

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Liaison Ed Easton
512-360-6040

Monday, December 17, 2018
12:00 PM

12:13 PM Meeting Called to Order
4:15 PM Meeting Adjourned

I. Pledge of Allegiance

Marie from the Central Texas Girl Scouts led both the U.S. and Texas pledges.

II. Safety Briefing

Gardner Tabon, Capital Metro's Vice President of Risk and Safety, led the briefing. This month's focus was on holiday season travel tips.

III. Public Comment:

State Senator Kirk Watson spoke in support of Project Connect. Transit must play an active and substantial role in order for our community to be successful. We must think big and creatively.

Austin Mayor Steve Adler added support for Project Connect. Austin's quality of life is threatened if we don't address our mobility and affordability challenges, both of which include high-capacity mass transit.

Judge Sarah Eckhardt also spoke in support of Project Connect. We have vibrant communities that are outside the City of Austin that are realizing the value of transit and Project Connect will help to meet their needs. Project Connect will also have a very positive effect on our environment and air quality.

State Representative Celia Israel joined in her support of Project Connect. Many voices in the community are asking for this plan. Planning infrastructure like this is like planting an oak - you do it for future generations.

Gus Pena, citizen, spoke on the difficulties in getting to the Veteran's Administration and the planned location of the Municipal Court facilities on Capital Metro. Also, bus operators are not being allowed to use the restroom at Crestview and they should be.

Susan Pantell encourages Capital Metro to remove the designation of "BRT Light" for secondary corridors in the Project Connect Plan, and she would like to see the Downtown Circulator added back to the plan. She also feels that there may be too much included in the highest priority corridors -- we need a plan that both the community and Federal Transit Administration will support. There should be ways for transit advocates to get more deeply involved in this process.

Michael Burnett, citizen, discussed his concerns with managerial oversight of large initiatives such as Project Connect. He also thanked board member Kitchen for her efforts on the new Westgate Park & Ride.

Eric Goff from the group AURA proposed edits to the Project Connect resolution. They are largely supportive of the vision and direction of Capital Metro on this. Their group has some concerns over phasing, making the plan more understandable without the vision map being present, and with some of the new corridors that have been recently added.

Ruven Brooks, citizen, focused his comments on the Orange Line corridor -- he wants to urge Capital Metro to begin negotiations with TxDOT to include the northern end of the corridor in an early phase of the project.

Dick Kallerman, Austin Sierra Club, wonders if the Project Connect may not be focusing too heavily on regionalism. He understands that the plan needs votes from the suburbs but that may be detracting from the core need. Planning is the other half of the equation. A city like Minneapolis no longer has single-family zoning or minimum parking requirements.

Bay Scoggin, Texas Public Interest Research Group, commented on the problems with current vehicle technology: congestion, expense, and pollution. Building more roads is not the answer. He fully supports the efforts of the agency to move toward an all-electric fleet.

Thad Hayes is with the Austin Rowing Club, which operates the Waller Creek Boathouse. Although ARC members are largely support of more transit, they have concerns about the potential for a new transit center in the vicinity of the boathouse that have so far gone unanswered. President Clarke answered that no decisions have been made on specific locations or alignments for these projects.

Dan Keshet, citizen, urged the board to vote for this vision. This is a great day for Austin. He has some concerns on the downtown connections between lines and urges greater connectivity wherever possible.

Kaiba White from the non-profit Public Citizen supports the revised Project Connect map and urges more dedicated transit lanes. Buses sitting in traffic is not going to encourage people to leave their car at home. The city needs to be a primary partner to make that happen.

Josiah Stevenson, AURA, supports the Project Connect plan. He has also heard from many in the Riverside corridor that they are generally happy with Cap Remap but that they find it difficult to get to North Lamar Transit Center.

Dave Dobbs, gave a brief presentation on the importance of a multi-modal system. Money can be made on development increasing the tax base around the stations. We need to focus on the 6 mile corridor starting at the Crestview Station down to Slaughter Lane.

