



Agenda - Final revised
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Monday, August 14, 2023

12:30 PM

Rosa Parks Boardroom

Any items marked with * have been revised.

This meeting will be livestreamed at capmetrotx.legistar.com

I. Call to Order

II. Public Comment

III. Action Items

1. Approval of minutes from the July 12, 2023 Operations, Planning and Safety Committee meeting.
2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Via Transportation, Inc. for transit on-demand system hosting, maintenance, and support in support of Pickup for a one (1) year base and four (4) one-year options in an amount not to exceed \$2,307,060.
3. Approval of a resolution authorizing the President & CEO, or her designee, to modify contract # 200455 with AmericanEagle for the remaining hosting, maintenance, and support of the web content management system for a total new contract amount not to exceed \$695,725.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a building lease with CFJ Manufacturing, LP (CFJ), for approximately 1,027.5 rentable square feet within CapMetro's administrative offices at 624 N. Pleasant Valley Road, Austin, Texas 78702 for a base period of eight (8) months, for a total amount of \$22,606 paid to CapMetro.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement (ILA) with the City of Austin for the installation, configuration, maintenance and repair or lease of public safety equipment and systems related to the Greater Austin-Travis County Regional Radio System (GATRRS) for an estimated amount of \$15,000 per fiscal year during the term of the ILA.

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Turbo Images for vinyl bus wraps parts and installation of CapMetro's Novabus fleet in a total not to exceed amount of \$639,783.
7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Rio Grande Pacific Technology, Inc. for the construction of the I-35/4th Street Pedestrian Crossings Preemption project for \$358,038, plus 20 percent contingency, for a total not to exceed the amount of \$429,646.

IV. Presentations

- *1. Monthly Operations Update

V. Items for Future Discussion

VI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2023-930

Agenda Date: 8/14/2023

Approval of minutes from the July 12, 2023 Operations, Planning and Safety Committee meeting.

Minutes
Capital Metropolitan
Transportation Authority
Operations, Planning and Safety
Committee

2910 East 5th Street
Austin, TX 78702

Wednesday, July 12, 2023

12:30 PM

Rosa Parks Boardroom

I. Call to Order

12:30 p.m. Meeting Called to Order

Present	Jeffrey Travillion, Eric Stratton, and Chito Vela
Absent	Paige Ellis

II. Public Comment

Fred Barlow provided public comment.

III. Action Items

1. Approval of minutes from the May 17, 2023 Operations, Planning and Safety Committee meeting.

A motion was made by Travillion, seconded by Vela, that this Minutes be adopted. The motion carried by the following vote:

Aye: Travillion, Stratton, and Vela

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement with Austin Transit Partnership (ATP) for the reimbursement of certain capital costs for the McKalla Station MetroRail projects to CapMetro in the amount of \$25,000,000, as part of the Project Connect program.

This item was presented after Executive Session.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 7/24/2023. The motion carried by the following vote:

Aye: Travillion, Stratton, and Vela

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement with the City of Austin for a period of three (3) years, with an option to extend for an additional three years, for the reimbursement of CapMetro's costs to design, manage, and construct transit facilities the City has identified as necessary for the mitigation of traffic impacts, for a total reimbursement to CapMetro not to exceed \$5,000,000.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the action item agenda to the Board of Directors, due back on 7/24/2023. The motion carried by the following vote:

Aye: Travillion, Stratton, and Vela

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a modification to Contract No. 200770 with SHI Government Solutions to add additional funding of \$201,280 to address expanded Microsoft Office 365 and related licensing needs with a contingency of \$200,000 for a total new contract amount not to exceed \$1,832,671.

A motion was made by Travillion, seconded by Vela, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 7/24/2023. The motion carried by the following vote:

Aye: Travillion, Stratton, and Vela

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement with the City of Austin for use of the Greater Austin-Travis County Regional Radio System (GATRRS) for purposes of CapMetro's Transit Police and Public Safety and Emergency Management Departments, for a base term of one (1) year and optional renewal periods subject to annual budget appropriations.

