



Minutes
Capital Metropolitan
Transportation Authority
Board of Directors

2910 East 5th Street
Austin, TX 78702

Monday, June 26, 2023

12:00 PM

Rosa Parks Boardroom

I. Call to Order

12:12 p.m. Meeting Called to Order

Present: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

II. Public Comment:

Leander Mayor Christine DeLisle and Zenobia Joseph provided public comment during this portion of the meeting. After the final action item, the Chair also recognized Sherri Taylor for comments.

III. Advisory Committee Updates:

1. Customer Satisfaction Advisory Committee (CSAC)
2. Access Advisory Committee

IV. Board Committee Updates:

1. Finance, Audit and Administration Committee
2. CAMPO update
3. Austin Transit Partnership Update

V. Action Items:

1. Approval of minutes from the May 22, 2023 board meeting.

A motion was made by Board Member Bangle, seconded by Board Member Ellis, that this Minutes be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

2. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a Purchase and Sale Agreement for the purchase of a 5.846-acre tract of land located at 3100 East 5th Street and 618 Tillery Street, Austin, TX 78702, together with the 182,716-square-foot office building and all other improvements thereon, and any easements and rights appurtenant thereto, from 618 Tillery St. (Austin) Owner, LLC, for new CapMetro administrative offices, in an amount not to exceed \$87,250,000 plus closing costs, as well as the payment of a broker fee to CBRE, Inc. in an amount not to exceed \$654,375.

A motion was made by Secretary of the Board Pool, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

3. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute an Interlocal Agreement (ILA) with the City of Georgetown for a Transit Development Plan (TDP) in an amount not to exceed \$160,000 in FY23 FTA Section 5307 Funds and \$40,000 in local funds from the City of Georgetown.

A motion was made by Board Member Stratton, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

4. Approval of a resolution authorizing the President & CEO, or her designee, to finalize and execute a contract with Jay-Reese Contractors, Inc., for the construction and replacement of two (2) bridge spans at Milepost (MP) 52.44 in the East subdivision for a contract term of Three Hundred Sixty-Five (365) calendar days from Notice to Proceed in the amount of \$3,981,000, plus 20% contingency, for a grand total not-to-exceed amount of \$4,777,200.

A motion was made by Board Member Stratton, seconded by Board Member Vela, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

5. Approval of a resolution adopting an updated set of Capital Metro Service Standards and Guidelines.

A motion was made by Board Member Bangle, seconded by Board Member Harriss, that this Resolution be adopted. The motion carried by the following vote:

Aye: Travillion, Pool, Stratton, Ross, Harriss, Vela, Bangle, and Ellis

VI. Discussion Items:

1. Sustainability Program Update

VII. Report:

1. President & CEO Monthly Update

VIII. Memos:

Note: Memos are for information only. Will not be discussed at meeting.

1. Memo: Capital Projects Portfolio, April Year-to-Date (June 20, 2023)
2. Memo: May Board Follow-up (June 26, 2023)

IX. Items for Future Discussion:

X. Adjournment

1:49 p.m. Meeting Adjourned

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Jeffrey Travillion, Chair; Leslie Pool, Vice Chair; Becki Ross, Secretary; Eric Stratton, Paige Ellis, Matt Harriss, Dianne Bangle and Chito Vela.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.