency Purchases. The price proposal received from United Safety and Survivability Corporation on January 15, 2021, was determined to be fair and reasonable by the Authority based on a market analysis of similar products. The contract is a fixed price contract. The term of the Contract is for a period of one hundred and twenty (120) calendar days in an amount not to exceed \$1,700,000.

RESPONSIBLE DEPARTMENT: Operations



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

STATE OF TEXAS

COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1420)

Installation of Active Air Purification Devices on Buses

WHEREAS, the Capital Metro Board of Directors supports all efforts necessary to safeguard staff and customers during this unprecedented global pandemic; and

WHEREAS, Capital Metro management has determined that the Active Air Purification device will provide an improved vehicle environment.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute a contract with United Safety and Survivability Corporation for air purification systems for buses in an amount not to exceed \$1,700,000.

Date: _____

**Secretary of the Board
Eric Stratton**

Attachment: Resolution-AI-2021-1420 (4771 : Contract for the Installation of Active Air Purifiers)

Diversity, Equity and Inclusion Program Update

6.1.a

*Capital Metro Board Meeting
January 25, 2021*

*Donna Simmons, EVP Administration
Diversity and Inclusion Officer*

Contents

- Diversity Updates
 - Workforce
 - Required by Federal Transit Administration (FTA) for EEO Plan Update
 - Service Provider data
 - Vendor
 - DBE commitment update compared to goals as required by FTA
 - DBE payments
 - SBE commitments and payments

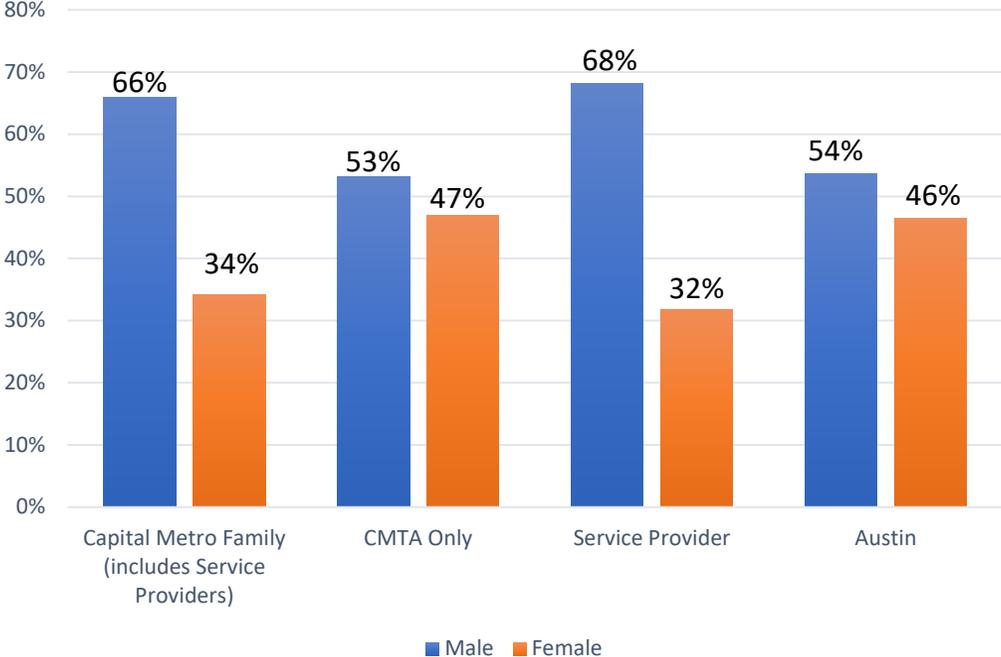
- Diversity, Equity and Inclusion Program Update

Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

Overall Diversity Report

CMTA, Service Providers and Austin (As of September 2020)

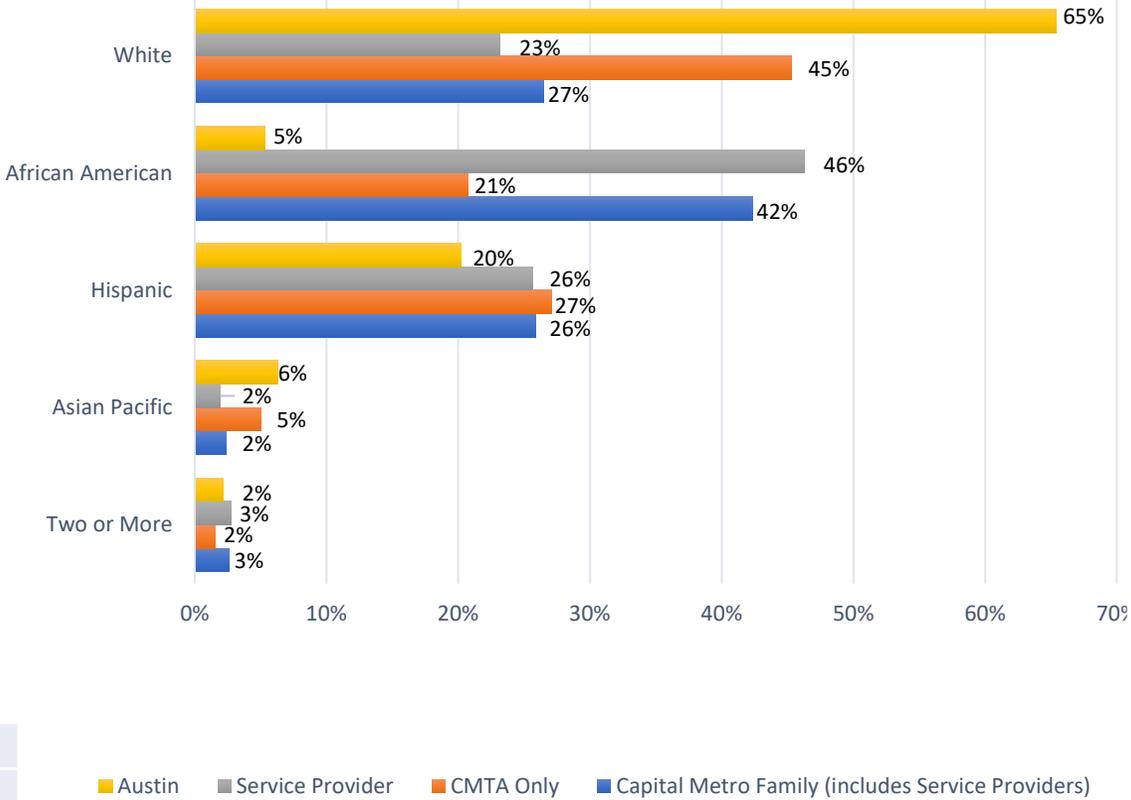
Gender



of CMTA Employees-318
 # of Service Provider Employees-1,771
 Total Workforce 2,089

Austin availability: American Community Survey (ACS) 2018

Race

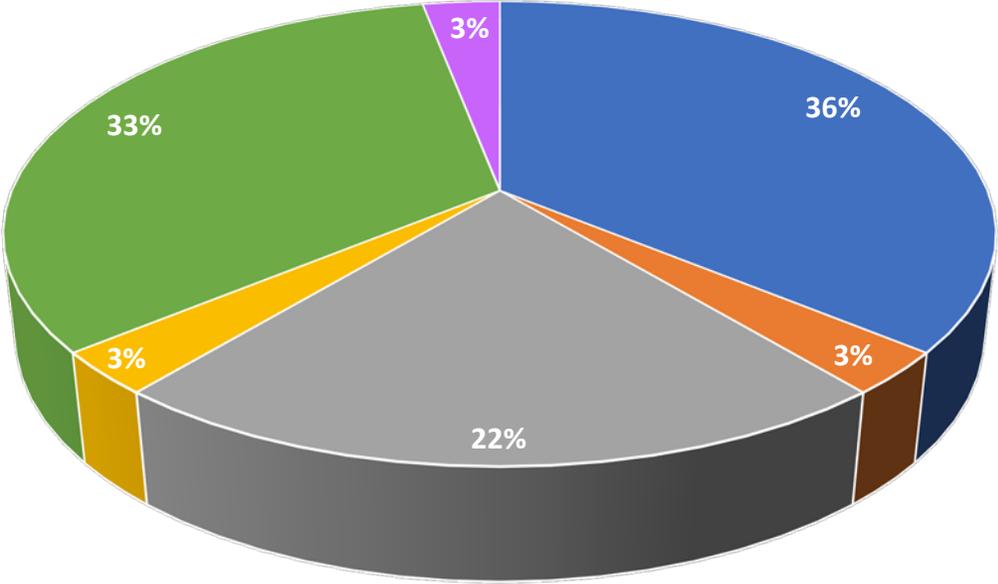


Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

Promotion Demographics

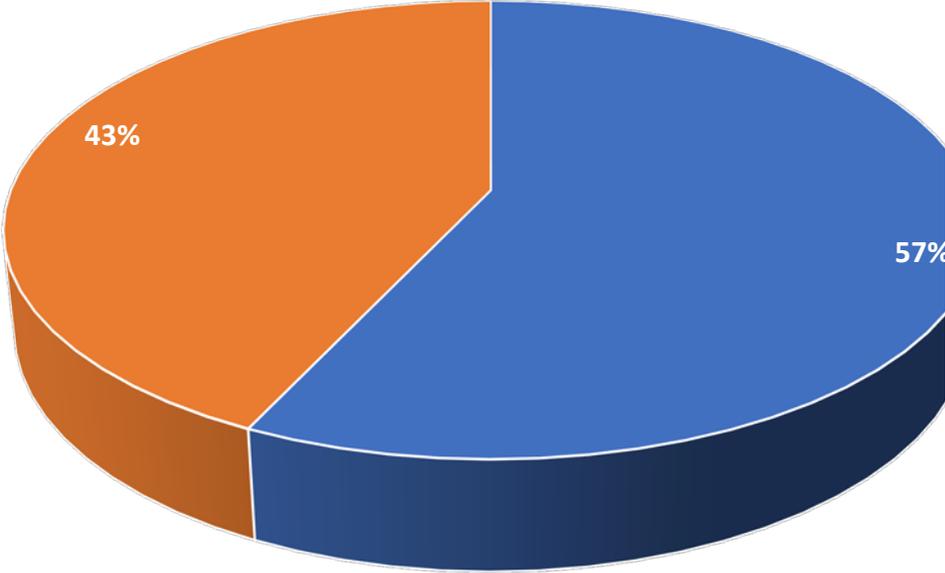
Capital Metro Fiscal Year 2020

Promotions by Race



- White
- Asian Pacific
- African American
- Two or More
- Hispanic
- Native American