A motion was made by Vela, seconded by Travillion, that this Resolution be recommended for the consent agenda to the Board of Directors, due back on 7/24/2023. The motion carried by the following vote:

Aye: Travillion, Stratton, and Vela

IV. Presentations

1. Monthly Bus Operations Update

V. Executive Session

Section 551.071 for Consultation with an Attorney regarding legal issues concerning a proposed interlocal agreement with Austin Transit Partnership for the reimbursement of certain capital costs for the McKalla Station MetroRail projects, as part of Project Connect

Into Executive Session: 12:34 p.m.

Out of Executive Session: 12:57 p.m.

VI. Items for Future Discussion

VII. Adjournment

1:43 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

Committee Members: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Operations, Planning and Safety Committee **Item #:** AI-2023-768

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Via Transportation, Inc. for transit on-demand system hosting, maintenance, and support in support of Pickup for a one (1) year base and four (4) one-year options in an amount not to exceed \$2,307,060.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☐ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The Via Transportation platform is used for CapMetro's Pickup transit on-demand service to provide a high quality customer experience by allowing customers to obtain transit service in real time.

BUSINESS CASE: The transit on-demand software supports CapMetro's Pickup on-demand neighborhood service. This technology provides a solution for transit access in areas where development is not dense enough to support fixed-route service.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on August 14, 2023.

EXECUTIVE SUMMARY: The on-demand neighborhood service is a fully-functional, ADA-compliant, shared-ride solution and is operated as a complement to existing public transportation in the region. This contract will continue to provide the transit on-demand technology necessary to provide the neighborhood service. The contract for hosting, maintenance, and support will have a one-year base with four optional one-year terms for maintenance and support and to add additional on-demand mobility zones as the program expands as part of Project Connect.

DBE/SBE PARTICIPATION: No goal was set as this is a sole source procurement.

PROCUREMENT: On June 28, 2023, a Request for Proposal Sole Source was issued and advertised. The proposal from Via Transportation, Inc. was received by the due date of July 17th, prior to 3:00 p.m. The proposal was reviewed in all aspects of pricing and technical approach. The proposal from Via Transportation, Inc. was determined to be the best value to the Authority, price, and other factors considered. The contract is an indefinite delivery/indefinite quantity contract for a one (1) year base period and four (4) one-year option periods.

Description	Total Award
Base Period - Maintenance & Warranty (Hosting/Licensing)	\$362,520.00
Option Period 1 - Maintenance & Warranty (Hosting/Licensing)	\$409,140.00
Option Period 2 - Maintenance & Warranty (Hosting/Licensing)	\$459,420.00
Option Period 3 - Maintenance & Warranty (Hosting/Licensing)	\$510,960.00
Option Period 4 - Maintenance & Warranty (Hosting/Licensing)	\$565,020.00
Not to Exceed Total	\$2,307,060.00

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-768

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management recognize the need to continue providing service in areas that are not able to support high capacity fixed route through an on-demand neighborhood service and providing flexibility to implement service in additional areas as the program expands.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Via Transportation, Inc. for transit on-demand system hosting, maintenance, and support in support of Pickup for a one (1) year base and four (4) one-year options in an amount not to exceed \$2,307,060.

Date: _____

**Secretary of the Board
Becki Ross**

Operations, Planning and Safety Committee **Item #:** AI-2023-912

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to modify contract # 200455 with AmericanEagle for the remaining hosting, maintenance, and support of the web content management system for a total new contract amount not to exceed \$695,725.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☐ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The web content management system (CMS) operates CapMetro.org used by customers to receive a high quality customer experience from CapMetro.

BUSINESS CASE: The CMS manages the content of the information presented on capmetro.org through software which provides website authoring, collaboration, and administration tools. The CMS ensures our ability to have content effectively presented, ensure website uptime of greater than 99%, as well as adding new features and functionality when the business demands.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on August 14, 2023.

EXECUTIVE SUMMARY: The Web Content Management System (CMS) manages the content of the information presented on capmetro.org through software. This work is imperative to ensure the Agency's ability to have web content effectively presented, have greater than 99% website uptime, and add new features and functionality when the business demands.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: The CapMetro Board of Directors previously authorized CapMetro to enter into a contract with AmericanEagle for a two-year base period and three option years. A contract was subsequently awarded to AmericanEagle on October 2, 2019, and the 3-year term began on October 11, 2019. This contract modification will add \$83,790 for licenses, warranty, and support in the final option year of the current contract.