(After Action Item #1 Presentation) Scott Morris of the Central Austin Community Development Corporation and Austin Coalition for Transit spoke in support of the Project Connect plan. He thanked staff and President Clarke for including community feedback into the revised plan. This is the "people's plan". He suggested two changes to today's resolution to strengthen the first and last "be it resolved" clauses. He also suggested alternatives for routing through the downtown area and lake crossing.

IV. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC); and

Yannis Banks, Community Involvement Specialist, presented the monthly report. CSAC met and heard updates on MetroLink and innovation zones, farebox technology, the mobile app, and Project Connect. They also worked on the committee's workplan for 2019.

2. Update on the Access Advisory Committee (AAC)

Yannis Banks, Community Involvement Specialist, presented the monthly report. The Access Committee met and received updates on monthly ridership statistics, MetroLink and future innovation zones, and the mobile app. They also worked on their annual workplan for 2019. They also discussed issues with scooters being left at transit centers and conditional eligibility based on weather forecasts.

V. Board Committee Updates:

1. CAMPO update

Board member Mitchell was not present, so no report was given.

VI. Consent Items

RESULT:	ADOPTED [5 TO 0]
MOVER:	Delia Garza, Board Member
SECONDER:	Rita Jonse, Board Member
AYES:	Cooper, Garza, Kitchen, Jonse, Travillion
ABSTAIN:	Stratton
ABSENT:	Mitchell, Renteria

1. Approval of Minutes from the October 31, 2018, November 14, 2018 Board Meeting, and November 28, 2018 Worksession.

VII. Action Items:

1. Approval of a resolution accepting the Project Connect Long Term Vision Plan, and authorizing staff to pursue the next phase of the process which includes preliminary engineering, NEPA review and an extensive community engagement process.

Dave Couch, Program Officer Project Connect, presented this item.

Dave started with a review of the project timeline. Approval of the Vision Map today will move us into the next phase, which includes the federal NEPA review and preliminary engineering for the approved corridors. He also summarized recent meetings that have taken place and public participation process. He discussed and explained recent revisions to the map based on board and community feedback. He highlighted the plan's call for an all-electric fleet and discussed the ways that Capital Metro and the City of Austin are working together toward a vote in late 2020.

After the presentation President Clarke clarified that as part of the process of looking at a new crossing over Lady Bird Lake that existing crossings would also be studied. He also thanked the Austin City Council and city staff for their support of dedicated transit lanes in the plan. He also made comments related to sequencing and prioritization of the corridors.

Following public comments from Mr. Morris, Dave added that each of the corridors will move forward through the NEPA and PE processes as discrete projects.

Board member Kitchen asked for clarification of the dashed lines in the north and south. Dave clarified that that designation was to indicate that we will need to partner with TxDOT for those segments to get dedicated right of way. Board member Garza indicated that she feels like the dashed lines create additional confusion, and that we need to clearly indicated that dedicated right of way is the intention regardless of who the partner is.

Board member Travillion made comments in appreciation of staff for putting this plan together, and thanking them for their listening and consideration of feedback from the community.

Chair Cooper made comments strongly supporting the plan as an investment in the future of our region. He also emphasized the importance of regional partners joining us in this vision.

Board member Kitchen asked for clarification of several points, including asking staff to look at creating some language that further explains the specifics of the vision outside the map itself and confirming the inclusion of a comprehensive community engagement plan.

Board member Jonse expressed her support of the plan and appreciative of the community engagement to date.

Board member Stratton offered an amendment making minor changes to three sentences in the resolution's Be It Further Resolved clauses, which he feels would strengthen the relationships with regional partners as the pieces of the system come together. Chief Counsel Kerri Butcher read the changes back and board member Kitchen commented that she considered the changes to be a friendly amendment.

Board members Kitchen and Garza both made further comments supporting the plan and highlighting the process. President Clarke thanked staff and partners from the City of Austin for their efforts in getting this item passed.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Ann Kitchen, Board Member
SECONDER:	Delia Garza, Board Member
AYES:	Cooper, Garza, Kitchen, Jonse, Travillion, Stratton
ABSENT:	Mitchell, Renteria

2. Approval of a resolution authorizing the President & CEO or his designee, to enter into a contract with HDR as the Program Manager Owner Representative for work to be done on Project Connect for \$5.8 million with a 10% contingency for two (2) base years for a total not to exceed amount of \$6.38 million for the base period; and four (4) two-year options with a value not to exceed 2% of the program, the value of which will be determined at the end of the base period.

