Call to Order:
*Chair Chris Prentice, Access Advisory Committee*
Chairman Prentice called the meeting to order at 5:32 p.m.

Introductions:
Committee members present were Chair Chris Prentice, Glenda Born, Audrea Diaz, Paul Hunt and Mike Gorse.

Capital Metro staff and contractors present were Ricardo Boulware, Julie Lampkin, Raul Vela, Rafael Villareal, Martin Kareithi, Yannis Banks, Mike Valero, Suzie Edrington, Otmar Foehner (Community Member), Cheryl Hunt, Drew Burnett, Jeff Downy, Chad Ballentine, Chris Westbrook

Citizens’ Communication
*Members of the public*

Otmar Foehner – Wanted to thank everyone for their support. All complaints were taken seriously.

Glenda – Supervisors need to remind drivers to let riders off at curbside.

Cheryl Hunt – Wanted to give a compliment to operator Kenneth Gibson. He did a really great job getting across town in half hour yesterday. Drivers aren’t getting the idea that when riders get picked up at school or church, they need to come to the address that’s put in the tablet. Also, drivers aren’t coming to the ramp to pick her up. They need to read their tablets.

See Something, Say Something
*Jeff Downey, Project Manager Technology Security Systems,*

Access asked, instead of using the app is there phone number that can be used? What kind of security issues be reported in the ELERTS app and web form? Access requests that Jeff comes back next month to answer questions they asked, and he has agreed to do so.

Transit Empowerment Fund Update
*Martin Kareithi, Program Manager, Accessible Services*

Access – What’s the budget for this year? Martin – We won’t know until later on this month. TEF has now provided more than 6 million trips.

Project Connect Update
*Yannis Banks, Community Engagement Coordinator*
Yannis discussed the Green Line. Also, an update from the Joint City Council and Capital Metro Board work session.

**Pickup Update**  
*Chris Westbrook, MTM North*

Pickup is currently running in 6 zones. We have a daily ridership of 400. We exceeded that goal yesterday. Our new goal is 500 passengers a day. Ridership is increasing every day. The next zone will be in Lago Vista. We are looking to start it in April 2020. We will keep evaluating from there. Access – Will the 214 be replaced? Julie – It will connect to the 214. Paul – Would like to respectfully submit motion for alternate Pickup service for far North East area for Pickup service. Paul – Moves & seconds that Access adopts the resolution. Glenda seconded. Chris – Are you saying that since Lago Vista is in play that it should be the next one. Paul – There is a strong need to have Pickup in Northeast Austin. Since the meeting we have agreed to have work sessions with Access Committee to see what that would look like. Audrea – Where I live is in the student area, so the 20 is where I am. Is there anything that would be able to take anyone down to the bus? Chris W – Pickup is designed to serve those who are lacking all transit means, doesn’t mean that all areas aren’t being looked at. Glenda – Ever since Pickup has been started, Paul & I have been asking for Pickup in Northeast Austin.

**Approval of December 2019 Minutes**  
*Access Committee*

Change Mike to elected as Secretary  
Remove Glenda from minutes. Mike moves minutes be approved with corrections submitted. 2nd by Paul. Pass unanimously.

Contact Chris about new meeting location when construction starts on the boardroom at 2910

**Adjourned 6:44**