RESPONSIBLE DEPARTMENT: Information Technology

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-912

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and CapMetro management recognize the need to maintain the web content management system in the state of good repair.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to modify contract # 200455 with AmericanEagle for the remaining hosting, maintenance, and support of the web content management system for a total new contract amount not to exceed \$695,725.

**Secretary of the Board
Becki Ross**

Date: _____

Operations, Planning and Safety Committee **Item #:** AI-2023-902

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a building lease with CFJ Manufacturing, LP (CFJ), for approximately 1,027.5 rentable square feet within CapMetro's administrative offices at 624 N. Pleasant Valley Road, Austin, Texas 78702 for a base period of eight (8) months, for a total amount of \$22,606 paid to CapMetro.

FISCAL IMPACT:

This item is revenue generating. Please refer to executive summary for clarification.

STRATEGIC PLAN:

Strategic Goal Alignment:

- | | |
|--|---|
| <input checked="" type="checkbox"/> 1. Customer | <input type="checkbox"/> 2. Community |
| <input checked="" type="checkbox"/> 3. Workforce | <input checked="" type="checkbox"/> 4. Organizational Effectiveness |

Strategic Objectives:

- | | | |
|--|--|--|
| <input type="checkbox"/> 1.1 Safe & Reliable Service | <input checked="" type="checkbox"/> 1.2 High Quality Customer Experience | <input type="checkbox"/> 1.3 Accessible System |
| <input type="checkbox"/> 2.1 Support Sustainable Regional Growth | <input type="checkbox"/> 2.2 Become a Carbon Neutral Agency | |
| <input checked="" type="checkbox"/> 2.3 Responsive to Community and Customer Needs | | |
| <input type="checkbox"/> 2.4 Regional Leader in Transit Planning | | |
| <input type="checkbox"/> 3.1 Diversity of Staff | <input type="checkbox"/> 3.2 Employer of Choice | <input type="checkbox"/> 3.3 Expand Highly Skilled Workforce |
| <input type="checkbox"/> 4.1 Fiscally Responsible and Transparent | <input checked="" type="checkbox"/> 4.2 Culture of Safety | <input type="checkbox"/> 4.3 State of Good Repair |

EXPLANATION OF STRATEGIC ALIGNMENT: CapMetro takes pride in creating value and convenience for its employees. Allowing CFJ to occupy a small space within CapMetro's administrative building will ensure a safe and convenient onsite uniform store for CapMetro employees.

BUSINESS CASE: CFJ's is CapMetro's uniform supply vendor and their contract requires them to operate a uniform store. Allowing CFJ to lease out space within the CapMetro Building located at 624 N. Pleasant Valley will promote safety and convenience for CapMetro's employees and generate rent revenue for CapMetro. Board authorization is required to offer space within CapMetro property to a private party.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval at the Operations,

Planning and Safety Committee meeting on August 14, 2023.

EXECUTIVE SUMMARY: CFJ's contract requires the vendor to operate a uniform store. CapMetro has 1,027.5 square feet of space within 624 N. Pleasant Valley that the Authority is willing to make available for lease, and a lease to CFJ would allow CapMetro employees the convenience of shopping and ordering uniforms in a safe environment within proximity of CapMetro's East Austin Bus Facility. The Commencement Date of the building lease is May 1, 2023 and the lease term expiration date is December 31, 2023, which aligns with the expiration of CFJ's current contract. CFJ has agreed to pay CapMetro \$2.75 per square foot per month for the space, in addition to the benefits provided to CapMetro by locating the store in such close proximity to the Bus Facility. This equates to a rental rate of \$33.00 per square foot annually, for a total amount paid to CapMetro of \$22,605.04.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Bus Operations and Maintenance Oversight

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-902

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management seek to provide high-quality, low-cost transportation services to CapMetro customers by continually identifying ways to improve efficiency and cut administrative costs; and

WHEREAS, CapMetro's contract with CFJ Manufacturing, LP for uniform supply requires the vendor to provide a storefront for CapMetro employees to purchase uniforms; and

WHEREAS, CapMetro has identified 1,027.5 square feet within its administrative building located at 624 N. Pleasant Valley Road as surplus space that could be made available for private use; and

WHEREAS, a lease of this space to CFJ for its uniform store would provide CapMetro employees a convenient location to purchase their uniforms; and

WHEREAS, state law requires Capital Metropolitan Transportation Authority Board of Directors authorization to lease out CapMetro property for private use.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a building lease with CFJ Manufacturing, LP (CFJ), for approximately 1,027.5 rentable square feet within CapMetro's administrative offices at 624 N. Pleasant Valley Road, Austin, Texas 78702 for a base period of eight (8) months, for a total amount of \$22,606 paid to CapMetro.

