I. Pledge of Allegiance

II. Safety Briefing

James Hoskins, Safety Program Manager, presented the monthly safety briefing. He reminded us that buses stop frequently and stressed the importance of maintaining safe following distances behind a bus.

III. Recognition

Jennifer Golech, Manager, Service Coordination, presented an award received by Capital Metro for our partnership with the Community Health Assessment/Community Health Improvement Plan (CHA/CHIP). She briefly spoke about the partnership, goals and achievements to date.

Dottie Watkins, Vice President of Bus and Paratransit Services, presented the winners of the Annual Roadeo. Chair Cooper and President Watson congratulated the group and thanked them for the good work.

IV. Public Comment:

Andrea Moore, citizen, is concerned about losing the Access-A-Ride program. She stated she cannot ride fixed routes due to her disabilities. She is blind and has hearing issues.

Mark Noble, citizen, spoke in favor of the Access-A-Ride program. He wants the Board to hear public input before the program is terminated.

Jeanine Lineback, President, National Federation of the Blind - Austin Chapter, expressed her concerns with Capital Metro discontinuing the Access-A-Ride program due to FTA regulations. She stated reasonable notice was not provided and citizens did not have an opportunity to provide comments or input. She urged the Board to seek public input to determine how on demand needs can be met if the program is terminated.

Pat Bartell, citizen, had remarks regarding FTA Circular 4710.1 guidelines. He does not want the Access-A-Ride program discontinued.

Michael Zitz-Evancih - citizen, stated he wants his cell phone number provided to MetroAccess drivers so they can contact him with arrival and departure times.

Carlos Leon, citizen, discussed issues he has had with driver courtesy. He feels he should be able to show his fare card to bus operators without actually giving it to them for verification purposes.

V. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

Sam Sargent, Community Involvement team, gave this presentation. The CSAC received an update from Russ Chisholm, President of TMD, on the Connections 2025 initiative.
2. **Update on the Access Advisory Committee (AAC)**

Sam Sargent, Community Involvement team, gave this presentation. The following items were discussed at this month's Access Advisory Committee meeting:

- Replacement program for the Access-A-Ride service. The committee discussed a community mobility shuttle service roll out.
- Heard a Quarterly Bus Stop Accessibility Update from Travis Hausmann, Capital Construction Project Manager

**VI. Board Committee Updates:**

1. **Operations, Planning and Safety Committee**

Board Member Silas, Chair of the Operations, Planning and Safety Committee, presented the report. She reviewed the actions of the committee this month including the recommendation for approval of consent items #2 and #4.

2. **Finance, Audit and Administration Committee; and**

Board Member Mitchell, Chair of the Finance, Audit and Administration Committee, gave the committee update. The committee heard updates on the following:

- Update on the Proposed FY2017 Budget
- Financial Monthly Report
- Connections 2025 Update

3. **CAMPO update**

Board Member Mitchell, Capital Metro’s CAMPO representative, gave an update from this month’s CAMPO meeting. Discussion at the meeting included the following:

- Proposed changes to the 2017-2020 plan
- Lone Star Rail
- Changing demographics

**VII. Consent Items**

1. Approval of minutes for the May 23, 2016 Board Meeting.

2. Approval of a resolution authorizing the President/CEO, or her designee, to execute a contract with Silsbee Ford, utilizing the Buy Board Purchasing Cooperative, to purchase up to six (6) Ford Explorers with police package, in an amount not to exceed $197,890, to be used as security patrol vehicles.

3. Approval of a resolution authorizing the President/CEO, or her designee, to execute a contract with LeFleur Transportation of Texas, Inc. for paratransit overflow services for a base period of 3 years with two 1-year options in an amount not to exceed $3,938,296.

(Chair Cooper pulled this item from the Consent agenda and placed it in the Action agenda)

Chad Ballentine, Director of Paratransit and Operations Technology, clarified that Access-A-Ride is a non ADA taxi subsidy program. He explained the program guidelines and stated that letters announcing the program would be suspended were sent to all Access-A-Ride customers. He also mentioned that a customer satisfaction survey was sent to all program participants. In addition, the Access Committee followed up with phone calls to all participants. Lastly, he announced that a community flex shuttle service would be replacing Access-A-Ride. The program will start a month in advance prior to suspending Access-A-Ride and would be active for 1 year.

Board Member Kitchen wanted to know if there would be opportunity for public comment regarding
the community flex service program. Board Member Silas indicated the pilot program would be discussed at the July Operations Committee meeting and encouraged the public to attend.

Next, Ralph Villareal, Director of Contract Oversight, briefed the Board on this item. Staff recommends contracting with LeFleur for overflow service when dedicated services have reached capacity for ADA trips.

The board heard the following public comments regarding this item:

- Andrea Moore, asked the Board to review LeFleur’s safety record. She stated she did not receive a phone call regarding Access-A-Ride being suspended. She commented that the survey she received was about shopping.
- Pat Bartell, also expressed concerns regarding LeFleur’s safety standards and added overflow vouchers should be given to Yellow Cab or VRide.
- Michael Zitz-Evancik, stated LeFleur’s vehicles are difficult to enter and exit safely due to a low roof. He asked that Capital Metro be selective when choosing a service provider.
- (name not given) disagreed with Chad Ballentine’s comments. She stated she did not receive a phone call indicating Access-A-Ride would be terminated. She mentioned the survey she received was about shopping and it did not provide room for comments.