Promotions by Gender



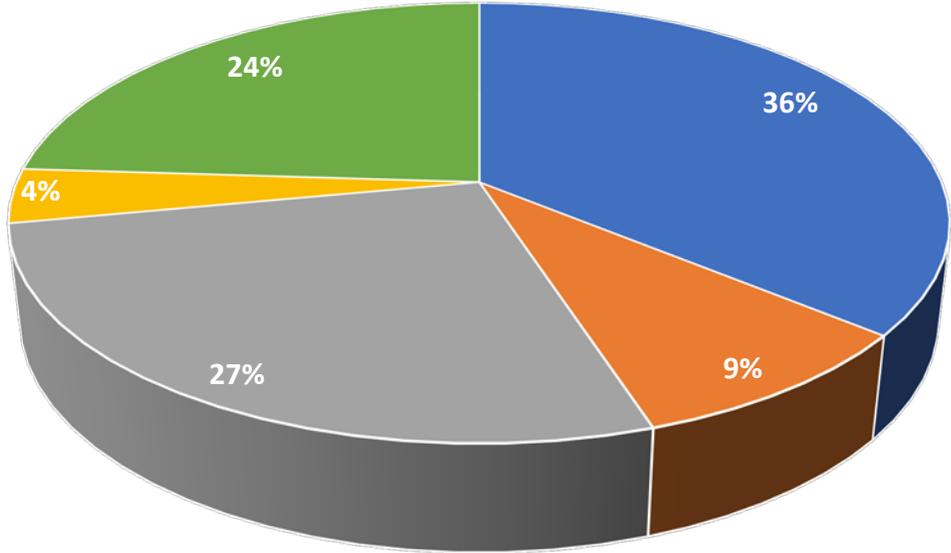
- Male
- Female

Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

New Hire Demographics

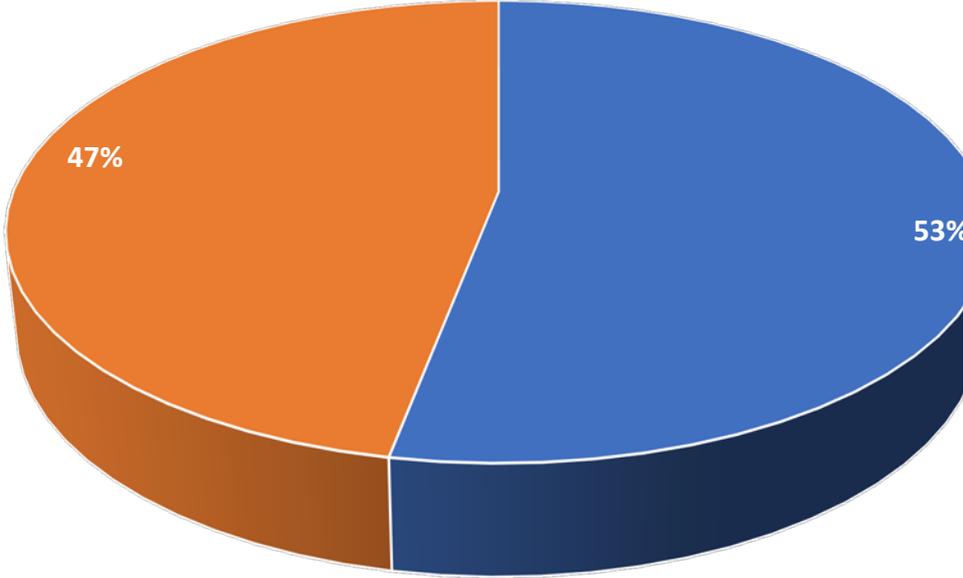
Capital Metro Fiscal Year 2020

New Hires by Race



■ White ■ Asian Pacific ■ African American ■ Two or More ■ Hispanic

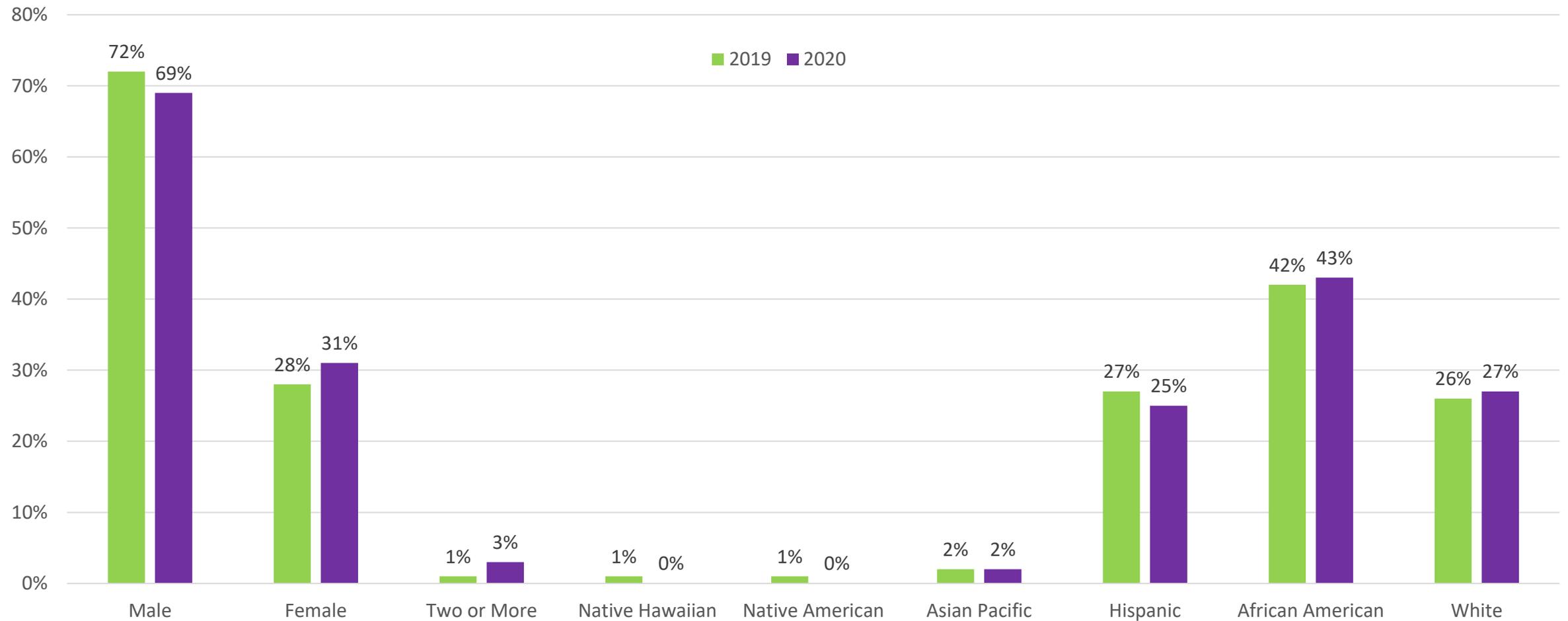
New Hires by Gender



■ Male ■ Female

Total New Hires
45

Overall Comparison 2019 to 2020 by Race and Gender

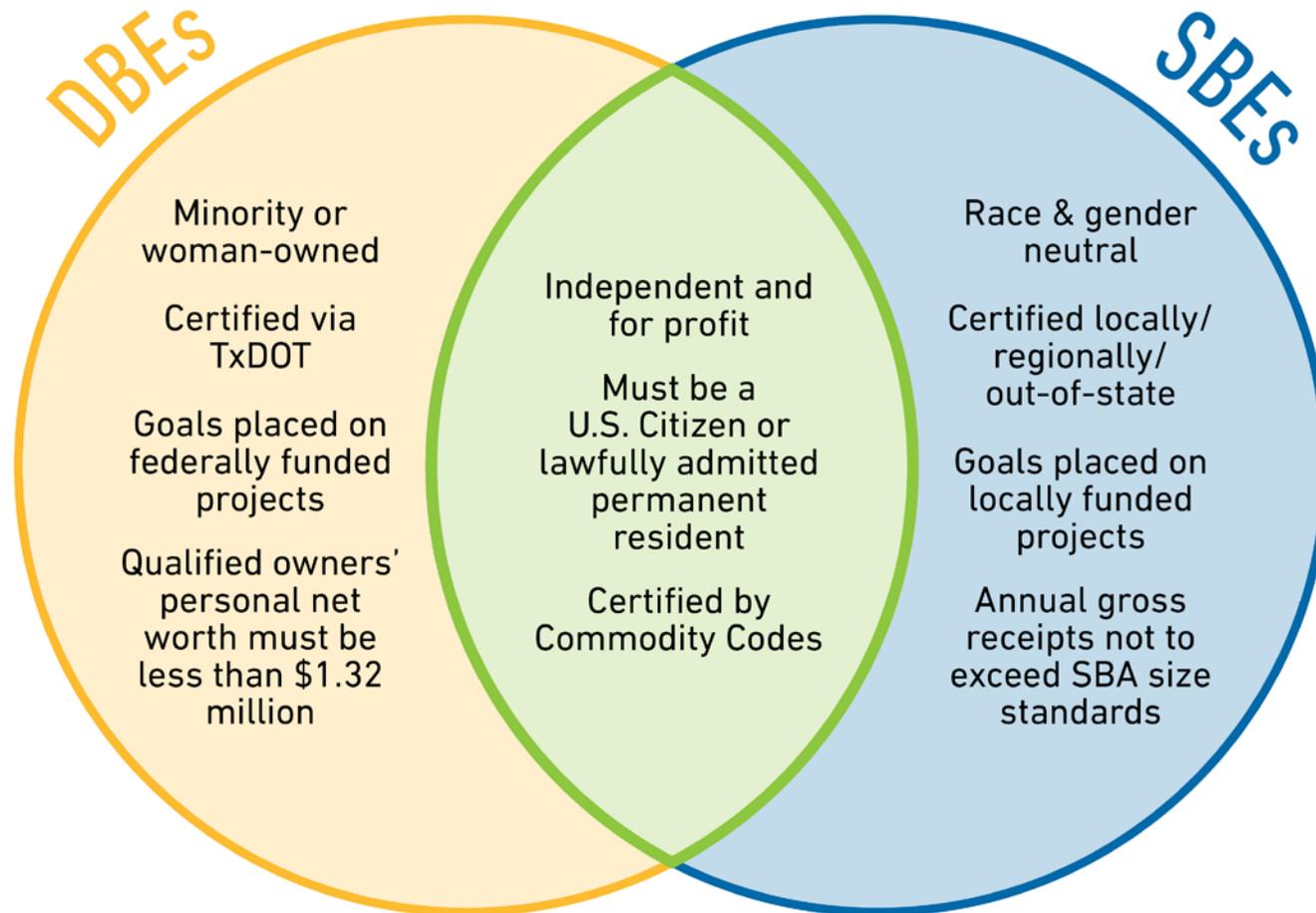


Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

Total Staff by FY

2019	1,839
2020	2,089

Vendor Diversity: Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) Programs



Vendor Diversity: Capital Metro DBE Annual Goal FY19 and FY20

FY 2019 DBE Goal 17.19%			
	DBE Achievement	Total Contract Amount	Total DBE Commitment Amount
October 1 – March 31	22.3%	\$35,324,236	\$7,894,032
April 1 – Sept. 30	10.8%	\$65,842,889	\$7,090,534
Annual Goal Achievement	14.8%	\$101,167,125	\$14,984,566

FY 2020 DBE Goal 19%			
	DBE Achievement	Total Contract Amount	Total DBE Commitment Amount
October 1 – March 31	12.1%	\$8,094,946	\$972,666
April 1 – Sept. 30	28.1%	\$5,791,999	\$1,627,000
Annual Goal Achievement	18.7%	\$13,886,945	\$2,599,700

Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