Date: _____

**Secretary of the Board
Becki Ross**

Operations, Planning and Safety Committee **Item #:** AI-2023-911

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an interlocal agreement (ILA) with the City of Austin for the installation, configuration, maintenance and repair or lease of public safety equipment and systems related to the Greater Austin-Travis County Regional Radio System (GATRRS) for an estimated amount of \$15,000 per fiscal year during the term of the ILA.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Capital Budget

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☒ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☒ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☒ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: This interlocal agreement will support CapMetro's commitment to providing a safe and reliable transit system for our customers. CapMetro's use of the Greater Austin Travis Regional Radio System (GATRRS) ensures CapMetro's effectiveness in responding to public safety incidents on the CapMetro system and supports the interdependencies with our local and regional public safety partners. This agreement ensures that the equipment and systems used for the GATRRS are effectively integrated and supported with consistent maintenance and repair provided through the City of Austin as needed.

BUSINESS CASE: Ensuring the safety of the CapMetro system requires a timely and effective response to public safety emergencies. Effective emergency communications equipment is critical to safe and effective delivery of CapMetro Transit Police services. As the GATRRS Program Manager, the City of Austin provides the specialized installation and maintenance services CapMetro needs as a GATRRS associate member.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval at the Operations, Planning and Safety Committee meeting on August 14, 2023.

EXECUTIVE SUMMARY: This is an interlocal agreement with the City of Austin for installation, configuration, or maintenance, and/or repair or lease of public safety equipment and systems for GATRRS. CapMetro has a separate interlocal agreement with the City for general use of the system which was approved by the CapMetro Board in July 2023. As a participating member of GATRRS, CapMetro needs to ensure effective internal emergency communications by the CapMetro Transit Police, and regional communications with other Public Safety and Emergency Management Departments. This ILA provides CapMetro access to the specialized services of the City of Austin Wireless Communication Services Division for the installation and maintenance of the equipment used to access the GATRRS.

DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Public Safety and Emergency Management

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-911

WHEREAS, CapMetro's participation in the Greater Austin-Travis County Regional Radio System (GATRRS) ensures CapMetro's effectiveness in responding to public safety incidents on the CapMetro system and supports the interdependencies with CapMetro's local and regional public safety partners; and

WHEREAS, as a participant in the GATRRS, CapMetro will need specialized technical support services and equipment from the City of Austin for the equipment used to access the GATRRS.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors authorizes the President & CEO, or her designee, to finalize and execute an interlocal agreement (ILA) with the City of Austin for the installation, configuration, maintenance and repair or lease of public safety equipment and systems related to the Greater Austin-Travis County Regional Radio System (GATRRS) for an estimated amount of \$15,000 per fiscal year during the term of the ILA.

Date: _____

**Secretary of the Board
Becki Ross**

Operations, Planning and Safety Committee **Item #:** AI-2023-913

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Turbo Images for vinyl bus wraps parts and installation of CapMetro's Novabus fleet in a total not to exceed amount of \$639,783.

FISCAL IMPACT:

Funding for this action is available in the FY2023 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☐ 2. Community
☐ 3. Workforce ☒ 4. Organizational Effectiveness

Strategic Objectives:

- ☐ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☐ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☒ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: Provide a great customer experience by maintaining the appearance and condition of the revenue bus fleet. Presenting a consistent and uniform appearance across the CapMetro bus fleet assists customers in readily identifying and meeting their transportation needs.

BUSINESS CASE: The CapMetro Novabus vehicle fleet was painted and launched with the first two MetroRapid routes in that began in 2014. To maintain the vehicle's appearance and a state of good repair, a vinyl bus wrap will be installed on the fleet of vehicles.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on August 14, 2023.