Lastly, Chair Cooper thanked the public for their comments. He added the Operations Committee would be meeting on July 13 and encouraged public input at that time.

Board Member Silas moved to approve the resolution. Seconded.

4. Approval of a resolution authorizing the President/CEO or her designee, to finalize and execute a contract with Queen City Railroad Construction to replace the at-grade crossing surfaces located at mileposts 72.39 (West Haul Road), 79.05, (Private Crossing), 80.96, (Brushy Creek Road), and 117.90 (Lehigh Hanson) crossings in an amount not to exceed $609,930.

VIII. Action Items:

1. Appointment of Capital Metro Secretary.

Board Member Silas nominated Board member Juli Word as the new Board Secretary. Board Member Mitchell seconded.

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<tr>
<th>RESULT:</th>
<th>ADOPTED [UNANIMOUS]</th>
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<tbody>
<tr>
<td>MOVER:</td>
<td>Beverly Silas, Vice Chair</td>
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<tr>
<td>SECONDER:</td>
<td>Terry Mitchell, Board Member</td>
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<tr>
<td>AYES:</td>
<td>Silas, Mitchell, Word, Cooper, Kitchen, Jonse, Renteria</td>
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<tr>
<td>ABSENT:</td>
<td>Garza</td>
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2. Approval of a resolution authorizing the President/CEO, or her designee, to finalize and execute an interlocal agreement with the City of Austin for the lease of one vehicle for $2,500.

Christy Willhite, Manager, Government Relations, presented this item. The Austin Police Department (APD) is undertaking a pilot program to support homeless services in our community. The City has requested the use of a retired Capital Metro paratransit van for a period of six months. The vehicle will be used to transport homeless individuals to medical and service appointments. Capital Metro has estimated that the lease of a similar vehicle with unlimited mileage is estimated to be approximately $2,500 for a six month period. The vehicle used in support of this effort would otherwise sit idle until disposal.
RESULT: ADOPTED [UNANIMOUS]
MOVER: Rita Jonse, Board Member
SECONDER: Sabino Renteria, Board Member
AYES: Silas, Mitchell, Word, Cooper, Kitchen, Jonse, Renteria
ABSENT: Garza

IX. Presentations:

1. Connections 2025 Update

Consultant Russ Chisholm from TMD, updated the Board on the Connections 2025 plan. Discussion focused on the transit priorities results from Stakeholder Advisory Committee meetings and the online survey results. The following feedback from the Board on this draft plan will guide the plan moving forward:

- Efficiently deliver services. Get to everyone who needs the service
- Increase ridership and frequency - to include weekends and all day service
- Balance the service with geography/demographic changes
- Build more density in the corridors
- Build a system to address first-mile and last-mile circulation service - perhaps by using TNCs
- Expand RideShare services if possible
- What can we do to meet transportation congestion?

2. Capital Metro Sustainability Efforts/Update

Rob Borowski, Sustainability Officer, gave this presentation. He provided an update on the following:

- Fuel Cell Bus Update - Rider Experience and Rider Survey Results
- Electric Vehicle Roadmap
- APTA Conference Details. Conference is scheduled for July 24-26 in Austin

X. Reports:


Dottie Watkins, VP of Bus and Paratransit Services, presented the April 2016 Operations Report. The report included the following:

- Bus Mode - drivers recently participated in a safety awareness campaign. MV Transportation group is working on improving on time performance. In addition, miles between road calls was also discussed.
- BRT - Miles between road calls was discussed, in particular air conditioning system issues.
- Paratransit Service - had two non-preventable accidents.
- Ride Right - Operations manager continues to address customer complaints with bus operators. Ride Right receives equal amounts of positive and negative complaints. Board member Kitchen wanted to know what type of complaints we are receiving. The two top complaints are hazardous driving and personal courtesy/behavior complaints. Board member Kitchen is concerned with the hazardous driving complains and would like additional details regarding these incidents. Staff will provide additional details to the committee.
- Rail - Speed reductions due to track maintenance impacted on time performance.
- Overall Score Customer Satisfaction Index: 7.35

Lastly, Board Silas commented on Slide 3/BRT. She wanted to know what NOVA (bus manufacturer) is doing regarding the air conditioning system issue. NOVA is not involved as this is not a fleet wide issue. However, we are working with the original manufacturer of the air conditioner component to address the issue.
2. President/CEO Updates

President Watson presented her report. The president's report included the following:
- New Transit Oriented Development Guide recently updated by staff. The guide provides specifics on TOD planning principles.
- Smart Trips pilot program that is focused on providing individual tools to assist with alternative commuting for households in the target area.
- Recognized two of our Planning staff who received their AICP certification this month.

XI. Items for Future Discussion:

XII. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512)389-7458 or email gina.estrada@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, chairperson; Beverly Silas, vice chair; Delia Garza, Ann Kitchen, Rita Jonse, Terry Mitchell, Sabino Renteria and Juli Word. Board Liaison: Gina Estrada (512)389-7458, email gina.estrada@capmetro.org if you need more information.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.