

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Executive Assistant/Board Liaison Gina Estrada

Monday, March 27, 2017
12:15 PM

12:16 PM Meeting Called To Order
2:49 PM Meeting Adjourned

I. Pledge of Allegiance

II. Public Comment:

Anna Murray, citizen, lives near Route 30. She supports keeping this route as it is important for people that live in the area to get to the many destinations on the route.

Brent Payne, Bus Operator and new President of the ATU, came to introduce himself. He wants to keep open communication between himself and the board.

III. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

Jordan Smith, Community Involvement, gave the update on the Customer Satisfaction Advisory Committee which met on March 8th. The Committee discussed June service changes, current legislation, and Transit Development Plan updates.

2. Update on the Access Advisory Committee (AAC)

Jordan Smith, Community Involvement, gave the update on the Access Advisory Committee which met on March 8th. The Committee discussed MetroAccess statistics, Upper Eastside FlexService, and Connections 2025.

IV. Board Committee Update

1. CAMPO update

Board Member Mitchell gave the update on CAMPO, which met on March 6th. Ed Polasic is the new Technical Advisory Chair. CAMPO discussed Unified Planning Work Program Studies, where agencies coordinate studies. The Georgetown - San Antonio Mobility Study is most relevant to Capital Metro. There was \$40 million committed to Lone Star Rail from the Alamo Planning Association and CAMPO. TxDOT Texas Clear Lanes Project Funds allocated \$420 million to Central Texas.

V. Consent Items

1. Approval of minutes for the February 27, 2017 Board Meeting.

VI. Action Items:

1. Approval of a resolution authorizing the President/CEO, or her designee, to implement the June 2017 Service Changes described in the attached document beginning Sunday, June 4, 2017.

Roberto Gonzalez, Senior Planner, presented the resolution.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Beverly Silas, Vice Chair
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

2. Approval of a resolution authorizing the President/CEO, or her designee, to finalize and execute an interlocal agreement with the City of Round Rock for operation of transit service in the City of Round Rock for an amount not to exceed \$4,669,337.

Michelle Meaux, Regional Transportation Coordinator, presented the resolution. In 2012, Round Rock opted to become a recipient of FTA funds. These are used for direct response service which is now over capacity. There are four routes being proposed: an express route from Round Rock to Howard Park and Ride to Austin, and a Round Rock circulator, a route from ACC Round Rock to the Howard station, and a Tech Ridge limited route. These are included in the ILA, which will last five years. President Watson and Chair Cooper commended the agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Mitchell, Board Member
SECONDER:	Beverly Silas, Vice Chair
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

3. Approval of a resolution authorizing the President/CEO, or her designee, to execute a contract modification with Creative Bus Sales to purchase up to two (2) Cutaway Vans, in an amount not to exceed \$334,526.

Andrew Murphy, Manager of Vehicle Standards and Projects, presented the resolution. Funding is available in the FY2017 budget. The vans will be used to support the Round Rock service discussed earlier in the meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Mitchell, Board Member
SECONDER:	Beverly Silas, Vice Chair
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

4. Approval of a resolution authorizing the President/CEO, or her designee, to finalize and execute a contract with RC Data Communications, LLC to renovate the Transit Station IT infrastructure in an amount not to exceed \$272,565.

Steve Salinas, Director of Network Services, presented the resolution. There have been regular cable faults at the rail stations which have affected ticket machines. The cables need to be weatherized. This will make for a much more robust network infrastructure service our transit stations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Ann Kitchen, Board Member
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

5. Approval of a resolution authorizing the President/CEO, or her designee, to finalize and execute a contract with MA Smith Contracting Co., Inc. for additional parking at the Howard Lane Park & Ride in an amount not to exceed \$287,677 for the construction of approximately 85 new parking spaces, lighting, irrigation and landscaping.

Katherine Gonzalez, Project Manager, presented the resolution. The Howard Lane Park and Ride is often at or over capacity. This proposal is for 85 additional spaces.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beverly Silas, Vice Chair
SECONDER:	Terry Mitchell, Board Member
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

6. Approval of a resolution authorizing the President/CEO, or her designee, to finalize and execute a contract with Contract Land Staff, LLC, to implement a cloud-based Real Estate Portfolio Management system in an amount not to exceed \$645,000 over a seven-year period.