EXECUTIVE SUMMARY: The CapMetro Novabus vehicle fleet was branded and launched with the first two MetroRapid routes in 2014. To maintain the vehicle's appearance and a state of good repair, a vinyl bus wrap will be installed on the fleet of vehicles. This will make this vehicle fleet have consistent branding with the new buses being added to the CapMetro fleet.

DBE/SBE PARTICIPATION: Other: A 0% goal was determined because the procurement for bus wraps only included one work description to be performed by a company that does bus wrap services and does not include subcontract opportunities.

PROCUREMENT: On April 20, 2023, a Request for Proposal was issued and formally advertised for the performance of Bus Rapid Transit Vehicle Livery Services on fifty-five (55) Nova Diesel Buses. By the closing date of May 31, 2023, three (3) proposals were received. The evaluation team used the following factors in their evaluation of proposals: 1) The offeror's demonstrated understanding of the project undertaking, the proposed plan for the performance of the work (including quality of the work plan) and the technical approach (including methodology) proposed by the offeror; 2) The offeror's demonstrated relevant work experience and capabilities of the firm as a whole as well as proposed project personnel and any subcontractors on projects of a similar size, scope, complexity, and nature; 3) The offeror's demonstrated past performance on projects of this scope and nature. The proposal from Turbo Images Corporation was determined to be the best value to the Authority, price and other factors considered. The term of the contract is one hundred fifty (150) days from the Notice to Proceed (NTP) for an amount of \$639,782.96.

RESPONSIBLE DEPARTMENT: Operations and Maintenance Oversight

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-913

WHEREAS, the Capital Metropolitan Transportation Authority board of directors and Capital Metro management endeavor to provide a great customer experience by maintaining the appearance and condition of the revenue bus fleet.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Turbo Images for vinyl bus wraps parts and installation of CapMetro's Novabus fleet in a total not to exceed amount of \$639,783.

**Secretary of the Board
Becki Ross**

Date: _____

Operations, Planning and Safety Committee **Item #:** AI-2023-919

Agenda Date: 8/14/2023

SUBJECT:

Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Rio Grande Pacific Technology, Inc. for the construction of the I-35/4th Street Pedestrian Crossings Preemption project for \$358,038, plus 20 percent contingency, for a total not to exceed the amount of \$429,646.

FISCAL IMPACT:

Funding for this item is included in the proposed FY2024 Capital Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

- ☒ 1. Customer ☒ 2. Community
☐ 3. Workforce ☐ 4. Organizational Effectiveness

Strategic Objectives:

- ☒ 1.1 Safe & Reliable Service ☒ 1.2 High Quality Customer Experience ☐ 1.3 Accessible System
☐ 2.1 Support Sustainable Regional Growth ☐ 2.2 Become a Carbon Neutral Agency
☒ 2.3 Responsive to Community and Customer Needs ☐ 2.4 Regional Leader in Transit Planning
☐ 3.1 Diversity of Staff ☐ 3.2 Employer of Choice ☐ 3.3 Expand Highly Skilled Workforce
☐ 4.1 Fiscally Responsible and Transparent ☐ 4.2 Culture of Safety ☐ 4.3 State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT: The I-35/4th Street Pedestrian Crossings will provide traffic signal preemption and a protected crosswalk for people walking and riding bikes at both the northbound and the southbound frontage roads of I-35 at 4th Street, adjacent to the CapMetro rail right of way.

BUSINESS CASE: CapMetro, the City of Austin, and the Texas Department of Transportation (TxDOT) agree on the need for a safe pedestrian and bike trail crossing at I-35 and 4th Street. Currently, people riding bikes or walking must cross the frontage roads unprotected; this includes rail passengers who may be accessing the Downtown Station from the Plaza Saltillo area. Therefore, CapMetro, the City of Austin, and TxDOT agree to partner on the installation of new traffic signals requiring cars to stop so people may cross safely.

COMMITTEE RECOMMENDATION: This item was presented and recommended for approval by the Operations, Planning and Safety Committee on August 14, 2023.

