~ NOTICE OF MEETING ~
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
2910 East Fifth Street Austin, TX  78702

~ Agenda ~

Board Liaison Ed Easton
512-369-6040

Friday, June 21, 2019  12:00 PM  Capital Metro Board Room

| I. Pledge of Allegiance |
| II. Safety Briefing |
| III. Recognition |
| IV. Public Comment: |
| V. Advisory Committee Updates: |
| 1. Update on the Customer Satisfaction Advisory Committee (CSAC) |
| 2. Update on the Access Advisory Committee (AAC) |
| VI. Board Committee Updates: |
| 1. Operations, Planning and Safety Committee |
| 2. Finance, Audit and Administration Committee; and |
| 3. CAMPO update |
| VII. Action Items: |
| 1. Approval of minutes from the May 24, 2019 Board Meeting. |
| 2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with UNUM for basic life and AD&D insurance, long-term and short-term disability insurance; and FMLA administration paid by Capital Metro, and voluntary life and long term buy-up disability insurance paid by employees, for a base period of eighteen (18) months with one option for an additional twelve (12) month period in an amount not to exceed $1,136,905. |
| 3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with SpawGlass for the installation and construction of safety and security enhancements not to exceed $282,000. |
| 4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with ASD Consultants for improvements and repairs at Plaza Saltillo in an amount not to exceed $329,600. |
VIII. Presentations:
   1. Contracted Bus Operations and Maintenance Services Update
   2. Fare Strategy Update
   3. Review and Discussion FY2020 Budget Assumptions
   4. Project Connect Update - June
   5. Disadvantaged Business Enterprise Update and Triennial Goal

IX. Reports:
   1. President's Report

X. Items for Future Discussion:

XI. Adjournment

ADA Compliance

Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email ed.easton@capmetro.org if you need more information.

BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Rita Jonse; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.
TITLE: Update on the Customer Satisfaction Advisory Committee (CSAC)
Call to Order:
Chairman David Foster, Customer Satisfaction Advisory Committee

Chairman Foster called the meeting to order at 6:10 p.m.

Introductions:

Committee members present were Elizabeth Stehl, Ephraim Taylor, David Foster, Jeffery Lewis, David Shapiro.

Capital Metro staff present were Dottie Watkins, Yannis Banks.

Others present were Ruven Brooks, Stuart Spates.

Citizens’ Communication
Members of the public

Jeff – He got the mailer for Manor Pick Up a couple days after it started. He went to talk to the drivers, and they are excited about it.

David F – Brought back Allen’s question from last CSAC about MetroBike lockers & having notifications brought up about when your subscription expires. Yannis let him know that there is a plan in the works that will fix his situation but couldn’t go into details about it yet.

Initial Review and Discussion of The Fiscal Year 2020 Budget
Kevin Conlan, Director of Budget and Financial Planning

CSAC – How will electric bus help with fuel cost? Kevin – It should help. Studies have shown that the cost of charging buses will be lower than fuel cost.

CSAC – Will there be grant funding for electric buses? Kevin – We have applied for 3 grants. We have gotten 1 so far. CSAC – Are they matching grants? Kevin – Yes they are. CSAC – What is the difference in cost of diesel vs electric buses? Kevin – A diesel bus can cost $500,000 and an electric bus can cost between $900,000 - $950,000. CSAC – What happens to a bus when you retire it? Kevin – They can go on the auction website, but if we are using money to replace it from the Volkswagen grant they must be destroyed.

Contracted Bus Ops Procurement
Rafael Villarreal, Director of Contract Oversight
CSAC - When doing negotiations does CapMetro commit to OTP goals? Rafael – Yes, there are different goals that the contractors have to meet. CSAC – If an operator leaves one contractor and goes to work at the other one does CapMetro know? Rafael – Yes, we are given a list every Monday. CSAC – If an operator has a lot of complaints do you hear about it? Rafael – Yes we get that info. CSAC – You have enough data to compile complaint charts. Can you do it along routes. I suspect that some complaints to to OTP? Rafael – We can pull; it by type of complaint filed.

**CapMetro App Update**  
*Jonathan Tanzer, Tech Project Manager*

Goal is to launch the app in mid July. CSAC – Any major improvements? Jonathan – The look of tickets, how tickets can be purchased (Apple Pay, Paypal, etc.), and directional finding. CSAC – Will it show the direction the bus is going? Jonathan – Not at this moment. CSAC – Does it still have the option to see buses in real time? Jonathan – Yes it will. CSAC – Have you fixed that when you set a time and date and go back to look at routes it goes back to today’s date? Jonathan – He will look into it.

**Project Connect Update**  
*Yannis Banks Community Engagement Coordinator*

- CSAC – Can CSAC endorse P.C. via a resolution? They understand as private citizens they can but want to make sure they are able as a committee.

**June Meeting**

- Possible July Meeting topics  
  o Fleet Purchases  
  o Nadia – 5th St shared lane update & Contraflow update  
  o Autonomous vehicles. – Ask Dave Couch who is good for this.  
    ▪  Presentation on how they theoretically work

**Approval of May 2019 Minutes**

- Fix spelling of Allen Demling and Stuart Spates. Jeff wasn’t at the May meeting.

Liz move minutes accepted

David S 2nd

Jeffery abstain from voting

Adjourn 7:37
TITLE: Update on the Access Advisory Committee (AAC)
Call to Order:
Chair Chris Prentice, Access Advisory Committee
Chairman Prentice called the meeting to order at 5:26 p.m.

Introductions:
Committee members present were Chair Chris Prentice, Glenda Born, Estrella Barrera, John McNabb, Molly Birrell, Audrea Diaz, and Mike Gorse.

Capital Metro staff and contractors present were Suzie Edrington, Elaine Timbes, Ricardo Boulware, Kevin Conlan, Julie Lampkis, Raul Vela, Chris Westbrook and Martin Kareithi.

Citizens’ Communication
Members of the public

Mike Gorse heard from a NFB member about taking MetroRail. The train stopped at a stop and the doors opened for just a short period and then it closed. Should the doors stay open longer? ARIA at the MBTA are familiar with it. Could we consider this here?

Elaine comments that we have a 30 second boarding period. Suzie, discussing travel training brainstorming, bringing up working with ESPA National and more.

Chris Prentice says that after service change on Sunday he had an operator take a wrong turn that needed to be redirect by dispatch. Elaine explained what happened and how it was addressed.

