

**CAPITAL METROPOLITAN TRANSPORTATION AUTHORITY**  
**BOARD OF DIRECTORS MEETING**  
2910 East Fifth Street Austin, TX 78702

~ Minutes ~

Board Liaison Ed Easton  
512-369-6040

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Monday, November 18, 2019  
12:00 PM

1:32 PM Meeting Called to Order  
2:53 PM Meeting Adjourned

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**I. Pledge of Allegiance**

**II. Safety Briefing**

Vice President of Safety, Risk Management, and Accessible Services Management Gardner Tabon gave his monthly briefing. This month's focus was on driving tips for the holidays.

**III. Recognition**

Chair Cooper continued the monthly recognitions for long-tenured employees. This month's recognitions were for Charles Davila, a bus operator with 40 years of service, and Dwanye Risby, a bus operator with 38 years of service.

**IV. Public Comment:**

Gus Pena, citizen, asked that the companies managing bus operations contract recognize the importance of the bus operators and give them the respect they are due when a new contract is finalized. Operators are the key frontline employees.

David King, citizen, urged the board to comply with Title VI of the Civil Rights Act and eliminate inequities that are the result of Cap Remap in the northeast area of the city. He also asked the board to recognize the displacement of current residents and small businesses as more transit-oriented development occurs.

Ann Milne from the City's Transportation Department recently began a new role doing intergovernmental engagement. She introduced herself and said that she looks forward to working with the board and Capital Metro.

Zenobia Joseph, citizen, commented on the Consent Agenda item approving the board minutes from the October meeting. She made comments at the October meeting related specifically to schools and routes in the northeast part of the city, but the minutes do not reflect the specific area that she had mentioned. She asked that the minutes be amended to reflect at least the geographic area that she spoke on, if not the specific schools. She also asked for further financial details on Consent item #3, the Travis County ILA for employee transit passes -- specifically an explanation of the increased amount.

Ian Mitchell, citizen, complimented the board and Capital Metro for growing ridership. He would like to see routes even further simplified with increased frequency. He hopes that better service will mean that not everyone who moves to Austin will have to bring a car.

**V. Advisory Committee Updates:**

**1. Update on the Customer Satisfaction Advisory Committee (CSAC)**

Yannis Banks, Community Involvement Specialist, presented the monthly report. This month the committee was given a Project Connect update; presentations on the performance dashboard and workforce diversity; and an update on the new downtown station.

## 2. Update on the Access Advisory Committee (AAC)

Yannis Banks, Community Involvement Specialist, presented the monthly report. This month the committee heard updates on the performance dashboard; replacement of paratransit vans; workforce diversity; and a presentation on recent problems with on-time performance.

## VI. Board Committee Updates:

### 1. Operations, Planning and Safety Committee

The committee did not meet this month, so no report was given.

### 2. Finance, Audit and Administration Committee; and

Chair Mitchell presented the report. The committee met on November 6th and recommended the Travis County ILA for today's Consent Agenda. They also heard updates on Internal Audit items in progress and did the annual performance review for the Vice President, Internal Audit.

### 3. CAMPO update

No report was given this month.

## VII. Consent Items

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Terry Mitchell, Board Member
<b>SECONDER:</b>	Jeffrey Travillion, Board Member
<b>AYES:</b>	Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion, Stratton
<b>ABSENT:</b>	Garza

1. Approval of Minutes from the October 28, 2019 Board Meeting.
2. Approval of a resolution adopting the 2020 Board Meeting Calendar.
3. Approval of a resolution authorizing the President & CEO, or his designee, to modify an Interlocal Agreement (ILA) with Travis County for employee transit passes to increase the agreement's not-to-exceed amount from \$87,000 to \$110,000, an increase of \$23,000.

## VIII. Action Item

1. Approval of a resolution directing the President & CEO, or his designee, to create a Red Line Parkway Plan for Trails, Parks, Public Space, and Trail-Oriented Development along the Capital Metro Red Line, including a strategy for the development, management, and operation of this plan and implementation schedule.

This resolution was brought forward at the request of Board Member Kitchen. The Austin City Council passed a similar resolution recently and she urges the two entities to work together on this effort.

Tom Wald from the Redline Parkway Initiative provided Public Comment on the background behind this resolution. There has been a longtime plan to create a trail in this corridor, but only short sections have been built. The Parkway Initiative will have its official launch party this week in support of the effort.

Board Member Kitchen said she would like to add language directing the President & CEO to coordinate with the City of Austin, with the City taking the lead in some ways.

Board Member Stratton asked Mr. Wald if he could give some background on the Redline Parkway Initiative group. Mr. Wald explained that the group was founded in 2017 and has been working with

Capital Metro since that time. He outlined several of the goals of the organization and clarified that as things evolved the group would most likely be involved in coordination between parties and in fundraising.

Chair Cooper, Board Member Kitchen and President Clarke led a discussion on the wording of the resolution and several changes and clarifications were made via a friendly amendment. Board Member Stratton expressed concern that this process feels a little rushed, and that procedurally he would feel better if we could postpone this for a month to have some time to review and get more information. Board Member Kitchen explained that while she understands that, this resolution is really just saying that we are interested in this concept and would like to see the parties work together to see if a we can find a way to move forward on it.

