

Notice of Meeting
Capital Metropolitan Transportation Authority
Finance, Audit and Administration Committee
Wednesday, September 14th, 2022; 10:30 A.M.
Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702

- Agenda -

I. Call to Order

II. Public Comment (see note on registration below)

III. Action Items:

1. Approval of minutes from the August 15, 2022 Finance, Audit and Administration Committee meeting.
2. Approval of the Fiscal Year 2023 Operating and Capital Budget and Five-Year Capital Improvement Plan
3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a Memorandum of Understanding with the City of Round Rock authorizing Round Rock to be a direct recipient of a portion of CapMetro's FY2023 and FY2024 Federal Section 5307 Program funds.
4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with International Solution Sources, Inc. for the provision of recruiting services for a base period of two (2) years with four (4) option periods for twelve (12) months each.

IV. Discussion Items:

1. Internal Audit Plan Status
2. Internal Audit Report -- External Quality Control Review report on the Internal Audit Department

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need additional information.

Committee of the Board: Wade Cooper, Chair; Leslie Pool, Becki Ross and Matt Harriss

The Board of Directors may go into Closed Session under the Texas Open Meetings Act. Texas Government Code, Section 551.071, Consultation with Attorney, for any legal issues, under Section 551.072 for Real Property issues, under Section 551.074 for Personnel matters, or under Section 551.076 for deliberation regarding the deployment or implementation of Security Personnel or Devices, regarding any item listed on this Agenda.

**Notice of Meeting
Capital Metropolitan Transportation Authority
Board of Directors Public Hearing
Wednesday, September 14th, 2022; 12:00 noon
Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702**

- Agenda -

- I. Call to Order**
- II. Presentation**
 - 1. Proposed Fiscal Year 2023 Budget
- III. Public Comment (see note on registration below)**
- IV. Adjournment**

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: *Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Wade Cooper, Becki Ross, Eric Stratton, Pio Renteria and Matt Harriss.*

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**Notice of Meeting
Capital Metropolitan Transportation Authority
Operations, Planning and Safety Committee**

**Wednesday, September 14th, 2022; 12:30 P.M.
Rosa Parks Boardroom
2910 East 5th Street, Austin, Texas 78702**

- Agenda -

I. Call to Order

II. Public Comment (see note on registration below)

III. Action Items:

1. Approval of minutes from the August 15, 2022 Operations, Planning and Safety Committee meeting.

2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Round Rock for operation of transit services for an amount not to exceed \$1,574,421.

3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with Travis County for transit services in urbanized areas in unincorporated areas of the county and for continued implementation of the Travis County Transit Development Plan in an amount not to exceed \$311,564 in FTA Section 5307 funds and \$1,165,548 in local funds from Travis County per year.

4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Georgetown for operation of limited paratransit and senior service (the "Service") for an amount not to exceed \$230,301 in FTA funds and \$345,452 in local funds from the City of Georgetown.

5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Pflugerville for a Transit Development Plan (TDP) in an amount not to exceed \$120,000 in FTA Section 5307 Funds and \$30,000 in local funds from the City of Pflugerville.

6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an Interlocal Agreement with the City of Buda for a Transit Development Plan (TDP) in an amount not to exceed \$102,920 in FTA Section 5307 Funds and \$25,730 in local funds from the City of Buda.

7. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute an amendment to the Interlocal Agreement with Capital Area Rural Transportation System (CARTS) for the provision of Limited Paratransit and Senior Service to the City of Georgetown for a period of one year in an amount not to exceed \$548,336.

8. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 5 to CARTS Supplement No. 8

Capital Metro Board of Directors Posting
Page 4

to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$1,808,924.

9. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 4 to the Contracted Service Supplement No. 2 with Capital Area Rural Transportation System (CARTS) for the operation of Route 214 Northwest Feeder for a period of one year in an amount not to exceed \$702,771.

10. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute Amendment No. 4 to CARTS Supplement No. 4 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$248,857.

11. Approval of a resolution authorizing the Interim President & CEO, or their designee, to implement the January 2023 Service Changes.

12. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with IBI Group Professional Services (USA), Inc. to provide consulting services to facilitate the procurement and implementation of a Computer Aided Dispatch/Automatic Vehicle Location & Automatic Passenger Counter Intelligent Transportation System and the successful transition to the new system(s) in an amount not to exceed \$487,200.

13. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Jay Reese Contractors, Incorporated for the construction of the McKalla Station Double Track and Drainage Improvements Project for a total not to exceed amount of \$29,388,374 which includes a 20% contingency.

14. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Tournesol Siteworks for the fabrication and delivery of trash receptacles and recycling containers for a one (1) year base order and four (4) year option order for \$4,159,398, plus \$1,039,850, representing a 25% contingency for a total amount not to exceed \$5,199,248.

15. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Future Systems, Inc. for the fabrication and delivery of Urban Pole Signage for a one (1) year base period and four (4) option years for \$919,054 plus \$229,764 representing a 25% contingency, for a total not to exceed amount of \$1,148,818.

16. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Landscape Forms for the fabrication and delivery of bus stop benches for a one (1) year period for a total not to exceed amount of \$566,254.

Capital Metro Board of Directors Posting
Page 5

17. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract modification with Structura, Inc. to add additional contingency to renovate Level 1 of the Capital Metro administrative facility at 2910 East 5th Street, in the amount of \$150,000.

18. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Center for Transportation and the Environment (CTE) for technical assistance in support of electric bus implementation at Capital Metro and the FTA No and Low Emission Bus Grant awarded to Capital Metro in 2020 and 2021 for a term ending September 30, 2023 with one (1) one year option in an amount not to exceed \$242,600.

IV. Discussion Items:

1. Update on Fares for Unhoused Customers
2. Monthly Operations Update

ADA Compliance: Reasonable modifications and equal access to communications are provided upon request. Please call 512-369-6040 or email ed.easton@capmetro.org if you need additional information.

Committee of the Board: Eric Stratton, Chair; Jeffrey Travillion, Pio Renteria and Ann Kitchen.

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Date: September 8, 2022

Ed Easton
Board Liaison

Kerri Butcher
Acting Chief Counsel

Public Comment Registration for the September 14, 2022 Committee Meetings and Public Hearing

Capital Metro Board of Directors Posting Page 6

For the September 14, 2022 committee meetings and public hearing Public Comment will be taken both in-person and via videoconference. Advance registration for videoconference participation is required.

All comment will occur as follows:

1. All speakers intending to participate via videoconference must register in advance by leaving a message at 512-369-6040, or by emailing boardofdirectors@capmetro.org, and giving their name, a telephone number, and email address where they can be reached prior to the meeting, and the subject of their comments. ***The deadline to register is 9:00 a.m. on Wednesday, September 14th.*** (In-person speakers will not need to register in advance but are advised to show up a few minutes before the meeting start time.)
2. Videoconference participants will be emailed a link to join the videoconference just after 9 a.m. on Wednesday morning. The videoconference portion of the meetings will be hosted using Microsoft Teams.
3. Speakers will be recognized by the Chair when it is their turn to speak. Each speaker will have three minutes to speak.