Audrea wanted to ask about late night rides. There is only one MetroAccess vehicle during Night Owl service and she has questions. She had a ride scheduled late into the evening. The operator had to drop off someone else. There were road blockages because of the late evening, and she was waiting and call and was told that she had to wait until the end of the window. She felt unsafe waiting for the ride. Julie, said there were new mark ups starting June 9th. They noticed they had some regular night trips and that they were regular flex routes that they extend. We did add permanent runs so that there will be more than one driver out at the time.

Glenda said she waits before the window opens to get into the vehicle even if they arrive early and operators are okay with this. Sometimes she even gets dropped off early. Neither are a problem for her.

Contract Update
Elaine Timbes, Deputy CEO/COO

Elaine Timbes said we are in the process of going through a solicitation of contracting our bus service. The plan is to award it at the July board meeting. There have been several briefings on process with the Board. We have not revealed who the contractors are and will not do so until July. We held a pre-proposal meeting. It was an opportunity for the bidders to ask questions and
for us to provide answers. The more information we give them the better it is for them to develop a proposal and price the proposal. There was a technical team and a pricing team. The technical team is to review the proposed team for the service provider and how they intend to provide service. The Pricing team analyzes the pricing information.

Chris Prentice asked who are the current service providers? Elaine said it is RATPDev at 2910, MV Bus, at North Ops. This new contract begins January 2020.

**Initial Review and Discussion of Fiscal Year 2020 Budget**
*Kevin Conlan, Director of Budget and Financial Planning*

Kevin presented an outline of the FY 2020 budget. He also reviewed the budget process. He will come to the advisory committees twice and then present to the board. He will present a proposal in July, publish a budget book in July and then go for approval in September. There aren’t any plans to increase the fares. We have seen an increase in demand for MetroAccess and Rideshare. We are looking to upgrade bus stop amenities to include seating and shading. The budget is somewhat in a holding position pending the budget for contracted bus services.

**Statistics / Tech Update**
*Suzie Edrington, Director of Demand Response*

We are seeing more demand, with a slight struggle with weekend service but seeing some improvement. We are working with the service provider to improve. Ride Right South is looking to bring on 20 more operators in the coming weeks and months. We are seeing more trips suggesting population growth. Also seeing that existing customers are taking more passenger trips. We came slightly under on OTP. We were at the goal for reservations. Where’s My Ride calls are more than meeting goal. No shows and late cancellations are down. Subscriptions trip track about 34% of trips. Complaint goals were met as well as our accident goal.

**Pilot Projects Update / Innovation Zones Update**
*Suzie Edrington, Director of Demand Response*

Manor Pick Up Started in June and is operated by CARTS. On Monday 41 people downloaded the app. The response time on average is 4 minutes. Manor is a joint project with Travis County so we can cover the entire city. We are using CARTS vehicles and CARTS operators. The four areas in the service area will be operated by Ride Right and will be using an accessible vehicle.

**Approval of March 2019 Minutes**
*Access Committee*

Molly Motion and John McNabb seconded the motion. The motion carried unanimously. Julie’s name needs to be corrected in May 2019 minutes. The committee adjourned at 6:40 pm.
Approval of minutes from the May 24, 2019 Board Meeting.
I. Pledge of Allegiance

II. Safety Briefing

Vice President of Risk Management and Safety Gardner Tabon gave his monthly briefing. This month’s briefing focused on Memorial Day food safety, sun exposure, and travel safety.

III. Recognition

TXDOT’s Terry McCoy, who will be retiring at the end of May, was recognized by the Board for his efforts to work collaboratively with Capital Metro over the years. Terry was presented with a plaque and had a photo taken with the board.

IV. Public Comment:

Barbara Epstein, citizen, commented on the importance of cross-town routes and neighborhood circulator to senior citizens and the public, who often need to get around without a car. She suggested several specific changes to routes that she feels would improve shopping access and pedestrian safety.

Jay Dickens and Kent Wymore addressed the board and raised what they feel are safety issues with a gun range in the vicinity of Capital Metro-owned rail line in the Liberty Hill area. They believe bullets from the range may be crossing the rail tracks, potentially endangering train engineers, track maintenance workers, and customers on the Hill Country Flyer. They have been working with Capital Metro legal on the issue. President Clarke responded that we have been out to the area and performed a threat assessment and will continue to monitor this issue.

Gus Pena, Veterans for Progress, began by remembering several soldiers that he had served with. He also spoke on the importance of fair and equitable pay raises for bus operators. Finally, he expressed concern about the costs of Project Connect and said that service to the new Municipal Court needs to be improved.

Mona Mehdy, citizen, spoke about the importance of pedestrian safety as they try to access Capital Metro services. She also highlighted the relative lack of service in South Austin compared with North Austin, especially for workers. President Clarke responded by highlighting some of the ways we are working with the City to improve pedestrian access to our stops.

V. Advisory Committee Updates:

1. Update on the Customer Satisfaction Advisory Committee (CSAC)

David Foster, Chair of CSAC, presented the report.

David noted that the committee had solved it’s previous issue with vacancies, and that the last meeting was held at the downtown Project Connect office on Congress Avenue. He also noted that
CSAC is a great way for customers who may have problems to speak directly to staff and have their issues addressed. Chair Cooper also noted the importance of the committee and how he hoped for improved collaboration in the future.

Yannis Banks, Community Involvement, noted that CSAC was also given a tour of North Ops and the new Operations Control Center this month.

2. Update on the Access Advisory Committee (AAC)

Yannis Banks, Community Involvement, gave the report.

Access received an update on the Operations Control Center and a briefing from Martin Kareithi on things that are being done at bus stops to improve safety.

VI. Board Committee Updates:

1. Operations, Planning and Safety Committee

Chair Jonse presented her report.

The Committee met on May 8th and heard three Action Items, two of which are on the Consent Agenda at today’s meeting. The Committee also heard two presentations, on the FY2020 Budget and the Contracted Bus Operations and Maintenance contract.

2. Finance, Audit and Administration Committee

Chair Mitchell presented the report.

The Committee met on May 8th and heard one Action Item, an ILA with Travis County for transit passes for jurors. They also heard several presentations from Internal Audit and Finance staff.

3. CAMPO update

Board Member Mitchell presented the report.

CAMPO met on May 6th. Board member Kitchen was reappointed to the Capital Metro board, and CAMPO voted to support the I-35 improvements with discretionary funds for TxDOT.

VII. Consent Items

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rita Jonse, Board Member
SECONDER: Terry Mitchell, Board Member
AYES: Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
ABSENT: Garza, Stratton

1. Approval of Minutes from the April 22, 2019 board meeting.

2. Approval of a resolution authorizing the President & CEO, or his designee, to approve an ILA with Travis County for a pilot program to purchase discounted passes and distribute passes to Travis County jurors.

3. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Austin Business Furniture for the purchase and installation of furniture and wall system for the administrative office space at 624 Pleasant Valley Rd. in the amount of $444,281.
4. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute Amendment No. 2 to CARTS Supplement No. 8 to the Master Regional Mobility Agreement with Capital Area Rural Transportation Services (CARTS) for the provision of transit services to the Manor area in an amount not to exceed $664,740.

VIII. Action Items:

1. Approval of a resolution authorizing the President/CEO, or his designee, to finalize and execute a contract with Via Mobility, LLC to provide transit on-demand software in support of Pickup, an on-demand neighborhood service, for a base period of one year with three optional one-year periods in an amount not to exceed $1,330,421.

   Chad Ballentine, Vice President of Paratransit and Innovative Mobility Operations, presented this item.

   This new software will be a key component of our new on-demand Pickup service. Chad presented an overview of the Pickup service and showed a map of areas where the service is planned. He also discussed key features of the VIA Mobility software and gave an overview of the contract terms. Over time this app will be fully integrated with the Cap Metro app.

   Board member Travillion asked about access to the Pickup service for people who did not use apps. Chad responded that there will be an option for customers to call in a request, and that we will also be continuing training and community outreach for folks who are not used to using smartphone apps. Board member Travillion also asked about other available services for people who may live outside the zone, or need service at times when Pickup may not be available.

   Chad discussed start of the Pickup service -- four zones will be launched around the time of the Service Change in August.

   Board member Kitchen asked about growth of the service in the future, and having that discussion as part of the upcoming budget process. Board member Mitchell asked about the costs of this service versus fixed-route, and asked if he could see a side-by-side comparison when we have more information. President Clarke and Chair Cooper both offered comments on the efficiencies that this type of service could provide in the future.

   RESULT: ADOPTED [UNANIMOUS]
   MOVER: Terry Mitchell, Board Member
   SECONDER: Sabino Renteria, Board Member
   AYES: Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
   ABSENT: Garza, Stratton

2. Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with Environmental Lighting Service, LLC for the fabrication and installation of 80 solar lights (base year) at designated bus stops for $318,000, and 60 additional solar lights (two option years) for $243,000, for a total contract amount not to exceed $561,000.

   Ken Cartwright, Vice President of Capital Projects, presented this item.

   This contract will provide fabrication and installation of up to 140 solar bus stop lighting fixtures. Ken gave a presentation that included photos of the lights and highlighting the benefits of them over conventional lighting.
Board member Travillion expressed thanks for the detailed DBE/SBE information provided in the board backup. Board member Renteria asked about the total cost of the lights per unit. Ken responded that each individual unit was a little less than $4,000 including installation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeffrey Travillion, Board Member
SECONDER: Sabino Renteria, Board Member
AYES: Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion
ABSENT: Garza, Stratton

IX. Presentations:

1. Project Connect Community Engagement Update

Jackie Nirenberg, Community Engagement Manager, gave the presentation.

Jackie reviewed recent community engagement events and efforts in support of Project Connect, including Blue and Orange Line open houses and virtual open houses. Wherever possible we are also trying to piggyback on other regional community events to raise awareness. She also reviewed upcoming events and milestones, including the formation of the Project Connect Ambassador Network (PCAN) and a redesign of the Project Connect website.

Jackie then walked the board through a demo of the prototype of the Project Connect engagement dashboard, including maps and metrics of engagement efforts. Board member Kitchen asked if the dashboard could link to all the comments received, rather than just trending comments.

Board member Kitchen asked about a recent grassroots survey that was done. Jackie responded that the survey was done by the Rindy Miller group on public perception of Project Connect and the results were just received. Jackie offered to provide an update the next time she presents to the board in August. Board member Kitchen emphasized the importance of listening to people’s concerns during this process. President Clarke commented that our only goal is to work closely with the public to design the Project Connect plan, not sell them on our ideas. Board member Travillion emphasized the need to work closely with our bus operators to help gather ideas and input.

X. Reports:

1. President’s Report

President Clarke presented his report.

This month’s report included the recent 2019 Bus Safety Award for large agencies from the American Public Transportation Association; opening of the Broken Spoke and other new MetroRapid stops; the opening of the new Westgate Transit Center; transit improvements along the Guad/Lavaca corridor that will improve a bottleneck near MLK Boulevard; and recent positive ridership trends.

XI. Items for Future Discussion:

XII. Adjournment

ADA Compliance

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BOARD OF DIRECTORS: Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Rita Jonse; Ann Kitchen, Jeffrey Travillion and Pio Renteria.

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Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with UNUM for basic life and AD&D insurance, long-term and short-term disability insurance; and FMLA administration paid by Capital Metro, and voluntary life and long term buy-up disability insurance paid by employees, for a base period of eighteen (18) months with one option for an additional twelve (12) month period in an amount not to exceed $1,136,905.
SUBJECT:
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with UNUM for basic life and AD&D insurance, long-term and short-term disability insurance; and FMLA administration paid by Capital Metro, and voluntary life and long term buy-up disability insurance paid by employees, for a base period of eighteen (18) months with one option for an additional twelve (12) month period in an amount not to exceed $1,136,905.

FISCAL IMPACT:
Funding for this action is available in the FY2019 Operating Budget.

STRATEGIC PLAN:
Strategic Goal Alignment:
2. Engaged Workforce

Strategic Objectives:
2.2 Staff Satisfaction

EXPLANATION OF STRATEGIC ALIGNMENT:
Employee Life and Disability benefits are offered as a part of the total benefit package for Capital Metropolitan Transportation Authority employees. The Total Compensation Philosophy is to maintain benefits and compensation at the 50th percentile in relation to the external marketplace. This allows Capital Metro the ability to hire and retain employees reassuring their satisfaction with benefits provided as part of their total compensation.

BUSINESS CASE:
This contract is to provide basic life, accidental death and dismemberment, long-term and short-term disability insurance (including FMLA administration services), which are provided by Capital Metro to our employees. This also allows for employees to purchase additional life and long-term disability buy-up insurance. This is a part of the benefit package offered to employees to remain competitive with other local public and private employers.

COMMITTEE RECOMMENDATION:
This agenda item will be presented to the full board on June 21, 2019.

EXECUTIVE SUMMARY:
The current contract and all option years for life, AD&D, disability insurance and FMLA administration for Capital Metro employees expires on June 30, 2019. The proposed insurance contract will provide the following benefits:

- Basic Life and AD&D insurance equal to the employee's annual base salary ($40,000 minimum).
• Short-term disability insurance with a 14-day waiting period with a benefit payment of 60% of weekly earnings up to $1,000 a week.
• Long-term disability insurance with a 90-day waiting period with a benefit payment of 50% of monthly earnings up to $5,000 a month.