*FY19 includes Downtown Station Multimodal and Contracted Bus Operations and Maintenance projects.

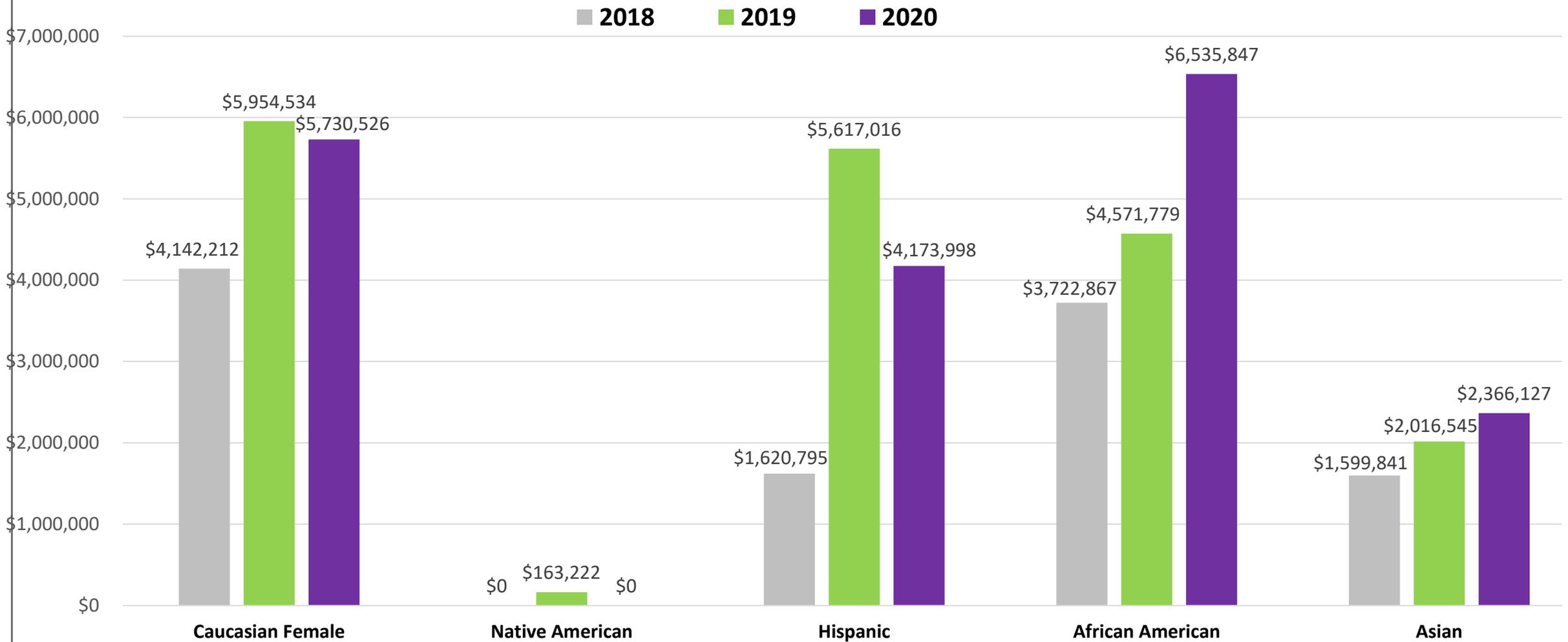
Vendor Diversity: Capital Metro SBE Annual Achievement

FY 2019			
	SBE Achievement	Total Contract Amount	Total SBE Commitment Amount
Annual Goal Achievement	68%	\$5,880,561	\$4,027,157

FY 2020			
	SBE Achievement	Total Contract Amount	Total SBE Commitment Amount
Annual Goal Achievement	31%	\$1,211,523	\$373,030

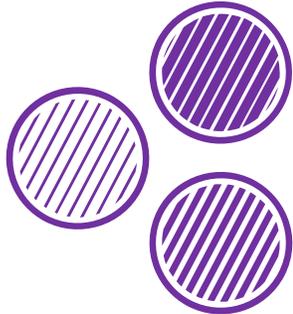
Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

Vendor Diversity: Payments to DBE/SBE Contractors by Race/Gender



Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

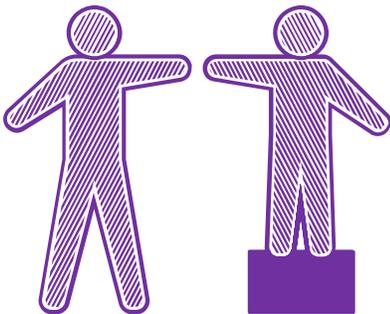
Definitions



DIVERSITY

Describes a group of people by the variety of their characteristics such as race, age, gender, ability status, nationality, and mental well-being.

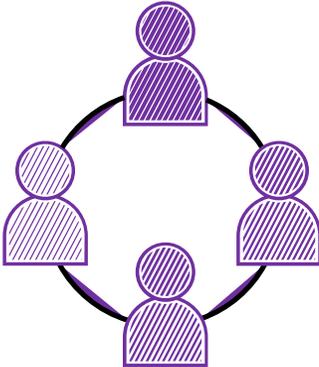
Who is at the table?



EQUITY

The active work of challenging and responding to bias, harassment, and discrimination so that outcomes are no longer predicted by any aspect of an individual's identity.

What are the barriers to getting to and remaining at the table?



INCLUSION

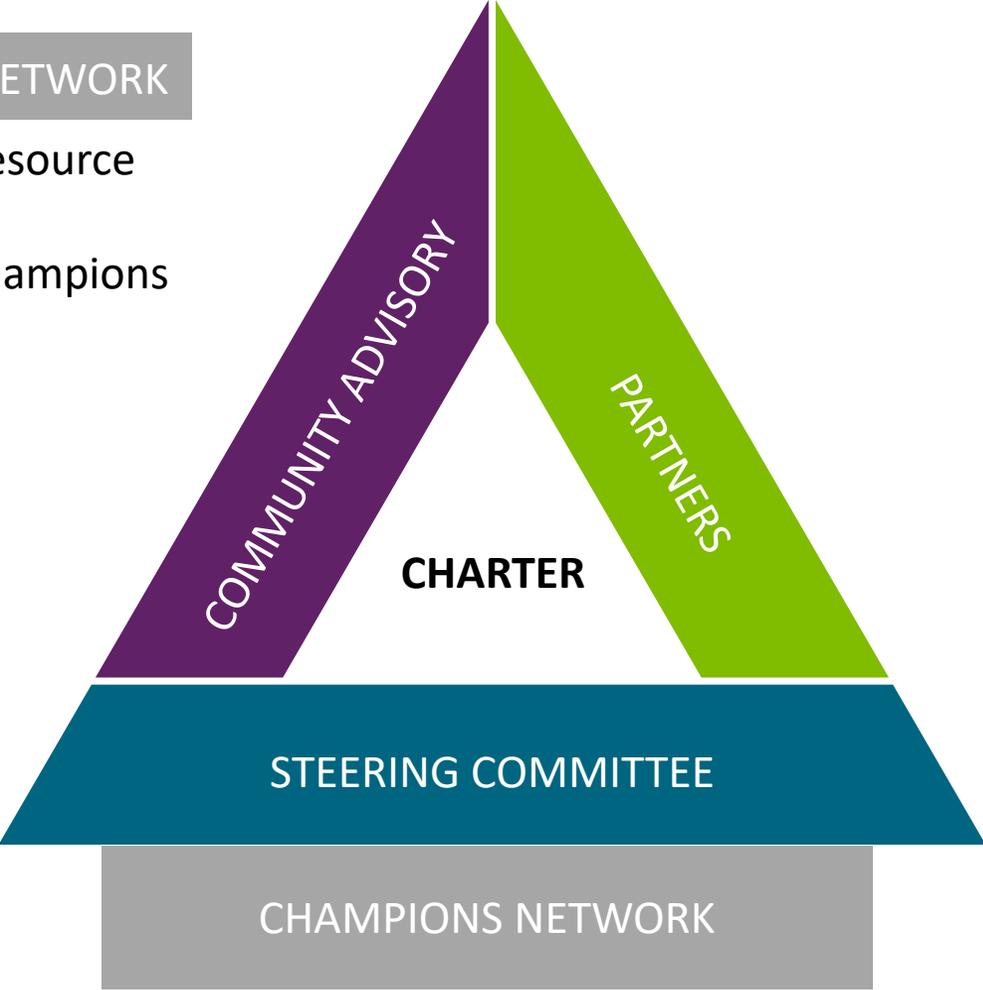
Creating environments to bring people together and harness diverse perspectives to benefit all.

