

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Monday, April 26, 2021
12:00 PM

12:06 PM Meeting Called To Order
3:18 PM Meeting Adjourned

I. Public Comment:

Brent Payne, President of the local chapter of the Amalgamated Transit Union 1091, spoke in support of the proposed Capital Metro dedicated transit police force.

Executive Vice President and Chief Safety Officer Gardner Tabon read a statement on behalf of Huston Tillotson President Colette Pierce Burnette, who is also in support of the proposed plans for Capital Metro's policing.

Austin NAACP President Nelson Linder also spoke in support of the proposal, and offered his help in the process in order to secure the best outcome for everyone.

Reverend Dr. Daryl Horton from Mt. Zion Baptist Church spoke to say that he is excited about the information he has received to date on the public safety proposal, and also looks forward to helping in any way he can with implementation.

II. Advisory Committee Updates:

1. Customer Service Advisory Committee (CSAC)

Community Engagement Coordinator Yannis Banks gave the monthly report.

At this month's meeting CSAC heard an update on Project Connect, decided who would serve on the Austin Transit Partnership Community Advisory Committee, and heard presentations on the proposed June service changes, upcoming improvements at the North Lamar Transit Center, and the Capital Metro app and new "tap" fare payment cards.

2. Access Advisory Committee

Community Engagement Coordinator Yannis Banks gave the monthly report.

At this month's meeting the Access Committee heard updates from staff on Project Connect, the proposed June service changes, the upcoming improvements at the North Lamar Transit Center, and an update on the Capital Metro app and fare payment cards from the IT department.

III. Board Committee Updates:

1. Operations, Planning and Safety Committee

Chair Kitchen provided the report.

This month the Operations, Planning and Safety Committee met on April 14, and recommended the contract for the North Lamar Transit Center improvements for today's Consent Agenda. They also heard presentations on the Pickup Service Guidelines as well as an Operations performance overview. There was also a discussion around a future briefing on contracting and what the federal guidelines and parameters are around things like SBE/DBE and worker benefits for subcontractors.

2. Finance, Audit and Administration Committee

The committee did not meet this month, so no report was given.

3. CAMPO update

CAMPO did not meet this month, so no report was given.

4. Austin Transit Partnership update

Board Member Stratton provided the report, and summarized the actions that the Austin Transit Partnership board has taken to date since its first meeting in January. He also highlighted upcoming public engagement opportunities for both the Blue and Orange lines. The new ATP Citizen Advisory Committee has been selected, and is scheduled to hold its first meeting this evening, and applications for the ATP technical advisory committees are currently being accepted. Board Member Stratton also highlighted recent meetings and discussions with the City of Austin and Federal Transit Administration.

Board Member Pool commented that she's asked City of Austin staff to provide the City Council with an update on requirements and parameters for transit-oriented development, and thought that a similar briefing would be useful for this board.

President Clarke responded that staff will be bringing both a federal regulatory update and a transit-oriented development update to the board at upcoming meetings.

IV. Presentation:

1. APTA Peer Review on Public Safety

Executive Vice President and Chief Safety Officer Gardner Tabon gave a brief overview of the current status and future plans for Capital Metro's Safety and Security Department, which include hiring public safety ambassadors and on-staff social workers to help prevent and resolve incidents. The plans also include standing up the agency's own police department operations in FY2023.

Gardner then introduced Polly Hanson from the American Public Transportation Association (APTA), Vera Bumpers from Houston Metro and Paul MacMillan from the Massachusetts Bay Transportation Authority, who were all part of the team that conducted the recent APTA peer review of proposed Capital Metro's Public Safety program.

The team then presented the names of the panel members, scope, methodology and recommendations from the review, which was conducted in January and February, 2021.

Discussion following the presentation included approaches to the hiring process, having officers who understand and have training that is transit-specific, and the importance of the non-sworn public safety staff who support sworn officers.

V. Consent Items

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Ann Kitchen, Board Member
AYES:	Mitchell, Cooper, Kitchen, Renteria, Travillion, Stratton, Pool
ABSENT:	Hill

1. Approval of minutes from the March 17, 2021 board meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a Construction Services Contract with Majestic Services, Inc for improvements to the North Lamar Transit Center for a total not to exceed amount of \$258,971.

VI. Action Items:

1. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract for Wellness Program Services with EXOS Works, Inc., in an amount not to exceed \$1,166,967.