Dave Couch, Program Officer Project Connect, presented this item. Board member Stratton recused himself from this item due to a conflict.

This contract would support staff various tasks related to Project Connect.

Board member Kitchen encouraged staff to the extent possible to get the all-BRT RFP out as soon as they can, in order to facilitate coordination with the City and Austin Strategic Mobility Plan.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Rita Jonse, Board Member
AYES:	Cooper, Garza, Kitchen, Jonse, Travillion
ABSENT:	Mitchell, Renteria
RECUSED:	Stratton

3. Approval of a resolution authorizing the President & CEO, or his designee, to extend an Interlocal Agreement (ILA) with the city of Austin for employee transit passes for a period of one year from January 1, 2019 to December 31, 2019 for an amount not to exceed \$400,000.

CFO Reinet Marneweck presented this item.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Rita Jonse, Board Member
SECONDER:	Eric Stratton, Board Member
AYES:	Cooper, Kitchen, Jonse, Travillion, Stratton
ABSENT:	Mitchell, Renteria
AWAY:	Garza

4. Approval of a resolution authorizing the President & CEO, or his designee, to implement the FY19 Capital Metro Strategic Plan.

Deputy CEO Elaine Timbes presented this item.

Changes to the plan have been based on discussions with staff and feedback from the Board. We are still working on the thresholds for various performance measures, and other business alignments that will need to cascade down after this approval.

Board members Stratton and Kitchen requested that Elaine share this thresholds and other updates with the board at a future board or committee meeting.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Ann Kitchen, Board Member
SECONDER:	Rita Jonse, Board Member
AYES:	Cooper, Kitchen, Jonse, Travillion, Stratton
ABSENT:	Mitchell, Renteria
AWAY:	Garza

5. Approval of a resolution confirming the evaluation rating for the initial period of President & CEO Randy Clarke's Employment Agreement is exceptionally satisfied and that the Board approves the adjustment of base pay to \$300,000 and a performance achievement bonus \$8,000. The increases are awarded retroactively to October 7, 2018 in accordance with the Employment Agreement.

Vice Chair Garza confirmed an approval rating of "exceptionally satisfied" and a base salary adjustment to \$300,000, along with a performance achievement bonus of \$8,000. The increase is retroactive October 7, 2018 in accordance with the employment agreement.

The Chair and Vice Chair both thanked President Clarke for his energy and progress that we have made since he joined the agency. Board members Travillion and Jonse affirmed those comments. President Clarke thanked his team at Capital Metro.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Delia Garza, Board Member
SECONDER:	Rita Jonse, Board Member
AYES:	Cooper, Garza, Jonse, Travillion, Stratton
ABSENT:	Mitchell, Renteria
AWAY:	Kitchen

VIII. Presentations:

1. Positive Train Control (PTC) Update

Deputy CEO Elaine Timbes presented this item.

We have submitted our substitute criteria plan to the FRA and are continuing our updates to them. In December we completed our FRA PTC readiness inspection and are awaiting their formal report, but comments from them have been positive.

2. FY2018 Annual Financial Report

CFO Reinet Marneweck presented her quarterly report, which included FY2018 year-end results.

Chair Cooper asked and Reinet confirmed that this is the first time we have had the Budget Stabilization Fund fully funded.

IX. Reports

1. President & CEO Report

This report was not given due to time constraints.

X. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.074 regarding personnel matters - Discussion of FY2018 President & CEO Performance Review and FY2019 Performance Goals.

Into session: 2:36 p.m.

Out of session: 3:55 p.m.

XI. Items for Future Discussion:

XII. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Terry Mitchell, Pio Renteria, Jeffrey Travillion, Rita Jonse, Ann Kitchen and Eric Stratton. Board Liaison: Ed Easton (512) 369-6040.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.