EXECUTIVE SUMMARY: The City of Austin will design and install new traffic and pedestrian/bike signals at the north and southbound frontage roads of I-35 and East 4th Street located near Downtown Austin. These new traffic signals will generally be parallel to the railroad grade crossing at I-35 and East 4th. Small portions of the conduit infrastructure have already been installed by CapMetro under the recent Downtown Station construction. The City's responsibility includes the construction of new traffic and pedestrian/bike signals. CapMetro's responsibility includes ensuring the new traffic signals and controller are properly coordinated and integrated with CapMetro's railroad signal system. CapMetro will provide and install railroad signal infrastructure and cabling to integrate the necessary changes within the adjacent railroad signal bungalows and RailComm software to insure signal pre-emption.

DBE/SBE PARTICIPATION: Rio Grande Pacific Technology indicated 0% SBE participation on the project and will be self-performing the work. The company's portion will include the coordination of the railroad signal system, which will be performed in-house.

PROCUREMENT: On May 18, 2023, an Invitation for Bids was issued and formally advertised. By the closing date of June 20, 2023, one (1) bid was received by Rio Grande Pacific Technology, Inc. for \$546,756.96. Since only one bid was received, negotiations are allowed. A revised bid price was negotiated for \$358,037.61.

The price was determined to be fair and reasonable and Rio Grande Pacific Technology was deemed responsive and responsible. The contract term is one (1) year from the Notice to Proceed.

RESPONSIBLE DEPARTMENT: Capital Construction and Design

**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

AI-2023-919

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro Management endeavor to provide the best customer experience and to better serve Central Texas residents; and

WHEREAS the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro Management recognize the need to complete the signal Preemption for pedestrian crossing of the north and southbound frontage roads located at IH-35 and East 4th Street.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or her designee, is authorized to finalize and execute a contract with Rio Grande Pacific Technology, Inc. for the construction of the IH-35/4th Street Pedestrian Crossings Preemption project for \$358,038 plus a 20% contingency, for a total not to exceed the amount of \$429,646.

Date: _____

**Secretary of the Board
Becki Ross**



Capital Metropolitan Transportation Authority

2910 East 5th Street
Austin, TX 78702

Operations, Planning and Safety Committee **Item #:** AI-2023-778

Agenda Date: 7/12/2023

Monthly Operations Update



Monthly Operations Report

CapMetro OPS Committee Meeting

August, 2023

Service Impacts

A “Service Impact” is an impact to regularly scheduled service requiring modifications or adjustments to service in the form of route detours, bus stop closures and often times added resources for Special Events, or Special Bus Requests. Planned Service Impacts are coordinated in advance to reduce lost time of service and customer confusion.



Rail Shutdown & Braker Lane Closure, July 5-14

Rail service is suspended from July 5-14 and part of Braker Ln is closed from July 7-12 while we make improvements and work on McKalla Station. See [alternative shuttle and bus service here](#).