Other voluntary benefits including employee, spouse and child life insurance and long-term disability buy-up insurance are offered to employees and paid through payroll deductions. As an added service to the contract, FMLA administration is included as part of a total Absence Management Program.

SBE PARTICIPATION:
No SBE goal is assigned to this procurement due to small availability of certified SBE firms. However, SBE participation is encouraged and the prime contractor is committed to utilize the following small business.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Race/Gender</th>
<th>Services/Products</th>
<th>SBE Commitment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Benefitree (DBE)</td>
<td>Caucasian Female</td>
<td>Benefits, billing, and enrollment</td>
<td>2.29%</td>
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PROCUREMENT: The RFP was issued on March 4, 2019 on PlanetBids after review and approval from the Contracts Administrator, Project Manager, Procurement Manager, Procurement Director and Deputy Counsel. It was advertised in the *Austin American-Statesman* on March 18 and March 25, 2019.

Two (2) responsive proposals were received by the due date of April 18, 2019, prior to 3:00 p.m. The proposals were evaluated using the following three evaluation factors listed in descending order of importance:

1. The qualifications of the Project Team members.
2. The offeror’s demonstrated understanding of the project undertaking, the requirements of the Technical Specifications and Work Plan, including the offeror’s proposed plan and the technical approach and the demonstrated execution of the requirements detailed in the Scope of Services, Exhibit F, as well as Exhibit H and any relevant attachments to this solicitation.
3. The qualifications, experience and past performance of the firm.

The proposal from UNUM was determined to be the best value to the Authority, price and other factors considered. The contract is a fixed price for a Base Period of eighteen (18) months and one option period for an additional twelve (12) months.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Base period: 18 months</td>
<td>$ 637,243.00</td>
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<tr>
<td>Option period: 12 months</td>
<td>$ 424,829.00</td>
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<tr>
<td>Contingency</td>
<td>$ 74,833.00</td>
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<td>-------------</td>
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</tr>
<tr>
<td><strong>Total Award</strong></td>
<td><strong>$1,136,905.00</strong></td>
</tr>
</tbody>
</table>

UNUM was found to be a responsive and responsible offeror and submitted all the required documents with their proposal. UNUM is not debarred on the Federal or State Debarred vendor lists. The firm has adequate funds to complete the contract. The price was determined to be fair and reasonable based on adequate competition.

RESPONSIBLE DEPARTMENT: Human Resources
RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

RESOLUTION (ID # AI-2019-1033)
Life and Disability Insurance Contract Approval

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to continue providing life, accidental death and dismemberment insurance, disability benefits and FMLA administration to employees.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee is authorized to finalize and execute a contract with UNUM for basic life and AD&D insurance, long-term and short-term disability insurance; and FMLA administration paid by Capital Metro, and voluntary life and long-term buy-up disability insurance paid by employees, for a base period of eighteen (18) months with one option for an additional twelve (12) month period in an amount not to exceed $1,136,905.

________________________
Date: ___________________

Eric Stratton
Secretary of the Board
Life and Disability Insurance
FMLA Administration

June 12, 2019 FAA Committee Meeting
Life and Disability Insurance Contract

• Capital Metro paid benefits
  • Basic Life and AD&D Insurance at 1 times employee salary
  • Short Term Disability at 60% of weekly wage for up to 90 days
  • Long Term Disability at 50% of monthly wage for period of disability (monthly max $5,000)

• Employee paid benefits
  • Voluntary Life Insurance – 1 to 3 times employee salary, up to $25,000 for spouse and $10,000 for child(ren)
  • Long Term Disability Buy up at 60% of weekly wage for monthly max of $10,000

• FMLA Administration
# Contract Expenses by Plan Type
## July 1, 2019 to December 31, 2021

<table>
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<tr>
<th>Expense Type</th>
<th>CMTA Expense</th>
<th>Employee Expense</th>
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<tbody>
<tr>
<td>Basic Life/AD&amp;D</td>
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<tr>
<td>Voluntary Life (Employee, Spouse and Children)</td>
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<td>$294,248</td>
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<td>Long Term Disability</td>
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<td>Long Term Disability Buy Up</td>
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<td>Short Term Disability</td>
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<td>FMLA Administration</td>
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<td>Contingent (Salary Increases)</td>
<td>$20,195</td>
<td>$12,918</td>
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<tr>
<td><strong>Total: $1,136,905</strong></td>
<td><strong>$693,369</strong></td>
<td><strong>$443,536</strong></td>
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</tbody>
</table>
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with SpawGlass for the installation and construction of safety and security enhancements not to exceed $282,000.
SUBJECT:
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with SpawGlass for the installation and construction of safety and security enhancements not to exceed $282,000.

FISCAL IMPACT:
Funding for this action is available in the FY2019 Capital Budget.

STRATEGIC PLAN:
Strategic Goal Alignment:
1. High Quality Customer Experience
3. Sustainability

Strategic Objectives:
1.4 Customer Satisfaction
3.7 Adherence to Safety Management Systems.

EXPLANATION OF STRATEGIC ALIGNMENT:
By enhancing the safety and security of the 2910 bus yard, the project is focused on promoting a culture of safety in alignment with the Capital Metro Strategic plan. The safety and security enhancements for the 2910 bus yard demonstrate to our customers and employees, that Capital Metro is taking the necessary steps to mitigate risk and continually improve safety and security.

BUSINESS CASE:
In April 2016, a Facility Vulnerability Assessment was conducted by the Boyd Caton group. The Boyd Caton group is a nationally recognized transit security consulting firm. The assessment identified vulnerabilities at the 2910 bus yard related to pedestrian and vehicle traffic, that can be mitigated by hardening the facility perimeter. In September 2016, Capital Metro applied for a grant through the Transportation Security Grant Program (TSGP) for the purpose of funding a project to mitigate the identified vulnerabilities. Capital Metro’s TSGP application was accepted and funding was awarded for this project. The TSGP grant does not require matching funds from Capital Metro.

The construction services by SpawGlass for this project are being procured through the Texas Multiple Award Schedule (TXMAS), a pre-negotiated contract, making SpawGlass construction services a best value purchase.

COMMITTEE RECOMMENDATION:
This agenda item will be presented to the full board on June 21, 2019.
EXECUTIVE SUMMARY:
Capital Metro and our service providers employ close to 2,500 people who serve thousands of customers every day. The safety and security of both our customers and employees is a priority for Capital Metro. It is our responsibility to mitigate any security vulnerability as much as practical. The award of the TSGP grant provides a funding opportunity that will allow us to implement and construct the safety and security enhancements for this location that is a vital part of our operations. The construction services provided by SpawGlass will mitigate the identified vulnerability at the 2910 bus yard with no monetary cost exposure to Capital Metro.

