

Notice of Meeting
Capital Metropolitan Transportation Authority
Finance, Audit and Administration Committee
Wednesday, September 13, 2023; 11:00 a.m.
Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702

- Agenda -

- I. Call to Order**
- II. Public Comment (see note on registration below)**
- III. Action Items:**
 - 1. Approval of minutes from the August 14, 2023 Finance, Audit and Administration Committee meeting.
 - 2. Approval of the Fiscal Year 2024 Operating and Capital Budget and Five Year Capital Improvement Plan
- IV. Discussion Items:**
 - 1. Internal Audit FY23 Plan Status
 - 2. Internal Audit: Purchasing Card (P-Card) Project Results

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need additional information.

Committee of the Board: Matt Harriss, Chair; Leslie Pool, Becki Ross and Dianne Bangle

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076 for deliberation regarding the deployment or implementation of Security Personnel or Devices, regarding any item listed on this Agenda.

Notice of Meeting
Capital Metropolitan Transportation Authority
Board of Directors Public Hearing
Wednesday, September 13th, 2023; 12:00 noon

Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702

- Agenda -

- I. Call to Order
- II. Discussion Item:
 1. Proposed FY2024 Operating and Capital Budget
- III. Public Comment (see note on registration below)

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of Security Personnel or devices, arising regarding any item listed on this Agenda.

Notice of Meeting
Capital Metropolitan Transportation Authority
Operations, Planning and Safety Committee Meeting
Wednesday, September 13, 2023; 12:30 p.m.
Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702

- Agenda -

- I. Call to Order
- II. Public Comment (see note on registration below)
- III. Action Items:
 1. Approval of minutes from the August 14, 2023 Operations, Planning and Safety Committee meeting.

Capital Metro Board of Directors Posting

Page 3

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Keolis Transit Services, LLC for contracted bus operations and maintenance services for a base period of three (3) years, plus two (2) one-year options, with a 5% contingency, in an amount not to exceed \$753,651,081.
3. Approval of a resolution authorizing the President & CEO, or her designee, to execute a contract modification with Hexagon for asset management system maintenance for two (2) remaining one (1) year option periods for an amount not to exceed \$1,079,637.
4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Carahsoft Technology Corporation for ServiceNow Information Technology Service Management systems for a one (1) year base period and one (1) option year in an amount not to exceed \$458,771.
5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with CDW-Government, LLC to acquire network technology for the MetroRapid Expo and MetroRapid Pleasant Valley projects in an amount not to exceed \$177,804.
6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a month to month lease with 1303 Properties Ltd. DBA Travis Properties for approximately 18,535 rentable square feet of office space on the first and basement floors of the Travis Building located at 209 West 9th Street, Austin, TX 78701 for a term not to exceed twenty-four (24) months, in an amount not to exceed \$634,680.
7. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Core Office Interiors to purchase furniture and wall systems for 2910 East 5th Street, 1705 Guadalupe, 8200 Cameron Road, 9715 Burnet Road, and furniture inventory replenishment, in an amount not to exceed \$1,127,275.
8. Approval of a resolution authorizing the President & CEO, or her designee, to grant an approximately 0.334-acre electric utility easement to the City of Austin across CapMetro owned property located at 10612 Delta Drive, Austin, Texas for the construction of electric distribution and electrical telecommunications lines and systems.
9. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the City of Round Rock for transit services for an amount not to exceed \$1,358,369.

10. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a one year Interlocal Agreement with Travis County for transit services in urbanized areas in unincorporated areas of the county and for continued implementation of the Travis County Transit Development Plan in an amount not to exceed \$319,976 in FTA Section 5307 Funds and \$893,724 in local funds from Travis County per year.

11. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement with the City of Georgetown for operation of limited paratransit and senior service for an amount not to exceed \$172,726 in FTA Section 5307 Funds and \$259,089 in local funds from the City of Georgetown.

12. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute Amendment No. 6 to CARTS Supplement No. 9 of the Master Regional Mobility Agreement with Capital Area Rural Transportation Services for the provision of Limited Paratransit and Senior Services to the City of Georgetown in an amount not to exceed \$411,252.

13. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute Amendment No. 6 to CARTS Supplement No. 8 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services for the provision of transit services to the Manor area in an amount not to exceed \$1,796,454.

14. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute Amendment No. 5 to the Contracted Service Supplement No. 2 with Capital Area Rural Transportation System for the operation of Route 214 Northwest Feeder for fiscal year 2024 in an amount not to exceed \$720,330.

15. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute Amendment No. 5 to Contracted Services Supplement No. 4 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services for the provision of Route 990 Manor Express for fiscal year 2024 in an amount not to exceed \$185,397.

16. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a five year Trackage Agreement with the Austin Steam Train Association for use of a portion of the Giddings to Llano line for the provision of Excursion Rail Passenger Service, in exchange for the right for CapMetro to use a portion of ASTA's adjacent real property for maintenance, storage, and other operations.

IV. Discussion Items:

**Capital Metro Board of Directors Posting
Page 5**

1. Proposed January 2024 Service Changes
2. Monthly Operations Update

V. Executive Session:

Texas Government Code, Section 551.071 for consultation with an attorney regarding legal issues related to a proposed contract with Keolis Transit Services, LLC for contracted bus operations and maintenance services for a base period of three (3) years, plus two (2) one-year options, with a 5% contingency, in an amount not to exceed \$753,651,081.

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need additional information.

Committee of the Board: Eric Stratton, Chair; Jeffrey Travillion, Paige Ellis and Chito Vela

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076 for deliberation regarding the deployment or implementation of Security Personnel or Devices, regarding any item listed on this Agenda.

Date: September 8, 2023

Ed Easton
Board Liaison

Brad Bowman
Chief Counsel

**Public Comment Registration for the September 13, 2023 Committee Meetings
and Public Hearing**

For the September 13th committee meetings and public hearing, public comment will be

Capital Metro Board of Directors Posting
Page 6

taken both in-person and via videoconference. Advance registration for videoconference/telephone participation is required.

All comment will occur as follows:

1. All speakers intending to participate via videoconference must register in advance by leaving a message at 512-369-6040, or by emailing boardofdirectors@capmetro.org, and giving their name, a telephone number, and email address where they can be reached prior to the meeting, and the subject of their comments. ***The deadline to register for remote public comments is 9:00 a.m. on Wednesday, September 13th.*** (In-person speakers will not need to register in advance but are advised to show up a few minutes before the meeting start time.)
2. Videoconference participants will be emailed a link to join the videoconference just after 9 a.m. on Wednesday morning. The videoconference portion of the meetings will be hosted using Microsoft Teams.
3. Speakers will be recognized by the Chair when it is their turn to speak. Each speaker will have three minutes to speak.