

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Liaison Ed Easton
512-369-6040

Friday, May 24, 2019
12:00 PM

12:12 PM Meeting Called to Order
2:08 PM Meeting Adjourned

I. Pledge of Allegiance

II. Safety Briefing

Vice President of Risk Management and Safety Gardner Tabon gave his monthly briefing. This month's briefing focused on Memorial Day food safety, sun exposure, and travel safety.

III. Recognition

TXDOT's Terry McCoy, who will be retiring at the end of May, was recognized by the Board for his efforts to work collaboratively with Capital Metro over the years. Terry was presented with a plaque and had a photo taken with the board.

IV. Public Comment:

Barbara Epstein, citizen, commented on the importance of cross-town routes and neighborhood circulator to senior citizens and the public, who often need to get around without a car. She suggested several specific changes to routes that she feels would improve shopping access and pedestrian safety.

Jay Dickens and Kent Wymore addressed the board and raised what they feel are safety issues with a gun range in the vicinity of Capital Metro-owned rail line in the Liberty Hill area. They believe bullets from the range may be crossing the rail tracks, potentially endangering train engineers, track maintenance workers, and customers on the Hill Country Flyer. They have been working with Capital Metro legal on the issue. President Clarke responded that we have been out to the area and performed a threat assessment and will continue to monitor this issue.

Gus Pena, Veterans for Progress, began by remembering several soldiers that he had served with. He also spoke on the importance of fair and equitable pay raises for bus operators. Finally, he expressed concern about the costs of Project Connect and said that service to the new Municipal Court needs to be improved.

Mona Mehdy, citizen, spoke about the importance of pedestrian safety as they try to access Capital Metro services. She also highlighted the relative lack of service in South Austin compared with North Austin, especially for workers. President Clarke responded by highlighting some of the ways we are working with the City to improve pedestrian access to our stops.

V. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

David Foster, Chair of CSAC, presented the report.

David noted that the committee had solved it's previous issue with vacancies, and that the last meeting was held at the downtown Project Connect office on Congress Avenue. He also noted that

CSAC is a great way for customers who may have problems to speak directly to staff and have their issues addressed. Chair Cooper also noted the importance of the committee and how he hoped for improved collaboration in the future.

Yannis Banks, Community Involvement, noted that CSAC was also given a tour of North Ops and the new Operations Control Center this month.

2. Update on the Access Advisory Committee (AAC)

Yannis Banks, Community Involvement, gave the report.

Access received an update on the Operations Control Center and a briefing from Martin Kareithi on things that are being done at bus stops to improve safety.

VI. Board Committee Updates:

1. Operations, Planning and Safety Committee

Chair Jonse presented her report.

The Committee met on May 8th and heard three Action Items, two of which are on the Consent Agenda at today's meeting. The Committee also heard two presentations, on the FY2020 Budget and the Contracted Bus Operations and Maintenance contract.

2. Finance, Audit and Administration Committee

Chair Mitchell presented the report.

The Committee met on May 8th and heard one Action Item, an ILA with Travis County for transit passes for jurors. They also heard several presentations from Internal Audit and Finance staff.

3. CAMPO update

Board Member Mitchell presented the report.

CAMPO met on May 6th. Board member Kitchen was reappointed to the Capital Metro board, and CAMPO voted to support the I-35 improvements with discretionary funds for TxDOT.

VII. Consent Items

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Terry Mitchell, Board Member
AYES:	Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
ABSENT:	Garza, Stratton

1. Approval of Minutes from the April 22, 2019 board meeting.
2. Approval of a resolution authorizing the President & CEO, or his designee, to approve an ILA with Travis County for a pilot program to purchase discounted passes and distribute passes to Travis County jurors.
3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Austin Business Furniture for the purchase and installation of furniture and wall system for the administrative office space at 624 Pleasant Valley Rd. in the amount of \$444,281.

4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment No. 2 to CARTS Supplement No. 8 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed \$664,740.

VIII. Action Items:

1. Approval of a resolution authorizing the President/CEO, or his designee, to finalize and execute a contract with Via Mobility, LLC to provide transit on-demand software in support of Pickup, an on-demand neighborhood service, for a base period of one year with three optional one-year periods in an amount not to exceed \$1,330,421.

Chad Ballentine, Vice President of Paratransit and Innovative Mobility Operations, presented this item.

This new software will be a key component of our new on-demand Pickup service. Chad presented an overview of the Pickup service and showed a map of areas where the service is planned. He also discussed key features of the VIA Mobility software and gave an overview of the contract terms. Over time this app will be fully integrated with the Cap Metro app.

Board member Travillion asked about access to the Pickup service for people who did not use apps. Chad responded that there will be an option for customers to call in a request, and that we will also be continuing training and community outreach for folks who are not used to using smartphone apps. Board member Travillion also asked about other available services for people who may live outside the zone, or need service at times when Pickup may not be available.

Chad discussed start of the Pickup service -- four zones will be launched around the time of the Service Change in August.

Board member Kitchen asked about growth of the service in the future, and having that discussion as part of the upcoming budget process. Board member Mitchell asked about the costs of this service versus fixed-route, and asked if he could see a side-by-side comparison when we have more information. President Clarke and Chair Cooper both offered comments on the efficiencies that this type of service could provide in the future.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Terry Mitchell, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
ABSENT:	Garza, Stratton

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Environmental Lighting Service, LLC for the fabrication and installation of 80 solar lights (base year) at designated bus stops for \$318,000, and 60 additional solar lights (two option years) for \$243,000, for a total contract amount not to exceed \$561,000.

Ken Cartwright, Vice President of Capital Projects, presented this item.

This contract will provide fabrication and installation of up to 140 solar bus stop lighting fixtures. Ken gave a presentation that included photos of the lights and highlighting the benefits of them over conventional lighting.

Board member Travillion expressed thanks for the detailed DBE/SBE information provided in the board backup. Board member Renteria asked about the total cost of the lights per unit. Ken responded that each individual unit was a little less than \$4,000 including installation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
ABSENT:	Garza, Stratton

IX. Presentations:

1. Project Connect Community Engagement Update

Jackie Nirenberg, Community Engagement Manager, gave the presentation.

Jackie reviewed recent community engagement events and efforts in support of Project Connect, including Blue and Orange Line open houses and virtual open houses. Wherever possible we are also trying to piggyback on other regional community events to raise awareness. She also reviewed upcoming events and milestones, including the formation of the Project Connect Ambassador Network (PCAN) and a redesign of the Project Connect website.

Jackie then walked the board through a demo of the prototype of the Project Connect engagement dashboard, including maps and metrics of engagement efforts. Board member Kitchen asked if the dashboard could link to all the comments received, rather than just trending comments.

Board member Kitchen asked about a recent grassroots survey that was done. Jackie responded that the survey was done by the Rindy Miller group on public perception of Project Connect and the results were just received. Jackie offered to provide an update the next time she presents to the board in August. Board member Kitchen emphasized the importance of listening to people's concerns during this process. President Clarke commented that our only goal is to work closely with the public to design the Project Connect plan, not sell them on our ideas. Board member Travillion emphasized the need to work closely with our bus operators to help gather ideas and input.

X. Reports:

1. President's Report

President Clarke presented his report.

This month's report included the recent 2019 Bus Safety Award for large agencies from the American Public Transportation Association; opening of the Broken Spoke and other new MetroRapid stops; the opening of the new Westgate Transit Center; transit improvements along the Guad/Lavaca corridor that will improve a bottleneck near MLK Boulevard; and recent positive ridership trends.

XI. Items for Future Discussion:

XII. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Rita Jonse; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance

with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.