

## **Capital Metropolitan Transportation Authority**

### **Public Safety Advisory Committee (PSAC)**

**Friday, June 23, 2023.**

**11:30AM**

***Virtual Presentation***

**CapMetro Employees:** Jeremy Benoit, Peter Breton, Kevin Conlan, Darryl Jamail, Nina Loehr, Edna Parra, Eric Robins, Brian Robinson, Yvonne Wilson, Holy Winge.

**Committee Members:** Stephen Foster, Kathryn Kalinowski, Brent Payne, Adam Powell, Christian Shelmire, Lauren Taylor, Leslie York.

***Meeting called to order 11:35AM***

### **Welcome / Introductions / Call to Order**

*Interim Chair Foster*

### **Officer Elections (Committee Members)**

*Peter Breton, Community Engagement Coordinator*

**Adam Powell** nominates **Stephen Foster** for the position of Chair, and he accepts.

**Stephen Foster** is elected as Chair unanimously.

**Stephen Foster** nominates **Lauren Taylor** for the position of Vice-Chair, and he accepts.

**Lauren Taylor** is elected as Vice-Chair unanimously.

### **Initial FY2024 Budget Review**

*Kevin Conlan, Deputy CFO*

**Kevin Conlan** overviews the initial budget for FY2024, including investments in a Demand Response operations and maintenance facility, electric bus purchases, and Project Connect projects.

**Leslie York** asks about how the electric bus purchasing will work. **Kevin Conlan** says CapMetro is buying vehicles as replacements for decommissioned diesel buses, and so the electric buses will come in staggered.

**Leslie York** asks how CapMetro will charge the buses, and **Kevin Conlan** explains that there will be charging on-route as well as at various CapMetro facilities.

**Adam Powell** asks about how raises are calculated. **Kevin Conlan** says that historically, CapMetro has extended 3% cost of living adjustments to all their employees, along with performance-based raises; however, last year, the adjustment was 5%. He adds that CapMetro is currently performing a salary study for individual positions as well as an overall assessment of the current positions.

**Adam Powell** asks when requesting new positions is allowed, and **Kevin Conlan** explains that most requests are budget-timed, but some are ad-hoc.

**Stephen Foster** asks about the infrastructure investment for non-bus vehicles. **Kevin Conlan** explains CapMetro is starting to explore electric vehicles for paratransit and non-revenue fleet needs.

### **Community Intervention Program Update**

*Holly Winge, Community Intervention Specialist II*

**Holly Winge** updates the committee on the Community Intervention Program, including introducing a new team member, key performance indicators, and new developments.

**Kathryn Kalinowski** mentions that that she's heard lots of positive feedback about CapMetro's work in public safety, especially around Community Intervention Specialists and Public Safety Ambassadors.

### **Transit Police Update**

*Eric Robins, Chief Administrator*

**Eric Robins** updates the committee on key developments of the transit police department, such as Interlocal Agreements/Memorandums of Understanding, facilities projects, and staffing.

### **Advisory Committee Updates**

*Peter Breton, Community Engagement Coordinator*

**Peter Breton** outlines the work CapMetro staff will take to support the advisory committees and formalize procedures within the committees during the July recess. That includes public communications, time-keeping, and other systems.

**Approval of the minutes** – Motion to approve Stephen Foster / 2<sup>nd</sup> by Lauren Taylor – passes unanimously.

***Meeting adjourned at 12:33PM***