



Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, November 20, 2023

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:00 p.m. Meeting Called to Order

Present:	Travillion, Pool, Ross, Harriss, Vela, and Bangle
Absent:	Stratton, and Ellis

II. Safety Briefing:

III. Public Comment:

Jon Dorough provided public comment.

IV. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

V. Board Committee Updates:

1. Finance, Audit and Administration Committee
2. CAMPO update
3. Austin Transit Partnership Update

VI. Consent Items:

A motion was made by Board Member Bangle, seconded by Board Member Harriss, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

1. Approval of minutes from the October 11, 2023 public hearing and October 23, 2023 board meeting.

- 2. Approval of a resolution updating the Charter Statement for the Finance, Audit and Administration Committee.
- 3. Approval of a resolution affirming the Internal Audit Charter.

VII. Action Items:

- 1. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a Purchase and Sale Agreement in Lieu of Condemnation with the City of Austin, for the sale of 1.385 acre (60,349 square feet) of land out of the 20.554 acres of land owned by CapMetro, out of the J.C. Tannehill Survey 29, Abstract 22, located at the southwest corner of Loyola Lane and Johnny Morris Road, Austin, Travis County, Texas, in exchange for compensation to CapMetro in the amount of \$1,499,673.

A motion was made by Board Member Harriss, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

- 2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Perrone Robotics to provide an automated vehicle retrofit for vehicle automation in support of the CapMetro Yard Automation Research and Deployment (YARD) Project for a twelve (12) month base period with an option to require continued performance for up to an additional twelve (12) months in a total amount not to exceed \$420,000.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

- 3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Clever Devices to provide software architecture for vehicle automation in support of the CapMetro Yard Automation Research and Deployment (YARD) Project for a twelve (12) month base period with an option to require continued performance for up to an additional twelve (12) months in a total amount not to exceed \$300,000.

A motion was made by Board Member Vela, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Power Test, LLC for a vehicle maintenance transmission test stand in an amount not to exceed \$385,313.

A motion was made by Board Member Vela, seconded by Board Member Ross, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

5. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with World Wide Technology, LLC for Cisco Smartnet network equipment and software support for one (1) year, in an amount not to exceed \$285,298.

A motion was made by Board Member Harriss, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

6. Approval of a resolution authorizing the President & CEO, or her designee, to finalize a contract for the purchase of Medical Stop Loss Insurance for claims above \$200,000 from High Mark Insurance Group for one (1) year in an amount not to exceed \$1,155,678.

A motion was made by Board Member Vela, seconded by Board Member Bangle, that this Resolution be adopted. The motion carried by the following vote:

Aye: Pool, Ross, Harriss, Vela, and Bangle

Away: Travillion

7. Approval of a resolution awarding President & CEO Dottie Watkins adjustment to base pay equal to 6% of her annual salary and a one-time performance achievement bonus equal to 10% of base pay based on her Fiscal Year 2023 annual performance review. The increases are awarded retroactively to October 1, 2023, in accordance with the Employment Agreement.

This item was taken up after the Executive Session.

A motion was made by Secretary of the Board Pool, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Ross, Harriss, Vela, and Bangle

VIII. Report:

1. President & CEO Monthly Update - November

IX. Executive Session of Chapter 551 of the Texas Government Code:

Into Executive Session: 12:44 p.m.

Out of Executive Session: 1:55 p.m.

Section 551.072 for Deliberation Regarding Real Property related to the potential purchase of real estate for a future South Demand Response Facility

Section 551.071 for Consultation with an Attorney regarding legal issues related to pending litigation regarding Proterra, Inc. et al., Chapter 11 bankruptcy case

Section 551.074 for Personnel Matters regarding the annual performance review for the President & CEO

X. Memo:

Note: Memos are for information only. Will not be discussed at meeting.

1. Memo: Ratification of MV/ATU Collective Bargaining Agreement for fixed route bus services (November 6, 2023)

XI. Items for Future Discussion:**XII. Adjournment**

1:55 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.