

**CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Liaison Ed Easton  
512-369-6040

---

Monday, February 24, 2020  
12:00 PM

12:12 PM Meeting Called to Order  
2:39 PM Meeting Adjourned

---

**I. Pledge of Allegiance**

**II. Safety Briefing**

System Safety Program Manager Michael Kram gave the monthly briefing. This month's focus was on using household ladders safely.

**III. Recognition**

Taryn Feigen from State Representative Celia Israel's staff and Keysha Walcott from State Senator Kirk Watson's staff read a proclamation recognizing Capital Metro on the occasion of the agency's one billionth ride.

As part of the program to recognize Capital Metro's longest-tenured employees, the board recognized Bus Operators Joel Mason and Edward Swan, each of who have been serving the community for more than 40 years. Mr. Swan has been with the agency longer than any other employee.

Chair Cooper then recognized eight employees who were selected as exemplars of Capital Metro's founding principles as part of Black History Month.

Board member Stratton also recognized a group of engineering students from Westwood High School that he had encountered while riding the bus to come to the meeting today.

**IV. Public Comment:**

Gus Pena, citizen, spoke to behalf of fair and equitable pay raises for bus operators. He had previously been a member of various unions, and wants to make sure that these front line employees are taken care of because they are worthy of a high level of respect.

Amalgamated Transit Union President Brent Payne spoke to say that the ATU had reached a tentative agreement with MV Transportation on a new contract, and that union members would be voting to ratify it over the coming weekend. Mr. Payne spoke about the need for equitable pay and benefits, and the need to have mutual respect between management and union members. Members want to provide a safe ride for the public and serve as the face of Capital Metro. Chair Cooper agreed with Mr. Payne, and said that he appreciates the leadership on both sides.

Susan Pantell, citizen, spoke on the importance of improving the fixed-route bus service as Project Connect moves forward -- she hopes that money for that purpose does not get diverted in favor of other modes. She is also concerned about the possibility of fare increases, and hopes that light rail and bus fares would remain equitable. She also fears that a possible downtown tunnel would be expensive and that the tunnel construction timeline might delay the launch of the system.

(Prior to the Consent Agenda items) Zenobia Joseph, citizen, spoke on an issue that she brought up during last month's Public Comment period and which is reflected in the meeting minutes. She would like to understand what the process is to have Route 392 stop at the traffic light at Braker Lane and North Lamar,

rather than where the construction is currently taking place. This is a serious safety issue. She would like Board member Travillion to clarify whether he is for or against more frequent, safe and reliable service given inconsistencies in prior votes.

(Following the Project Connect and Community Engagement Update) Ms. Joseph spoke again on Project Connect and how it relates to the area of Cameron and Dessau Roads. A project is shown on the CAMPO 2045 plan with eight stops from this area to Tech Ridge and ACC Highland and she is hoping Mr. Couch can address it. The routing is not beneficial to customers in North Austin - it would be much better to go from Cameron and Dessau to downtown. President Clarke commented that the line is part of the vision map that was approved by the board in 2018. We are very early in this process of long-range planning and this is something that we will continue to gather input on as we move forward over many years.

## V. Advisory Committee Updates:

### 1. Update on the Customer Satisfaction Advisory Committee (CSAC)

Yannis Banks, Community Involvement Specialist, provided the monthly report. This month the Committee heard an update from staff on a previous MetroAlerts presentation; an update on the new digital display units that will be installed on buses; a briefing on customer service complaints, comments, and compliments; and a Project Connect update.

### 2. Update on the Access Advisory Committee (AAC)

Yannis Banks, Community Involvement Specialist, provided the monthly report. This month the Committee heard an update on the Transit Priority Working Group, a partnership between the City of Austin and Capital Metro. They also got a demonstration of the See Something, Say Something app; received an update on operator training; and heard on presentation on the new MetroAlerts system.

## VI. Board Committee Updates:

### 1. Operations, Planning and Safety Committee

New committee Chair Travillion gave the report. This month the Operations Committee took up 4 Action Items, two of which are on today's Consent Agenda, and one of which is an Action Item today.

