

CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Liaison Ed Easton
512-369-6040

Monday, January 28, 2019
12:00 PM

12:11 PM Meeting Called To Order
3:00 PM Meeting Adjourned

I. Pledge of Allegiance

II. Safety Briefing

Vice President of Risk and Safety Gardner Tabon presented his monthly briefing. This month the focus was on pedestrian safety at rail crossings.

III. Public Comment:

Rebecca Hernandez, PTSA President at Eastside Memorial High School, feels that the Cap Remap changes in East Austin have caused a great deal of disruption. She would like the changes on Routes 4 and 17 to be reanalyzed to look at whether these changes created a disproportionate burden on low-income and minority populations.

Ofelia Zapata, Vice President of the PTSA at Eastside Memorial, says that a lack of access to the school is disrupting the education of students, and the lives of seniors in the area of the school. The MetroLink program that was proposed does not work for us. We ask that you reanalyze these changes and not make these types of changes in the area of schools in the future.

Gus Pena, President of Veterans for Progress, feels that autonomous buses are a health hazard. People need buses to be closer than what they have now. Light rail will be a disaster for traffic on Riverside Drive. Also, please consider returning Route 228 to the VA Clinic. Bus operators should be able to take a break at the Crestview Station stop and stretch.

Anthony Walker from the East Austin Coalition complimented the leadership of President & CEO Clarke. He feels that the 2020 bond referendum is crucial. Putting the right team and tools in place is vital -- trust of the agency needs to be rebuilt and bus operators need to be included in this process. Project Connect needs to be "sold" to our community by a coalition. Let's work together.

Yolanda Williams, former MV Transportation employee and bus operator, wants to ensure that the operators are safe. She relayed an incident in which she tried to de-board a sleeping passenger who attacked her. Capital Metro Security did not respond and she was let go because she stood her ground. Operators are told that if they do anything to protect themselves they will be terminated. This should not happen.

LaTorie Williams is also a former MV Transportation who was terminated. She fought back during an assault and was let go. Something needs to be done before someone gets seriously hurt.

Scott Morris from the Austin Coalition for Transit spoke on the changes to Routes 4 and 17 as part of Cap Remap. These changes have disrupted the lives of students and the transit-dependent. He presented to a summary of ridership in the eliminated areas and stops and an overview of the area demographics. He asked that prior routes be restored in the area of Eastside Memorial and Allison Elementary.

Susana Almanza of PODER feels that Capital Metro's new bus services and changes prioritize middle class and suburban riders over lower income residents, the disabled community, and the homeless

population. These new goals and changes are creating racial inequalities. Public transit is a civic and social right, providing economic opportunities and access to the transit dependent. We request the restoration of service to the areas around Allison Elementary and Eastside Memorial, and a reanalysis of Routes 4 and 17.

Marcos de Leon, Director of LULAC's National Educational Service Centers, summarized his programs in the area and thanked Capital Metro for making fares free for students. He emphasized the importance of public transportation in getting kids to school and these programs.

Gavino Fernandez represents El Concilio, a coalition of Mexican-American landowners in East Austin, summarized his organization's programs and thanked Capital Metro for their support over the years.

Darrell Sorrells, Bus Operator and Amalgamated Transit Union 1091, discussed inconsistencies in enforcement of the electronic devices policies for bus operators. Fixed-route operators are being held to a higher standard when compared with others who should also be adhering to the policy.

Zenobia Joseph, citizen, highlighted discrepancies in the language used in describing the Title VI Equity Analysis between the November, 2017 board packet and the FTA's 470.1b. She feels that there is language in the board packet that is fabricated. Capital Metro's FTA funding could be in jeopardy. There has not been an equitable distribution of transit resources in Austin. I have sent this language to you via Mr. Easton and the DOT hotline and asked them to suspend Capital Metro's funding. I have also asked that the FTA's response letter to my earlier complaint be rescinded based on this language alteration.

IV. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

Yannis Bank, Community Engagement Coordinator, presented the report. This month CSAC heard presentations on the Transit Speed and Reliability Program; the Transit Empowerment Fund; the January Service Change. The committee also had a discussion of their charter, with an eye toward increasing their engagement in the future.

Board member Kitchen asked for an update about concerns on the committee's meeting location. There had been a previous problem with access to the transit store after hours. She also asked about the possibility of recording or streaming both committee's meetings as a way to increase their visibility.

2. Update on the Access Advisory Committee (AAC)

Yannis Bank, Community Engagement Coordinator, presented the report. This month Access also heard presentations on the Transit Speed and Reliability Program; the Transit Empowerment Fund; the January Service Change. The committee also had a discussion of their charter, with an eye toward increasing their involvement in the future.

V. Board Committee Updates:

1. Operations, Planning and Safety Committee

Chair Jonse gave the report. The Committee met on January 16th and made recommendations on the DMU Safety Upgrade and Serta Demolition items, which are on today's agenda. The Committee also reaffirmed their Charter. It heard one presentation -- a Capital Metro Safety Overview.

2. Finance, Audit and Administration Committee; and

Chair Mitchell gave the report. The Committee took action on the annual performance review for the Vice President of Internal Audit and reaffirmed the Committee Charter.

3. CAMPO update

Executive Vice President of Planning and Development Todd Hemingson presented the report. CAMPO met on January 14th and there were two items of interest to Capital Metro: approval of the

staff recommendation for the FTA Section 5310 project, which included funding for a project that Capital Metro submitted on the Office of Regional Mobility; and the approval of the Transportation Improvement Program, which included elements of Project Connect.