Executive Vice President of Administration Donna Simmons brought this item forward.

The vendor chosen for this award is the current vendor for these services. Donna gave a brief presentation that included the scope of this contract, which includes the Capital Metro fitness centers, nutrition counseling, personal training, tobacco cessation programs, and a bike loan program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Stratton, Board Secretary
SECONDER:	Leslie Pool, Board Member
AYES:	Mitchell, Cooper, Kitchen, Renteria, Travillion, Stratton, Pool
ABSENT:	Hill

2. Approval of the Capital Metro Pickup Service Guidelines.

Executive Vice President of Planning and Development Sharmila Mukherjee and Vice President of Demand Response Chad Ballentine brought this item forward.

These guidelines have been under development for approximately four months, and Sharmila thanked the board for their comments and participation in the process.

Chad then reviewed upcoming Pickup milestones and let the board know that the evaluation framework presented here would not be put into use until plans were being developed for the FY 2023 budget. He then gave an overview of the current Pickup service and zones and development of the guidelines. Sharmila followed with slides that included policy goals and purposes for the service, and the approaches to planning and evaluating it. She also put forward and discussed the proposed "scoring matrix" to be used for evaluation. Chad then closed the presentation with a few slides summarizing the implementation and monitoring of the service under the proposed guidelines and a timeline for the launch of several new zones.

Board Member Travillion commented that this service is likely to be important in areas that have been traditionally underserved by transit. He hopes that the agency can look at expanding the service to cover workers who don't work the traditional 9 to 5 day, by running Pickup later than 7 p.m. and on weekends. It will be important to listen to stakeholder feedback and be responsive to it.

Board Member Stratton asked for clarification on several of the criteria on the matrix, including connections to fixed-route services and how many trips on MetroAccess might be replaced by Pickup.

Board Member Kitchen thanked Sharmila and Chad for going back and looking at access to Pickup for people with disabilities, which she had raised at a previous meeting.

After the vote on this item President Clarke spoke to thank Chad and Sharmila, and to pass along his appreciation to the board for their input and willingness to work with staff on this item.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ann Kitchen, Board Member
SECONDER:	Jeffrey Travillion, Board Member
AYES:	Mitchell, Cooper, Kitchen, Renteria, Travillion, Stratton, Pool
ABSENT:	Hill

VII. Presentation

1. Project Connect Program Update and Review of the Integrated Financial Model

CFO Reinet Marneweck and Executive Vice President of Planning and Development Sharmila Mukherjee presented this item.

Sharmila began the presentation by reviewing the Project Connect projects that are currently underway and managed by Capital Metro, including new rail stations at Broadmoor and McKalla Place and improvements along the Red Line. She also provided an update on the planning process underway under the grant received from the Federal Transit Administration for Transit Oriented Development, and on the milestones that are part of the launch of two new MetroRapid lines.

Reinet then reviewed the Project Connect integrated financial model. She started with a summary of the adopted Sequencing Plan and conceptual program capital costs, totaling \$7.1 billion. She reviewed the funding sequence for implementation of the entire plan and noted that we are about two years away from updating the model when 30% engineering costs are known for the Blue Line, Orange Line, and tunnel. She discussed recent updates to the timing of the funding approved as part of anti-displacement strategy, and highlighted a graph showing program expenditures, revenues, and debt between now and 2035. She then outline the strategy for servicing the debt over time.

Board Member Kitchen asked for further details on the Oak Hill/Menchaca MetroRapid line planning process and TOD planning along the southern portion of the Orange Line.

Board Member Pool asked for further details on the type of debt that is expected and overall timeframe for it, which kicked off a board discussion about local, state and federal funding for transit funding.

Board Member Kitchen commented on the timing of the anti-displacement funding and the need for Austin City Council, Cap Metro and the Austin Transit Partnership to get ahead of the curve in order to avoid or mitigate displacement.

Board Member Stratton and Chair Cooper recognized and thanked Reinet on the occasion of her last presentation to the full board before she retires.

VIII. Reports:

1. President's Report

President Clarke gave his monthly report. This month's topics included a staff and community vaccination update, recent engagements with Capital Metro's federal government partners, and a recent ceremony to recognize 11 employees who provided exemplary services to the community following the February winter storm.

IX. Items for Future Discussion:

X. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Jeffrey Travillion, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Troy Hill; Ann Kitchen, Leslie Pool and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.