### 2. Finance, Audit and Administration Committee

Chair Mitchell presented the report. The committee placed one item on today's Consent Agenda, and also heard updates on current Internal Audit projects. Chair Mitchell complimented the work of that department, appreciating their thoroughness and dedication.

### 3. CAMPO update

Board member Mitchell reported that CAMPO met on February 10th and took up one action item on the dispersion of federal funding. He also reported that a regional transit study is underway, and that it includes areas outside the Capital Metro service area.

## VII. Consent Items

<b>RESULT:</b>	<b>ADOPTED [7 TO 0]</b>
<b>MOVER:</b>	Delia Garza, Vice Chair
<b>SECONDER:</b>	Terry Mitchell, Board Member
<b>AYES:</b>	Mitchell, Cooper, Garza, Kitchen, Travillion, Stratton, Hill
<b>AWAY:</b>	Renteria

1. Approval of Minutes from the January 27, 2020 Public Hearing and January 27, 2020 Board Meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to execute an agreement with Intersection Media LLC to manage Capital Metro's transit advertising program for a (one) three-year base period with two renewable option periods of two (2) years each with a guaranteed payment to Capital Metro for the base period of \$3,312,000.

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with MA Smith Contracting Company, Inc. for the Construction of Leander Quiet Zones, Metro Drive and San Gabriel Parkway project in an amount not to exceed \$450,195 plus \$45,020 in contingency, for a total board authorized amount of \$495,215 for this contract.

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Stertil-Koni USA, Inc. for the purchase of five (5) sets of bus lifts in an amount not to exceed \$304,637.

## VIII. Action Items:

1. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute contracts with HNTB Corporation, Huitt-Zollars Inc., Bowman Engineering & Consulting, LJA Engineering Inc., and Bridgefarmer & Associates Inc., for General and Railroad Engineering Consulting Services for a term of one base year in an amount not to exceed \$900,000 and six option years not to exceed \$3,180,000 per year for a total not to exceed amount of \$19,998,000.

Vice President of Capital Projects Ken Cartwright presented this item.

The services under this contract are included in each individual project's budget. Each firm meets or exceeds the stated DBE goals, with one firm being a DBE-owned company. The agency is not obligated to spend all of the money allowed under this approval.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeffrey Travillion, Board Member
<b>SECONDER:</b>	Eric Stratton, Board Secretary
<b>AYES:</b>	Mitchell, Cooper, Garza, Kitchen, Renteria, Travillion, Stratton, Hill

## IX. Presentations:

### 1. Project Connect and Community Engagement Update

Manager of Community Involvement Jackie Nirenberg presented her quarterly update on Project Connect public involvement. Jackie stated that there were currently two strategies underway: to raise awareness of Project Connect in the community, and to get public input at key milestones of the project. Jackie summarized recent outreach events and commentary and reported that to date more than 37,000 have been engaged over 550 activities and events. She also summarized next steps in trying to engage members of the public that we traditionally don't hear from.

Project Connect Program Officer Dave Couch followed Jackie and provided a summary of the recent American Public Transportation Association (APTA) peer review of the Project Connect methodology and modeling. The review also looked at projected capital, operating, and maintenance cost projections.

Board member Stratton asked about the effect on the timing of the overall project if the decision is made to move forward with a downtown tunnel. Dave explained that experience in other cities shows that while building a tunnel will take some time, he does not believe that such a tunnel would stretch

the project timeline. He added that it will also be much easier and less expensive if a tunnel is included at the beginning of the project rather than trying to go back at a later date and add one.

## **X. Reports:**

### **1. President's Report**

President Clarke gave his monthly report. This month's report included comments related to the new MV Transportation contract with the Amalgamated Transit Union; a recent award for Capital Metro's Comprehensive Annual Report; the 3rd edition of our quarterly Reaching Higher brochure; and a summary of recent ridership gains -- overall ridership was up 8% in January.

## **XI. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.072 for Real Property Matters regarding Purchase of Property; and Section 551.074 for personnel matters regarding President/CEO FY2020 Performance Metrics.

Into Executive Session: 1:44 p.m.

Out of Executive Session: 2:39 p.m.

## **XII. Items for Future Discussion:**

## **XIII. Adjournment**

## **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

**BOARD OF DIRECTORS:** Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Troy Hill; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.