

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Executive Assistant/Board Liaison Gina Estrada
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Monday, August 27, 2018
12:00 PM

12:10 PM Meeting Called To Order
2:51 PM Meeting Adjourned

I. Pledge of Allegiance

II. Safety Briefing

Donna Simmons, Chief Safety Officer, presented her report. Gardner Tabon will be taking over giving this report in the future. Donna's message this month focused on back-to-school safety.

III. Public Comment:

State Senator Kirk Watson addressed the board on the importance of addressing our region's growth and traffic issues. Defining our shared purpose should be the first step. We must resist falling into a "my way or the highway" mentality. Central Texans deserve access to safe, affordable, reliable, frequent, cost-effective mobility options, and it needs to be done in as rapid a manner as practical. People are prepared for a big, positive vision that addresses our problem.

Former Austin Mayor Lee Leffingwell spoke on the importance of identifying funding sources for the vision articulated by Senator Watson. He thanked the board for their service and in trying to address what he feels is our region's biggest problem.

Board member Renteria asked to be recognized and spoke to the program that allowed K-12 students to ride transit for free over the summer. He was impressed in the number of kids he saw downtown and on the bus. He asked if it might be possible to extend the program in some fashion to see if young people might continue to ride transit. President Clarke responded by thanking Board members Renteria and Garza, who have both taken an interest in this program. He said that the program can be extended as it is until December 10th, but the extending it beyond that will require an FTA fare equity analysis. He would also like to identify partners who might help Capital Metro fund these free fares and possibly free fares for others. The sentiment on the dais was that the board would like to see the pilot extended.

Mona Mehdy, citizen, spoke to Action Item 1. She feels that the money being used for Travis County transit could be better used improving safety and frequency within the service area, particularly Route 237. This route ends too early in the evening and forces residents of the Community First development to walk a long distance.

Ruven Brooks, citizen, spoke on the problems he perceives with Capital Metro's Customer Satisfaction Advisory Committee (CSAC). Getting effective public input is important. The meeting room given to the committee is too small and is not wheelchair-accessible. The committee would be better served if they could meet at the Travis County building across the street.

Lynn Boswell from the Austin Council of PTAs spoke in support of extending the free K-12 program, and in making it permanent. She relayed a story of her daughter's improved mobility since the bus was made free.

Patricia Crow, citizen, spoke on ongoing issues with service to her apartment complex near Springdale and Rogge. There have been two meetings with Planners and so far the residents have seen no

progress. It is a long, hot walk to the bus stop with the current service and it can be dark and unsafe in the evening.

Cristial Anderson, citizen, is new to Austin and also lives near Springdale and Rogge. She is an amputee and the walk is too far to catch the 300. She would like some sort of service closer to her apartment complex -- the Reserve.

Ruby Tyrone, citizen, is also affected by the change to the 300. It now longer goes by her workplace. She also has concerns about operator courtesy. Operators make rude comments to her. She would like to see the 300 and 37 restored.

Sonya Kaleel is also with the Austin Council of PTAs. She is excited to hear about the extension of the K-12 program, and offered help in trying to make it permanent.

Lucious Davis, citizen, spoke about his continuing issues with operators not putting the wheelchair ramp down for him. He has nearly been injured several times. Nobody seems to want to listen. Staff member Marcella Wood has been great in listening to my concerns, but others have not.

Ashkan Jahangiri, citizen, relayed that dockless scooters and bicycles have been a great and affordably option in Austin recently. He believes that a publicly operated system would be of even greater benefit for even more people and should be considered.

Nailah Sankofa, citizen, attended the meeting at the Reserve Apartments. She agrees that it is too long a walk to get to the 300. She feels there have been disparate impacts on minority populations with recent changes and that Capital Metro should restore this service. She would like to do some after-school and senior programs at this location and lack of transportation has an effect.

Zenobia Joseph, citizen, spoke about the lack of east-west connectivity. Money is being spent in other areas to improve service in areas that have fewer riders. Capital Metro has obligations under Title VI, and has an obligation to do a re-analysis of route changes. Customers are having to walk long, unsafe routes to get to bus service. Board member Travillion responded by commenting on some of the recent mobility enhancements that are being made in northeast Travis County and asking that we look at some of the other areas that have been mentioned. President Clarke responded that when we do our initial Cap Remap review we can look a little more deeply at some of the areas mentioned: the Reserve, St. David's North, and Govalle.