Does everyone feel welcome and belonging at the table?

DIVERSITY, EQUITY AND INCLUSION COUNCIL

CHAMPIONS NETWORK

- Employee Resource Groups
- Volunteer champions



STEERING COMMITTEE

- Various CapMetro departments
 - Including frontline employees
- Service provider leadership
- ATU leadership

PARTNERS (examples)

- Access
- CSAC

COMMUNITY ADVISORY GROUP

Representatives of community organizations committed to diversity, equity and inclusion

Commitment to Equity

- Kids Ride Free Program
- Fare Capping
- Cash Reloading Card
- Pick Up Zones
- Fully accessible bus and rail vehicles
- MetroAccess Service
- DBE/SBE Programs
- Project Connect Plan

2020 Progress

- Diversity, Equity and Inclusion Council
 - Internal Steering Committee
 - Community Advisory Group
- Gap Assessment
 - Diversity, Equity and Inclusion employee survey
 - Plan for SBE Disparity and DBE Availability Study
- Resource Enhancement
 - Hired two Diversity Specialists to support DBE/SBE Program
- Started Title VI Update

Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)

2021 Initiatives

- Diversity, Equity and Inclusion Council
 - Begin quarterly meetings
- Gap Assessment
 - Diversity, Equity and Inclusion employee survey of service provider employees
 - Complete SBE Disparity and DBE Availability Study
- Resource Enhancement
 - Additional positions to support program
- Complete Title VI Update

Attachment: January Diversity Report (4772 : Diversity and Inclusion Program Update)



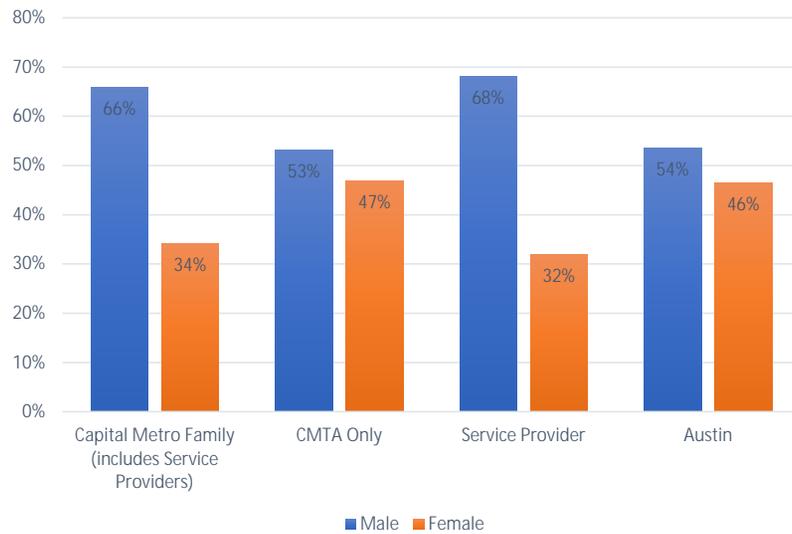
THANK YOU!

Workforce and Vendor Diversity Report as of 9-30-20

Overall Diversity Report

CMTA, Service Providers and Austin (As of September 2020)

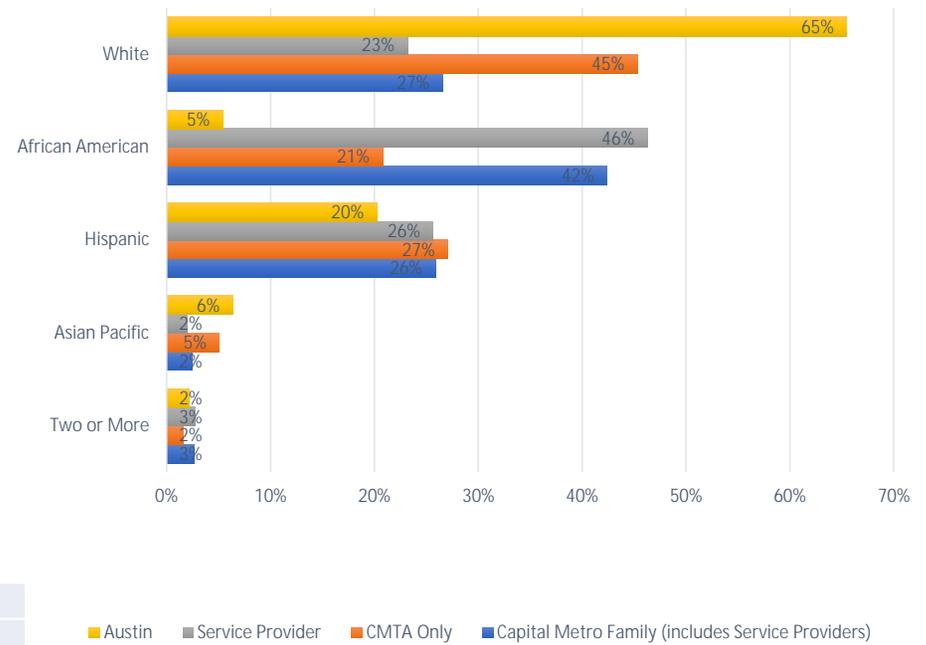
Gender



of CMTA Employees-318
 # of Service Provider Employees-1,771
 Total Workforce 2,089

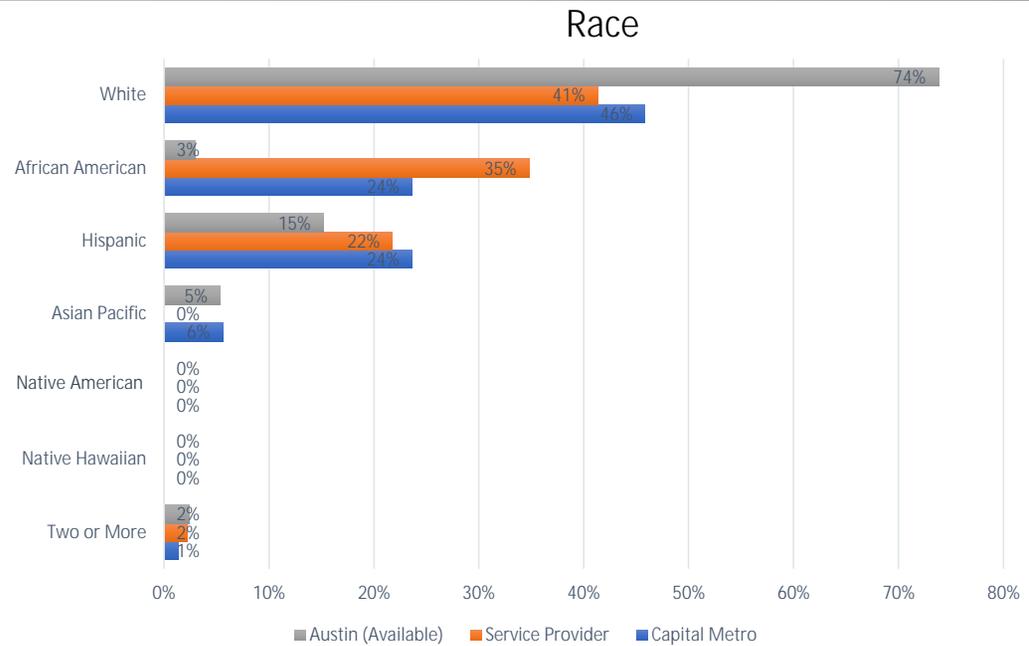
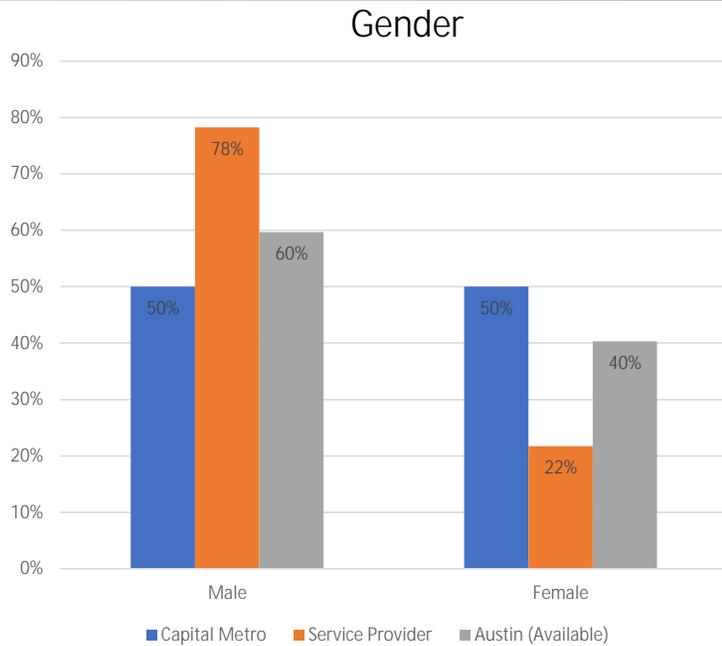
Austin availability: American Community Survey (ACS) 2018