VI. Consent Items

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Terry Mitchell, Board Member
AYES:	Mitchell, Cooper, Garza, Kitchen, Jonse, Renteria, Travillion, Stratton

1. Approval of Minutes from the December 5, 2018 Public Hearing, Special Board Meeting, and Work Session; and the December 17, 2018 Board Meeting.
2. Appointment of Audrea Diaz to the Access Advisory Committee.
3. Approval of a resolution affirming the Charter Statement for the Finance, Audit and Administration Committee.
4. Approval of a resolution affirming the Charter Statement for the Operations, Planning and Safety Committee.
5. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Apollo Video Technology to update the video capability on the G1 Diesel Multiple Units (DMUs), replacing a total of 144 video units in an amount not to exceed \$271,895.
6. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Total Demolition, Inc. in an amount not to exceed \$157,500 for the demolition of the former Serta warehouse structure located at the North Operations Facility.

VII. Action Items:

1. Approval of a resolution appointing officers of the Capital Metro Board of Directors for 2019.

Board member Jonse nominated Wade Cooper as Chair, Delia Garza as Vice Chair, and Eric Stratton to be the new Board Secretary.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rita Jonse, Board Member
SECONDER:	Ann Kitchen, Board Member
AYES:	Mitchell, Cooper, Garza, Kitchen, Jonse, Renteria, Travillion, Stratton

2. Approval of a resolution confirming the appointments to the Finance, Audit and Administration Committee and Operations, Planning and Safety Committees for 2019.

Chair Cooper recommended that for 2019 committee chairs and members remain the same as they were at the end of 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Travillion, Board Member
SECONDER:	Sabino Renteria, Board Member
AYES:	Mitchell, Cooper, Garza, Kitchen, Jonse, Renteria, Travillion, Stratton

3. Approval of revisions to Capital Metro's Reserves and Budgetary Policy.

Chief Financial Officer Reinet Marneweck presented this item.

This item would allow of the creation of additional reserves at the discretion of the President & CEO to set aside funds for special future purposes; update the language on the budget stabilization fund now that the requirements for this fund have been met; change the reporting interval for reporting budget transfers to the board, and standardize the discretionary use terms between the operating and capital contingency accounts.

Board member Kitchen asked for clarification on the raising and use of the reserves. Reinet clarified the differences between reserve and contingency funds, which are separate. Board member Kitchen suggested that it would be more clear if the language in the policy on the use of additional reserves was more specific. There was further clarification on the reasons for creation of the new reserve funds from Reinet and President Clarke.

Board member Renteria asked about the allocation of additional sales tax revenue received in 2018.

Chief Counsel Kerri Butcher read back the clarified language for the last bullet point in the policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Stratton, Board Member
SECONDER:	Terry Mitchell, Board Member
AYES:	Mitchell, Cooper, Garza, Kitchen, Jonse, Renteria, Travillion, Stratton

VIII. Presentations:

1. Downtown MetroRail Station Update

Project Manager Marc Guerrero gave the presentation.

Marc updated the board on updated project designs, recent City Council action on fee waivers and encroachment agreements, and the project timeline. He also mentioned an updated noise study that is being performed.

Board member Stratton asked about progress on water mitigation issues with the City of Austin which had been discussed previously. Marc said that there has been both discussion and correspondence with the City in the past week, but that we are still waiting to hear a final outcome. Board member Stratton expressed a hope that the City will work to remove obstacles for this project given its importance and their support for Project Connect. President Clarke commented that the new City Manager has been great to work with and thanked him and his staff for their cooperation given the complexity of these issues. There was a brief discussion on the challenges City staff faces in interpreting and providing flexibility on development and permitting issues.

Board member Kitchen asked about cost savings from the recent storm drain reconstruction. Marc responded that those savings are being rolled back into the project.

2. Customer Satisfaction Survey Results

Vice President of Marketing and Communications Brian Carter gave the presentation.

Brian summarized the results of 803 recent customer service surveys which were conducted onboard Capital Metro vehicles in March and December, 2018. Surveys were collected proportionate to ridership on each mode. Brian presented an overview of the respondents and a comparison between the March and October data on each question. He emphasized that these results are very new, and that we expect to take a deeper dive into the results in the coming months.

There was a discussion of the Net Promoter Index (NPI) metric. Several board members inquired about the methodology and requested further breakdowns of the data by demographic groups and topic. Board member Kitchen requested a future presentation when more analysis has been done to either the board or a committee.

IX. Reports:

1. Project Connect Update

Project Connect Program Officer Dave Couch gave the update.

Milestones this month included issuance of a notice to proceed on the PMOR contract, evaluation of the Orange Corridor NEPA/Preliminary Engineering Statements of Qualifications received, and upcoming issuance of a similar SOQ package for the Blue Corridor.

Board member Kitchen asked about the process and timeline for corridors beyond the Orange and Blue.

2. President & CEO Report

President Clarke presented his monthly report. He covered the free fare for federal employees during the government shutdown; a recent "We're On It/Meet the Team" event at Republic Square; an invitation for everyone to join Capital Metro at the upcoming local bus rodeo; and some recent positive ridership trends.

Board member Travillion asked President Clarke about the possibility of incorporating important historical figures like Rosa Parks in our communication strategies and messaging. President Clarke responded that Ms. Parks was an important icon and while he was at the American Public Transportation Association their boardroom was named in honor of Ms. Parks, and that was something he and the staff would be pleased to make happen here at Capital Metro.

X. Executive Session of Chapter 551 of the Texas Government Code:

Section 551.074 for personnel matters - President & CEO Performance Metrics.

Into Executive Session: 2:42 p.m.

Returned: 3:00 p.m.

XII. Items for Future Discussion:

XIII. Adjournment