DBE/SBE PARTICIPATION:
No SBE goal is assigned to this procurement. The prime contractor has established Good Faith Efforts as required by the originating contracting entity. This project is funded through a FEMA grant, not DOT, so DBE requirements do not apply. However, this grant requires that when possible we take necessary steps for small business participation. We are encouraging race/gender neutral SBE participation and working with the vendor for a commitment towards small business participation.

PROCUREMENT:
The contract will utilize the Texas Multiple Award Schedule (TXMAS) Program Contract No. TXMAS-18-5602 held by SpawGlass Contractors, Inc. for Job Order Contract, Building Renovations and General Construction.

TXMAS awarded contracts are made available for use by Capital Metro via Title 7, Intergovernmental Relations Chapter 791, Interlocal Cooperation Contracts and The Texas Interlocal Cooperation Act.

Purchases made using TXMAS contracts satisfy otherwise applicable competitive bidding requirements. Pricing for security and safety related construction enhancements required for Capital Metro’s bus yard located at 2910 E. 5th Street was determined to be fair & reasonable by the TXMAS organization during its solicitation and award process.

The following is SpawGlass Contractors lump sum pricing per their TXMAS contract:

<table>
<thead>
<tr>
<th>Description</th>
<th>SpawGlass Contractors, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lump Sum Amount to Provide Safety and Security Related Construction Enhancements for Bus Yard at 2910 E. 5th St.</td>
<td>$282,000.00</td>
</tr>
</tbody>
</table>

The contract is a fixed price contract.
RESPONSIBLE DEPARTMENT: Security
RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

RESOLUTION (ID # AI-2019-1048)
Safety and Security Enhancement

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to ensure the safety and security of employees and customers; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to mitigate vulnerabilities in our system as much as practical to provide the safest possible system for our customers and our employees by ensuring our facilities are safe and secure.

NOW, THEREFORE, BE IT RESOLVED that the Capital Metropolitan Transportation Authority Board of Directors authorizes the President & CEO, or his designee, to finalize and execute a contract with SpawGlass construction services for installing and constructing enhancements at the 2910 bus yard for an amount not exceed $282,000.

____________________
Date: ____________________

Secretary of the Board
Eric Stratton
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with ASD Consultants for improvements and repairs at Plaza Saltillo in an amount not to exceed $329,600.
SUBJECT:
Approval of a resolution authorizing the President & CEO, or his designee, to finalize and execute a contract with ASD Consultants for improvements and repairs at Plaza Saltillo in an amount not to exceed $329,600.

FISCAL IMPACT:
Funding for this action is available in the FY2019 Capital Budget.

STRATEGIC PLAN:
1. High Quality Customer Experience
3. Sustainability

Strategic Objectives:
1.4 Customer Satisfaction
3.6 Adherence to State of Good Repair

EXPLANATION OF STRATEGIC ALIGNMENT:
Revitalizing the Plaza Saltillo will enhance our customers experience at the Plaza Saltillo rail station and further our ability to activate the plaza. Replacing the broken light fixtures with high efficiency lamps will increase safety. Painting the rusted metal and faded plaster will bring the property to a state of good repair.

BUSINESS CASE:
The revitalization of the Plaza Saltillo is required to maintain the physical asset in a state of good repair.

COMMITTEE RECOMMENDATION:
This agenda item will be presented to the full board on June 21, 2019.

EXECUTIVE SUMMARY:
In July 2018 Capital Metro began operating and maintaining the Plaza Saltillo. The property needs major repairs which include demolition of damaged wood along with lighting, painting, electrical, and plaster work. New fountain equipment will be provided and installed.

SBE PARTICIPATION:
The SBE goal is 12%. The prime contractor will exceed the goal by self-performing as well as utilizing the following SBE subcontractor:
SBE Subcontractors | Race/Gender | Services/Products | SBE Responsive
--- | --- | --- | ---
Prime (DBE) | Black Male | Self-performing | 47.98%
Majestic Services, Inc. (DBE) | Black Female | Demolition, cleaning, Tile works, Painting | 28.74%
| | | | 76.72%

PROCUREMENT:
The IFB was posted on PlanetBids on April 19, 2019 and was publicly advertised in the Austin American-Statesman on April 29, 2019 and May 6, 2019. Approximately 135 advance notices were issued. PlanetBids notified 59 suppliers. There were 12 plan holders that downloaded documents from PlanetBids. A non-mandatory pre-bid conference was conducted on May 7, 2019, with 3 firms attending. No amendments were issued. No questions were submitted. Bids were due on May 20, 2019. Three bids were received by the due date of May 20, 2019, prior to 3:00 p.m.

ASD Consultants submitted all the required documents with its bid. ASD Consultants’ bid was received prior to the established date and time for the receipt of bids. A bid bond for 5% of the total bid amount was submitted as required. Customer references were checked and revealed a positive performance record. A financial analysis was conducted revealing no financial concerns reflecting that the firm has the adequate financial resources and capacity to conduct the work. Additionally, they are not listed on the Federal or State Debarred vendors lists. ASD Consultants was deemed both responsive and responsible and provided the lowest bid.

<table>
<thead>
<tr>
<th>Contract Cost Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASD Consultants Base Bid</td>
</tr>
<tr>
<td>Alternate lighting bid</td>
</tr>
<tr>
<td>Total Board Award Amount</td>
</tr>
</tbody>
</table>

RESPONSIBLE DEPARTMENT: Real Estate and Property Asset Management
RESOLUTION
OF THE
CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS

STATE OF TEXAS
COUNTY OF TRAVIS

RESOLUTION (ID # AI-2019-1038)
Plaza Saltillo Revitalization

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management endeavor to execute various capital improvement projects as needed to improve Capital Metro’s transit systems and/or facilities; and

WHEREAS, the Capital Metropolitan Transportation Authority Board of Directors and Capital Metro management recognize the need to maintain the property adjacent to the Plaza Saltillo rail station in a state of good repair.

NOW, THEREFORE, BE IT RESOLVED by the Capital Metropolitan Transportation Authority Board of Directors that the President & CEO, or his designee, is authorized to finalize and execute a contract with ASD Consultants for improvements and repairs at Plaza Saltillo in an amount not to exceed $329,600.

