



Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, June 27, 2022

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:25 p.m. Meeting Called to Order

Present:	Travillion, Cooper, Stratton, Ross, Renteria, Harriss, and Kitchen
Absent:	Pool

II. Oath of Office

Chair Travillion administered the Oath of Office to new board member Matt Harriss.

III. Public Comment:

Public Comment was provided by Darryl Sorrells, Dr. Darryl Horton, Sherri Taylor, Stephanie Webb, and Zenobia Joseph.

IV. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

V. Board Committee Updates:

1. Operations, Planning and Safety Committee

VI. Consent Items:

A motion was made by Board Member Cooper, seconded by Board Member Stratton, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Travillion, Cooper, Stratton, Ross, Renteria, and Harriss

1. Approval of minutes from the May 23, 2022 public hearing and May 23, 2022 board meeting.

2. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with Swiftly, Inc. for Mobile On Time Performance Expansion software system for a base period of sixteen (16) months with one (1) one-year option period in a total amount not to exceed \$493,728.
3. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with Verizon DIR (State of Texas Department of Information Resources) for Mobile On Time Performance Expansion cellular communications and device management for a base period of twenty-four (24) months in a total amount not to exceed \$438,952.
4. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with Connected Solutions Group, LLC for Mobile On Time Performance Expansion Tablet Hardware for a base period of three (3) months in a total amount not to exceed \$279,440.
5. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with TD Industries for the replacement of the parking lot light fixtures at the Lakeline Park & Ride in an amount not to exceed \$219,714.

VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or their designee, to implement the August 2022 Service Changes.

A motion was made by Board Member Stratton, seconded by Renteria, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Stratton, Ross, Renteria, Harriss, and Kitchen

Away: Cooper

2. Approval of the Proposed Amendment to the CapMetro Bylaws

Vice Chair Kitchen offered a friendly amendment suggesting some clarifying language on how the Capital Metro board chooses its representatives to the boards of other organizations. Chief Counsel Vickie Leady said those updates would be made in the final version. The final vote on the item was delayed until after Executive Session so that the board could see the new language.

A motion was made by Vice Chair Kitchen, seconded by Renteria, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Cooper, Stratton, Ross, Renteria, Harriss, and Kitchen

3. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with Krauthamer and Associates for Executive Recruiting Services in an amount not to exceed \$600,000 for two base years and two one-year options.

A motion was made by Board Member Cooper, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Cooper, Stratton, Ross, Renteria, Harriss, and Kitchen

4. Approval of a resolution confirming new board member Matt Harriss' appointment to the Finance, Audit and Administration Committee for the remainder of 2022 and naming Wade Cooper as Chair of the Committee.

(Items #4 though #7 were taken up after Executive Session.)

Vice Chair Kitchen offered an amendment moving Harris' appointment forward but naming Board Member Cooper as Chair of the committee. Stratton seconded and the amendment passed 7-0.

A motion was made by Vice Chair Kitchen, seconded by Board Member Stratton, that this Resolution be adopted as amended. The motion carried by the following vote:

Aye: Travillion, Cooper, Stratton, Ross, Renteria, Harriss, and Kitchen

5. Approval of a resolution authorizing the President & CEO, or their designee, to finalize and execute a contract with the State of Texas, acting by and through the Texas Department of Transportation (TxDOT), for the sale of approximately 0.0138 acres of Capital Metro property located at Interstate 35 and the Tech Ridge Park and Ride in Travis County, Texas, for a TxDOT highway construction project, for a not to exceed amount of \$11,382.

A motion was made by Renteria, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Stratton, Ross, Renteria, Harriss, and Kitchen

Away: Cooper

6. Approval of a resolution authorizing the President & CEO, or their designee, to vacate the easement commonly referred to as the McKalla or J.J. Pickle rail spur, between Capital Metro railroad right of way and Burnet Road in Austin, Texas, and to take all additional actions necessary or advisable to vacate the easement, including without limitation, negotiating and executing any other documents necessary or advisable, allowing for the reversion to the Grantor pursuant to certain Quitclaim Deeds.

A motion was made by Renteria, seconded by Board Member Stratton, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Stratton, Ross, Renteria, Harriss, and Kitchen

Away: Cooper

7. Approval of a resolution authorizing all acts and proceedings done or initiated by the Capital Metropolitan Transportation Authority, its employees, agents and attorneys for the acquisition of the fee simple title interest in a 0.8285-acre parcel of land located at 10612 Delta Drive, Austin, Texas, through purchase or by the process of eminent domain for the public purpose of the development and construction of the McKalla Station for Capital Metro’s MetroRail Red Line regional rail service.

A motion was made by Board Member Stratton, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Cooper, Stratton, Ross, Renteria, Harriss, and Kitchen

VIII. Discussion Items:

1. Public Safety Program Update
2. Public Transportation Agency Safety Plan (PTASP) Update

IX. Reports:

1. President & CEO Monthly Update

X. Executive Session of Chapter 551 of the Texas Government Code:

Into Executive Session 2:21 p.m.

Out of Executive Session 3:45 p.m.

Section 551.072 for Deliberation regarding Real Estate matters: Deliberation regarding Real Property matters related to: the property acquisition needed to support the McKalla MetroRail Station Project; and the value of the McKalla Rail Spur Easement.

Section 551.074 for Personnel Matters for discussion of President & CEO search process.

XII. Items for Future Discussion:

XIII. Adjournment

4:32 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Becki Ross, Eric Stratton, Wade Cooper, Pio Renteria and Matt Harriss.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.