I. Public Comment:

II. Action Items:

1. Approval of minutes from the April 14, 2021 Operations, Planning and Safety Committee meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with STADLER Rail Group for the purchase, installation, testing and commissioning of six (6) Auxiliary Cooling Systems for MetroRail Diesel Multiple Units (DMUs) in an amount not to exceed $185,590 which includes $20,000 in contingency.

III. Presentations:

1. FY2022 Proposed Budget Calendar

IV. Items for Future Discussion:

V. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Ann Kitchen, Chair; Jeffrey Travillion, Pio Renteria and Eric Stratton.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under
Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.
Approval of minutes from the April 14, 2021 Operations, Planning and Safety Committee meeting.
Call to Order: 12:32 p.m.

I. Public Comment:

There was no public comment this month.

II. Action Items:

1. Approval of minutes from the February 10, 2021 Operations, Planning and Safety Committee meeting.
   
   Motion to approve by Board Member Travillion. Stratton second. Approved 4-0.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a Construction Services Contract with Majestic Services, Inc for improvements to the North Lamar Transit Center for a total not to exceed amount of $258,971.

   Vice President of Facilities and Construction Ken Cartwright brought this item forward.

   The purpose of this contract is to provide for customer and safety improvements and the North Lamar Transit Center, which is located just north of US-183 along North Lamar and the future Orange Line alignment. Ken shared a presentation with a site layout and photos of the current center and giving details on some of the proposed improvements. He also shared an overview of the proposed project timeline, which would have construction complete in late summer/early fall of this year.

   Board member Renteria asked about cameras and security improvements, which Ken answered by saying that there are currently cameras at the location, and additional cameras will be added as part of this project.

   Board member Stratton asked when improvements were last done at this center. Ken responded that while there has been regular maintenance and state of good repair replacements done, this was the first time that there had been this type of overall refresh done. Board member Stratton asked if these upgrades were taking into account the planning for the Orange Line terminus which would eventually be located here. Ken responded that these improvements are really needed more immediately for our current customers.

   Chair Kitchen asked about pedestrian improvements getting to and from that center on foot. Ken replied that while these improvements will be internal, the Project Connect Orange Line team is working closely with the City of Austin and TxDOT on pedestrian connectivity on a longer term basis. She also asked about wage levels and worker protections for the construction workers under this contract. Ken explained that federal wage provisions under the Davis-Bacon Act are included in all our construction contracts, although benefits are not covered under those provisions. Chair Travillion commented that he is interested in knowing how we are tracking that workers under the Act are classified correctly. Andrew Benford with Cap Metro's Disadvantaged Business Enterprise office joined the discussion to give a quick summary of the process.
The committee held a discussion about the desire to receive a future update on the DBE/SBE program as well as wage and benefit contracting issues.

Motion to recommend for the Consent agenda at the full board meeting by Board Member Stratton. Travillion second. Approved 4-0.


Vice President for Innovative Mobility Chad Ballentine presented this item, which he explained was being brought forward for committee discussion today and not a recommended action. The plan is to have the full board take action at the meeting on April 26th.

Chad gave a presentation in which he summarized the Pickup service, including the features and benefit over a fixed-route service. He also discussed current Pickup zones and previewed several new zones which will be coming online in 2021. He discussed the development of the service guidelines, including research and benchmarking from the Texas Transportation Institute (TTI).

Executive Vice President of Planning and Development Sharmila Mukherjee then went further into the overall policy goals and purposes of the Pickup service as a framework for evaluating how the service is performing. The proposed service guidelines would be used in the selection of new zones as well as in the evaluation of existing zones. Sharmila then presented a proposed scoring matrix with measurement metrics and associated categories.

Chad then wrapped up the presentation with a summary of the process for the creation of new zones, launching and evaluating them, and the community engagement process.

No action was taken.

III. Presentations:

1. Operations Performance Overview

Chief Customer Officer and Chief Operating Officer Dottie Watkins gave the presentation, which summarized recent agency service performance metrics.

Dottie started by presenting an overview of ridership trends for both Capital Metro and several peer agencies since the pandemic hit. Ridership has slowly begun to recover, and it is hoped that as major employers and schools feel more confident about vaccination levels and returning to in-person school and work that the trends will continue. The agency expects to keep service levels where they currently are at least until the end of summer, with ridership continuing to be closely monitored.

Dottie then re-introduced Vice President of Innovative Mobility Chad Ballentine, who summarized operating metrics for the MetroAccess service. Chad also reviewed ways that operators and vehicles have been repurposed to help the community during the pandemic. The food partnership in particular has been a big success, with nearly 1 million meals delivered in the last 12 months. MetroAccess vehicles and operators also assisted with water and shelter trips during the February winter storm, and more recently in support of vaccine access. MetroAccess is starting preparations to begin the return to more “normal” service.

Dottie then introduced Director of Rail Operations Muriel Friday, who summarized similar metrics for the MetroRail service. Muriel gave summaries of several recent safety incidents of note along the rail line, and mitigation that has taken place since the incidents occurred. She discussed some of the adjustments that have been made to the daily schedules as track and signal improvements are completed along the line, to make operations more efficient and shorten run times.

Finally Vice President of Bus Operations Tangee Mobley reported KPIs for the MetroBus, MetroRapid, and MetroExpress services. She also reported on key topics and initiatives for bus operations. There are currently issues with absenteeism and some vehicle availability issues. Hiring and training of new bus operators and mechanics continues to try and mitigate both issues.
Dottie then summarized several other operations-related initiatives and projects, including the installation of air purification systems on buses and a demonstration project using a MetroAccess vehicle to reduce vehicle idling hours using solar power.

