



**Minutes**  
**Capital Metropolitan**  
**Transportation Authority**  
**Board of Directors**

2910 East 5th Street  
Austin, TX 78702

---

**Monday, January 24, 2022**

**12:00 PM**

**Rosa Parks Boardroom**

---

**I. Call to Order:**

12:10 p.m. Meeting Called to Order

**Present:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

**II. Public Comment:**

Zenobia Joseph and Isaiah Smith provided public comment.

**III. Advisory Committee Update:**

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Service Advisory Committee (PSAC)

**IV. Board Committee Updates:**

1. Operations, Planning and Safety Committee
2. Finance, Audit and Administration Committee

There was no January committee meeting, so no report was given.

3. CAMPO update
4. Austin Transit Partnership Update

**V. Consent Items:**

1. Approval of minutes from the December 17, 2021 board meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a Multiple Use Agreement (MUA) between Capital Metropolitan Transportation Authority (Capital Metro) and the Texas Department of Transportation (TxDOT) for the construction, maintenance, and operation of current and future bus stops and MetroRapid stations in TxDOT right of way.
3. Approval of a resolution authorizing the President & CEO to finalize and execute a contract with Trapeze Software Group, Inc. for software licensing, maintenance, and support for one (1) base year with four (4) option years, in an amount not to exceed \$3,254,599.
4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with BMR Janitorial & Pressure Washing Service, LLC for the fueling and interior and exterior cleaning of transit revenue vehicles in an amount not to exceed \$3,557,818 for a three-year contract.
5. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Bubble'z and Sudd'z for the interior and exterior cleaning of transit revenue vehicles in an amount not to exceed \$3,046,880 for a three-year period.

A motion was made by Vice Chair Travillion, seconded by Board Member Pool, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

## **VI. Action Items:**

1. Approval of an Interlocal Agreement with the City of Leander regarding funding for transit related capital improvement projects.

A motion was made by Board Member Ross, seconded by Chair Travillion, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

2. Approval of a resolution electing officers of the Capital Metro Board of Directors for 2022.

A motion was made by Board Member Cooper, seconded by Board Member Mitchell, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

3. Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committee for 2022.

A motion was made by Secretary of the Board Pool, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

**Aye:** Cooper, Travillion, Stratton, Renteria, Kitchen, Pool, Mitchell, and Ross

**VII. Discussion Items:**

1. Systemwide Accessibility and Urban Design
2. FY2021 Financial Report
3. Public Safety Update
4. Facility Programming Overview

Due to time constraints this item was deferred to a future meeting.

**VIII. Reports:**

1. President & CEO Monthly Update

**IX. Executive Session of Chapter 551 of the Texas Government Code:**

Into Executive Session: 3:08 p.m.

Out of Executive Session: 4:08 p.m.

Section 551.076 for Deliberations Regarding Security Devices or Security Audits

Section 551.072 for Deliberation regarding Real Property -- Real Estate; future operational, MetroRapid and railroad facilities and right of way

**X. Items for Future Discussion:**

**XI. Adjournment**

4:08 p.m. Meeting Adjourned

**ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

*BOARD OF DIRECTORS: Wade Cooper, Chair; Jeffrey Travillion, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Becki Ross; Ann Kitchen, Leslie Pool and Pio Renteria.*

*The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.*