Chair Cooper closed Public Comments by offering that, in light of some of the comments today, the agency takes our responsibilities and adherence to Title VI very seriously. Ms. Joseph filed a complaint specifically related to our Title VI adherence with the FTA's Office of Civil Rights with respect to Cap Remap. He read the closing paragraphs from the response Ms. Joseph received from the FTA's Dawn Sweet noting the overall increase in nearby service to minority populations, and finding no violations of Title VI requirements in implementing the Connections 2025/Cap Remap transit plan.

IV. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

Kendall Jackson, Community Involvement Specialist, provided the update.

The committee met August 8th and heard reports on the FY2019 budget plan and an overview from the Plannign Department of the proposed August 2018 service changes.

2. Update on the Access Advisory Committee (AAC)

Kendall Jackson, Community Involvement Specialist, provided the update.

The committee met August 1st. Chair Prentice commemorated the 30th anniversary of the Americans with Disabilities Act, and the committee heard reports on the FY2019 budget plan and recent bus stop construction. They also heard an overview of the proposed August 2018 service changes.

V. Board Committee Updates:

1. Operations, Planning and Safety Committee

Chair Jonse provided the report.

The committee approved 4 items for the Consent Agenda today and heard a presentation on today's ILA with Travis County item. There were presentations on both the proposed FY2019 budget, and the upcoming fixed-route service provider solicitation.

2. Finance, Audit and Administration Committee

Chair Mitchell provided the report.

The committee approved two items for the consent agenda today: an ILA with Travis County for employee transit passes and an MOU with the City of Round Rock for Federal 5307 funds.

3. CAMPO update

Board member Mitchell provided the report.

CAMPO met this month on Monday, August 13th. Chair Mitchell was re-appointed to our board. There was also discussion about Title VI issues. There were minor changes to CAMPO policies and programs.

President Clarke added that he had been in touch with the Executive Director of CAMPO and plans were underway to give CAMPO an update at a future meeting on Cap Remap.

VI. Consent Items

1. Approval of Minutes from the July 30, 2018 Board Meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to execute an Interlocal Agreement (ILA) with Travis County for employee transit passes for a period of one year from October 1, 2018, to September 30, 2019, for an amount of \$87,000, and which includes an option to extend the ILA for three additional one-year terms.

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a Memorandum of Understanding with the City of Round Rock authorizing Round Rock to be a direct recipient of a portion of Capital Metro's FY2019 and FY2020 Federal Section 5307 Program funds.

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with AgH2O Holdings, LLC for construction of a new bus farebox probe station and two vestibules for the exterior elevator at the North Operations Facility in an amount not to exceed \$202,834.

5. Approval of a resolution authorizing the President & CEO, or his designee, to execute an Interlocal Contract with the Texas Department of Information Resources (DIR) relating to the use of the DIR Shared Services Master Service Agreements.

6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute an agreement for Services with Transco Livery Services, Inc. for special event services to the 2018 Austin City Limits (ACL) Music Festival in an amount not to exceed \$275,000.

VII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or his designee, to negotiate and execute a three-year Interlocal Agreement (ILA) with Travis County to implement the Travis County Transit Development Plan in an amount not to exceed \$221,422 in FTA Section 5307 funds and \$332,133 in local funds from Travis County per year.

Michelle Meaux, Regional Coordination Manager, presented this item.

Michelle gave a brief overview of Capital Metro's Service Expansion Policy, which provides a mechanism for us to provide service in areas outside the Capital Metro service area. Having a Transit Development Plan (TDP) in place is the first step toward accessing federal 5307 funding for transit service. Michelle reviewed some of the local jurisdictions that have or are planning to implement these types of plans. She also discussed the development of the Travis County plan, including the public input process.

Board member Garza asked Michelle to clarify which projects would be funded by this agreement. Travis County will be providing matching funds to cover the cost of adding service in future years. Board member Kitchen asked for further clarification of the breakdown between capital and operating costs. Scheleen Walker, long-range planner for Travis County, explained that the ILA is written to give maximum flexibility between the two. She also reviewed a map showing several areas of the county where service could be tied in to existing Capital Metro service. Board member Kitchen asked if staff could follow up with the specifics on several of these areas.

Executive Vice President Todd Hemingson clarified that by law the Federal 5307 money is the only funding that we can use for service in areas that are outside the Capital Metro service area. Chair Cooper gave kudos to these regional municipalities who are now recognizing the importance of transit in their communities.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Juli Word, Secretary
AYES:	Mitchell, Word, Cooper, Garza, Kitchen, Travillion
AWAY:	Jonse, Renteria

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment Two to the Interlocal Agreement (ILA) for Regional Mobility and Transportation Projects with the City of Austin to reduce the total reimbursement by Capital Metropolitan Transportation Authority to the City of Austin by \$6,000,000 and to redirect those funds for the development of Project Connect.