Race



Officials and Administrators

President, EVP, VP, Directors, Managers and Supervisors

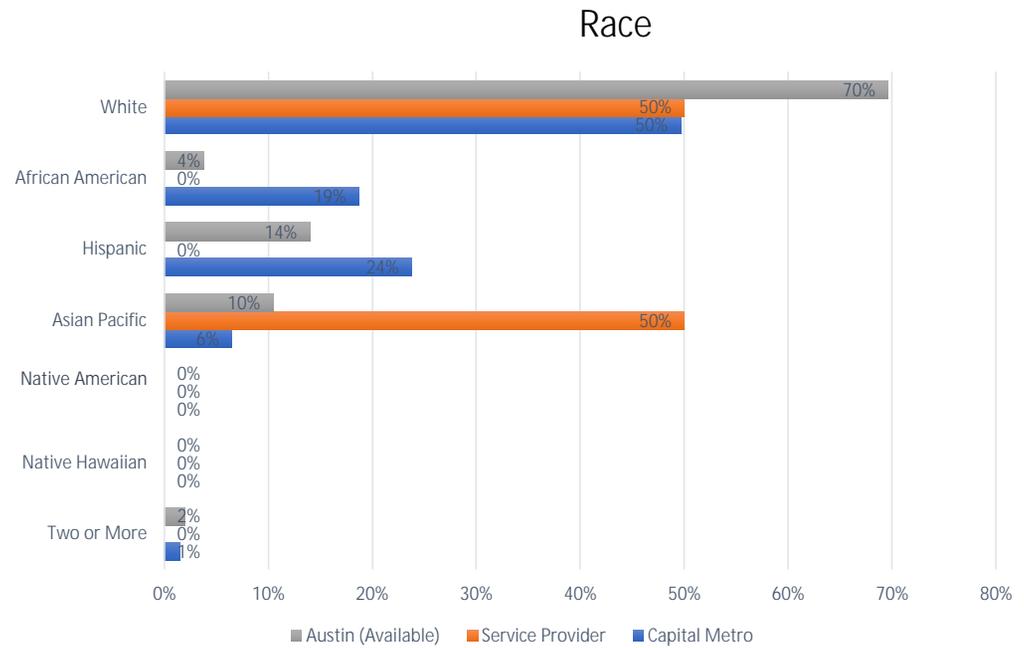
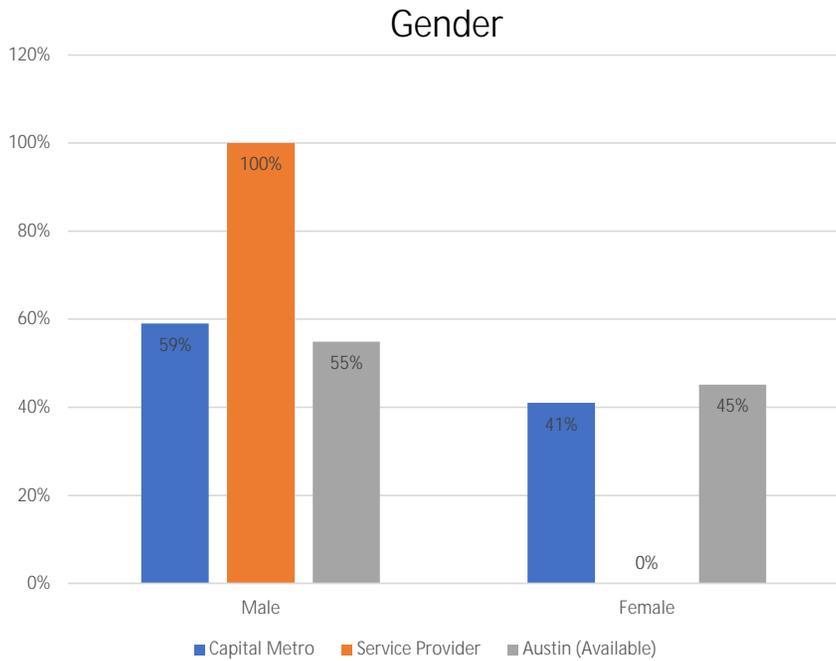


of CMTA Employees-72
 # of Service Provider Employees-46
 Austin availability: American Community Survey (ACS) 2018



Professionals

Accountants, Business System Analysts, Communications Specialist, Contracts Administrators, Coordinators, Data Analysts, HR Generalists, Planners, Buyers, Legal Coordinators, QA Specialists, Inventory Specialist, and other similar jobs.



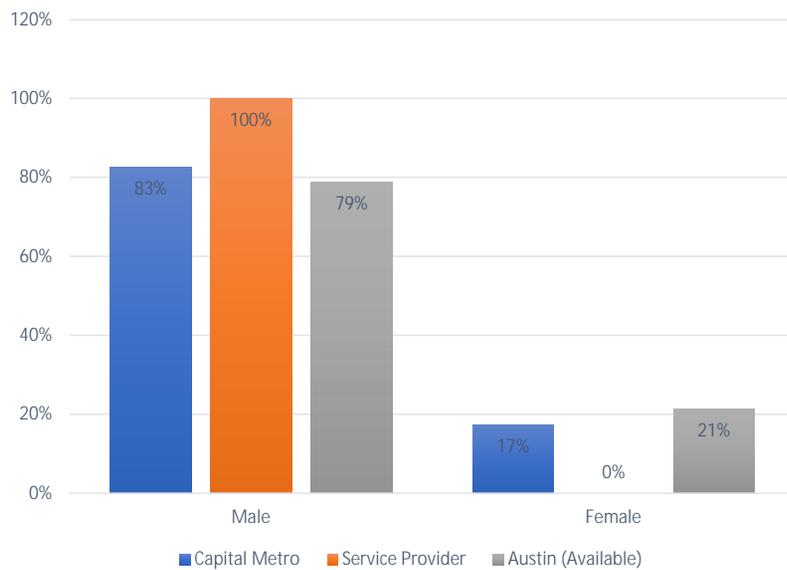
of CMTA Employees-139
 # of Service Provider Employees-2
 Austin availability: American Community Survey (ACS) 2018



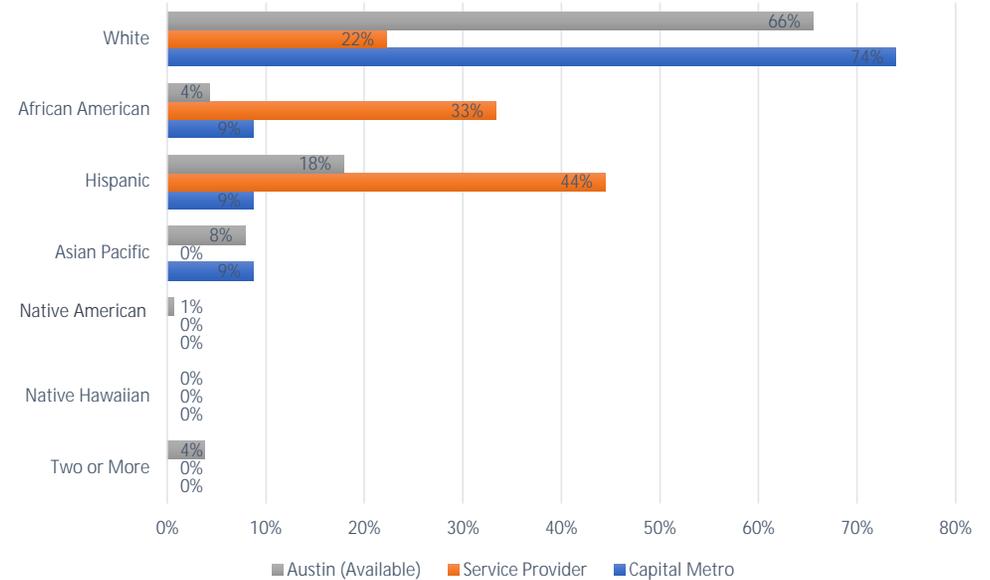
Technicians

Network and System Administrators, System Support Specialists, and other similar jobs.

Gender



Race



of CMTA Employees-23

of Service Provider Employees-18

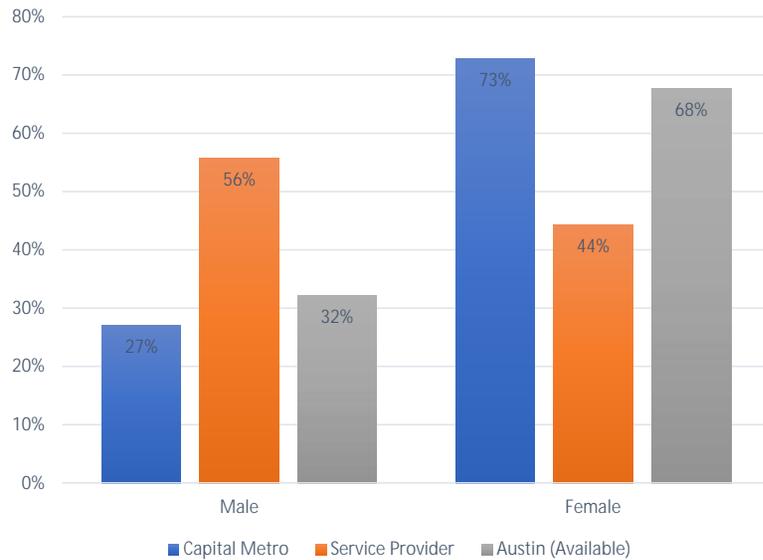
Austin availability: American Community Survey (ACS) 2018



