



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

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**Friday, December 16, 2022**

**12:00 PM**

**Rosa Parks Boardroom**

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**I. Call to Order**

12:12 p.m. Meeting Called to Order

Vice Chair Kitchen presided over the meeting in Chair Travillion's absence.

<b>Present:</b>	Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss
<b>Absent:</b>	Travillion

**II. Recognition**

Board Member Cooper recognized Vice Chair Kitchen and Board Member Renteria for their service to the board.

**III. Public Comment:**

Zenobia Joseph, Debra Miller, Awais Azhar, Bill McCamley, Mike Taggart, Avery R, Sally Decker, Sea G, Alicia Leyendecker, Leslie Smith, Tyrone Monroe, Darrell Sorrells, Stacy Ukinsol, Lorrienne Morena, and Deborah Dodd and a bus operator who did not provide her name gave public comments.

**IV. Advisory Committee Updates:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

**V. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee
3. CAMPO update
4. Austin Transit Partnership Update

**VI. Consent Items:**

A motion was made by Secretary of the Board Pool, seconded by Board Member Stratton, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Cooper, Stratton, Ross, and Harriss

**Away:** Renteria

1. Approval of minutes from the November 4, 2022 special board meeting and November 21, 2022 board meeting.
2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with KFG Cameron Center, LLC for 9,246 rentable square feet of office space in Building A, Suite 186 at 8200 Cameron Road, Austin, TX 78754 for a base period of 7.5 years, with a 3 year extension option, in an amount not to exceed \$3,200,000, plus an allowance to build out and furnish the space for an amount not to exceed \$1,477,000, for a total amount not to exceed \$4,677,000.
3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Luminator Technology Group for the purchase, installation, testing and commissioning of ten (10) DMU Air Treatment Systems for the GTW Stadler Rail Fleet, for a total board authorized amount of \$342,262.
4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract for Wayfinding and Customer Information Services with CHK America, Inc. in the aggregate amount not to exceed \$674,000 for one (1) base year and four (4) one-year options.

**VII. Action Items:**

1. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Holt Renewables, LLC for the design and construction of bus electrification infrastructure at CapMetro’s North Operations bus yard at 9315 McNeil Road (North Ops) in an aggregate amount not to exceed \$33,391,544 plus \$3,339,154 (10%) contingency for a total not to exceed amount of \$36,730,698.

A motion was made by Board Member Harriss, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Stratton, Ross, and Harriss

**Recused:** Cooper

**Away:** Renteria

- 2. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a lease with Met Phase I 95, Ltd. for five years for 20,822 rentable square feet of storage space at 9715-A Burnet Road, Austin, TX 78758 in an amount not to exceed \$2,850,000, plus a \$440,000 allotment option for build out, for a total not to exceed amount of \$3,290,000.

A motion was made by Board Member Cooper, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Cooper, Stratton, Ross, and Harriss

**Away:** Renteria

- 3. Approval of updates to Capital Metro’s Long Range Financial Plan Policy.

A motion was made by Secretary of the Board Pool, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Cooper, Stratton, Ross, and Harriss

**Away:** Renteria

- 4. Approval of a resolution affirming the Real Estate Transaction Policy.

A motion was made by Board Member Cooper, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Cooper, Stratton, Ross, and Harriss

**Away:** Renteria

- 5. Approval of a resolution recommending adoption of amendments to the Articles of Incorporation of the Austin Transit Partnership to allow the appointment of Alternate Capital Metro and Austin City Council Directors to serve in the absence of the appointed Director.

A motion was made by Board Member Stratton, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Kitchen, Pool, Cooper, Stratton, Ross, Renteria, and Harriss

- 6. Approval of a resolution recommending adoption of amendments to the Articles of Incorporation of the Austin Transit Partnership to add two additional Directors to the board and to make changes to the selection process to increase nominating process transparency for board members.

A motion was made by Board Member Cooper, seconded by Secretary of the Board Pool, that this Resolution be tabled to the Board of Directors, due back on 1/30/2023. The motion carried by the following vote:

**Aye:** Pool, Cooper, Stratton, Ross, Renteria, and Harriss

**Abstain:** Kitchen

**VIII. Report:**

1. President & CEO Monthly Update

**X. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.074 for Personnel matters regarding President/CEO Candidate Interviews.

Into Executive Session: 2:00 p.m.

Out of Executive Session: 4:00 p.m.

**XI. Items for Future Discussion:**

**XII. Adjournment**

4:00 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Becki Ross; Eric Stratton, Wade Cooper and Matt Harriss.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*