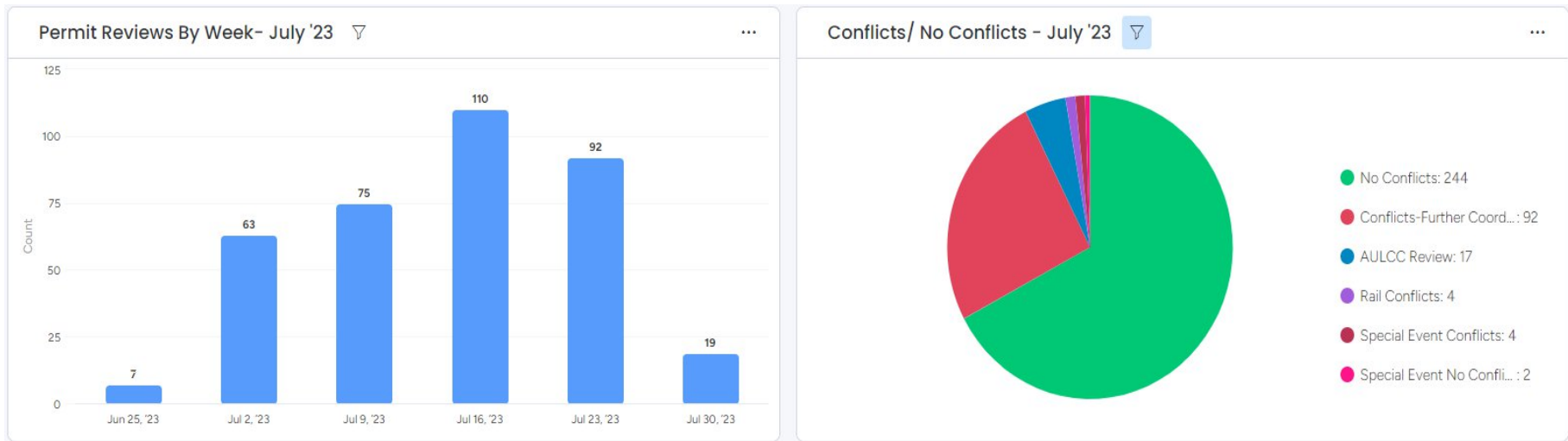


Take the Train to the Game

The 2023 soccer season has begun. CapMetro is the best way to get to Q2 stadium without stressing or paying for parking. [Plan your ride here](#).

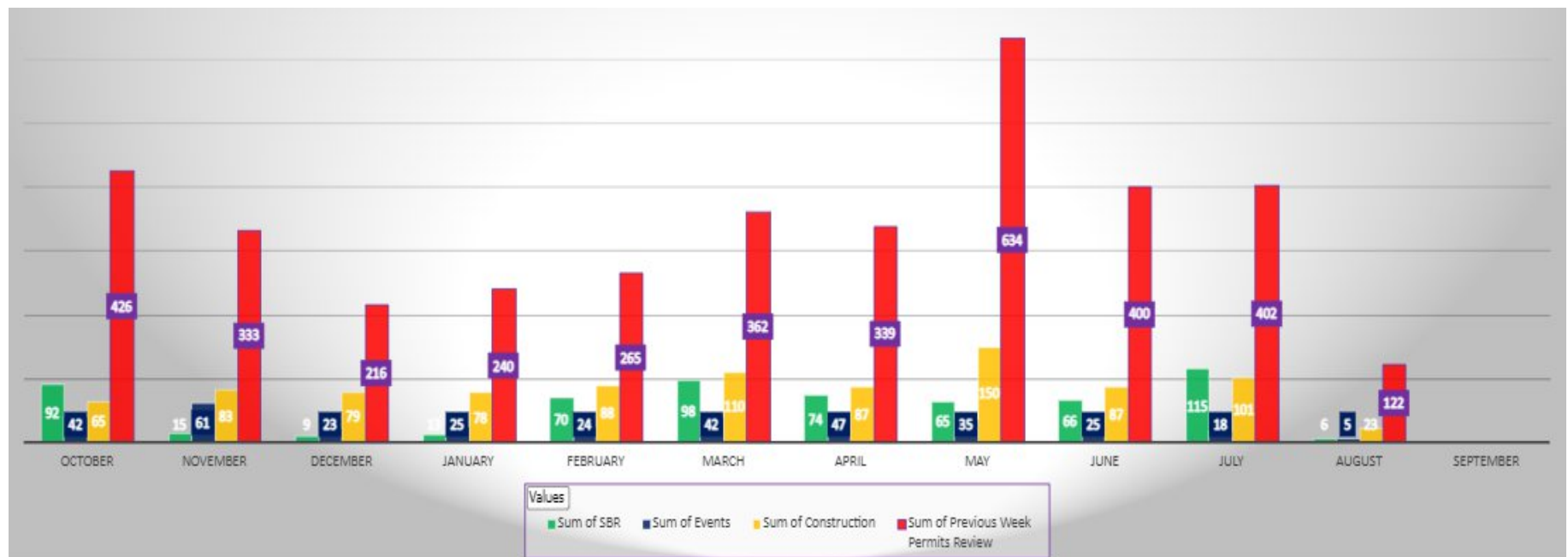
Permit Reviews- July 2023

CapMetro is a key stakeholder the in City of Austin Permitting Process. Traffic Control Plans are received and dissected by the Service Impacts Team to identify service-related impacts.