Executive Vice President Todd Hemingson presented this item.

This agreement would reduce the reimbursement owed to the City of Austin by Capital Metro by \$6 million in order to help fund Project Connect. Chair Cooper thanked the board members who serve on the Austin City Council for their help in getting this agreement in place. President Clarke added that he also wanted to thank the Mayor and City Manager for their assistance.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Ann Kitchen, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Mitchell, Word, Cooper, Garza, Kitchen, Renteria, Travillion
AWAY:	Jonse

3. Approval of a resolution authorizing the President & CEO, or his designee, to approve the August 2018 Service Changes beginning Sunday, August 19, 2018.

Executive Vice President Todd Hemingson presented this item.

This item was presented and approved last month, but it was realized after the fact that one of the changes approved - adding the grant-funded Route 493 Eastview - required a equity analysis. The analysis has now been performed and no disparate or disproportionate impact to minority populations was found. Board member Travillion indicated that he wished to abstain and wanted to follow up with staff for more information.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Sabino Renteria, Board Member
SECONDER:	Juli Word, Secretary
AYES:	Mitchell, Word, Cooper, Garza, Kitchen, Renteria
ABSTAIN:	Travillion
AWAY:	Jonse

4. Approval of a resolution authorizing the President & CEO, or his designee, to execute a contract with INFOR for implementation of an Enterprise Asset Management System in an amount not to exceed \$4,840,141.

This item was pulled from the Consent Agenda at the request of Chair Cooper. Vice President and Chief Information Officer Joe Iannello presented this item.

This system would assist us in maintaining all of the agency's physical assets, the total value of which exceeds \$420 million. Chair Cooper asked if we would own the software, but Joe clarified that this service was cloud-based and a subscription service.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Juli Word, Secretary
AYES:	Mitchell, Word, Cooper, Kitchen, Renteria, Travillion
AWAY:	Garza, Jonse

VIII. Presentations:

1. Capital Metro Technology Update

Vice President and Chief Information Officer Joe Iannello presented this item.

Joe previewed several new system-wide projects that are on the horizon, including a new major release of our ticketing app with many new multi-modal features. He also reviewed improvements to our fare collection systems to bring them up to date and make processing fares easier. Other enhancements include the new Operations Control Center, enhanced on-board video capability, new dispatch software, an updated data warehouse that will assist with analytics, and a refresh of our financial systems.

Joe summarized these efforts as improving customer services and increasing ridership. They will also allow us to collaborate more effectively. In many ways Capital Metro can be seen as a technology company, particularly as we move more toward fully autonomous vehicles in the future.

President Clarke thanked Joe and acknowledged that this will be his last board meeting as he heads off into retirement.

2. Capital Metro Diversity and Workforce Report

Executive Vice President of Administration Donna Simmons and Executive Vice President and Chief Counsel Kerri Butcher presented this item.

The current strategic plan calls out diversity as one of our major strategic goals and we are constantly monitoring our workforce data to ensure that we work towards this goal. Donna presented a brief overview of our workforce diversity, including our service providers. She also reviewed our Affirmative Action goals, which are being updated for 2019. Kerri then reviewed some highlights and statistics for our Disadvantaged Business Enterprise (DBE) and Small Business Enterprise (SBE) programs. We currently host several networking events each year to meet with firms that might qualify and give them more information, and participate in events sponsored by area minority chambers of commerce.

IX. Reports:

1. President & CEO Update

President Clarke presented his report. Items that he highlighted this month included:

- receipt of a \$5.65 million grant from DOT for Positive Train Control
- the first Project Connect worksession with Austin City Council. Second one is September 14th.
- the possibility of an additional worksession on the Strategic Plan refresh
- an internal newsletter highlighting some recent positional realignments within the agency
- a MetroRapid tour of the Austin Energy utility boxes that have been decorated by local artists
- the Capital Metro Employee Summer Celebration at the Millennium Youth Complex
- a video featuring the recent electric bus pilot

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512)389-7458 or email gina.estrada@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, chairperson; Delia Garza, vice chair; Juli Word, board secretary; Terry Mitchell, Pio Renteria, Jeffrey Travillion, Ann Kitchen and Rita Jonse. Board Liaison: Gina Estrada (512)389-7458, email gina.estrada@capmetro.org if you need more information.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.