



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Monday, August 30, 2021**

**12:00 PM**

**Videoconference Meeting**

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**12:05 p.m. Meeting Called to Order.**

**Present:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

**I. Public Comment:**

The following individuals provided public comment: Brent Payne, Isaiah Smith, Adwana DeVine, Awais Azhar, Stephen Zigmund, Kathy Mitchell, Joao Paulo Connolly, Jasmine Smith and Gavino Fernandez.

**II. Advisory Committee Updates:**

1. Customer Service Advisory Committee (CSAC)  
Due to time constraints no report was given this month.
2. Access Advisory Committee  
Due to time constraints no report was given this month.

**III. Board Committee Updates:**

1. Operations, Planning and Safety Committee  
Due to time constraints no report was given this month.
2. Finance, Audit and Administration Committee  
Due to time constraints no report was given this month.
3. CAMPO update  
Due to time constraints no report was given this month.
4. Austin Transit Partnership Update  
Due to time constraints no report was given this month.

**IV. Consent Items**

Zenobia Joseph provided public comment related to the Texas Transportation Institute item prior to the vote.

\*The previous Consent Item #5 from the posted agenda -- the Transit Speed and Reliability ILA -- was postponed until September to allow staff more time to finalize the agreement.

A motion was made by Board Member Pool, seconded by Vice Chair Travillion, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Kitchen, Pool, Mitchell, and Ross

**Away:** Stratton, and Renteria

1. Approval of minutes from the July 19, 2021 Capital Metro board meeting.
2. Approval of a resolution appointing Fangda Lu to the Customer Satisfaction Advisory Committee.
3. Approval of a resolution appointing Michael Mena to the Customer Satisfaction Advisory Committee.
4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with UNUM for basic life and AD&D insurance, long-term and short-term disability insurance; and FMLA administration paid by Capital Metro, and voluntary life , long term disability buy-up, accident, whole life and critical illness, paid by employees in an amount not to exceed \$1,752,882.
6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Interlocal Agreement with the University of Texas at Austin for bus services and fare programs for an estimated revenue of \$21,050,000 for a period of three years starting September 1, 2021.
7. Approval of a resolution authorizing the President & CEO, or his designee, to modify the Herzog Contracting Corp. contract #200655 for the replacement of four bridges, increasing the original Board authorized amount by \$201,923 for reinforced concrete box culverts.
8. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an Interlocal Agreement with the Texas Transportation Institute for a period of five years for provision of research in a variety of areas to facilitate Capital Metro's delivery of transit services on an as needed basis in an amount no to exceed \$2,500,000.
9. Approval of a resolution authorizing the President & CEO, or his designee, to extend an Interlocal Agreement (ILA) with Travis County for employee transit passes for a period of one year from October 1, 2021, to September 30, 2022.

A motion was made that this Resolution be adopted. The motion carried by the following vote:

**V. Action Items:**

1. Approval of a resolution authorizing the establishment of the Capital Metro Transit Police, as a component of the Capital Metro Public Safety Program, to enhance service to Capital Metro customers and public safety.

Board Member Kitchen made a motion to amend (seconded by Pool) the resolution to add more specific language to the section on Direction to the President & CEO. The amendment passed 5-3. (Kitchen, Pool, Travillion, Mitchell and Renteria voting aye.)

Board Member Stratton made a motion to approve the resolution as amended, with Vice Chair Travillion second.

**Aye:** Cooper, Travillion, Stratton, Renteria, Pool, Mitchell, and Ross

**Abstain:** Kitchen

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract for health plan administrative services for a three-year base period and three one-year options with United Healthcare in an amount not to exceed \$15,384,283 for administration of third-party administration services and stop loss insurance for the Capital Metro self-insurance health and dental plans.

A motion was made by Board Member Mitchell, seconded by Vice Chair Travillion, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Renteria, Kitchen, Pool, and Mitchell

**Away:** Stratton, and Ross

3. Approval of a resolution adopting a Board Operating Procedures Policy and amending the Capital Improvement Program Policy.

Zenobia Joseph provided public comment prior to the vote on this item.

A motion was made by Chair Cooper, seconded by Secretary of the Board Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Kitchen, Mitchell, and Ross

**Away:** Renteria, and Pool

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Modern Railway Systems, Inc., for the construction of the Lakeline to Leander Double Track Project, plus optional McKalla special track components for a total not to exceed amount of \$8,301,404, which includes a 20% contingency.

A motion was made by Vice Chair Travillion, seconded by Secretary of the Board Stratton, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Kitchen, Mitchell, and Ross

**Away:** Renteria, and Pool

**VI. Discussion Items:**

1. Bus Operations Update
2. Capital Metro 2021 Perception Survey

Due to time constraints this item was deferred until a later date.

3. Update on Project Connect.

Due to time constraints this item was deferred until a later date.

**VII. Reports:**

1. President's Report

**VIII. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.071 for Legal Issues related to contract provisions.

Into Executive Session: 2:11 p.m.

Out of Executive Session: 2:54 p.m.

**IX. Items for Future Discussion:****X. Adjournment**

2:55 p.m. Meeting Adjourned

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Wade Cooper, Chair; Jeffrey Travillion, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Becki Ross; Ann Kitchen, Leslie Pool and Pio Renteria.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*