(Given the clarifications and additions to the resolution from the dais, the Board elected to take action on this item after returning from Executive Session when they could have a hard copy of the final resolution in front of them.)

After Executive Session Board Member Stratton expressed his thanks to Board Member Kitchen and Chair Cooper for the brief delay. He appreciates the clarifications and having it on paper in front of him and now supports this.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ann Kitchen, Board Member
<b>SECONDER:</b>	Sabino Renteria, Board Member
<b>AYES:</b>	Mitchell, Cooper, Kitchen, Jonse, Renteria, Travillion, Stratton
<b>ABSENT:</b>	Garza

## IX. Presentations:

### 1. Contracted Bus Operations and Maintenance Update

Chief Customer Officer Dottie Watkins presented this item.

She gave a brief presentation on the background of the new contract and award, which combines operations at both locations under one contract with MV Transportation. Much of the activity to date has been communicating with, mobilizing, and training of both new and incumbent staff. RATPDev, the existing contractor at the 2910 East 5th facility, has been supportive and helpful in granting access to their employees.

Dottie also gave an overview of the facilities and equipment that will be part of the transition. A third party has been assisting with inspections of each vehicle. Approximately 60 new non-revenue vehicles will also be placed into service. Both the current MV and the RATPDev contracts will need to be closed out as well.

Board Member Stratton asked about negotiations with the ATU toward a new labor contract. Dottie asked the MV General Manager Ron Barnes to step up and give an update. Mr. Barnes expressed confidence that both parties are ready to wrap up negotiations, with a next meeting set to occur on December 5th and 6th. Dottie also commented that if both parties are not able to reach an agreement, the typical outcome is that an agreement is reached to work under the existing contract.

### 2. Route Performance Dashboard Update

Director of Performance and Strategic Initiatives Pat Vidaurri presented this item.

Currently we have on the Capital Metro website dashboards that focus on Safety, Reliability, Financial, and Ridership. This presentation was to preview and get feedback from the board on a new Route Performance dashboard, to allow ridership and other data to be presented by route. This dashboard pulls data from each of the other dashboards to present its data. Pat gave an overview of

the development and feedback processes so far. She thanked staff member Maria Garza and the IT department for their hard work on the project.

Board Member Stratton expressed his thanks and gratitude for the new tool, commenting that it was a great step forward for transparency.

President Clarke thanked Board Member Stratton and gave some credit for the idea to Board Member Mitchell. He also thanked Pat, Maria, and the IT staff for giving the agency another tool to support the mission. Chair Cooper concurred with the assessment and added his thanks.

### **3. Project Connect and Community Engagement Update**

Program Officer Dave Couch and Manager of Community Involvement Jackie Nirenberg presented this month's report.

Dave ran through an updated program timeline and upcoming milestones on the Blue/Orange, MetroRapid, and Green Lines. We continue to work and meet with City of Austin staff to discuss technical details.

Jackie presented current engagement metrics and discussed several recent outreach events. Virtual Open Houses for the Blue and Orange Lines are also currently online.

Zenobia Joseph, citizen, provided Public Comment urging the board not to neglect transit coverage as they get updates on ridership. Specifically, the frequency of Route 392 is not adequate, and recent bus enhancements have not trickled down to customers in the northeast area of the city. She would also ask that the location of the southboard Chinatown stop be relocated to improve safety. Board Member Kitchen asked if the board could be looped into any follow up on the relocation.

## **X. Reports:**

### **1. President's Report**

President Clarke presented his report. This month's items included the upcoming Stuff the Bus campaign; the opening of the temporary Downtown Station which will allow service back into that location; a recent Veteran's Day recognition for Capital Metro service members; Capital Metro's recent award for Transportation Demand Management excellence from the Association of Commuter Transportation; and recent ridership data that shows 13 straight months of growth.

Chair Cooper complimented staff on the ridership data and on the early opening of the temporary rail station downtown. He also felt the recent presentation during the joint worksession with Austin City Council was excellent.

## **XI. Executive Session of Chapter 551 of the Texas Government Code:**

Section 551.074 for personnel matters - Discussion of President & CEO 2019 Performance Evaluation

Went into executive session at 2:09 PM

Returned from session at 2:50 PM

## **XII. Items for Future Discussion:**

## **XIII. Adjournment**

## **ADA Compliance**

*Reasonable modifications and equal access to communications are provided upon request. Please call (512) 369-6040 or email [ed.easton@capmetro.org](mailto:ed.easton@capmetro.org) if you need more information.*

***BOARD OF DIRECTORS:*** *Wade Cooper, Chair; Delia Garza, Vice Chair; Eric Stratton, Secretary; Terry Mitchell; Rita Jonse; Ann Kitchen, Jeffrey Travillion and Pio Renteria.*

The Board of Directors may go into closed session under the Texas Open Meetings Act. In accordance with Texas Government Code, Section 551.071, consultation with attorney for any legal issues, under Section 551.072 for real property issues; under Section 551.074 for personnel matters, or under Section 551.076, for deliberation regarding the deployment or implementation of security personnel or devices; arising regarding any item listed on this agenda.