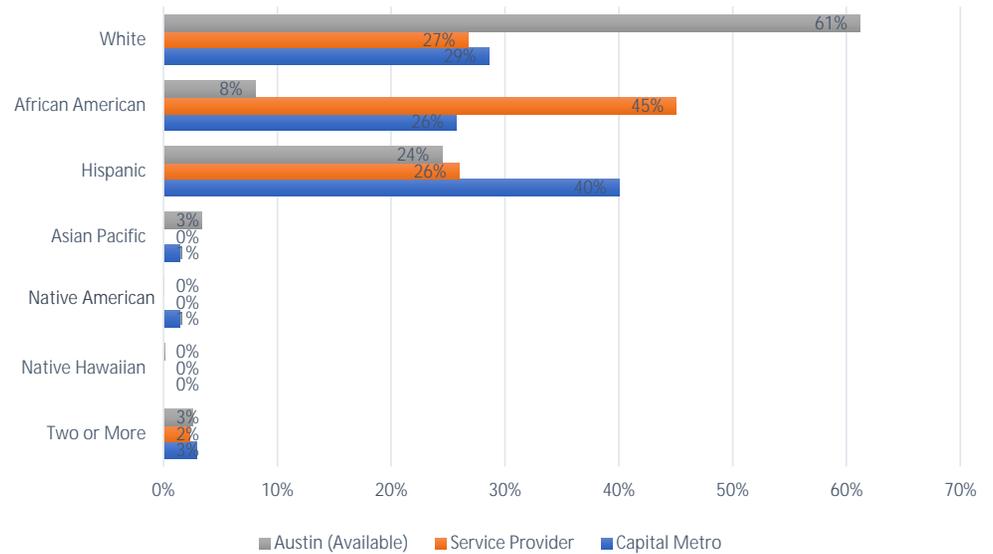
Administrative Support

Account Payable/Receivable Specialists, Customer Service Reps, Support Specialists, and other similar jobs.

Gender



Race

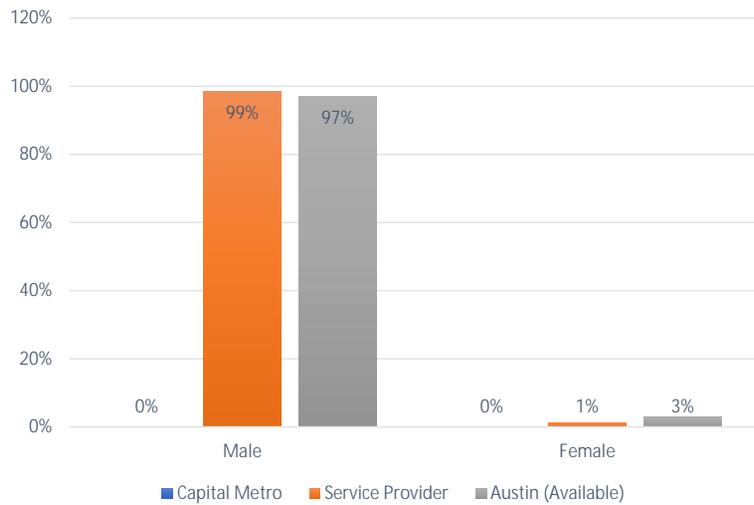


of CMTA Employees-70
 # of Service Provider Employees-131
 Austin availability: American Community Survey (ACS) 2018

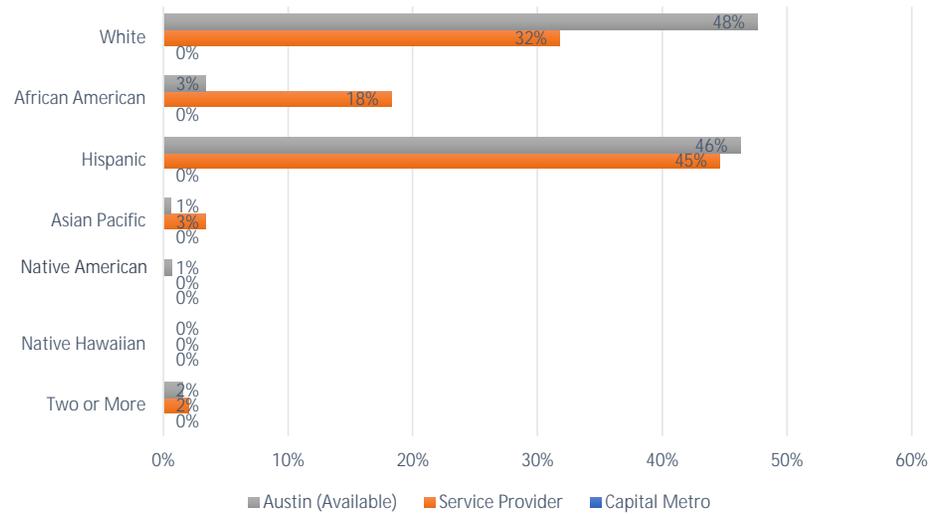


Skilled Craft Workers (Mechanics)

Gender



Race



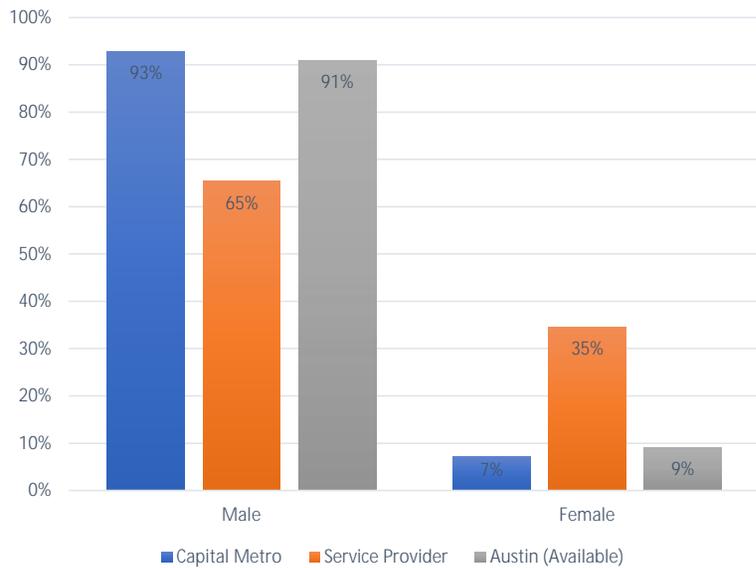
of CMTA Employees-0
 # of Service Provider Employees-148
 Austin availability: American Community Survey (ACS) 2018



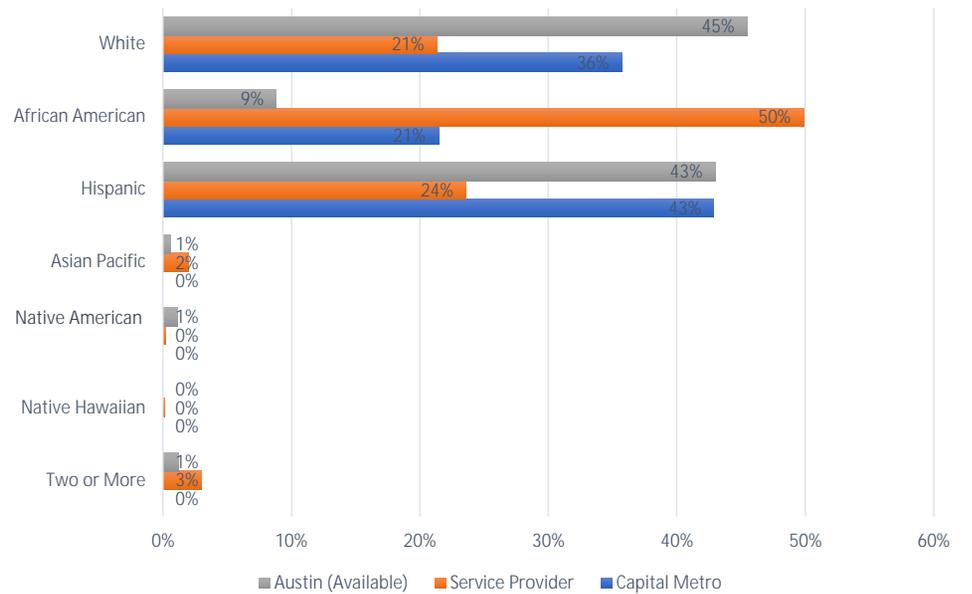
Service and Maintenance

Bus Operators, Facility Installers, and other similar jobs.