________________________
Date: ______________________

Secretary of the Board
Eric Stratton
Plaza Saltillo Revitalization

History of Operation

1990
Capital Metro acquires Plaza Saltillo as part of rail line purchase.

1998
The City of Austin initiates management of the facility.

2018
Capital Metro began operating and maintaining the Plaza Saltillo.

CARTS is currently operating bus service from the plaza.
Construction Highlights

Refresh Landscaping

Replace Broken Fixtures
Construction Highlights

- Repaint Benches
- Deep clean and replace equipment
Construction Highlights

Resurface and Repaint

Remove Rotten Wood
Plaza Saltillo Revitalization

Project Milestones

- Notice to Proceed Issued
  - July 2019
- Project Complete
  - November 2019
THANK YOU!
TITLE: Contracted Bus Operations and Maintenance Services Update
Contracted Bus Operations and Maintenance Services

Board of Directors
June 12, 2019
Background

• Contracted Bus Operations and Maintenance Services
  • Contract for services at East Fifth garage expires (no more options) at end of FY2019
  • Contract for services at North Ops garage expires (options available) at end of 2019

• Issued Request for Proposals in December
  • Allows for opportunity to award one contract to operate both garages
Procurement Update

• Oral interviews completed
• Final Proposal Revisions received
  • Currently under evaluation
  • Technical and price evaluation (concurrent)
• Team consensus meeting planned for next week
Communication Update

• COMPLETE
  • Board Committees update (May and June)
  • ATU update

• UPCOMING
  • Front-line Employee Townhalls (underway)
  • Board briefings (July)
  • Advisory Committee Updates (July)
  • Board action (July)
Post-Award Planning

- Contract Management Plan
  - Mobilization deliverables
  - Contract monitoring activities and timelines
  - DBE tracking
- Prepare to Support Employee Meetings
- Vehicle Transition
  - Third party support
THANK YOU!
TITLE: Fare Strategy Update
Fare Strategy Update

A multi-year plan of technology advances and new fare offerings

Capital Metro Board Meeting
June 21, 2019
Vision

- Fast, easy and equitable payment options for customers
- Modern and cost-effective fare collection systems
- Extensive retail network with reloadable smart cards
- Faster boarding
- Minimize cash
- Account based system to increase options
- Partnership ticketing and programs
- Simplify fares to help increase adoption
Fare Strategy Update

• CapMetro Mobile App 4.0
  • Apple/Google Pay
  • Launch Summer 2019

• Ticket Vending Machine (TVM) and Validators
  • Rail Stations
  • Targeted Stops for High Frequency Routes
  • Increased reliability
  • Accepts Credit Cards
  • Launch Spring 2020
Fare Strategy Update

• Fare Consultant Engagement
  • Stakeholder Meetings
  • Alternatives Review
    • Peer review and Industry trends
    • Project Connect impact and scalability
• Strategy Adoption
  • Short-term $3-$3.5M
    • Onboard validators fleetwide
    • Expansion of TVM network
  • Long-term $18-$20M
    • Scope a comprehensive, account-based fare collection system
    • Leverage onboard validators and TVMs
    • Future-proof for Project Connect
Fare Strategy Roadmap

Procurement & Selection
Account based back end system
Smart cards, NFC Credit Cards
Retail Network
Board Award Winter 2020-2021

Bus Onboard Validators (ONBVs)
Board Award late 2019
Target Launch Summer 2020

Mobile App Upgrades
Android & Apple pay
Launch Summer 2019

Ticket Vending Machines
Board Award March 2019
Launch Spring 2020

Fare Systems Consultant
Board Award March 2019
THANK YOU!
TITLE: Review and Discussion FY2020 Budget Assumptions
FY2020 Budget Development Update

Presented on June 21, 2019
FY2020 Budget Development Calendar

- Feb 5  Operating and Capital Budget kick-off meeting with departments
- Apr 12 Capital Budget requests received from departments
- Apr 19 Operating Budget requests received from departments
- May 8  Board Committees review proposed budget calendar
- Jun 5  Initial review with Access Advisory Committee
- Jun 12 Initial review with Customer Satisfaction Advisory Committee
- Jun 21 Board of Directors initial budget review and discussion
  - Major operating budget assumptions
  - Service priorities and funding
  - Capital improvement program update
- Jul 15  Budget proposal presented to Board Committees
- Jul 29  Budget proposal presented to Board of Directors
## FY2020 Budget Development Calendar

### PUBLIC OUTREACH / FEEDBACK PROCESS

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aug 7</td>
<td>Presentation to Access Advisory Committee</td>
</tr>
<tr>
<td>Aug 14</td>
<td>Presentation to Customer Satisfaction Advisory Committee</td>
</tr>
<tr>
<td>Aug 23</td>
<td>Proposed budget document is published online</td>
</tr>
<tr>
<td>Aug 24</td>
<td>Notice of public hearing on proposed budget and capital improvement plan</td>
</tr>
<tr>
<td>Sep 2-6</td>
<td>Webinars and open houses</td>
</tr>
<tr>
<td></td>
<td>• Coordinate with public process for proposed service changes</td>
</tr>
<tr>
<td>Sep 11</td>
<td>Update Board Committees</td>
</tr>
<tr>
<td>Sep 11</td>
<td>Public hearing on proposed budget and capital improvement plan at noon</td>
</tr>
<tr>
<td>Sep 23</td>
<td>Board of Directors considers budget proposal</td>
</tr>
</tbody>
</table>
Discussion Outline

• Key FY2020 Budget Assumptions and FY2019 Reforecast

• Major Operating Budget Assumptions
  – Revenue and Cost Drivers

• Service Priorities and Funding
  • New bus service provider contract for Capital Metro

• Capital Improvement Plan Update

• Long Range Financial Model used to balance operating and capital budget requests against estimated available funds over 5-year period and long-term outlook
Sales Tax Growth

- Projected sales tax growth for Fiscal Year 2020 is 3.0% and is in line with the City of Austin budget assumption of 3.5%
Sales Tax Revenue

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Revenue (Million $)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY2015</td>
<td>210.4</td>
</tr>
<tr>
<td>FY2016</td>
<td>221.7</td>
</tr>
<tr>
<td>FY2017</td>
<td>228.6</td>
</tr>
<tr>
<td>FY2018</td>
<td>243.6</td>
</tr>
<tr>
<td>FY2019 Forecast</td>
<td>256.2</td>
</tr>
<tr>
<td>FY2020 Budget</td>
<td>263.9</td>
</tr>
</tbody>
</table>
Job Growth

Austin-Round Rock MSA - Annual Growth Rate Total Non-agricultural Employment
Operating Revenue