Charlie Chen presented the resolution. Vice Chair Silas shared that this kind of system is long overdue and she is grateful for the project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

7. Approval of a resolution for the Board of Directors to certify to Travis County Emergency Services District 14 (TCESD14) and to the Texas Comptroller of Public Accounts the net obligation owed to Capital Metropolitan Transportation Authority (Capital Metro) by Travis County Emergency Services District 14.

Lea Sandoz, Controller, presented the resolution. Voters elected to withdraw from the service area in the November election. The amount owed will continue to be collected from the sales tax until this obligation is paid off.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Beverly Silas, Vice Chair
SECONDER:	Sabino Renteria, Board Member
AYES:	Silas, Mitchell, Cooper, Kitchen, Jonse, Renteria
ABSENT:	Word, Garza

VII. Presentations:

1. Economic and Traveler Impact Analysis

Justin Henderson, Government Relations Coordinator, introduced the presenters from Cambridge Systematics, Dr. Paula Dowell and Dr. Isabel C. Victoria-Jaramillo. The study began with existing data collection and continued with gathering new data via stakeholder interviews. Then, they did travel demand and economic modeling.

Capital Metro provides benefits to the community through the channels of enterprise, congestion relief, affordable mobility, environmental emissions, traffic safety, and state of good repair of highway maintenance. There is a direct return on investment of \$3.10 for every \$1 spent. In terms of total economic impact, Capital Metro gives rise to 5,735 jobs and \$416 million of GRP. The jobs figure refers to Capital Metro and contractor jobs plus induced jobs. The presentation gives a detailed breakdown of benefits and returns on investment. President Watson pointed out the value of this data for talking points.

2. Capital Metro Career Enhancement Program

Virginia Keeling, Director of Human Resources, introduced David Hughen from Austin HR.

Leaders En Route is a career enrichment program for Capital Metro employees. The goal is to mitigate knowledge loss and attract / retain talent. Managers' biggest identification of risk was talent retention. In 2016, there was 12.3% turnover (30 people). Thus, a framework for career enrichment was developed with a focus on career mobility, skill retention, and skill development. The recommended approach includes an expansion of job scope, internal mobility options, and mentoring. The timeline for implementation extends through October 2017 or early 2018 if the project does not get fast-tracked.

Board Member Renteria asked about the higher turnover from 2015 to 2016. Keeling responded that people have other opportunities, their spouses move, etc. Board Member Kitchen wondered about the career development opportunities for contractors. Vice Chair mentioned that the APTA Leadership, Leadership Texas, and Leadership Austin programs may have information that Capital Metro can use. Jonse asked how our salaries stack up. Keeling responded that they are evaluated and adjusted every other year.

3. Smart Trips: Central Austin Overview & Evaluation Report

Lonnie Stern gave the report on Smart Trips in Central Austin. The program ran from April 8 - July 22 last year and took place in North Central Austin. The program included pre- and post- mailer surveys, tool kits, and follow-up engagement events. There was a 5.4% participation rate among 12,000 households. Transit use increased by 5.9%. The program will be repeated in the fall of this year in a different area.

4. Bus Stop Improvements and Amenities

Mark Herrera, Project Manager, gave the end of year report for FY 2016. In FY 2016, the team accomplished 155 Bus Stop Improvement projects. 92 projects remain. In 2012, 60% of bus stops were accessible. At the end of this year, 99% of bus stops will be accessible.

VIII. Reports:

1. President's Report

President Watson gave the report. SXSW was a success. We added 2,000 hours of service and had over 100 volunteer ambassadors working to keep the public informed. There was also an autonomous vehicle demonstration during SXSW which showcased a driverless electric bus. Finally the new MetroRail vehicles arrived in Galveston after a long journey from Switzerland, and two more are on their way.

IX. Items for Future Discussion:**X. Adjournment****ADA Compliance**

Reasonable modifications and equal access to communications are provided upon request. Please call (512)389-7458 or email gina.estrada@capmetro.org if you need more information.

BOARD OF DIRECTORS: *Wade Cooper, chairperson; Beverly Silas, vice chair; Juli Word, board secretary; Delia Garza, Ann Kitchen, Terry Mitchell, Rita Jonse and Pio Renteria. Board Liaison: Gina Estrada (512)389-7458, email gina.estrada@capmetro.org if you need more information.*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Date: 27, 2017

Kendall Jackson
Assistant to the Board Department