



CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY

CMTA APPLICATION FOR PERMIT TO BE ON RAILROAD RIGHT-OF-WAY

Permit Applicant: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Title:** _____

Phone #: _____ **Fax #:** _____

E-Mail Address: _____

Emergency Contact Person: _____ **24/HR Emergency Phone #:** _____

Work being performed for:

Company Name: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Phone #:** _____

E-Mail Address: _____ **Contractor's License Number** _____

Work being performed by:

Company Name: _____ **Address:** _____

City: _____ **State:** _____ **Zip:** _____

Contact Person: _____ **Phone #:** _____

E-Mail Address: _____ **Contractor's License Number** _____

Project Location: _____

Start Date: _____ **Completion Date:** _____

The permit evaluation process usually takes approximately 21 business days from the date that a complete application is received.

**SUBMIT APPLICATION PACKAGE TO:
Capital Metropolitan Transportation Authority
624 Pleasant Valley Road c/o Vincent Sandoval
Austin, Texas 78702
TEL. 512-369-6049**

By signing this application form, the Permit Applicant agrees to all of the terms and conditions contained herein and to any provisions set forth in the Railroad Right-of-Way Permit.

Authorized Signature: _____ **Date:** _____

Print Name: _____ **Phone #:** _____

g. Prior to final approval of the permit, Applicant must provide CMTA with evidence of the following insurance coverage: Risk Management will determine Insurance coverage

Insurance Coverage:

- General Liability \$1,000,000
- Automobile Liability \$1,000,000
- Worker's Compensation \$1,000,000
- Employer Liability \$1,000,000
- Railroad Protective Liability Ins. \$5,000,000
- CMTA Shown as Additional Insured

All public agencies that are self-insured must provide to CMTA evidence of self-insurance prior to issuance of the permit.

Authorized Signature: _____	Date: _____
Print Name: _____	Phone #: _____

CMTA RAILROAD RIGHT-OF-WAY APPLICATION

TERMS AND CONDITIONS OF CMTA PERMIT TO BE ON RAILROAD RIGHT-OF-WAY

II. THE FOLLOWING ITEMS OR CONDITIONS ARE REQUIRED WHEN APPLICABLE:

- a. When workers or their equipment are working within or have the potential of working within the Right-of-Way, the contractor is required to obtain a Permit.
- b. All workers, on CMTA's Railroad Right-of-Way, are required to complete CMTA's Roadway Worker Protection and Certificate Safety training class prior to beginning any work on the project. Call Herzog at 512-284-3954.
- c. When workers or their equipment working within or have the potential of working within the foul zone (25' from center of track), the contractor is required to have an Employee in Charge (EIC). Contact Rail Operations at 512- 852-7296.
- d. The Contractor/Applicant is responsible for arranging and paying for an EIC.
- e. For construction work, a copy of the Prime Contractors Insurance Certificate is required. Prior to final approval of the permit, Applicant must provide CMTA with evidence of **REQUIRED** insurance coverage. CMTA and Herzog (HTSI) must be specifically listed on all policies.
- f. Once final approval has been given, the ROW permit will be in effect only during the approved work dates. If it's determined that the work will extend past the approved work dates, or if the work plan changes from the approved work plan, the contractor must give CMTA a five (5) day notice of such changes. If it's determined by CMTA that the work plans changed and/or the work extended past the approved dates, the contractor will be removed from the property immediately. The contractor will have to re-apply for a new ROW permit, and will have to pay the application and permit fee again.
- g. Applicants wishing to install a utility or a facility on property owned by CMTA must submit a copy of a document such as a License Agreement that allows Applicant to enter, construct, install, maintain or operate upon CMTA Right-of-Way. If no such document exists, Applicant must enter into such an Agreement with CMTA prior to receiving a Permit.

Authorized Signature: _____	Date: _____
Print Name: _____	Phone #: _____