• Fare Revenue
  • No fare increase proposed for FY2020

• Federal Grants
  • Approximately $31.4 million annually in Section 5307 funds
  • Primarily dedicated to “capital cost of contracting”, for agencies that contract for transit services

• Freight Railroad Revenue on target to budget estimates
  • Mainline Revenue on target with FY2019 Budget
  • Section 45G Railroad Track Maintenance Tax Credit currently not in 2019 tax code
## FY2019 Operating Revenue Update

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>FY2018 Actual</th>
<th>FY2019 Budget</th>
<th>FY2019 Forecast</th>
<th>$ Increase / (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax</td>
<td>$243.6</td>
<td>$245.8</td>
<td>$256.2</td>
<td>$10.4</td>
</tr>
<tr>
<td>Passenger Revenue</td>
<td>22.6</td>
<td>22.5</td>
<td>22.7</td>
<td>.2</td>
</tr>
<tr>
<td>Freight Railroad Revenue</td>
<td>5.5</td>
<td>4.5</td>
<td>5.1</td>
<td>.5</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>4.0</td>
<td>3.3</td>
<td>5.5</td>
<td>2.2</td>
</tr>
<tr>
<td>Operating Contributions and Grants</td>
<td>53.4</td>
<td>30.1</td>
<td>35.6</td>
<td>5.5</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$329.1</strong></td>
<td><strong>$306.1</strong></td>
<td><strong>$325.1</strong></td>
<td><strong>$19.0</strong></td>
</tr>
</tbody>
</table>

- Miscellaneous revenue increase due to additional investment income over budget
- Increase in operating contribution and grants due to additional sub-recipient grants for CARTS vehicle purchases
Operating Cost Drivers

- Purchased transportation contractor for bus service under procurement
- Project Connect preliminary engineering and environmental
- Pickup innovative mobility projects
- Continued moderate growth in paratransit and van pool demand
- Fuel prices to remain stable over next fiscal year with hedging in place
  - Estimate of $2.30 per gallon, net of hedging activities
  - Fuel hedge target is 80% of projected fuel usage
- 3.0% average annualized pay increase for employees
  - Performance based program
  - Budget represents average cost across the agency
- New position requests under review by Senior Management Team
- Strategic plan initiatives
FY2019 Operating Cost Update

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>FY 2018 Actual</th>
<th>FY 2019 Budget</th>
<th>FY 2019 Forecast</th>
<th>$ Increase / (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and Benefits</td>
<td>$42.7</td>
<td>$44.4</td>
<td>$49.0</td>
<td>$4.6</td>
</tr>
<tr>
<td>Professional Services</td>
<td>19.1</td>
<td>27.2</td>
<td>44.4</td>
<td>17.2</td>
</tr>
<tr>
<td>Materials and Supplies</td>
<td>3.2</td>
<td>1.1</td>
<td>2.2</td>
<td>1.0</td>
</tr>
<tr>
<td>Fuel and Fluids</td>
<td>12.1</td>
<td>12.8</td>
<td>13.7</td>
<td>.9</td>
</tr>
<tr>
<td>Utilities</td>
<td>2.8</td>
<td>3.2</td>
<td>3.2</td>
<td>.1</td>
</tr>
<tr>
<td>Insurance</td>
<td>1.3</td>
<td>.9</td>
<td>1.0</td>
<td>.1</td>
</tr>
<tr>
<td>Purchased Transportation</td>
<td>152.4</td>
<td>165.4</td>
<td>169.7</td>
<td>4.3</td>
</tr>
<tr>
<td>Lease/Rentals</td>
<td>1.6</td>
<td>3.0</td>
<td>2.0</td>
<td>(1.0)</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>3.2</td>
<td>8.0</td>
<td>7.2</td>
<td>(.8)</td>
</tr>
<tr>
<td><strong>Total Expense</strong></td>
<td><strong>$238.3</strong></td>
<td><strong>$266.1</strong></td>
<td><strong>$292.4</strong></td>
<td><strong>$26.3</strong></td>
</tr>
</tbody>
</table>

- Professional services – increase in Project Connect and building maintenance budgeted outside of service contract
- Salaries and benefits – increase due budgeted vacancies and increase in benefits and pension expense
Capital Budget Highlights

- Electric bus purchases and infrastructure construction
- Bus stop enhancements
  - Accelerated plan to achieve service standards for bus stop amenities
  - Improved shading, cameras and lighting
- Downtown Station construction
- Positive train control
- Norwood Walmart transit center improvements
- North Operations site expansion
- Fare collection systems
  - Bus on-board validators
  - Ticket vending machines
THANK YOU!
TITLE: Project Connect Update - June
LOCALLY PREFERRED ALTERNATIVE
ORANGE & BLUE LINE Conceptual Process
**PROJECT DEVELOPMENT SCHEDULE**

**SPRING 2019**
- **PROCUREMENT**
  - High Capacity Transit
  - Commuter Rail
  - Bus Rapid Transit
  - Metrorail
  - Mobility Hubs
- **LPA PROCESS**
  - Local planning
  - Conceptual analysis
  - Evaluation of alternatives
  - Capital & O&M costs
  - Ridership
  - Vehicle selection
  - Time to implement
  - Frequency/capacity

**FALL 2019**
- **RECOMMEND LPA**
  - Presentation of LPA's to Board and City Council
  - CAMPO briefing

**DECEMBER 2019**
- **COMMENT PERIOD**
  - Public meeting
  - 30 day comment period
  - Response to public comments

**MARCH 2020**
- **BOARD APPROVAL**
  - Board approval of LPA
  - CAMPO adoption of LPA
  - Enter project development/MEPA

**SPRING 2020**
- **PREPARATION FOR REFERENDUM**
  - Local Governments consideration of Matching Funds & Referendum

**SUMMER 2020**
- **June 13 City Mobility Committee and June 21 Capital Metro Board Meeting**
  - Presentation of alternatives analysis methodology

**JUNE / JULY**
- **Community engagement**
  - Week of September 2 or 9
    - Site tours Orange and Blue Lines (Public)
  - September / October - Community engagement
  - Week of October 7 or 14 - Joint Capital Metro Board / City Council Workshop
    - Discussion of (BRT), Light Rail Transit (LRT) and Autonomous Rapid Transit
    - Surface, tunnel and aerial alternatives

**OCTOBER / NOVEMBER**
- **Community engagement**
  - October 16 - Joint City Council / Board Workshop
    - Preliminary LPA's Orange, Blue, BRT Light
    - Capital Metro Board Meeting refer draft LPA's for public comment

**DECEMBER 2019 / JANUARY 2020**
- **Community engagement**
  - January and February 2020 - Community engagement on draft LPAs
  - March 23, 2020 - Capital Metro Board adoption of final LPAs

