

~ NOTICE OF MEETING ~
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ AGENDA ~

Executive Assistant/Board Liaison Gina Estrada
512-389-7458

Tuesday, January 9, 2018

8:30 AM

Capital Metro Board Room

I. Public Comment:

II. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.071 for legal advice and Section 551.074 for Personnel matters regarding Appointment of Vice President, Internal Audit and President/CEO Search.

III. Action Item:

1. Appointment of Vice President, Internal Audit

IV. Discussion Item:

1. President/CEO Search - Candidate Discussion

V. Items for Future Discussion:

VI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512)389-7458 or email gina.estrada@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair, Juli Word, Board Secretary; Terry Mitchell; Rita Jonse; Ann Kitchen, Jeffrey Travillion and Pio Renteria. Board Liaison: Gina Estrada 512-389-7458, email gina.estrada@capmetro.org if you need more information.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real

property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.

Capital Metropolitan Transportation Authority
Board of Directors

MEETING DATE: 01/09/2018
(ID # 4015)

Appointment of Vice President, Internal Audit

Appointment of Vice President, Internal Audit

**Capital Metropolitan Transportation Authority
Board of Directors**

MEETING DATE: 1/9/2018

(ID # AI-2017-628)

Appointment of Vice President, Internal Audit

SUBJECT:

Approval of a resolution authorizing the Board of Directors to appoint a Vice President, Internal Audit and that the Interim President/CEO, or her designee, is authorized to negotiate the start date and the salary offer based the Capital Metro Compensation Plan and Administration Policy and Procedures HRC-200.

FISCAL IMPACT:

Funding for this action is available in the FY2018 Operating Budget.

STRATEGIC PLAN:

Strategic Goal Alignment:

4. Human Capital

Strategic Objectives:

4.1 Enhance organizational development

5.1 Continue improvement of the financial systems of the agency

EXPLANATION OF STRATEGIC ALIGNMENT:

Appointment of the Vice President, Internal Audit contributes to the enhancement of organizational development and continued improvement of the financial systems of the agency. The Internal Audit department assist the organization in accomplishing its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

BUSINESS CASE:

Selecting the right candidate for Vice President, Internal Audit is important for the Board. The Vice President, Internal Audit reports to the Board updating the Finance, Audit and Administration Committee monthly with information on all external audit programs and internal audit projects. The goals and objectives for the Vice President, Internal Audit will be linked to the approved Audit Plan.

COMMITTEE RECOMMENDATION:

This item will be presented to the full board.

EXECUTIVE SUMMARY:

The Vice President, Internal Audit position reports directly to the Board of Directors and became vacant in April 2017. The position was posted August 2017 on the external job board of Capital Metro and the Senior Executive Team completed preliminary interviews with candidates in November 2017. Three finalists were interviewed by the Finance, Audit and Administration Committee members in December 2017.



DBE/SBE PARTICIPATION: Does not apply.

PROCUREMENT: Does not apply.

RESPONSIBLE DEPARTMENT: Human Resources



**RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS**

**STATE OF TEXAS
COUNTY OF TRAVIS**

**RESOLUTION (ID # AI-2017-628)
Appointment of Vice President, Internal Audit**

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors recognizes the need to appoint a Vice President, Internal Audit; and

WHEREAS, The Board desires to compensate the candidate within the guidelines of the Capital Metropolitan compensation policy.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors hereby appoints _____ as the Vice President, Internal Audit and that the Interim President/CEO, or her designee, is authorized to negotiate the start date and the salary offer based the Capital Metro Compensation Plan and Administration Policy and Procedures HRC-200.

**Secretary of the Board
Juli Word**

Date: _____

Attachment: Resolution-AI-2017-628 (4015 : Appointment of Vice President, Internal Audit)

Capital Metropolitan Transportation Authority **MEETING DATE: 01/09/2018**
Board of Directors

(ID # 4016)
President/CEO Search - Candidate
Discussion

TITLE: President/CEO Search - Candidate Discussion