



Minutes

Capital Metropolitan Transportation Authority

Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, November 21, 2022

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:20 p.m. Meeting Called to Order

Present:	Travillion, Kitchen, Pool, Cooper, Ross, and Harriss
Absent:	Stratton, and Renteria

II. Public Comment:

Sherri Taylor, Zenobia Joseph, Deborah Miller, Eli Cortez, Vernon Jarman, Joel Perez, and Barry Jones provided public comment this month.

III. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee
3. Public Safety Advisory Committee (PSAC)

IV. Board Committee Updates:

1. CAMPO update
2. Austin Transit Partnership Update

V. Action Items:

1. Approval of minutes from the October 12, 2022 special board meeting and October 24, 2022 board meeting.

A motion was made by Secretary of the Board Pool, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

2. Approval of a resolution adopting the 2023 Board Meeting Calendar.

A motion was made by Secretary of the Board Pool, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

3. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute contracts with Bowman Engineering & Consulting, Cobb, Fendley & Associates, Inc., Halff Associates, Inc., Huitt-Zollars, Inc. and MWM DesignGroup, for Civil Engineering Services on a task order basis for a base period of three (3) years with five (5) option periods for twelve (12) months each in an aggregate amount not to exceed \$45 Million.

A motion was made by Board Member Cooper, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

4. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with Proterra Operating Company for the design and construction of bus electrification infrastructure at CapMetro's South Operations bus yard at 2910 E. 5th Street ("2910") in an aggregate amount not to exceed \$4,579,000 plus \$457,900 (10%) contingency for a total not to exceed amount of \$5,036,900.

A motion was made by Vice Chair Kitchen, seconded by Secretary of the Board Pool, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

5. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Smartnet support for one (1) year for equipment and a three (3) year enterprise agreement for Cisco security specific solutions in an amount not to exceed \$436,516.

A motion was made by Board Member Harriss, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

6. Approval of a resolution authorizing the Interim President & CEO, or their designee, to modify a contract with Swiftly, Inc. for the final option period four (4) in an additional amount of \$234,194 plus \$250,000 contingency for a total not to exceed amount of \$2,069,195.

A motion was made by Secretary of the Board Pool, seconded by Vice Chair Kitchen, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

7. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract with A Customer's Point of View, Inc. for the Mystery Rider Program in an amount not to exceed \$1,426,291 for one (1) base period of 1-year and two (2) option periods of 1-year each.

A motion was made by Board Member Ross, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Cooper, Ross, and Harriss

Away: Pool

- 8. Approval of a resolution approving the CapMetro Public Transportation Agency Safety Plan (“the Plan”) and authorizing Interim President & CEO or their designee to finalize the plan and provide regular updates to the Board of Directors regarding the PTASP.

A motion was made by Secretary of the Board Pool, seconded by Board Member Cooper, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

- 9. Approval of a resolution authorizing the Interim President & CEO, or their designee, to finalize and execute a contract modification of the marketing services contracts approved by Resolution AI-2020-1371, increasing the contingency funding by \$800,000, for a total not-to-exceed amount of \$11,107,259.

A motion was made by Board Member Harriss, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Ross, and Harriss

Recused: Cooper

- 10. Approval of a resolution appointing CapMetro Board Member Jeff Travillion to serve as Capital Metro’s representative on the Austin Transit Partnership Board of Directors and waiving the residency requirement for his appointment.

A motion was made by Vice Chair Kitchen, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Kitchen, Pool, Cooper, Ross, and Harriss

Abstain: Travillion

- 11. Approval of resolution affirming a review of Board Policies was completed and that there are no changes to the policies.

A motion was made by Secretary of the Board Pool, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Kitchen, Pool, Cooper, Ross, and Harriss

VI. Report:

- 1. President & CEO Monthly Update

VII. Memos:

Memos for information only -- will not be discussed at meeting.

- 1. Memo: Update on ETOD Planning Initiative (November 4, 2022)

2. Memo: September 2021 Service Change Equity Analysis (Routes 18, 217, 335) (November 15, 2022)
3. Memo: October Board Follow-up (November 15, 2022)

VIII. Executive Session of Chapter 551 of the Texas Government Code:

Meeting went into Executive Session: 1:55 p.m.

Out of Executive Session: 2:59 p.m.

Section 551.074 for Personnel Matters related to the President & CEO Search Process and CEO Annual Performance Review

IX. Items for Future Discussion:

X. Adjournment

3:00 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Ann Kitchen, Vice Chair; Leslie Pool, Secretary; Becki Ross; Eric Stratton, Wade Cooper and Matt Harriss.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.