Board Member Renteria asked about training for diesel mechanics. Dottie explained that there is not currently a vocational school in Austin that offers such training, and that the closest is outside Houston. Chair Kitchen asked about differences in recent ridership recovery between the different modes. Dottie explained that commuter ridership in particular is not recovering as quickly as some of the core routes are.

IV. Items for Future Discussion:

V. Adjournment

Adjourn: 2:17 p.m.

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Committee Members: Ann Kitchen, Chair; Jeffrey Travillion, Pio Renteria and Eric Stratton.

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Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with STADLER Rail Group for the purchase, installation, testing and commissioning of six (6) Auxiliary Cooling Systems for MetroRail Diesel Multiple Units (DMUs) in an amount not to exceed $185,590 which includes $20,000 in contingency.
SUBJECT:
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with STADLER Rail Group for the purchase, installation, testing and commissioning of six (6) Auxiliary Cooling Systems for MetroRail Diesel Multiple Units (DMUs) in an amount not to exceed $185,590 which includes $20,000 in contingency.

FISCAL IMPACT:
Funding for this action is available in the FY2021 and proposed FY2022 Capital Budget.

STRATEGIC PLAN:
Strategic Goal Alignment:
1. High Quality Customer Experience
3. Sustainability

Strategic Objectives:
1.1 On Time Performance
1.2 Ridership
1.3 Customer Satisfaction
3.7 Adherence to Safety Management System

EXPLANATION OF STRATEGIC ALIGNMENT:
This agenda item is in alignment with Capital Metro’s commitment to provide a safe and reliable transportation system to its customers.

BUSINESS CASE:
Downtown Station Trains staged for more than 30 mins are required to be in standby mode (engine shut down) to comply with the noise and pollution agreement with the City of Austin and Hilton Hotel. The new equipment will keep the HVAC system fully operational using hotel power when the engine is shut down.

COMMITTEE RECOMMENDATION:
This agenda item was presented and recommended for approval by the Operations, Planning and Safety Committee on May 12, 2021.

EXECUTIVE SUMMARY:
The six original MetroRail DMUs (the GTW G-1 fleet) are not equipped with auxiliary cooling systems. The current cooling system is only active when the diesel engines are running. These new auxiliary systems will allow standby trains to be in complete
readiness on a moment’s notice with air brake and HVAC system fully operational. The remaining four MetroRail DMUs (the GTW G-4 fleet) were equipped with this technology when manufactured.

DBE/SBE PARTICIPATION:
No SBE goal is assigned to this solicitation because it is a sole source procurement and there is no scope of subcontracting. It is justified as a sole source because the item is available from a single source, the vehicle manufacturer.

PROCUREMENT:
On February 1, 2021, a Request for Proposal Sole Source was issued and advertised. The proposal from Stadler Service AG was received by the due date of February 19, 2021, prior to 3:00 p.m. The proposal was reviewed in all aspects of pricing and technical approach. The proposal from Stadler Service AG was determined to be the best value to the Authority, price and other factors considered. The contract is a fixed price for the one-year term.

RESPONSIBLE DEPARTMENT: Commuter Rail Operations
RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

RESOLUTION (ID # AI-2021-1455)
DMU Cooling System

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management strive to improve the overall Customer Satisfaction and safety of the transit services by implementing a DMU Cooling System; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to execute this contract to allow Capital Metro to complete the installation of the DMU Cooling System to be in compliance with our agreements to reduce noise and pollution while also keeping the vehicles ready to operate.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute a contract with STADLER Rail Group for the purchase, installation, testing and commissioning of six (6) Auxiliary Cooling Systems for MetroRail Diesel Multiple Units (DMUs) in an amount not to exceed $185,590 which includes $20,000 in contingency.

________________________
Date: ____________________

Secretary of the Board
Eric Stratton
TITLE: FY2022 Proposed Budget Calendar
FY2022 Budget Development Calendar

Presented on May 12, 2021
FY2021 Budget Development Calendar

- Feb 4  Operating and Capital Budget kick-off meeting with departments
- Apr 16  Capital and Operating Budget requests received from departments
- May 12  Board Committees review proposed budget calendar
- Jun 2   Initial review with Access Advisory Committee
- Jun 9   Initial review with Customer Satisfaction Advisory Committee
- Jun 16  Board Committees initial review and discussion
- Jul 14  Budget proposal presented to Board Committees
- Jul 19  Budget proposal presented to Board of Directors
FY2021 Budget Development Calendar

- Aug 4  Presentation to Access Advisory Committee
- Aug 11 Presentation to Customer Satisfaction Advisory Committee
- Aug 23-27 Public outreach either virtually or at transit centers and rail stations
- Aug 24 Proposed budget document is published online
- Aug 24 Notice of public hearing on proposed budget and capital improvement plan
- Sep 15 Update Board Committees
- Sep 15 Public hearing on proposed budget and capital improvement plan at noon
- Sep 27 Board of Directors considers budget proposal for adoption
FY2021 Budget Development Calendar

- Early Oct  Approved budget is posted online
- Early Dec  Approved budget document submitted for consideration by Government Finance Officers Association - “Distinguished Budget Presentation” recognition
THANK YOU!