Gender



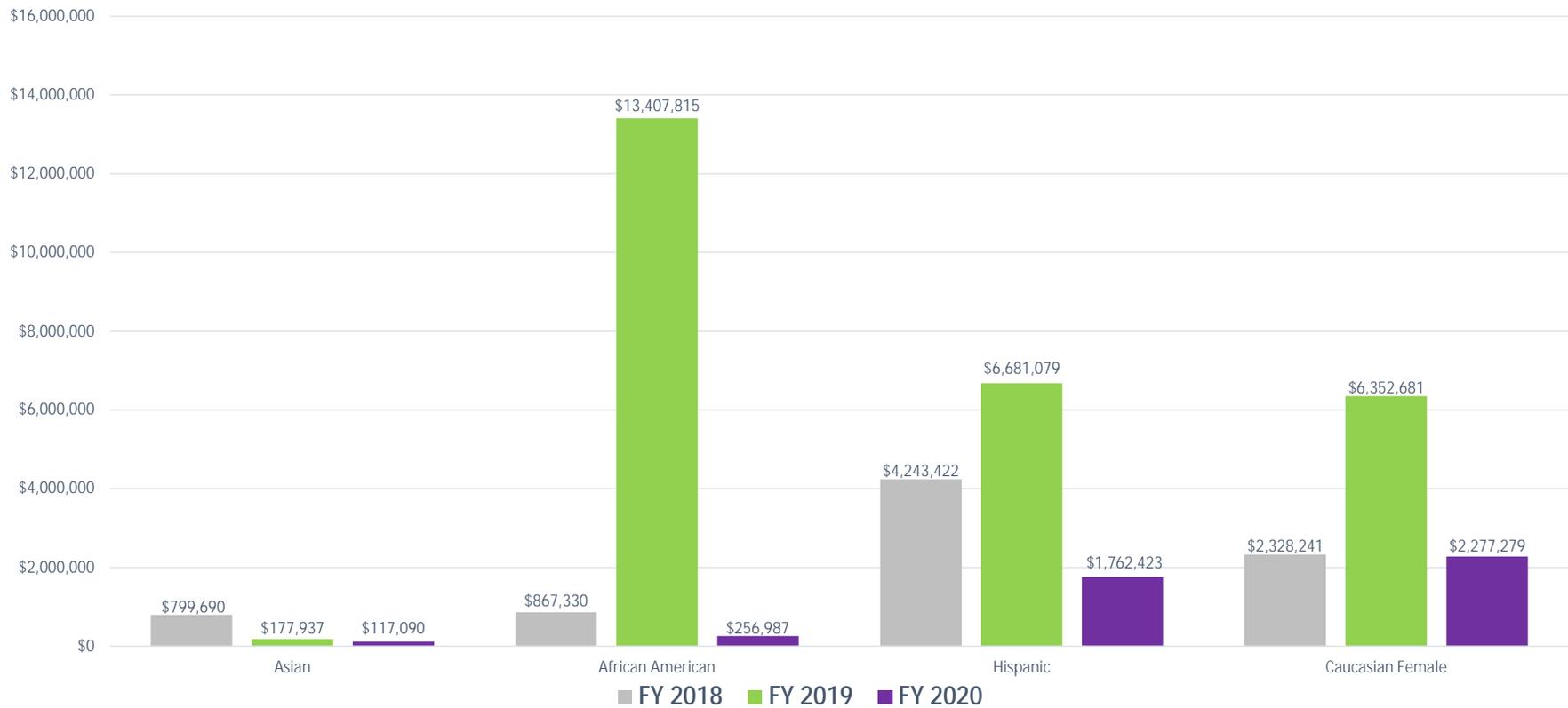
Race



of CMTA Employees-14
 # of Service Provider Employees-1,426
 Austin availability: American Community Survey (ACS) 2018

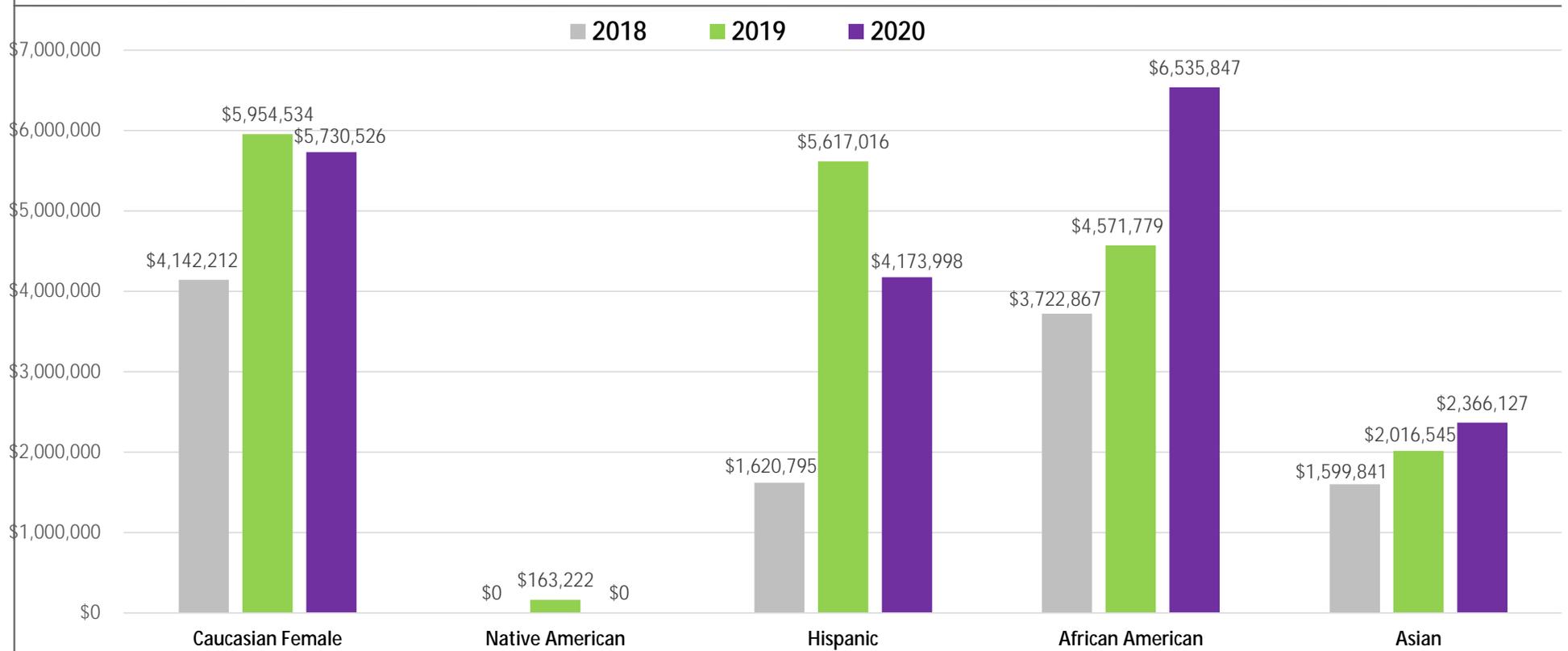


Vendor Diversity: DBE/SBE Contractor Commitments



Based on contract awards each year. Downtown Station and Contracted Bus Operations and Maintenance project awarded in FY 19

Vendor Diversity: Payments to DBE/SBE Contractors by Race/Gender



Vendor Diversity: FY2020 Highest Paid DBE/SBE Vendors

Downtown Station
Multimodal Construction



Alpha & Omega Industries, LLC
African American

Marketing Services



Sherry Matthews Advertising & Public
Caucasian Female

Payments to Vendors

Contracted Bus
Operations &
Maintenance
Services / North Base
Paratransit Services



BMR Janitorial & Pressure Washing Service, LLC
African American

Contracted Bus
Operations &
Maintenance Services



SVI, Inc
Hispanic

Temporary Staffing Services



SOAL TECHNOLOGIES, LLC
Asian



METRO

THANK YOU!

Capital Metropolitan Transportation Authority **MEETING DATE: 01/25/2021**
Board of Directors **(ID # 4773)**
Project Connect Update

TITLE: Project Connect Update



Project Connect Update

Community Engagement Opportunities

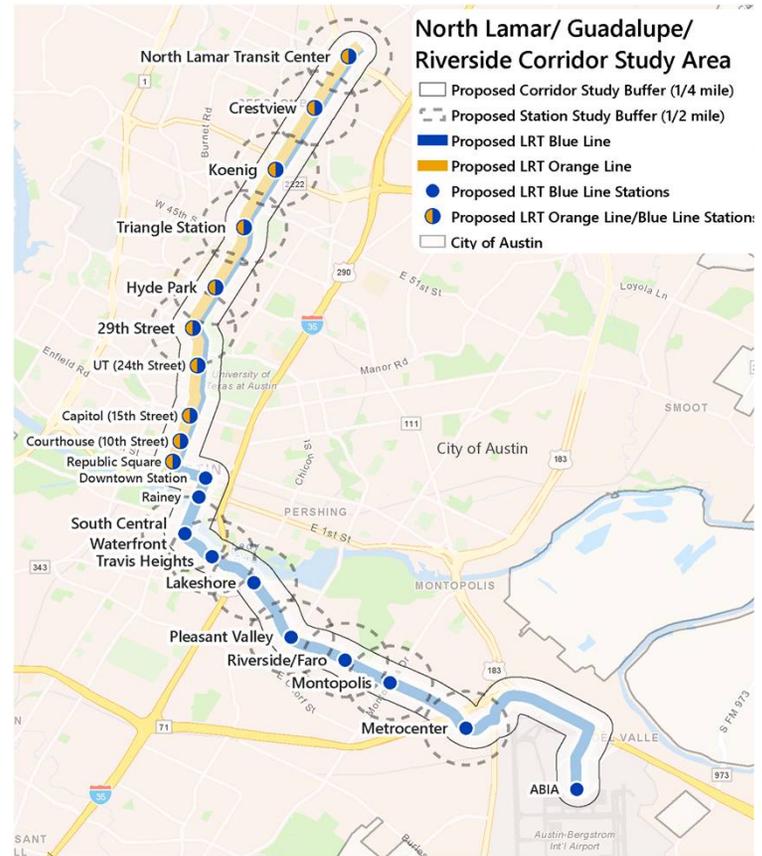
- National Environmental Policy Act (NEPA) Scoping meetings for Orange/Blue Lines
 - Virtual Community Meetings - January 25-29 (Spanish and English)
 - Month-Long Self-Guided Virtual Open House - From January 25
- MetroRapid Engagement - Expo, Pleasant Valley, South Lamar Lines
 - Virtual Community Meetings – February 2-4 (Spanish and English)
 - Month-Long Self-Guided Virtual Open House – From February 2
 - Ongoing outreach to organizations and neighborhood groups
 - South Lamar corridor engagement opportunities in late spring
- Engagement on new Pickup Zones
 - Targeted virtual outreach to organizations and neighborhood groups – Spring

Community Involvement Opportunities

- ATP Advisory Committees
 - Financial
 - Architecture & Engineering
 - DBE
- Technical Working Groups
 - Orange Line
 - Blue Line
 - Downtown Tunnel
- Community Advisory Committee (Anti-Displacement Strategies)
- Project Connect Ambassador Network

Equitable Transit Oriented Development (ETOD) Strategy

- FTA awarded Capital Metro \$900k for the Pilot Program for TOD Planning
- Capital Metro in collaboration with City of Austin Housing and Planning, Equity Office, Transportation Department, and Austin Transit Partnership to develop ETOD Strategies through a racial equity lens.
- The focus will be on the North Lamar/Guadalupe/Riverside Corridor and 13 stations along the Blue Line and Orange Line.
- Will develop anti-displacement strategies to leverage transit investments for equitable and sustainable development. Including:



ETOD Process and Planning/Policy Outcomes

ENGAGEMENT AND ANALYSIS PROCESS

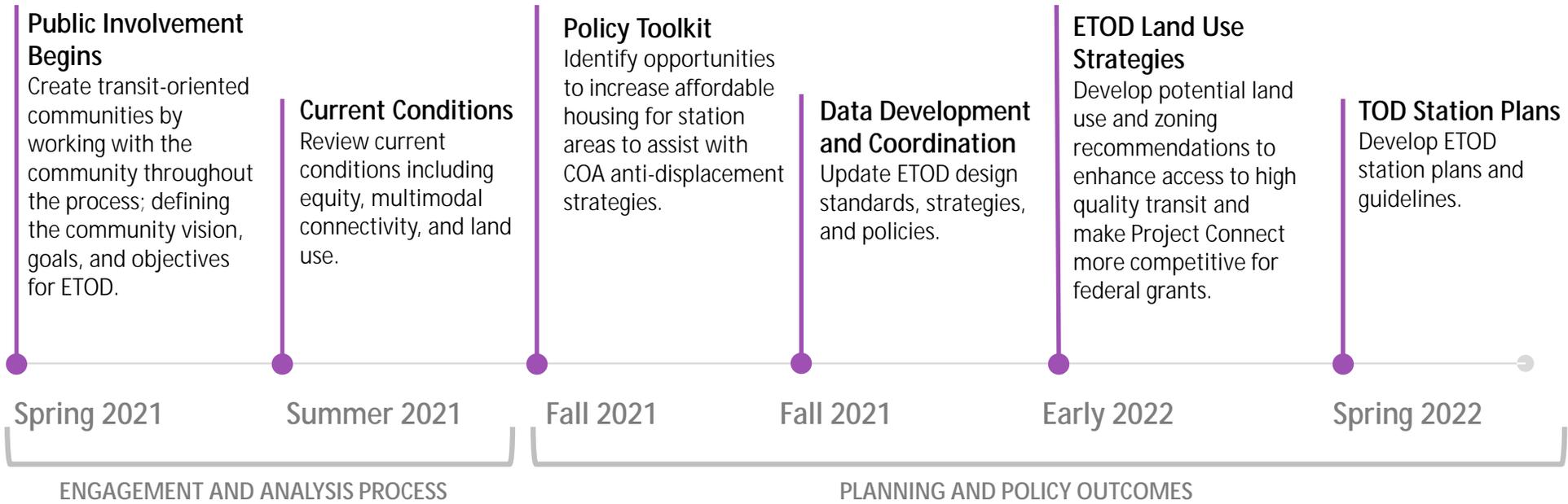
- **Public Engagement Strategy**
 - Partner with the City of Austin (COA) to engage the community, including the Community Advisory Committee (CAC), to define future growth around new transit stations and along corridors.
- **Current Conditions Review**
 - Review the existing conditions for each station area including equity, multimodal safety and access to transit, and development potential.
- **Assess Displacement Risk**
 - Develop strategies to minimize displacement through the planning process.

PLANNING AND POLICY OUTCOMES

- **Data Development and Coordination**
 - Update existing CapMetro TOD tool, strategies, and policies and coordinate with COA for relevant City TOD policies.
- **Policy Toolkit**
 - Identify opportunities to increase affordable housing for station areas to assist with COA anti-displacement strategies.
- **ETOD Land Use Strategies**
 - Develop potential land use and zoning recommendations to enhance access to high quality transit and make Project Connect more competitive for federal grants.
- **Station Plans**
 - Develop ETOD station plans and guidelines.



ETOD Timeline and Next Steps



**Capital Metropolitan Transportation Authority
Board of Directors**

MEETING DATE: 01/25/2021

(ID # 4776)

CARE Update

TITLE: CARE Update

**Capital Metropolitan Transportation Authority
Board of Directors**

MEETING DATE: 01/25/2021

(ID # 4779)

President's Report

TITLE: January 2021 President's Report

TO: BIDEN-HARRIS TRANSPORTATION TRANSITION TEAM

RE: CAPITAL METRO (AUSTIN, TEXAS) FEDERAL PARTNERSHIP POTENTIAL

PROJECT CONNECT PROGRAM OVERVIEW

Capital Metro's Project Connect is **a transformational expansion of Austin's regional public transit system**, and it's designed to improve access to essential jobs, health care, and education - making our communities more livable, equitable, and sustainable.

Capital Metro and the City of Austin have formed the Austin Transit Partnership (ATP), an independent organization that will guide the Project Connect investment with transparency and accountability throughout the program.



AT A GLANCE

- \$7.1 billion system expansion program
- Local funding approved by Austin voters in the 2020 general election.
- Eligible for Federal funding; seeking grants to cover up to 50% of program costs
- Aligned with priorities from the Biden-Harris Transition Plan for Transit Investments.



>> PROGRAM INCLUDES

- **Light Rail & Commuter Rail:** additional 27 miles of rail service and 31 stations included with two new light rail lines and one new commuter rail line.
- **Underground Transit Tunnel:** constructed under downtown Austin, the tunnel will allow light rail vehicles to avoid 20% of surface level traffic signals, improving speed and reliability for the whole network.
- **Expanded Bus Service:** conversion to a fully electric bus fleet; 4 new routes for bus rapid transit service (MetroRapid), 3 new commuter bus routes (MetroExpress), and 15 new neighborhood circulator zones.
- **Facilities:** 10 new park & rides and regional transit centers; new maintenance and operations centers for paratransit service (MetroAccess) and light rail service, plus expanded facilities for electric bus charging.
- **Anti-Displacement Funding:** \$300 million investment is the largest one approved by voters in a transit-related election. A portion of this funding will go toward equitable transit-oriented developments and affordable housing along Project Connect routes.

Click map on the left to view PDF.

>> REGIONAL IMPACT

- **Local Economic Return:** every \$1 billion invested returns \$1.4 billion to the local economy*; cities with major transit investments experience consistent GDP growth.
- **Jobs:** nearly 9,800 jobs will be created for each \$1 billion invested in the program*, including direct union jobs in build-out and operations; program is supported by the Amalgamated Transit Union (ATU) and Southwest Laborers' District Council.
- **Equity:** program improves connectivity across the entire transit network, creating wider access for historically underserved parts of our community to city services, education, jobs, health care.
- **Sustainability:** included in City of Austin Smart Mobility Roadmap, a new approach to mobility capabilities such as all-electric fleets and solar powered transit stations; program is expected to decrease greenhouse gases by 55,000 tons annually.
- **Increased Ridership:** the current system typically provides 100,000 trips daily, the system expansion will provide approximately 280,000 trips daily.



*Source: 2020 City of Austin independent economic impact study.

>> ALIGNMENT WITH PRESIDENT-ELECT BIDEN’S PRIORITIES

The [Biden-Harris Transition Plan](#) includes a priority for Climate Change, featuring “far reaching investments in transit”:

Biden-Harris Transition Plan on Transit
 “Provide every American city with 100,000 or more residents with high-quality, zero-emissions public transportation options...”



Project Connect Program
 Serving a region of over 2.2 million residents, the Program has a best-in-class, zero-emissions bus fleet.

“...flexible federal investments with strong labor protections that create good, union jobs and meet the needs of these cities...”



Program will create over 9,700 jobs per \$1 billion invested and is supported by the Amalgamated Transit Union and the Southwest Laborers’ District Council.

“...ranging from light rail networks to improving existing transit and bus lines to installing infrastructure for pedestrians and bicyclists.”



Program includes two new light rail lines with a third line being studied in the NEPA process; Program will be complimented by \$460 million local investment in active mobility to benefit pedestrians and bicyclists.

>> ALIGNS WITH CONGRESSIONAL PRIORITIES

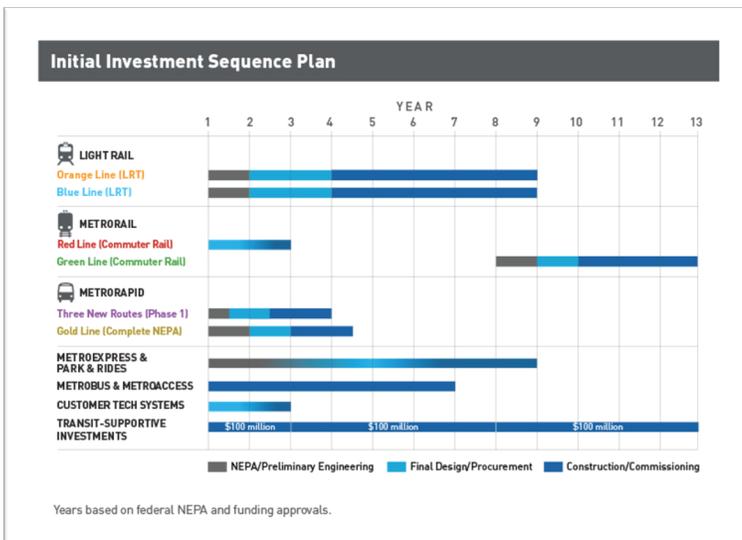
- **Congressional Alignment:** The Program and Capital Metro’s investments align with the priorities of House bill H.R.2. INVEST Act.

>> FTA PARTNERSHIP

- **Federal Coordination:** Over the past two years, Capital Metro has continued to strengthen our relationship with the FTA and Region 6. With the approval of local funding, Capital Metro and ATP are ready to advance the Program together through the New Starts and Small Starts processes, including NEPA, Project Development, Engineering and beyond.

>> PROGRAM SCHEDULE

The Austin Transit Partnership is committed to implementing the Program according to the established sequence plan:



Click image to view larger version.

ADDITIONAL RESOURCES

More documentation on Project Connect is available, including:

- City of Austin’s Independent Economic Impact Study on Project Connect
- Summary Report of Program’s Locally Preferred Alternatives