**MAY 2020 - CAMPO**
- Action to approve entry into the Long-Range Plan
- Date TBD
- Council direction to initiate bond package process
- Council requests and approves ballot language

**JULY/AUGUST**
- Community engagement
FEDERAL ENVIRONMENTAL REQUIREMENTS

National Environmental Policy Act (NEPA)

- Different levels of analysis required by NEPA
  - Environmental Impact Statement
    - Identification of potential impacts and benefits to the social, natural, and physical environment
    - Results in a Record of Decision (ROD) that identifies mitigation of adverse impacts
    - Orange and Blue Lines
  - Categorical Exclusion
    - Assumes limited adverse impacts
    - For minor actions that meet FTA criteria
    - Bus Rapid Transit – Light Corridors
TWO STEPS TO LOCALLY PREFERRED ALTERNATIVE (LPA)

Step 1: Conceptual Definition + Evaluation

Step 2: Detailed Definition + Evaluation

LPA Selection

We are here!
LPA DETERMINATION

• Selection of areas based upon commonality of available Right of Way

• Step 1
  - Analyze right-of-way widths by area
  - Establish segments based on general right-of-way widths
  - Determine potential transitway options
    - At-Grade
    - Elevated
    - Cut and Cover
    - Tunnel
  - Identify potential station options
EXAMPLE: ORANGE LINE SEGMENT 6

- Evaluation to be based on available Right of Way
- Example segment has sufficient ROW to allow At-Grade with minimal trade-offs
EXAMPLE OF GENERIC EXISTING CONDITIONS
EXAMPLE OF GENERIC ELEVATED TRANSITWAY
EXAMPLE OF GENERIC CUT + COVER TRANSITWAY
AT-GRADE AND VEHICLES UNDERGROUND
EXAMPLE OF GENERIC CUT + COVER TRANSITWAY UNDERGROUND AND VEHICLES AT-GRADE
EXAMPLE OF GENERIC BORE TUNNEL TRANSITWAY BELOW GROUND
STEP 2 TO LOCALLY PREFERRED ALTERNATIVE

Step 1

Step 2

Conceptual Definition + Evaluation

Detailed Definition + Evaluation

LPA Selection

October Workshop

December Recommendation

March Approval
DEFINING THE DETAILED ALTERNATIVES

• Step 2

• Outcome of the Detailed Definition
  • Transitway segment type
  • Mode selection
  • Corresponding grade for segment by mode
STEP 2: GENERATING THE DATA FOR THE DETAILED EVALUATION

- Ridership
- Capital Costs
- Station Area Analysis
- Transportation Network Impacts
- O&M Costs
- Environmental Analysis
SELECTING THE LPA

• Generate **defensible** data
• Isolate **key differentiators** to drive decision-making
  • Balance of benefits and impacts
    • Traffic impacts: how much does this improve mobility?
    • Cost: Federal vs non-federal?
    • Long-term operation & maintenance cost?
    • Total cost of ownership?
    • Ridership: How many are going to ride?
  • Clearly explain tradeoffs
• Execute **transparent** process
  • Demonstrate how engagement shaped design
Questions?
**TITLE:** Disadvantaged Business Enterprise Update and Triennial Goal
Disadvantaged Business Enterprise Update and Triennial Goal (2020-2022)

Overall Goal Setting Process

&

Proposed DBE Goal for FY 2020-2022
Capital Metro DBE goal

A DBE Goal is established to encourage participation by minority businesses in contract opportunities and to create a level playing field on which DBEs can compete fairly on federally funded contracts.

The Goal should be based on demonstrable evidence of ready, able and willing DBE firms relative to all firms available to perform on your contracts.

A DBE goal should reflect what you would expect DBE participation to be absent the effects of discrimination.
Current Triennial Goal & Achievement

<table>
<thead>
<tr>
<th>Past DBE Goal Achievement</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct-Mar FY2019</td>
<td>22%</td>
</tr>
<tr>
<td>Oct-Mar FY2018</td>
<td>18%</td>
</tr>
<tr>
<td>April-Sept FY2018</td>
<td>25%</td>
</tr>
<tr>
<td>Oct-Mar FY2017</td>
<td>4% (PTC)</td>
</tr>
<tr>
<td>April-Sept FY2017</td>
<td>19%</td>
</tr>
</tbody>
</table>
Current DBE Commitments

<table>
<thead>
<tr>
<th>Ethnicity / Gender</th>
<th>Total DBE Dollars</th>
<th>Percentage of Total Dollars</th>
</tr>
</thead>
<tbody>
<tr>
<td>Black American</td>
<td>$5,001,693</td>
<td>39.05%</td>
</tr>
<tr>
<td>Hispanic American</td>
<td>$2,878,433</td>
<td>22.48%</td>
</tr>
<tr>
<td>Native American</td>
<td>$178,636</td>
<td>1.39%</td>
</tr>
<tr>
<td>Asian-Pacific American</td>
<td>$204,140</td>
<td>1.59%</td>
</tr>
<tr>
<td>Subcontinent Asian American</td>
<td>$0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Non-Minority</td>
<td>$4,544,120</td>
<td>35.48%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$12,807,022</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>
Anticipated Contracts for FY2020-2022 Goal

- Budgeted DOT Funded projects used in FY20-22 goal calculation
  - Rail Fiber Ductbanks
  - Watco Locomotives
  - Railroad Grade Separation
  - Railroad Crossing and Signal Systems Improvement
DBE Base Figure

All Firms

Formula

DBEs / All Firms = Relative Availability

*Data comes from the Census and Texas UCP databases.
Proposed FY2020-2022 DBE Goal

Step 1:
- Base Figure: 9%

Step 2:
- Past participation (Race Neutral Median): 10%

- Proposed Triennial Goal: 9%+ 10% = 19%

- Race Conscious: 9% Race Neutral: 10%
Consultative Process and Public Outreach

- **Stakeholder Outreach**
  - Greater Austin Black Chamber of Commerce
  - Greater Austin Hispanic Chamber of Commerce
  - Austin LGBT Chamber of Commerce
  - Network of Asian American Organizations/Greater Austin Asian Chamber of Commerce
  - Women's Business Council

- **30 Day Public Notice – Posted on June 14, 2019**
  - Website (Capital Metro and minority chambers)
  - Onsite (Capital Metro headquarters and Travis County)
  - Austin American-Statesman
  - Austin Chronicle
  - El Mundo
  - The Villager
Next Steps

- June – July 2019  Public Feedback
- August 1, 2019  DBE Goal submitted to FTA
- October 1, 2019  DBE goal effective