Compiled Data on Monday.com platform/ Service Impacts Workspace

2023 Permit Review & Service Impacts Data

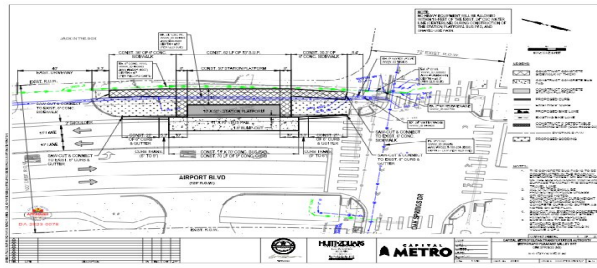


Sharepoint Service Impacts Tracking Workbook

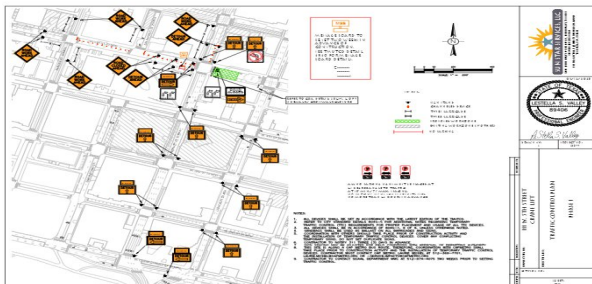
Traffic Control Plans

Traffic Control Plans for projects requiring construction and special event coordination to consider CapMetro services.

MetroRapid Station Construction



Crane Activity Downtown



Mobility 35 Project

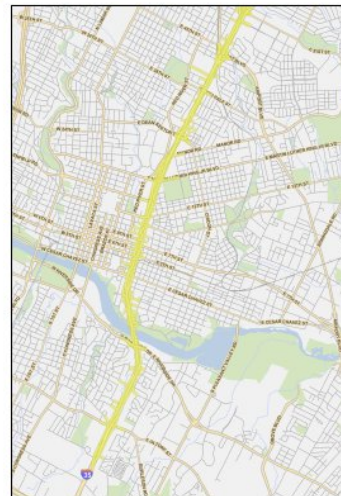
Project Name: STX-TXDOT-IH 35 from Airport Blvd to Holly St-Mobility 35 Cap Ex Central UC Tracking #: UCC-230720-01-01

Project Sponsor: TDT - TxDOT

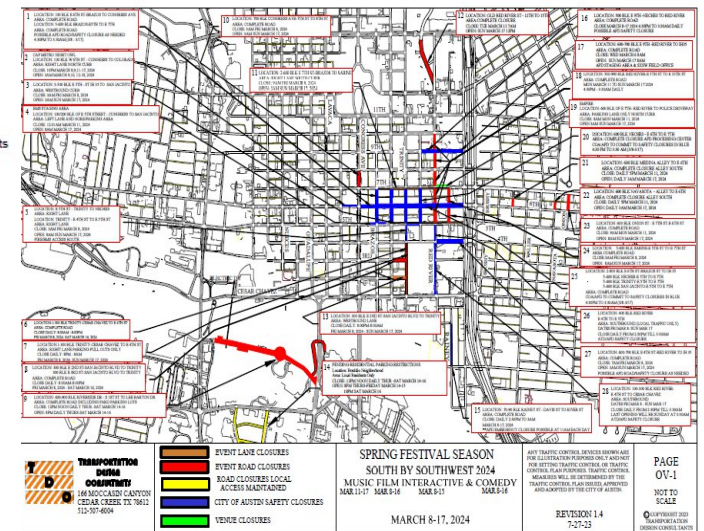
Row ID #: 13167961

Folder Description:

The proposed improvements include removing the existing I-35 decks, lowering the roadway, and adding two non-tolled high-occupancy vehicle managed lanes in each direction along I-35 from US 290 East to SH 71/Ben White Boulevard. The project will also reconstruct east-west cross-street bridges, add pedestrian and bicycle paths, and make additional safety and mobility improvements within the project limits. Due to this project there are relocations throughout the full limits that are in a constrained ROW and utility area. Due to this some relocations will have to be rerouted in City ROW and reconnect in TxDOT ROW.



SXSW Street Closures



Special Bus Requests

Special Bus Requests are planned services provided outside of our regularly scheduled service. Special Bus Requests are managed through Operations (Service Impacts) for Marketing and Leadership Support, Emergency Support, Community Engagement efforts or to add supplement service during special events.

Examples

- Project Connect Tours
- FTA Quarterly Visits
- Special Events Supplemental Service (AFC-Q2, Austin City Limits and 4th of July)
- Water Distribution during recent inclement weather events
- Support for Emergency Services

This year we have supported events with 670 coordinated Special Bus Requests.



CapMetro
THANK YOU!